



AGENDA

LIBRARY BOARD OF TRUSTEES MEETING

Monday, August 26, 2024

5:00 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024

*Catherine Adde, Chair; Laura Palmer, Vice Chair;
Susan Gallagher, Trustee; Leigh Gluck, Trustee; Diane Sands, Trustee*

**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

CALL TO ORDER / ROLL CALL

Trustees Adde, Palmer, Gallagher, Gluck, and Sands.

PLEDGE OF ALLEGIANCE

Laura Palmer

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business.

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from July 22, 2024, meeting.

PUBLIC COMMENT

The Library Board of Trustees will listen to the public on any item on the agenda. In addition, the Library Board of Trustees will devote time for public comment on items not on the agenda. Addressing the Library Board of Trustees from the audience is not permitted; all comments addressing the Library Board of Trustees must be made from the podium. Only public comments made from the podium will be recognized by the Library Board of Trustees and entered into public record.

Providing Public Comment for Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Trustees are prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Trustees shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

CONSENT CALENDAR

1. **Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$17,179.85, \$157.35, \$1,512.81, \$4,725.65, \$10,320.76, \$4,336.64, \$165.36
2. **Library Statistics** – Recommendation to receive and file July 2024 Statistical Reports.
3. **Library Closure** – The Library would like to close Saturday, October 19 to allow staff to attend the California Library Association Annual Conference in Pasadena, CA.

ACTION ITEMS AND REPORTS

1. Library Building Meaningful Improvement Update

Director of Public Works Arnulfo Yanez and Construction Project Manager Natalie Hazard of Vertex Engineering will give a brief update on the state of the Library building renovations. No action required.

3. Library Foundation Update and Discussion

Update on the Library Foundation's current membership and fundraising. It is recommended, the Library Board of Trustees discuss and identify guidelines for the Library Foundation as well as fundraising ideas moving forward. No action required.

4. Sierra Madre Historical Preservation Society Report

The Sierra Madre Historical Preservation Society will discuss upcoming fundraising events and projects. No action required.

5. Friends of the Library Liaison Report

Liaison from the Friends of the Library to provide oral report concerning activities since the last Board meeting. No action required.

6. City Council Liaison Report

Update from City Council Liaison to Board regarding recent City Council meetings. No action required.

7. Trustees Updates

Trustees to provide reports pertaining to Library service or community involvement which impacts the Library. No action required.

8. City Librarian Report

City Librarian Leila Regan to present an oral report concerning Library services since the last Board Meeting. No action required.

8. Ground Breaking Ceremony

It is recommended the Trustees finalize plans for the Sierra Madre Public Library Ground Breaking Ceremony happening Tuesday, September 17 at 11:00 AM at 440 W Sierra Madre Blvd.

9. Library Board of Trustees Committee Assignments

Trustees to review and assign committee assignments:

- Friends of the Library Liaison (1)
- Sierra Madre Historical Preservation Society Liaison (1)
- Sierra Madre Library Foundation Liaison (1)
- One Book One City Committee (2)
- Library Bookmark Contest (1)
- Library Open House (2)
- Sommer Scholarship (2)
- Writers Workshop (1)

10. Chair/Vice Chair Nomination and Appointments for F/Y 2023-2024

Chair Adde to open the floor for nominations for chair and vice-chair nominations.

11. Items for Future Agenda

****ACTION ITEMS***

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to a meeting on September 23, 2024.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



MINUTES

LIBRARY BOARD OF TRUSTEES MEETING

Monday, July 22, 2024

5:00 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024

*Catherine Adde, Chair; Laura Palmer, Vice Chair;
Susan Gallagher, Trustee; Leigh Gluck, Trustee; Diane Sands, Trustee*

**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

CALL TO ORDER / ROLL CALL

Present: Trustees Adde, Palmer, Gallagher, Gluck, and Sands.
Meeting called to order at 5:00 PM

PLEDGE OF ALLEGIANCE

Leigh Gluck

APPROVAL OF AGENDA

Trustee Sands motions to approve
Trustee Palmer seconded
All in favor

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from June 24, 2024, meeting.

Questions/Comments:

Trustee Sands correction: Historical society section correction of mayor Pre Tem to Pro Tem for Parkhurst
Trustee Gluck moves to approve minutes with correction
Trustee Adde seconded
All in favor

COMMUNITY INPUT

Laura Aguilar – The City has an upcoming event in September. September 10 this year is 9.10.24 which is our zip code so we are celebrating what makes the City of Sierra Madre great which in my opinion is volunteers, community organizations, and our staff. Events are being planned throughout the day and start with a 7am breakfast at the fire department and end with a wine sampling put together by the Community Foundation at the original winery Hart Park House

Community groups that would like to be involved can reach out to Laura Aguilar at City Hall.

CONSENT CALENDAR

- 1. Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$450.00, \$2,010.14, \$5,184.80, \$800.00

Questions/Comments:

Trustee Sands asked what the \$450 expense was for.

City Librarian Regan replied it was for the performance at the bandshell by Eddie Spaghetti

Trustee Adde mentioned the Jack and the beanstalk performance by Noteworthy Puppets

- 2. Library Statistics** – Recommendation to receive and file June 2024 Statistical Reports.

Questions/Comments:

Trustee Adde commented on how many people attended in July

- 3. Cancel August Meeting** – Recommendation to cancel the August 26, 2024, meeting as City Council and Sierra Madre committees tend to take respite and do not convene in August.

Questions/Comments:

Trustees discussed and decided in favor of meeting in August

Agenda items 11 & 12 to be moved to August meeting

Adde recommended board approve library amounts and consent calendar as discussed

All in favor

ACTION ITEMS AND REPORTS

1. Green Teens Presentation

Youth Services Librarian Thomas shared photographs and briefly talked about how the Green Teens program got started as an innovative way to have teen programs on site at our Temporary Library location. She connected with a fabulous master gardener called Joleen O'Brien who brought plant and gardening expertise. Trustee Gallagher came to the rescue and removed and replanted the existing roses. The drip watering system was installed by the teens and they even formed the Green Teens H2O team where teens come in throughout the summer and maintain the plants. The teens made educational posters and named the plants. We also have a monarch butterfly waystation and there is an official sign that just went up outside in the space.

Local Green Teen, Dempsey Stephenson talked about his own experience in the program. Over the last 5 months he planted and tended native plants. He thinks Green Teens is important to the Library because it encourages people to get outside and learn and work together. He thinks the program helped him make friends and learn responsibility.

2. Library Building Meaningful Improvement Update

Director of Public Works Arnulfo Yanez gave a brief update on the state of the Library building renovations. He reported they received three RFQs last week. All three are very qualified. Over the weekend Vertex Engineering and Director Yanez reviewed those qualifications. They all meet the criteria to take on this project. This afternoon an invitation was sent for all three firms to submit an RFP.

Questions/Comments

Trustee Sands: What is the deadline to submit that RFP?

Director Yanez: A week turn around

Trustee Sands: What time to fine tune and finalize it?

Director Yanez: Another week. All references have been made, background checks have been made

Trustee Sands: How is this fitting in with your wishes and hope for this timeline?

Director Yanez: I'm very confident that we are going to be very successful in this project. Things are starting to take shape and key players are in place. Orders have been made. We have already ordered parts in anticipation of delays. I'm very confident in the 12 month construction plan.

Trustee Gluck: Is the construction time reduction of 18 months to 12 months because you pre-ordered parts?

Director Yanez: Partially yes, but a lot is due to bringing on Vertex Engineering. They are able to expedite the process. We are nearly 99.9 ready to go with the plans being submitted and passing plan check

Trustee Gluck: Of the 3 construction companies are they southern California?

Director Yanez: One is southern California the other two are nationwide.

Trustee Gluck: they've done Library remodels before?

Director Yanez: Yes. All three companies have dealt with municipalities and have worked with a city of our size before.

City Librarian Regan: The construction timeline does lineup with the Library's timeline.

Construction should start in September 2024 and end in December 2025. FFE will go in starting January 2026.

Trustee Gluck: So we need to be ordering FFE in June of 2025 to install in January of 2026?

City Librarian Regan: Probably a little bit sooner in Spring of 2025.

Trustee Gluck: Then we need the Foundation to be raising money so we can order FFE?

City Librarian Regan: We do have a buffer already of over \$700,000 available so we can start ordering early. I am getting 3 quotes for an FFE manager that will help. They should be on board by September.

Director Yanez: We have direction regarding the construction phase we can now work on the staging and internal design of the Library. It's going to be a beautiful Library.

Trustee Sands: Would like to see Vertex at the August meeting.

Director Yanez: That would be a great idea. I will be happy to invite TSK Architects and Vertex to the next meeting.

City Librarian Regan: Will construction be brought in, in August or September?

Director Yanez: It's possible after presenting my findings to the City Manager to get Council approval in August.

3. Annual Presentation on Brown Act Procedures

City Clerk Laura Aguilar gave a summary of the Brown Act procedures of our sunshine laws. She is open to scheduling things one on one or two on one, those are also open to the board. I

called it the sunshine law because it is intended to keep it transparent and out in the open. Because the board is elected by the City Council it is then an extension of city council. The purpose of your meetings are to hold your discussions on library business out in the open and allow the public to provide feedback. There are no term limits to the Chair, they can repeat. Board needs to not take public comments personally. What you do is a labor of love and it's very easy to take it personally. The Library is an advisory body through City Council but you also have some additional responsibilities and answers to the State of California.

4. Library Foundation Update and Discussion

Update on the Library Foundation's current membership and fundraising from Library Foundation Chair Rob Stockly. Chair Stockly passed out a Foundation brochure. Their plan is to have this on a heavy quality paper and inside will be a fold over with FAQs. He wants trustee input and feedback on those dollar amounts and levels. We want to stretch this out over 3 years in case individuals want a tax break in 2024, 2025, 2026. We are active and would just like your feedback on if this looks like we're on the right track.

Questions/Comments:

Trustee Gallagher: Is it Sierra Madre Public Library or Sierra Madre Library and does it matter?

City Librarian Regan: It goes either way. The Friends line up with Sierra Madre Library. The Library puts out information as Sierra Madre Public Library.

Trustee Adde: We're of that age at home with retirement accounts. How does that [RMD's] work?

Chair Stockly: You need to talk to your financial advisor but there's a method to have it disbursed directly to us as a 501C3 organization and then you get the benefit of a deductible and a tax break.

Trustee Gallagher: the three year don't we need it now?

Chair Stockly: We do need the money but we're hoping that we overshoot our goals and so those last parts of the pledges will be a surplus.

Trustee Sands: Confused on the Wistaria Walker \$1000-\$2499?

Chair Stockly: Below \$2500 donation is for Wistaria Walker.

Trustee Adde: When will we know about what naming rights are for?

Chair Stockly: We're hoping this happens organically. We probably won't get into naming rights unless it's significant donations. We're looking at a donor wall. We've also thought about at the end of the campaign there are bricks at City Hall and that might be an option for people that want to donate \$250 or something like that. First order of business is to get significant donors.

Trustee Adde: People will want to be recognized on the Foundation website as donors. Likes the meeting room to be dedicated to Mary Tumilty for her \$400,000 donation.

Trustee Gluck: Doesn't want a lot of little dedication names everywhere. Doesn't want to water down the Mary Tumilty donation.

City Librarian Regan: We are looking at a donor wall to avoid having names everywhere. TSK is hoping to use the oak tree as part of the donor display.

Trustee Gallagher: thinks a donor wall would be really nice.

Chair Stockly: Might do donor tiles at the end of the campaign.

5. Sierra Madre Historical Preservation Society Report

The Sierra Madre Historical Preservation Society President Leslie Ziff presented on upcoming fundraising events and projects. They set dates at their planning board meeting in July for upcoming events. In September Jeff Lapidés will do Passage to El Dorado. In November will

have another presentation on Japanese settlers. The Oral History project is in full swing. They are working on setting up podcasts. They have a new membership Chair Andrea Thorsen. The reprint of the Sierra Madre Annals has been selling well. They are \$20. Archival Librarian Debbie Henderson has rejoined the Historical Society's Board. The Lizzie's Chicken & Ravioli Dinner on June 22 was a success. A beautiful cabinet was donated to the Richardson House by Melinda Apodaca-Zate. They are participating in "Zip Code Day" on September 10, 2024, and will be hosting a 1-hour tour of the downtown businesses from 1882-to present.

6. Friends of the Library Liaison Report

Director Leslie Ziff from the Friends of the Library presented an oral report concerning activities since the last Board meeting. At the June annual Volunteer Dinner, the new Friends President Jeanne Martin was announced. They are working on the 50th Anniversary Wine Tasting Event to be held October 5th this year at the BAG (Baldwin Art Gallery). They are only selling 150 tickets. There will be a silent auction, wine tasting paired with food and soft music to create a great ambiance. The next Best Used Book Sale is August 2nd and 3rd. There will be a Partner's Reception on November 8th. For Zip Code day: 9.10.24 the Friends will be helping Library Staff with the Vintage Postcards.

Questions/Comments:

Trustee Adde: For the business walk – do you need docents?

President Ziff: Yes and will get back to Adde about it. I wrote the walk and I have them on cards but I have to figure out how many tours we're doing.

Trustee Adde: There's a walk and eat melting pot tour in Pasadena. It's architecture and food. Would you like to join me? Is E Waldo Ward's included?

President Ziff: Unable to fit in Ward's as it's too far. Just doing downtown.

Trustee Adde: Could we do a film tour?

City Librarian Regan: We could do film tour around when Oscar's happen.

7. City Council Liaison Report

Council Member Gene Goss gave an update regarding recent City Council meetings. Goss mentioned tomorrow night is our last City Council meeting before summer break. The big issues we moved to the very beginning of the meeting. State Fish and Wildlife will be there. Representative from the state office will be there. It will be a free-ranging discussion on what we expect from the state and how we keep our people safe. The Library Annual Presentation is after the bears presentation.

Questions/Comments:

Trustee Adde: read the wildlife management plan and thinks it is very well done. I want to see that snakes are also put into this plan.

Council Member Goss: There should be a heightened awareness of how each one of our houses is a source of food for wildlife. We have people in town feeding bears apparently. The city has done so much to communicate not to feed the bears.

Trustee Gallagher: Is anyone going to talk about the tunnels under Sierra Madre and the possibility of travel of wildlife through there?

8. Trustees Updates

Trustee Gluck: Not much this month. I did not go to the Foundation this month.

Trustee Palmer: I was on vacation and of the six countries we went to we went to 5 libraries. They all had a little café attached. The SME did finish their book and that got published and we will bring it to the Library. Missed all the meetings in June.

Trustee Sands: Nothing to say. Leslie Ziff already covered Historical Society news.

Trustee Gallagher: Attended the historical society planning meeting and the Ravioli dinner was a lot of fun. I stepped down as a Board member of the Civic Club but am still a member. Attended the FOL board meeting and I'm working with them on the Wine Tasting event.

Trustee Adde: Tried to webcast the Fourth of July parade. We did do our shout out to the council members and the mayor waved but we didn't get it recorded. It did get broadcast. I had a question if the Library had any IT issues last week because we had a nightmare with the Microsoft outage at my work?

City Librarian Regan: the Library did not have any IT issues.

9. City Librarian Report

City Librarian Leila Regan reported on Library services since the last Board Meeting. She already gave a lot of her report in earlier comments of this meeting. The Library has public wifi. We are working on public PCs, printing, and laptops. Librarian Regan, and two other Library Staff went to ALA in San Diego. She is looking at TSK Interior Design company. Staff will be visiting other libraries to research ideas for the Library. FFE procurement manager is a big issue. It is being funded through the City's budget. We are looking at getting a new sunshade. Will be attending a Safety in the Library workshop next week. Will be helpful especially if we have minimal staff at the new Library. Working on the Strategic Plan and will need Trustee's help. Library has a programming nap in August.

Questions/Comments:

Trustee Adde: Library does have the carrels. How is the A/C?

City Librarian Regan: yes we have the carrels and the A/C is good.

Trustee Adde: Will tomorrow's City Council report be the budget?

City Librarian Regan: No. It is the recap of Fiscal Year 2023-24.

Trustee Adde: What do you need from the Trustees for the Strategic Plan?

City Librarian Regan: Not sure yet but will let them know.

10. Library Meaningful Improvement Ground Breaking Ceremony

City Librarian Leila Regan reported on the upcoming Groundbreaking Ceremony followed by a discussion regarding logistics, staging, and assignments. She is working on the Agenda and waiting to confirm speakers. Discussion followed about what is needed.

Refreshments (snacks and cakes), tables for the Foundation and the Friends, Public works will bring a bathroom, city will bring the backdrop, table for City Events, Podium – need power source for microphone and speakers, balloon arch, giveaway ideas (3D printed hard hats or

shovels). Have Debbie Henderson update the historical timeline, public works has hard hats and shovel. Need decorations, signs, poster boards of renderings. Have Trustees mingle.

Questions/Comments:

Leila will send out a list of needs to the Trustees.

Trustee Gallagher – will work on food, time, set up

Trustee Palmer – can't be there (work)

Trustee Adde – will work on set up, food, whatever you need

Trustee Gluck: has an easy up

11. Library Board of Trustees Committee Assignments – this agenda item was moved to the next meeting on August 26, 2024

Trustees to review and assign committee assignments:

- Friends of the Library Liaison (1)
- Sierra Madre Historical Preservation Society Liaison (1)
- Sierra Madre Library Foundation Liaison (1)
- One Book One City Committee (2)
- Library Bookmark Contest (1)
- Library Open House (2)
- Sommer Scholarship (2)
- Writers Workshop (1)

MOVED 12. Chair/Vice Chair Nomination and Appointments for FY 2024-2025 - this agenda item was moved to the next meeting on August 26, 2024

Chair Adde to open the floor for chair and vice-chair nominations.

13. Items for Future Agenda

- Vertex back for another meeting
- TSK Architects for FF&E Procurement

ADJOURNMENT

Trustee Sands moved to adjourn

Trustee Gluck seconded

All in favor

Meeting was adjourned at 6:53 PM



City of Sierra Madre, CA

Check Register

Packet: APPKT07506 - LIB 23/24 7/23/24

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
VEN03454	AMAZON CAPITAL SERVICES	07/23/2024	Regular	0.00	16.31	68226
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1CLN-D6XK-LL61	Invoice	06/30/2024	MISC SUPPLIES 6/24/24 - 7/7/24	0.00	16.31	
10000.90000.53406		BOOKS AND REFERENCE		MISC SUPPLIES 6/24/24 - ...	16.31	
0132	BAKER & TAYLOR, INC.	07/23/2024	Regular	0.00	96.44	68227
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Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2038346718	Invoice	06/18/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	73.39	
39006.90000.53406		BOOKS AND REFERENCE		Media	73.39	
2038346719	Invoice	06/18/2024	LIBRARY SUPPLIES	0.00	23.05	
10000.90000.52200		CONTRACT SERVICES		LIBRARY SUPPLIES	23.05	
VEN03072	CA DEPT OF TAX AND FEE ADMINIST	07/23/2024	Regular	0.00	267.46	68228
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Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
APRIL-JUN2024.1	Invoice	06/30/2024	APRIL - JUNE 2024 Q4 USE TAX ACCT #017...	0.00	267.46	
39006.90000.53999		OTHER PURCHASED SUPP...		APRIL - JUNE 2024 Q4 USE ...	267.46	
VEN02207	JanWay Company USA, Inc.	07/23/2024	Regular	0.00	668.78	68229
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Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
145658-149819	Invoice	06/19/2024	MISC. LIB SUPPLIES	0.00	448.78	
39006.90000.53999		OTHER PURCHASED SUPP...		MISC. LIB SUPPLIES	448.78	
145683-149966	Invoice	06/19/2024	MISC. LIB SUPPLIES	0.00	220.00	
39006.90000.53999		OTHER PURCHASED SUPP...		MISC. LIB SUPPLIES	220.00	
VEN04152	KANOPY INC	07/23/2024	Regular	0.00	140.00	68230
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
407166 - PPU	Invoice	06/30/2024	LIBRARY VIDEOS	0.00	140.00	
10000.90000.52200		CONTRACT SERVICES		LIBRARY VIDEOS	140.00	
0786	OFFICE DEPOT, INC	07/23/2024	Regular	0.00	99.21	68231
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
372523795001	Invoice	06/21/2024	OFFICE DEPOT	0.00	99.21	
10000.90000.53100		OFFICE SUPPLIES		OFFICE DEPOT	99.21	
VEN01043	OVERDRIVE INC	07/23/2024	Regular	0.00	15,499.20	68232
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Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO241607...	Invoice	05/28/2024	EBOOK/AUDIOBOOKS	0.00	1,928.12	
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01148CO241899...	Invoice	06/25/2024	EBOOK/AUDIOBOOKS	0.00	1,587.65	
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01148CO241920...	Invoice	06/26/2024	EBOOK/AUDIOBOOKS	0.00	1,942.16	
10000.90000.53406		BOOKS AND REFERENCE		EBOOK/AUDIOBOOKS	1,942.16	
01148CO241927...	Invoice	06/27/2024	EBOOK/AUDIOBOOKS	0.00	499.48	
10000.90000.53406		BOOKS AND REFERENCE		EBOOK/AUDIOBOOKS	499.48	

Check Register

Packet: APPKT07506-LIB 23/24 7/23/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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01148CO241935...	Invoice	06/28/2024	EBOOK/AUDIOBOOKS	0.00	1,570.25	
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01148CO241941...	Invoice	06/29/2024	EBOOK/AUDIOBOOKS	0.00	194.66	
10000.90000.53406		BOOKS AND REFERENCE	EBOOK/AUDIOBOOKS		194.66	
01148CO241942...	Invoice	06/29/2024	EBOOK/AUDIOBOOKS	0.00	1,947.60	
39006.90000.53406		BOOKS AND REFERENCE	EBOOK/AUDIOBOOKS		1,947.60	
01148CO241942...	Invoice	06/29/2024	EBOOK/AUDIOBOOKS	0.00	1,926.81	
39006.90000.53406		BOOKS AND REFERENCE	EBOOK/AUDIOBOOKS		1,926.81	
01148CO241942...	Invoice	06/29/2024	EBOOK/AUDIOBOOKS	0.00	1,986.21	
39006.90000.53406		BOOKS AND REFERENCE	EBOOK/AUDIOBOOKS		1,986.21	

VEN04169	PLAYAWAY PRODUCTS LLC	07/23/2024	Regular	0.00	392.45	68233
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
466574	Invoice	06/25/2024	MISC. SUPPLIES	0.00	392.45	
10000.90000.53406		BOOKS AND REFERENCE		MISC. SUPPLIES	392.45	

Total Regular: 17,179.85

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	8	0.00	17,179.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	19	8	0.00	17,179.85

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2024	17,179.85
			<u>17,179.85</u>

Chair

Trustee

Trustee

Trustee

Trustee



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
VEN03454	AMAZON CAPITAL SERVICES	07/23/2024	Regular	0.00	157.35	68225
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
19LM-TCMR-LGYT	Invoice	07/08/2024	MISC SUPPLIES 6/24/24 - 7/7/24	0.00	88.19	
10000.90000.53100		OFFICE SUPPLIES		MISC SUPPLIES 6/24/24 - ...	88.19	
1QLH-FNXL-LCPD	Invoice	07/08/2024	MISC SUPPLIES 6/24/24 - 7/7/24	0.00	22.04	
10000.90000.53100		OFFICE SUPPLIES		MISC SUPPLIES 6/24/24 - ...	22.04	
1YD1-XVJ4-L1KM	Invoice	07/08/2024	MISC SUPPLIES 6/24/24 - 7/7/24	0.00	47.12	
39006.90000.53406		BOOKS AND REFERENCE		MISC SUPPLIES 6/24/24 - ...	47.12	
Total Regular:					157.35	

Bank Code APBWEST Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	1	0.00	157.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	1	0.00	157.35

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2024	157.35
			157.35

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City of Sierra Madre, CA

Check Register

Packet: APPKT07490 - LIB BOA MAN 23/24 7/23/24

By Check Number

Vendor Number Vendor Name Payment Date Payment Type Discount Amount Payment Amount Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST
Payment Type: Regular

0823 BANK OF AMERICA 07/11/2024 Regular 0.00 1,512.81 68198

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number		Account Name	Project Account Key	Item Description	Dist Amount
INV038155	Invoice	06/10/2024	LR - PROGRAMMING	0.00	84.64
39006.90000.53999		OTHER PURCHASED SUPP...		LR - PROGRAMMING	84.64
INV038157	Invoice	06/10/2024	LR - CLA MEMBERSHIP RENEWAL	0.00	40.00
10000.90000.53409		MEMBERSHIP/DUES/SUB...		LR - CLA MEMBERSHIP RE...	40.00
INV038158	Invoice	06/05/2024	LR - J BOOKS & REFERENCE	0.00	54.64
10000.90000.53406		BOOKS AND REFERENCE		LR - J BOOKS & REFERENCE	54.64
INV038159	Invoice	06/03/2024	LR - TOTES FOR SUMMER READING PRIZE	0.00	623.13
39006.90000.53999		OTHER PURCHASED SUPP...		LR - TOTES FOR SUMMER ...	623.13
INV038160	Invoice	05/30/2024	LR - SUMMER PROGRAM PRIZES	0.00	41.38
39006.90000.53999		OTHER PURCHASED SUPP...		LR - SUMMER PROGRAM P...	41.38
INV038161	Invoice	05/30/2024	LR - EMPLOYEE APPRECIATION ALL STAFF...	0.00	293.32
10000.90000.53999		OTHER PURCHASED SUPP...		LR - EMPLOYEE APPRECIAT...	293.32
INV038162	Invoice	05/30/2024	LR - LAMINATION OF STORYWALK G&M - ...	0.00	3.02
39002.90000.53999		OTHER PURCHASED SUPP...		LR - LAMINATION OF STOR...	3.02
INV038163	Invoice	05/28/2024	LR - STORYWALK BOOKS G & M	0.00	41.87
39002.90000.53406		BOOKS AND REFERENCE		LR - STORYWALK BOOKS G...	41.87
INV038164	Invoice	05/28/2024	LR - DANY RICHY SUPPLIES G & M	0.00	44.80
39002.90000.53999		OTHER PURCHASED SUPP...		LR - DANY RICHY SUPPLIES...	44.80
INV038165	Invoice	05/18/2024	LR - MUSIC CD	0.00	21.41
39006.90000.53406		BOOKS AND REFERENCE		LR - MUSIC CD	21.41
INV038166	Invoice	05/16/2024	LR - PROGRAMMING: BUCKET HATS FOR ...	0.00	264.60
39006.90000.53999		OTHER PURCHASED SUPP...		LR - PROGRAMMING: BUC...	264.60

Total Regular: 1,512.81

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	1	0.00	1,512.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	11	1	0.00	1,512.81

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2024	1,512.81
			<u>1,512.81</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT07556 - LIB 23/24 8/13/24

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
0132	BAKER & TAYLOR, INC.	08/13/2024	Regular	0.00	3,563.35	68318
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5018940846	Invoice	06/28/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	1,552.37	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE &...	1,552.37	
5018940847	Invoice	06/28/2024	LIBRARY SUPPLIES	0.00	125.27	
10000.90000.52200		CONTRACT SERVICES		LIBRARY SUPPLIES	125.27	
5018946160	Invoice	06/28/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	1,191.24	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE &...	1,191.24	
5018946161	Invoice	06/28/2024	LIBRARY SUPPLIES	0.00	88.76	
10000.90000.52200		CONTRACT SERVICES		LIBRARY SUPPLIES	88.76	
5018956006	Invoice	06/28/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	565.67	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE &...	565.67	
5018956007	Invoice	06/28/2024	LIBRARY SUPPLIES	0.00	40.04	
10000.90000.52200		CONTRACT SERVICES		LIBRARY SUPPLIES	40.04	
VEN04206	CHELSEA LEE	08/13/2024	Regular	0.00	357.58	68319
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038458	Invoice	06/30/2024	TRAVEL REIMB: 2024 AMERICAN LIB ASSO....	0.00	357.58	
10000.90000.53402		CONFERENCE & MEETING		TRAVEL REIMB: 2024 AME...	357.58	
VEN03929	DOREEN THOMAS	08/13/2024	Regular	0.00	367.95	68320
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038457	Invoice	06/30/2024	TRAVEL REIMB: 2024 AMERICAN LIB ASSO....	0.00	367.95	
10000.90000.53402		CONFERENCE & MEETING		TRAVEL REIMB: 2024 AME...	367.95	
VEN04110	LEILA REGAN	08/13/2024	Regular	0.00	372.61	68321
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038455	Invoice	06/03/2024	TRAVEL REIMB: 2024 AMERICAN LIB ASSO....	0.00	226.89	
10000.90000.53402		CONFERENCE & MEETING		TRAVEL REIMB: 2024 AME...	226.89	
INV038459	Invoice	03/24/2024	SCLC ADMINISTRATIVE COUNCIL MEETING	0.00	20.03	
10000.90000.53404		MILEAGE REIMBURSEME...		SCLC ADMINISTRATIVE CO...	20.03	
INV038460	Invoice	05/29/2024	SCLC ADMINISTRATIVE COUNCIL MEETING	0.00	50.99	
10000.90000.53404		MILEAGE REIMBURSEME...		SCLC ADMINISTRATIVE CO...	50.99	
INV038461	Invoice	11/29/2023	SCLC ADMINISTRATIVE COUNCIL MEETING	0.00	29.21	
10000.90000.53404		MILEAGE REIMBURSEME...		SCLC ADMINISTRATIVE CO...	29.21	
INV038462	Invoice	01/18/2024	SCLC ANNUAL PLANNING RETREAT	0.00	45.49	
10000.90000.53404		MILEAGE REIMBURSEME...		SCLC ANNUAL PLANNING ...	45.49	
1578	PETTY CASH FUND-LIBRARY	08/13/2024	Regular	0.00	64.16	68322

Check Register

Packet: APPKT07556-LIB 23/24 8/13/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038453	Invoice	06/27/2024	LAMINATION FOR STORY WALK	0.00	64.16	
39002.90000.53999		OTHER PURCHASED SUPP...		LAMINATION FOR STORY ...	64.16	

Total Regular: 4,725.65

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	5	0.00	4,725.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	14	5	0.00	4,725.65

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2024	4,725.65
			<u>4,725.65</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT07561 - LIB 24/25 8/13/24

By Check Number

Vendor Number **Vendor Name** **Payment Date** **Payment Type** **Discount Amount** **Payment Amount** **Number**
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST

Payment Type: Regular

VEN03454 AMAZON CAPITAL SERVICES 08/13/2024 Regular 0.00 959.19 68309

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
11WX-11WT-1Q...	Credit Memo	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	-22.04
10000.90000.53100	OFFICE SUPPLIES		MISC SUPPLIES 7/8/24 - 7...		-22.04
144F-HFHR-1VMN	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	50.75
10000.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 7/8/24 - 7...		50.75
1CHK-GMVT-13LH	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	28.14
10000.90000.53100	OFFICE SUPPLIES		MISC SUPPLIES 7/8/24 - 7...		28.14
1CLP-RXR3-YF99	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	16.54
39006.90000.53999	OTHER PURCHASED SUPP...		MISC SUPPLIES 7/8/24 - 7...		16.54
1F17-RFL6-YRGX	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	72.75
39006.90000.53999	OTHER PURCHASED SUPP...		MISC SUPPLIES 7/8/24 - 7...		72.75
1GJ1-WHPH-V1PN	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	80.56
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 7/8/24 - 7...		80.56
1KJ7-P1H6-YYK6	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	49.03
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 7/8/24 - 7...		49.03
1NNL-RMKQ-V9...	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	29.39
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 7/8/24 - 7...		29.39
1VPG-773T-VHJ1	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	616.70
39006.90000.53999	OTHER PURCHASED SUPP...		MISC SUPPLIES 7/8/24 - 7...		616.70
1XTK-F6MY-1CD7	Invoice	07/22/2024	MISC SUPPLIES 7/8/24 - 7/21/24	0.00	37.37
39006.90000.53406	BOOKS AND REFERENCE		MISC SUPPLIES 7/8/24 - 7...		37.37

VEN01190 ARNOLD'S FRONTIER HARDWARE - L 08/13/2024 Regular 0.00 22.01 68310

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
112790	Invoice	07/16/2024	MISC. SUPPLIES	0.00	22.01
10000.90000.53100	OFFICE SUPPLIES		MISC. SUPPLIES		22.01

0132 BAKER & TAYLOR, INC. 08/13/2024 Regular 0.00 2,473.35 68311

Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Project Account Key	Item Description	Dist Amount	
2038393924	Invoice	07/17/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	143.49
39006.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE &...		143.49
2038393925	Invoice	07/17/2024	LIBRARY SUPPLIES	0.00	30.74
10000.90000.52200	CONTRACT SERVICES		LIBRARY SUPPLIES		30.74
2038431298	Invoice	07/22/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	70.73
39006.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE &...		70.73
2038431299	Invoice	07/22/2024	LIBRARY SUPPLIES	0.00	15.37
10000.90000.52200	CONTRACT SERVICES		LIBRARY SUPPLIES		15.37
5018948151	Invoice	07/01/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	1,143.60
10000.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE &...		1,143.60
5018948152	Invoice	07/01/2024	LIBRARY SUPPLIES	0.00	104.02
10000.90000.52200	CONTRACT SERVICES		LIBRARY SUPPLIES		104.02
5018991534	Invoice	07/18/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	704.84
10000.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE &...		704.84

Check Register

Packet: APPKT07561-LIB 24/25 8/13/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5018991535	Invoice	07/18/2024	LIBRARY SUPPLIES	0.00	25.64	
10000.90000.52200		CONTRACT SERVICES	LIBRARY SUPPLIES		25.64	
5018991536	Invoice	07/03/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	47.19	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS AND REFERENCE &...		47.19	
5018991537	Invoice	07/03/2024	LIBRARY SUPPLIES	0.00	2.17	
10000.90000.52200		CONTRACT SERVICES	LIBRARY SUPPLIES		2.17	
5018991538	Invoice	07/03/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	99.48	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS AND REFERENCE &...		99.48	
5018991539	Invoice	07/03/2024	LIBRARY SUPPLIES	0.00	3.03	
10000.90000.52200		CONTRACT SERVICES	LIBRARY SUPPLIES		3.03	
5018998222	Invoice	07/09/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	21.36	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS AND REFERENCE &...		21.36	
5018998223	Invoice	07/09/2024	LIBRARY SUPPLIES	0.00	3.48	
10000.90000.52200		CONTRACT SERVICES	LIBRARY SUPPLIES		3.48	
5019013495	Invoice	07/22/2024	BOOKS AND REFERENCE & MEDIA (FY 202...	0.00	55.18	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS AND REFERENCE &...		55.18	
5019013496	Invoice	07/22/2024	LIBRARY SUPPLIES	0.00	3.03	
10000.90000.52200		CONTRACT SERVICES	LIBRARY SUPPLIES		3.03	
VEN02614	BIBLIONIX LLC	08/13/2024	Regular	0.00	5,318.00	68312
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10255	Invoice	07/18/2024	Apollo Annual Contract Maintenance FY: 2...	0.00	5,318.00	
10000.90000.52200		CONTRACT SERVICES		Apollo Annual Contract Ma...	5,318.00	
1167	COMMUNITY MEDIA OF THE FOOTH	08/13/2024	Regular	0.00	520.00	68313
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
674	Invoice	07/17/2024	FY 23/24 TELECAST OF LIB TOWN HALL M...	0.00	520.00	
39006.90000.53999		OTHER PURCHASED SUPP...		FY 23/24 TELECAST OF LIB ...	520.00	
VEN04261	ISAAC KOO	08/13/2024	Regular	0.00	750.00	68314
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2408	Invoice	07/22/2024	LIB EXT. VIDEO SHOOT: DRONE AERIAL	0.00	750.00	
39002.90000.53999		OTHER PURCHASED SUPP...		LIB EXT. VIDEO SHOOT: DR...	750.00	
VEN04152	KANOPY INC	08/13/2024	Regular	0.00	135.00	68315
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
410848-PPU	Invoice	07/31/2024	LIBRARY VIDEOS	0.00	135.00	
10000.90000.52200		CONTRACT SERVICES		FY 24/25 JUNE	135.00	
0786	OFFICE DEPOT, INC	08/13/2024	Regular	0.00	60.27	68316
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
376929319001	Invoice	07/18/2024	OFFICE SUPPLIES	0.00	60.27	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	60.27	
VEN03926	T-MOBILE	08/13/2024	Regular	0.00	82.94	68317

Check Register

Packet: APPKT07561-LIB 24/25 8/13/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038478	Invoice	07/21/2024	984433408 6/21/24 - 7/20/24		0.00	82.94
39006.90000.53406		BOOKS AND REFERENCE		984433408 6/21/24 - 7/20...		82.94

Total Regular: 10,320.76

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	9	0.00	10,320.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	33	9	0.00	10,320.76

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2024	10,320.76
			<u>10,320.76</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT07538 - LIB MAN BOA 23/24 8/13/24

By Check Number

Check Register

Packet: APPKT07538-LIB MAN BOA 23/24 8/13/24

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
0823	BANK OF AMERICA	08/08/2024	Regular	0.00	4,336.64	68290
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
INV038321	Invoice	06/17/2024	LR - USPS MAIL FOWARDING SRVC. 18 M...	0.00	39.95	
39006.90000.53999		OTHER PURCHASED SUPP...	LR - USPS MAIL FOWARDI...		39.95	
INV038322	Invoice	06/25/2024	LR - AMAZON - GAMES/PUZZLES	0.00	118.26	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - GAMES/PU...		118.26	
INV038323	Invoice	06/25/2024	LR - AMAZON - GAMES/PUZZLES	0.00	199.80	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - GAMES/PU...		199.80	
INV038324	Invoice	06/26/2024	LR - AMAZON - BOOK PURCHASES	0.00	66.04	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - BOOK PUR...		66.04	
INV038325	Invoice	06/26/2024	LR - WATER BOTTLE SERVICE	0.00	100.89	
10000.90000.52200		CONTRACT SERVICES	LR - WATER BOTTLE SERVI...		100.89	
INV038326	Invoice	06/25/2024	LR - AMAZON - BOOKS & REFERENCE	0.00	40.77	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - BOOKS & ...		40.77	
INV038327	Invoice	06/26/2024	LR - CLA MEMBERSHIP DOREEN THOMAS ...	0.00	140.00	
10000.90000.53409		MEMBERSHIP/DUES/SUB...	LR - CLA MEMBERSHIP DO...		140.00	
INV038328	Invoice	06/26/2024	LR - CLA MEMBERSHIP: MCDERMOTT 6/26...	0.00	40.00	
10000.90000.53409		MEMBERSHIP/DUES/SUB...	LR - CLA MEMBERSHIP: M...		40.00	
INV038329	Invoice	06/27/2024	LR - ALA MEMBERSHIP FEE	0.00	81.00	
10000.90000.53409		MEMBERSHIP/DUES/SUB...	LR - ALA MEMBERSHIP FEE		81.00	
INV038330	Invoice	06/25/2024	LR - AMAZON - J-BOOKS	0.00	371.39	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - J-BOOKS		371.39	
INV038331	Invoice	06/25/2024	LR - AMAZON - YA BOOK -	0.00	473.74	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - YA BOOK -		473.74	
INV038332	Invoice	06/27/2024	LR - CLA - MEMBERSHIP: SHAW 6/27/24-6...	0.00	40.00	
10000.90000.53409		MEMBERSHIP/DUES/SUB...	LR - CLA - MEMBERSHIP: S...		40.00	
INV038333	Invoice	06/28/2024	LR - AMAZON - DVDS	0.00	62.74	
10000.90000.53406		BOOKS AND REFERENCE	LR - AMAZON - DVDS		62.74	
INV038339	Invoice	06/30/2024	LR - AIA CONF. LODGING - CHELSEA	0.00	1,258.29	
10000.90000.53402		CONFERENCE & MEETING	LR - AIA CONF. LODGING - ...		1,258.29	
INV038340	Invoice	06/30/2024	LR - AIA CONF. LODGING - CHELSEA	0.00	240.03	
10000.90000.53402		CONFERENCE & MEETING	LR - AIA CONF. LODGING - ...		240.03	
INV038341	Invoice	06/30/2024	LR - AIA CONF. LODGING - DOREEN	0.00	943.72	
10000.90000.53402		CONFERENCE & MEETING	LR - AIA CONF. LODGING - ...		943.72	
INV038342	Invoice	06/27/2024	LR - AIA CONF. PARKING	0.00	120.02	
10000.90000.53402		CONFERENCE & MEETING	LR - AIA CONF. PARKING		120.02	
Total Regular:					4,336.64	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	17	1	0.00	4,336.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	17	1	0.00	4,336.64

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2024	4,336.64
			<u>4,336.64</u>

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
0823	BANK OF AMERICA	08/08/2024	Regular	0.00	165.36	68289
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV038343	Invoice	07/04/2024	LR - TOWN HALL SURVEY A-FRAME	0.00	79.38	
10000.90000.53100		OFFICE SUPPLIES		LR - TOWN HALL SURVEY A...	79.38	
INV038344	Invoice	07/16/2024	LR - GREEN TEEN POSTER	0.00	85.98	
39006.90000.53999		OTHER PURCHASED SUPP...		LR - GREEN TEEN POSTER	85.98	
Total Regular:					165.36	

Bank Code APBWEST Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	165.36
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	165.36

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2024	165.36
			165.36

Chair

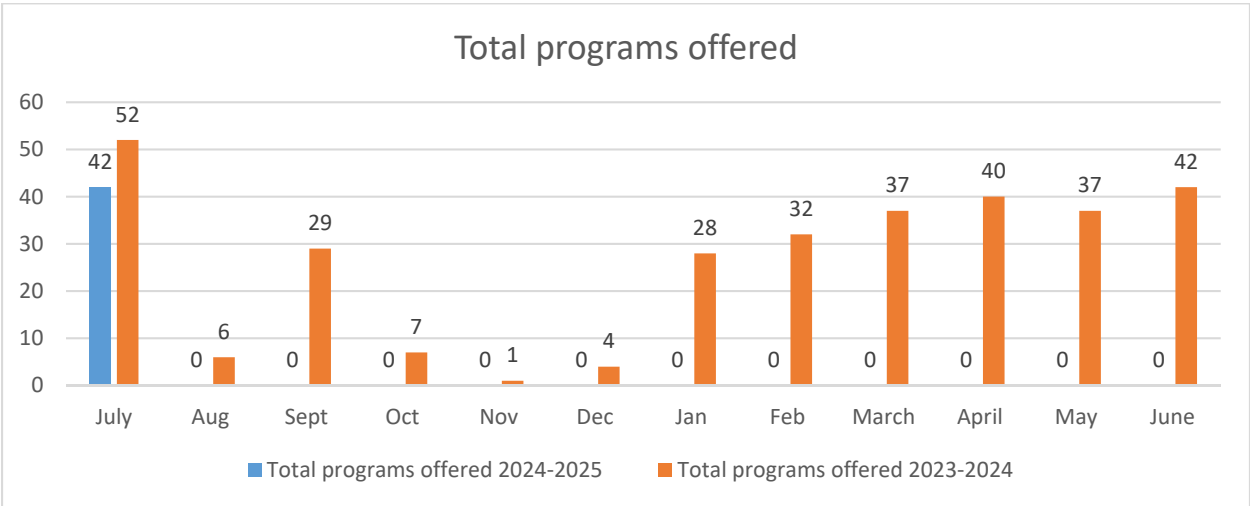
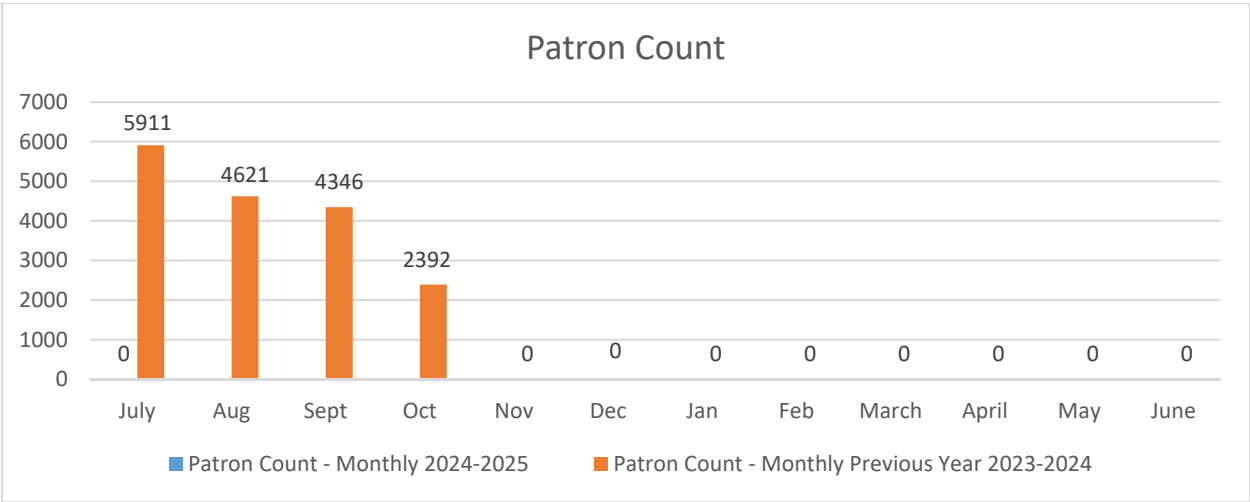
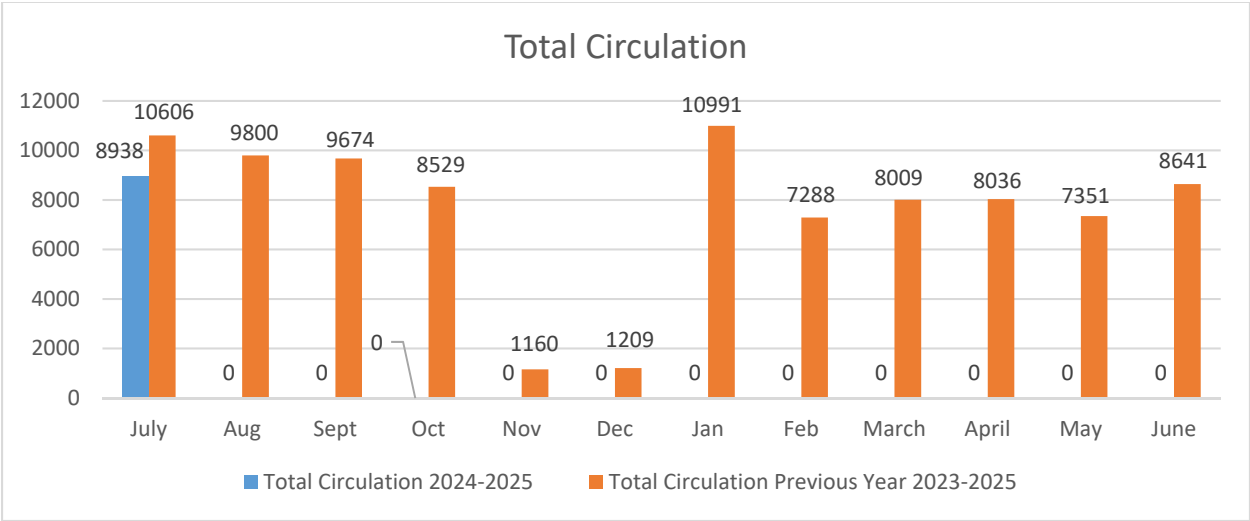
Trustee

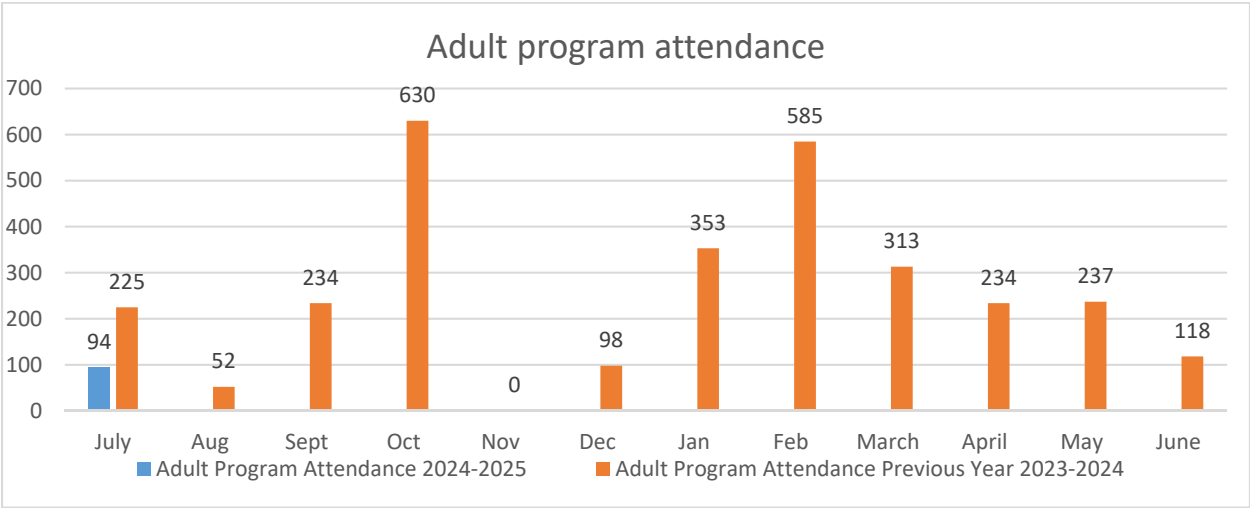
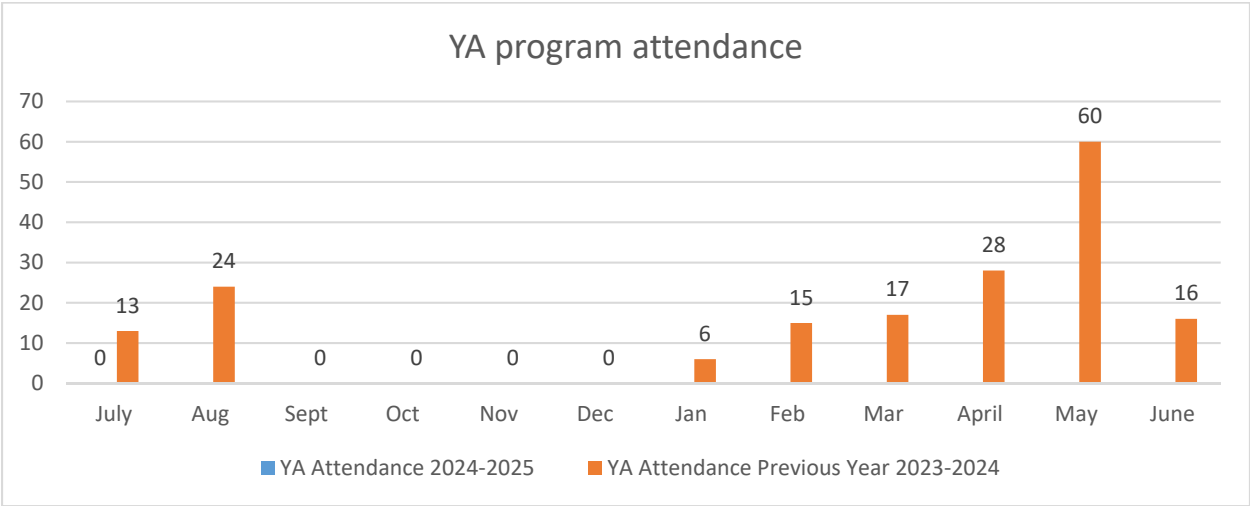
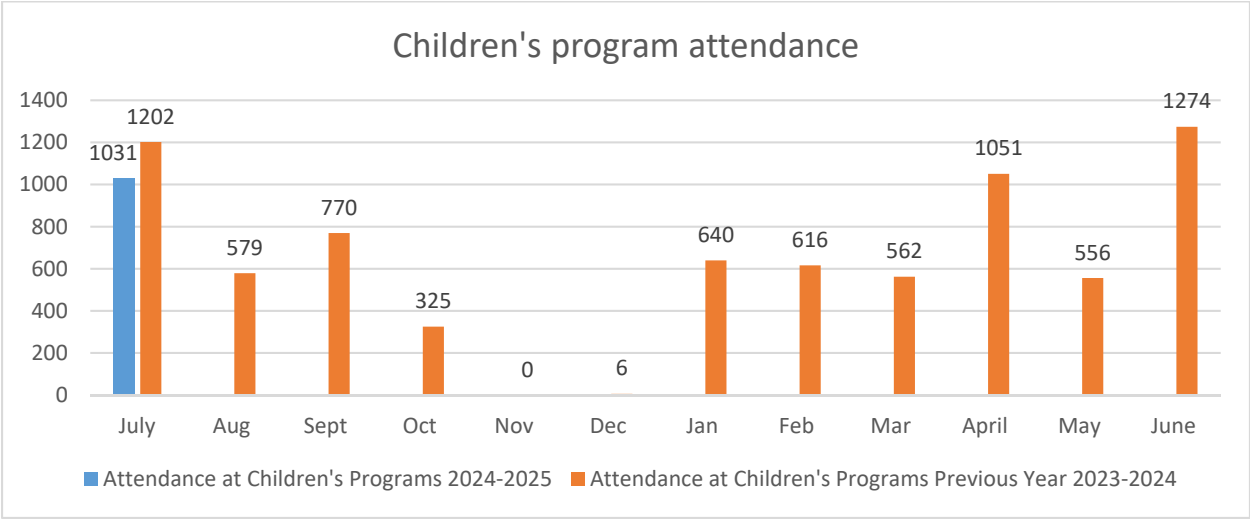
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July 2024 Library Statistics





July 2024 Online Content

In July, the Library had 30 social media posts with 4,570 reactions (likes/comments/views). Many were for the following:

Fourth of July Cra`
Digital Services Meet & Greet
Fourth of July Closure
Buster Balloon
Brainfuse
Reading Buddies
Outdoor Storyme`
Library Wi-Fi
Tails & Tales
Sensory Play
Human Library
Library TikTok - Coconut Splash Summer Reading
3D Printing Basics
Noteworthy Puppets
Pajama Storyme`
Stuffed Animal Sleepover
1000 Books Before Kindergarten
Throw Back Thursday - World Listening Day
Library TikTok - The Library is on Fire
This is How We Roll
Throw Back Thursday - Kersting Court
Girl Scouts - Children's Room Benches
FOL Best Used Book Sale

