

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor
Kelly Kriebs, Mayor Pro Tem
Gene Goss, Council Member
Kristine Lowe, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, February 14, 2023
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Robert Parkhurst

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of January 24, 2023 City Council Regular meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 23-12 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-12 approving payment of City Warrants in the aggregate amount of \$636,914.98; Sierra Madre Library Warrants in the aggregate amount of \$5,544.99; and Payroll Transfer in the aggregate amount of \$455,919.39 for the Fiscal Year ending June 30, 2023.

b) CONSIDERATION OF CITY TREASURER'S REPORT-QUARTER ENDING DECEMBER 31, 2022

It is recommended that the City Council receive and file the City Treasurer's Report for the cash and investment portfolio for quarter ending December 31, 2022.

c) CONSIDERATION OF AWARDING A CONSTRUCTION CONTRACT FOR THE FISCAL YEAR 2022-2023 WATER MAIN REPLACEMENT PROJECT TO BIG BEN INC., IN AN AMOUNT NOT TO EXCEED \$1,497,600.00

It is recommended that the City Council award a construction contract to Big Ben Inc., in an amount not to exceed \$1,497,600.00 for the Fiscal Year 2022-2023 Water Main Replacement.

d) CONSIDERATION OF THE FIRST AMENDED AND RESTATED CITY MANAGER EMPLOYMENT AGREEMENT

It is recommended that the City Council consider the first amended and restated City Manager Employment Agreement.

e) CONSIDERATION OF APPROVAL TO THE THIRD AMENDED AND RESTATED LEGAL SERVICES AGREEMENT WITH COLANTUONO, HIGHSMITH & WHATLEY, PC

It is recommended that the City Council approve a proposed third amended and restated legal services agreement with Colantuono, Highsmith & Whatley, PC, maintaining current City Attorney Aleks Giragosian and adjusting rates as stated therein.

f) CONSIDERATION OF APPROVAL TO THE AMENDED AND RESTATED TRANSPORTATION SERVICES AGREEMENT BETWEEN FIRST TRANSIT, INC. AND THE CITY OF SIERRA MADRE

It is recommended that the City Council approve the proposed amended and restated Transportation Services agreement between First Transit, Inc. and the City of Sierra Madre; and approve a manual payment to cover payments owed to be issued as soon as possible.

DISCUSSION

1. CONSIDERATION TO AMEND APPEAL FEE SCHEDULE FOR LAND USE ENTITLEMENTS

It is recommended that the City Council initiate a discussion to amend the appeal fee related to land use entitlements and provide direction to staff to amend the Fiscal Year 2022-2023 Fee Schedule, reducing the appeal fee from seventy-five percent of the original application filing fee to fifty percent.

2. CONSIDERATION OF AMENDMENT TO SOLID WASTE AGREEMENT WITH ATHENS SERVICES

It is recommended that the City Council approve the proposed amendment with Athens Services and direct staff to initiate the Proposition 218 Fee Process.

PUBLIC HEARING

1. APPEAL OF PLANNING COMMISSION DECISION APPROVING A REQUEST FOR A CONDITIONAL USE PERMIT AMENDMENT AND AN ADDENDUM TO THE MITIGATED NEGATIVE DECLARATION TO UPDATE THE ALVERNO HEIGHTS ACADEMY (AHA) MASTER PLAN AT 200 NORTH MICHILLINDA AVENUE

It is recommended that the City Council hold a public hearing to consider an appeal of the Planning Commission Decision approving a request for a Conditional Use Permit amendment and an Addendum to the Mitigated Negative Declaration to update the Alverno Heights Academy (AHA) Master Plan.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on February 28, 2023.