

Appeal Application

Water Conservation Ordinance - SMMC Chapter 13.24 (Revised 8/13/14)

Appellant Name	Appellant Pho	ne	
Address	E-mail		
Sierra Madre Water Account Number			
Current 30% Conservation Numbers (per most recent	letter): Summer	Winter	
13.24.170(C) The water superintendent shall have a application for relief as herein provided, to take such up such procedures as he or she considers nece determining whether relief shall be granted, the water board, shall take into consideration all relevant factors	steps as he or she deems r essary to resolve said app superintendent, and on appe	reasonable an plication for eal, the water	nd to set relief. In
1. Have you filed for an appeal before? Y N If y	es, when?		
Was it granted or denied?			
2. Did you move into the property after the base yea	r of June 2012 – July 2013	Y N	
Date: How many people live in the	home?		
3. Have additional members been added to the house	sehold?	Y N	
Explanation:			
4. Has any additional landscaped or drought toleran		e property?	ΎΝ
Explanation:			
5. Have there been changes in vacancy factors in m		Y N	
How many units/dwellings (total) on the property:			
6. Was there additional water use necessary for re	· · · · ·	ess or health	? Y N
Explanation:			
7. If a business, are there an increased number of	of employees in commercia	ıl, industrial c	or retail
business? Y N Explanation:			
8. Has there been an increase in water use due to n	ew construction?	Y	Ν
Explanation:			
9. Have there been adjustments to water use cause	d by emergency health or sa	afety hazards	;?
Y N Explanation:			
10. Was there a first filling of a permit-constructed swi	mming pool? Y N		
Date & Explanation:			

11. Si	ize of property/lot (may or may not be a consideration):	
12. Pl	lease note the Water Conservation efforts already taken (may or may not be a consideration	on):
a.	Install ultra-low flush toilets: Y N Date: # of fixtures:	
b.	Install low flow aerators in faucets and sinks: Y N Date: # of fixtures:	
C.	Install smart irrigation controllers and properly program to water only twice a week: Y	Ν
d.	Adjust irrigation to prevent any water from hitting pavement or creating runoff: Y	Ν
e.	Fix any current leaks on the property: Y N Date & Explanation:	
f.	Other (not listed):	

13.24.170(B) The following procedural requirements shall apply with regard to the review & processing of the appeal application:

- 1. The customer must state in writing the grounds for the appeal. Please attach additional written explanation if necessary.
- 2. The application will be reviewed by the Water Superintendent and a final decision will be made within ten working days of the receipt of the application.
- 3. Upon the Water Superintendent's decision, the Finance Department will notify the appellant of the results in the form of a letter to the mailing address listed for the water bill account.
- 4. If you wish to appeal the Water Superintendent's decision, an appeal to the Water Appeals Board may be filed within ten working days after a final decision letter has been received by the resident. The written appeal should state the grounds upon which it is based, and what remedy, if any, the appellant seeks. The appeal shall be addressed to the office of the City Manager. The water appeals board shall render a decision on the appeal within ten working days of the date of the appeal letter.

13.24.170(D) No relief shall be granted to any customer for any reason in the absence of a showing by the customer that he/she has achieved the maximum practical reduction in water consumption, as the case may be, other than in the specific area in which relief is being sought. No relief shall be granted to any customer who, when requested by the water department, fails to provide the water department with information whereby the services provided to him/her can be classified for the purpose of establishing an appropriate base or classification pursuant to the provisions of this chapter. If an action on the application for relief is mutually agreed upon between the water department and the customer, the agreement shall be in writing and signed by the customer, and no appeal on said application may be made by the customer.

FOR OFFICE USE ONLY		
DATE RECEIVED:	DATE LETTER SENT TO RESIDENT:	
DATE REVIEWED BY PW:	DATE ENTERED INTO THE BILLING SYSTEM:	
DATE LOGGED BY PW:		