



Sierra Madre Public
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AGENDA

LIBRARY BOARD OF TRUSTEES MEETING

Monday, May 23, 2022

5:00 PM

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024**

*Susan Gallagher, Chair; Rod Spears, Vice Chair;
Catherine Adde, Trustee; Laura Palmer, Trustee; Richard Procter, Trustee*

**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

CALL TO ORDER / ROLL CALL

Trustees Gallagher, Spears, Adde, Palmer and Procter.

PLEDGE OF ALLEGIANCE

Richard Procter

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business.

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from April 25, 2022, meeting.

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda.

State legislation (Govt. Code Section 54954.2) limits the Board's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Trustees or staff may briefly respond to statements made or questions posed by the public, or a Trustee or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Trustee or the Board itself may provide a reference to staff to report back to the Board at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

CONSENT CALENDAR

- 1. Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$4,703.47, \$3,694.70, \$3,431.23, \$1,461.64.
- 2. Library Statistics** - Recommendation to receive and file April 2022 Statistical Reports.

ACTION ITEMS AND REPORTS

1. Library Building Update

Management Analyst Sophia Kownatzki to give an oral presentation regarding the Library Building.

2. Library Meaningful Improvement Update and Letter

Report by Interim City Librarian, Lori Garza, on the Library building and “meaningful improvement”, including a recommendation to sign and submit a letter of support.

3. Library Summer Programming

Youth Services Librarian, Leila Regan, to give an oral report on plans for Summer Programming.

4. Friends of the Library Liaison Report

Liaison from the Friends of the Library to provide oral report concerning activities since the last Board meeting.

5. City Council Liaison Report

Update from Council Liaison to Board.

6. Trustees Updates

Trustees to provide reports pertaining to Library service or community involvement which impacts the Library.

7. City Librarian Report

Interim City Librarian Lori Garza to present an oral report concerning Library services since the last Board Meeting.

8. Items for Future Agenda

Any items for a future agenda.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to a meeting on June 27, 2022.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



Sierra Madre Public
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MINUTES

LIBRARY BOARD OF TRUSTEES MEETING

Monday, April 25, 2022

5:00 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024

*Susan Gallagher, Chair; Rod Spears, Vice Chair;
Catherine Adde, Trustee; Laura Palmer, Trustee; Richard Procter, Trustee*

CALL TO ORDER / ROLL CALL

Meeting called to order at 5:02 p.m.

Trustees Gallagher, Spears, Adde, and Palmer **in Attendance**.

Trustee Procter **Absent**

OTHERS PRESENT

Additional Attendees: Lori Garza, Laura Aguilar, Sophia Kownatzki, & Mayor Gene Goss

PLEDGE OF ALLEGIANCE

Rod Spears led the Pledge of Allegiance

APPROVAL OF AGENDA

Trustee Spears moved to approve to proceed with Board business. Trustee Adde seconded. All approved.

APPROVAL OF MINUTES

Trustee Palmer moved to approve the minutes from March 28, 2022, meeting. Trustee Spears seconded. All approved.

COMMUNITY INPUT

Chair Gallagher opened the meeting for public comment on items not on the Agenda. No public comment was made.

CONSENT CALENDAR

- 1. Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$1,796.85, \$4,703.47, \$1,513.35, \$300.00, \$309.88, \$350.00, and \$1,960.83.

Trustee Adde asked what Contract Services are – Interim City Librarian Garza explained they are for Baker & Taylor book processing.

- 2. Library Statistics** - Recommendation to receive and file March 2022 Statistical Reports.

It was noted March circulation was up from 6,807 in 2021 to 8,717 in 2022. Patron count was 3,477 in March 2022 and zero in 2021 as Library was closed for COVID. Children's March program attendance went from 376 in 2021 to 1,278 in 2022.

Trustee Palmer moved to approve Consent Items 1 and 2. Trustee Spears seconded. All approved.

ACTION ITEMS AND REPORTS

- 1. Library Building Update**

Management Analyst Sophia Kownatzki gave an oral presentation regarding the Library Building. Update included front parking bids (deadline is May 5th and it will be up for City Council approval on May 24th with construction beginning in early June). Funding from Assembly member Chris Holden's Office is optimistic. Library Capital Improvement projects include a 5-year projection and the Building Forward: Library Infrastructure Grant Program which is matched funding. The city should hear about both grants in late spring, early summer. Trustee Spears clarified the parking bids are just the upper SM Blvd and driveway ADA parking. Trustee Gallagher asked what they can do to support.

- 2. Annual Presentation on Brown Act Procedures**

City Clerk Laura Aguilar gave a presentation on Brown Act Procedures and answered several questions from the Trustees.

- 3. Library Annual Bookmark Contest**

Trustee Palmer and Youth Services Librarian Leila Regan reported on this year's Bookmark Contest. The contest received 237 entries and had 18 finalists with four selected for print. The Bookmark Contest Awards Ceremony had 60 attendees and there is a display of all the winners in the Library.

- 4. Trustee Program Discussion**

Trustees discussed Programs. Some future program suggestions were: joint programs with the Sierra Madre Playhouse, poetry, National Novel Writing Month (NaNoWriMo), writing workshops for kids, and local authors.

- 5. Friends of the Library Liaison Report**

No report from the Friends.

- 6. City Council Liaison Report**

Mayor Goss reported: the purchase of the Bank of America building. There was a ribbon cutting ceremony for the city's solar power farm. Sierra Madre is the only city in the county that

is partially solar-powered, with 38% of the city's power being solar. Mayor Goss is hopeful of a positive response to the request to the State Assembly. The city is starting a strategic planning process and Mayor Goss wants to move forward with the Library rehabilitation and expansion.

7. Trustees Updates

Trustees provided reports pertaining to Library service or community involvement which impact the Library. Trustee Adde submitted her book review for the Friends of the Library Newsletter on Trustee Rich Procter's book.

Trustee Spears: Attended a Sierra Madre Historical Preservation Society meeting. A lot of their current budget is going into updating the museums. Sierra Madre Search & Rescue is doing a special program for the Historical Preservation Society. No one was able to see the wisteria vine for the Wisteria Festival, but the Historical Society had six busloads for tours. Mayor Goss explained the property with the vine was in escrow and had not changed hands legally resulting in the inability to view the vine during the Wisteria Festival.

Trustee Gallagher: Attended the city's Earth Day event. It was very well done for a small town. Lots of great representation for the city and of vendors. Attended the Friends of the Library meeting, they will have a new Friends President, Julie. There will be a Wine Tasting event likely to be held in September 2022. Got to choose a bookmark to print for the Bookmark Contest on the Trustees behalf.

Trustee Palmer: worked on the Bookmark Contest, was able to present the Trustee's choice to the winner. Helped download the program/software Past Perfect to archive the Richardson House.

8. City Librarian Report

Interim City Librarian Lori Garza reported: National Library Week was celebrated April 4th-9th, with several popular programs. There was a "Shelfie" photo book with about 150 participants. The Bookmark Contest Awards Ceremony was well attended. In the month of March there was a 4-leaf clover hunt that had 312 participants. She helped staff the City's Information table at the Earth Day Fair. Library Staff provided an Earth Day book list that attendees were happy to take. Attended the Public Library Director's forum, which is usually a live conference but was on Zoom this year and it focused on inclusion in libraries. The forum was three days over three weeks.

9. Items for Future Agenda

Continue discussion of Library programs after new Trustees are installed.

ADJOURNMENT

Trustee Adde moved to adjourn the meeting. Trustee Palmer seconded. All approved. Meeting was adjourned to a meeting on May 23, 2022.



City of Sierra Madre, CA

Check Register

Packet: APPKT06202 - 04/26/2022 LB

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0132	BAKER & TAYLOR, INC.	04/26/2022	Regular	0.00	4,299.77	62839
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5017611022	Invoice	03/22/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	30.56	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	30.56	
5017611023	Invoice	03/22/2022	BOOKS	0.00	11.64	
10000.90000.52200		CONTRACT SERVICES		BOOKS	11.64	
5017611054	Invoice	03/22/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	171.90	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	171.90	
5017611055	Invoice	03/22/2022	BOOKS	0.00	40.75	
10000.90000.52200		CONTRACT SERVICES		BOOKS	40.75	
5017612783	Invoice	03/16/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	447.30	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	447.30	
5017612784	Invoice	03/16/2022	BOOKS	0.00	36.49	
10000.90000.52200		CONTRACT SERVICES		BOOKS	36.49	
5017616559	Invoice	03/17/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	643.26	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	643.26	
5017616560	Invoice	03/17/2022	BOOKS	0.00	56.57	
10000.90000.52200		CONTRACT SERVICES		BOOKS	56.57	
5017630833	Invoice	03/29/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	1,876.09	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	1,876.09	
5017630834	Invoice	03/29/2022	BOOKS	0.00	169.58	
10000.90000.52200		CONTRACT SERVICES		BOOKS	169.58	
5017636624	Invoice	03/28/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	24.46	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	24.46	
5017636625	Invoice	03/28/2022	BOOKS	0.00	5.83	
10000.90000.52200		CONTRACT SERVICES		BOOKS	5.83	
5017646478	Invoice	03/29/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	740.63	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	740.63	
5017646479	Invoice	03/29/2022	BOOKS	0.00	44.71	
10000.90000.52200		CONTRACT SERVICES		BOOKS	44.71	
0145	BRODART	04/26/2022	Regular	0.00	53.70	62840
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
599302	Invoice	03/18/2022	OFFICE SUPPLIES	0.00	53.70	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	53.70	
VEN02087	BUBBLEMANIA AND COMPANY	04/26/2022	Regular	0.00	350.00	62841

Check Register

Packet: APPKT06202-04/26/2022 LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
00021343	Invoice	04/04/2022	INDOOR ASSEMBLY STYLE SHOW	6/11/22	0.00	350.00
39006.90000.53999		OTHER PURCHASED SUPPLI...		INDOOR ASSEMBLY STYLE S...		350.00

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	16	3	0.00	4,703.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	16	3	0.00	4,703.47

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	4/2022	4,703.47
			4,703.47

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT06222 - 05/10/2022 LB

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
VEN03955	ALAN GEIER	05/10/2022	Regular	0.00	150.00	62875
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
05/19/22	Invoice	04/20/2022	5/19/22 PERFORMANCE AT SM LB	0.00	150.00	
39006.90000.53999		OTHER PURCHASED SUPPLI...	5/19/22 PERFORMANCE AT ...		150.00	
VEN02711	AMERICAS PRINTER	05/10/2022	Regular	0.00	612.69	62876
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1208709	Invoice	04/14/2022	BOOKMARKS	0.00	612.69	
39006.90000.53999		OTHER PURCHASED SUPPLI...	BOOKMARKS		612.69	
0132	BAKER & TAYLOR, INC.	05/10/2022	Regular	0.00	750.69	62877
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5017659752	Invoice	04/11/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	228.71	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	228.71	
5017659753	Invoice	04/11/2022	BOOKS	0.00	9.93	
10000.90000.52200		CONTRACT SERVICES		BOOKS	9.93	
5017661607	Invoice	04/11/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	482.35	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	482.35	
5017661608	Invoice	04/11/2022	BOOKS	0.00	29.70	
10000.90000.52200		CONTRACT SERVICES		BOOKS	29.70	
1123	COMPRISE TECHNOLOGIES, INC.	05/10/2022	Regular	0.00	1,772.00	62878
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
2022-114	Invoice	04/11/2022	6/4/22-6/3/23 SAM SOFTWARE RENEWAL	0.00	1,772.00	
10000.90000.52200		CONTRACT SERVICES		6/4/22-6/3/23 SAM SOFTW...	1,772.00	
0598	DEMCO, INC.	05/10/2022	Regular	0.00	332.95	62879
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
7111402	Invoice	04/11/2022	OFFICE SUPPLIES	0.00	332.95	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	332.95	
0786	OFFICE DEPOT, INC	05/10/2022	Regular	0.00	76.37	62880

Check Register

Packet: APPKT06222-05/10/2022 LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
232516812001	Invoice	04/08/2022	OFFICE SUPPLIES		76.37	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	76.37	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	6	0.00	3,694.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	9	6	0.00	3,694.70

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	5/2022	3,694.70
			3,694.70

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT06244 - 05/24/22 LIB

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	05/17/2022	Regular	0.00	1,064.42	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
437969995873	Invoice	04/05/2022	MUSIC CD		13.22	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	13.22	
438569997488	Invoice	03/13/2022	PROGRAM SUPPLIES		8.59	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	8.59	
449589448735	Invoice	04/05/2022	MUSIC CD		31.24	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	31.24	
453668858689	Invoice	03/27/2022	OFFICE SUPPLIES/BATTERIES		18.70	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES/BATTERIES	18.70	
456956979884	Invoice	03/10/2022	BOOK		52.91	
10000.90000.53406		BOOKS AND REFERENCE		BOOK	52.91	
487373366589	Invoice	03/15/2022	MUSIC CD		21.48	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	21.48	
573839333764	Invoice	03/23/2022	COMPUTER SUPPLIES/FLASH DRIVE		52.89	
10000.90000.53103		COMPUTER SUPPLIES		COMPUTER SUPPLIES/FLASH...	52.89	
574946753636	Invoice	03/10/2022	BOOK		19.83	
10000.90000.53406		BOOKS AND REFERENCE		BOOK	19.83	
578533688956	Invoice	04/08/2022	OFFICE SUPPLIES/TONER		269.99	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES/TONER	269.99	
639633994654	Invoice	04/05/2022	DVD		15.42	
39006.90000.53406		BOOKS AND REFERENCE		DVD	15.42	
733868469759	Invoice	03/16/2022	MUSIC CD		137.36	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	137.36	
744983645653	Invoice	03/26/2022	OFFICE SUPPLIES/PAPER		36.37	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES/PAPER	36.37	
748975486743	Invoice	03/27/2022	OFFICE SUPPLIES		5.45	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	5.45	
756966633467	Invoice	03/27/2022	OFFICE SUPPLIES		8.81	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	8.81	
768934534753	Invoice	03/15/2022	PROGRAM SUPPLIES		186.32	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	186.32	
773645743688	Invoice	03/13/2022	OFFICE SUPPLIES/MARKER		12.99	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES/MARKER	12.99	
847358455865	Invoice	03/25/2022	COMPUTER SUPPLIES/CABLE		9.62	
10000.90000.53103		COMPUTER SUPPLIES		COMPUTER SUPPLIES/CABLE	9.62	
868983389455	Invoice	03/29/2022	OFFICE SUPPLIES/CUPS		24.24	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES/CUPS	24.24	
936475494797	Invoice	03/27/2022	PROGRAM SUPPLIES		36.35	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	36.35	
969369399995	Invoice	03/12/2022	PROGRAM SUPPLIES		102.64	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	102.64	
0786	OFFICE DEPOT, INC	05/17/2022	Regular	0.00	56.96	

Check Register

Packet: APPKT06244-05/24/22 LIB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
242083161001	Invoice	04/26/2022	COVID SUPPLIES/WIPES	0.00	56.96	
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES/WIPES	56.96	
0132	BAKER & TAYLOR, INC.	05/17/2022	Regular	0.00	1,292.71	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
0003263057	Credit Memo	05/24/2022	CREDIT MEMO/FOR INV5017709615	0.00	-23.28	
10000.90000.52200		CONTRACT SERVICES		CREDIT MEMO/FOR INV501...	-23.28	
5017681940	Invoice	04/24/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	192.53	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	192.53	
5017681941	Invoice	04/21/2022	BOOKS	0.00	9.61	
10000.90000.52200		CONTRACT SERVICES		BOOKS	9.61	
5017699144	Invoice	04/29/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	886.71	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	886.71	
5017699145	Invoice	04/29/2022	BOOKS	0.00	71.44	
10000.90000.52200		CONTRACT SERVICES		BOOKS	71.44	
5017709614	Invoice	05/04/2022	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	126.60	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	126.60	
5017709615	Invoice	05/04/2022	AUDIOBOOKS	0.00	29.10	
10000.90000.52200		CONTRACT SERVICES		AUDIOBOOKS	29.10	
0203	ELLEN'S SILKSCREENING	05/17/2022	Regular	0.00	979.35	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
78348	Invoice	04/28/2022	STAFF T-SHIRTS	0.00	447.39	
10000.90000.53999		OTHER PURCHASED SUPPLI...		STAFF T-SHIRTS	447.39	
78377	Invoice	04/29/2022	SUMMER READING PRIZES - TOTES	0.00	531.96	
39006.90000.53999		OTHER PURCHASED SUPPLI...		SUMMER READING PRIZES - ...	531.96	
1578	PETTY CASH FUND-LIBRARY	05/17/2022	Regular	0.00	37.79	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV031989	Invoice	05/16/2022	MILEAGE/PROGRAM ERRANDS	0.00	5.04	
39006.90000.53999		OTHER PURCHASED SUPPLI...		MILEAGE/PROGRAM ERRA...	5.04	
INV031990	Invoice	05/16/2022	CRAFT-IT PROGRAM SUPPLIES	0.00	3.86	
39006.90000.53999		OTHER PURCHASED SUPPLI...		CRAFT-IT PROGRAM SUPPLI...	3.86	
INV031991	Invoice	05/16/2022	PROGRAMMING SUPPLIES	0.00	3.50	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAMMING SUPPLIES	3.50	
INV031992	Invoice	05/16/2022	WATER/PROGRAM SUPPLIES	0.00	16.99	
39006.90000.53999		OTHER PURCHASED SUPPLI...		WATER/PROGRAM SUPPLIES	16.99	
INV031993	Invoice	05/16/2022	MILEAGE/PROGRAM ERRANS	0.00	8.40	

Check Register

Packet: APPKT06244-05/24/22 LIB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
39006.90000.53999		OTHER PURCHASED SUPPLI...	MILEAGE/PROGRAM ERRANS		8.40	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	5	0.00	3,431.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	35	5	0.00	3,431.23

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	5/2022	3,431.23
			<u>3,431.23</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT06234 - 05/24/2022 BOA Library

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0823	BANK OF AMERICA	05/11/2022	Regular	0.00	1,461.64	62923
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
CM0000594	Credit Memo	05/12/2022	LG REFUND/PROGRAM SUPPLIES	0.00	-71.61	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG REFUND/PROGRAM SUP...	-71.61	
INV031921	Invoice	05/12/2022	LG EARTHDAY PROGRAM SUPPLIES	0.00	84.90	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG EARTHDAY PROGRAM S...	84.90	
INV031922	Invoice	05/12/2022	LG REFRESHMENT/BOOKMARK CONTEST	0.00	368.41	
39002.90000.53999		OTHER PURCHASED SUPPLI...		LG REFRESHMENT/BOOKM...	368.41	
INV031923	Invoice	05/12/2022	LG SUPPLIES/NATIONAL LIBRARY WEEK	0.00	14.98	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG SUPPLIES/NATIONAL LIB...	14.98	
INV031924	Invoice	05/12/2022	LG BOOKMARK CONTEST	0.00	763.41	
39002.90000.53999		OTHER PURCHASED SUPPLI...		LG BOOKMARK CONTEST	763.41	
INV031925	Invoice	05/12/2022	LG PROGRAM SUPPLIES	0.00	12.50	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG PROGRAM SUPPLIES	12.50	
INV031926	Invoice	05/12/2022	LG PROGRAM SUPPLIES	0.00	5.71	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG PROGRAM SUPPLIES	5.71	
INV031927	Invoice	05/12/2022	LG BOOKMARK CONTEST	0.00	31.70	
39002.90000.53999		OTHER PURCHASED SUPPLI...		LG BOOKMARK CONTEST	31.70	
INV031928	Invoice	05/12/2022	LG SUPPLIES/TEEN PROGRAM	0.00	30.72	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG SUPPLIES/TEEN PROGR...	30.72	
INV031929	Invoice	05/12/2022	LG BOOKS & PROGRAM SUPPLIES	0.00	136.48	
10000.90000.53406		BOOKS AND REFERENCE		LG BOOKS & PROGRAM SUP...	68.68	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG BOOKS & PROGRAM SUP...	67.80	
INV031930	Invoice	05/12/2022	LG SUMMER PROGRAM SUPPLIES	0.00	49.24	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG SUMMER PROGRAM SU...	49.24	
INV031931	Invoice	05/12/2022	LG SUMMER PROGRAM SUPPLIES	0.00	17.60	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG SUMMER PROGRAM SU...	17.60	
INV031932	Invoice	05/12/2022	LG SUMMER PROGRAM SUPPLIES	0.00	17.60	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LG SUMMER PROGRAM SU...	17.60	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	1	0.00	1,461.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	13	1	0.00	1,461.64

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	5/2022	1,461.64
			1,461.64

Chair

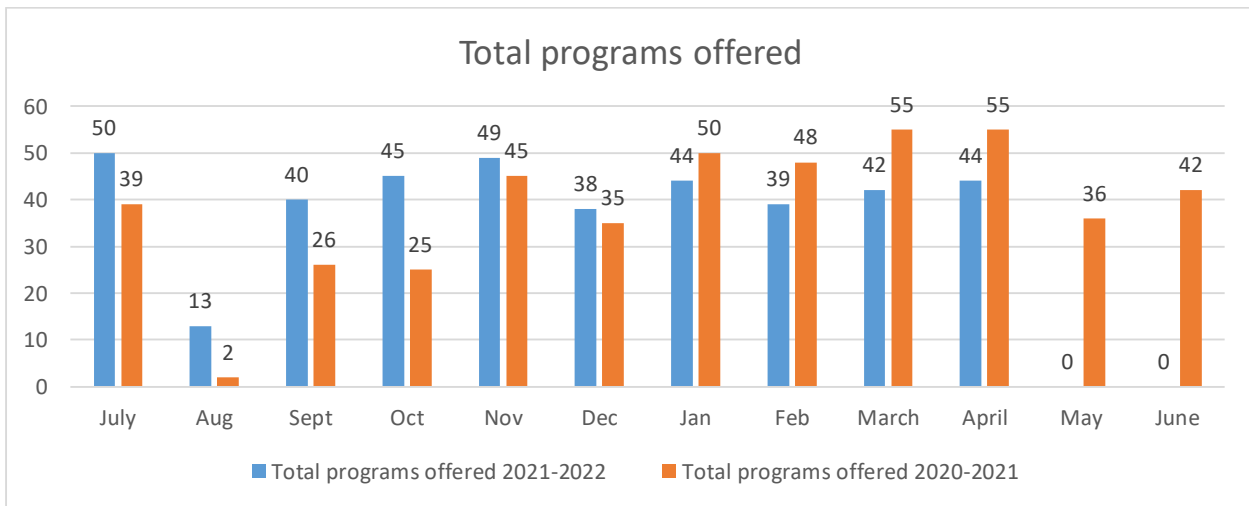
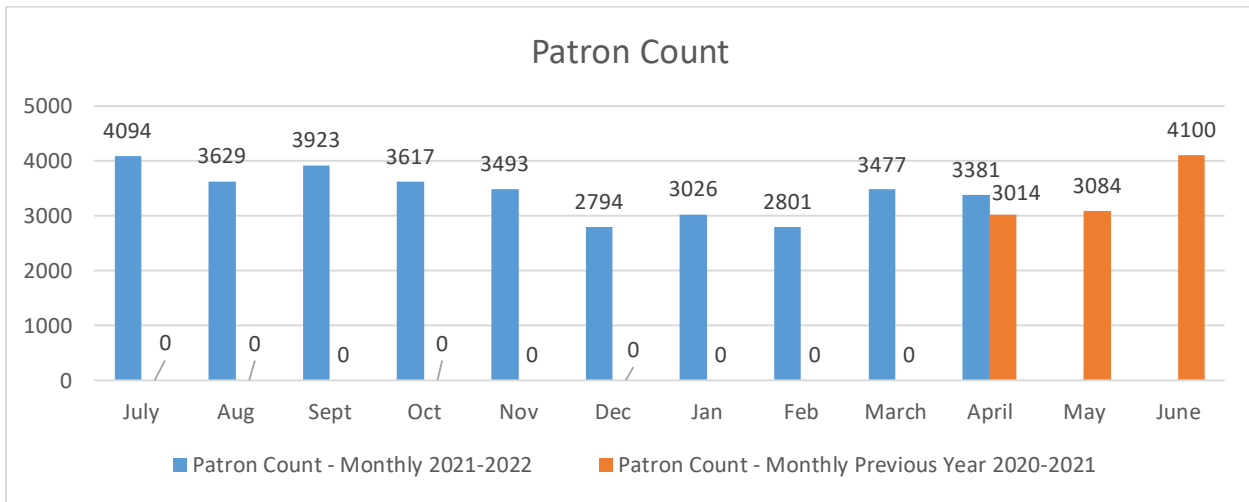
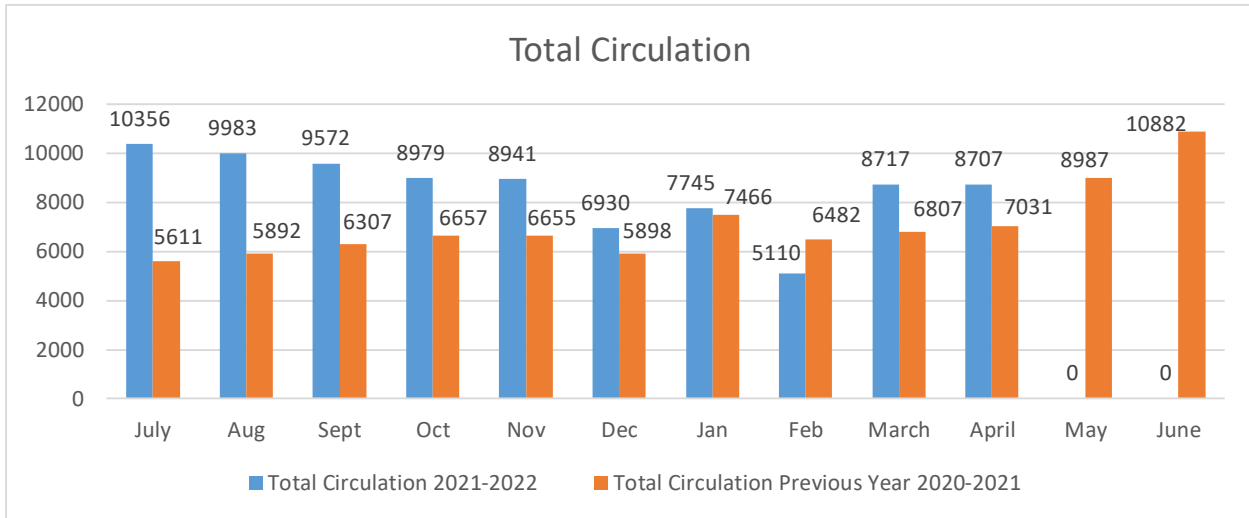
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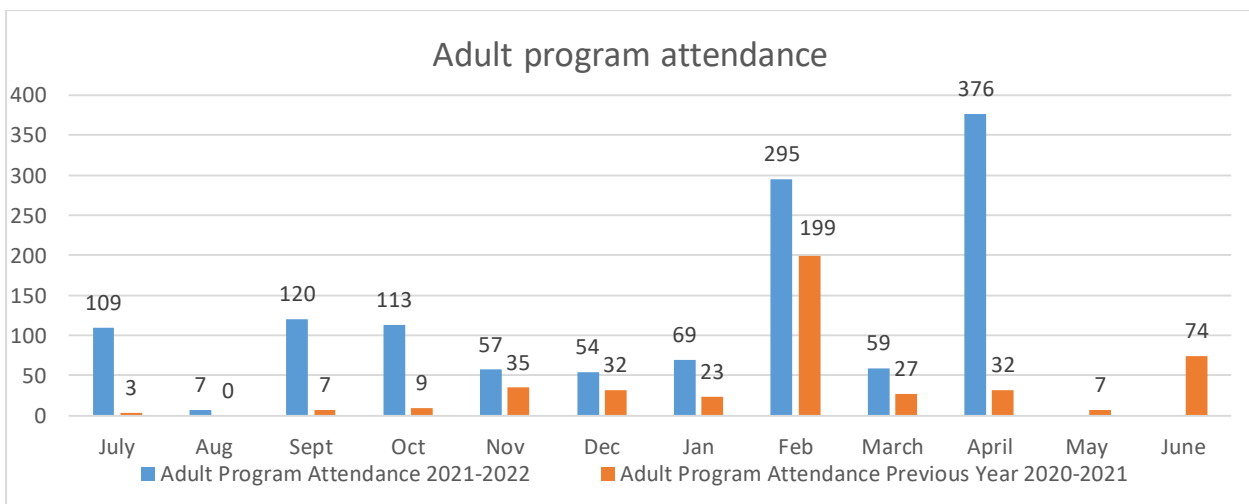
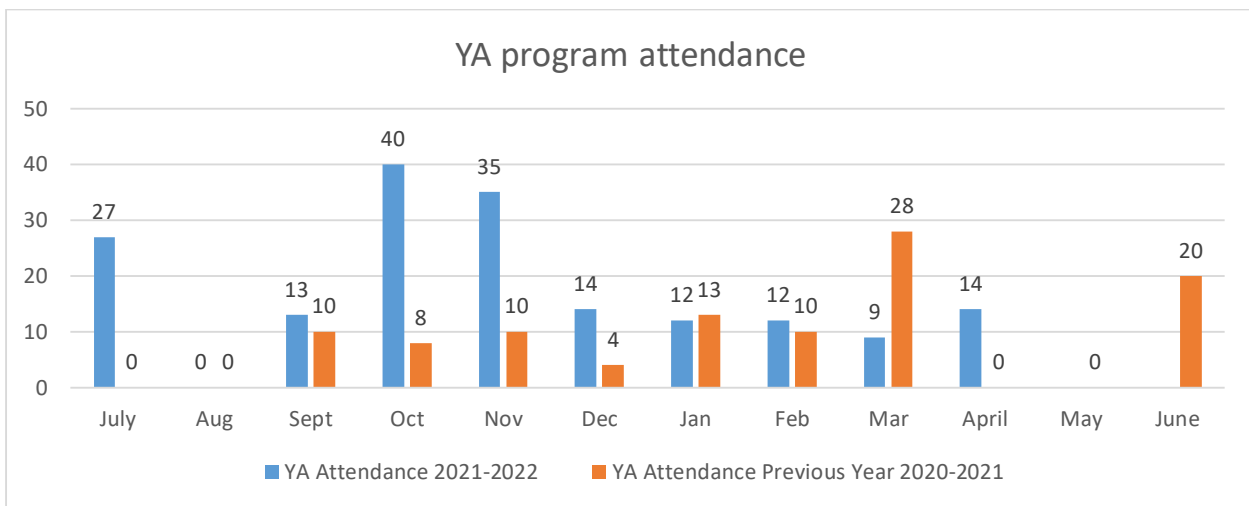
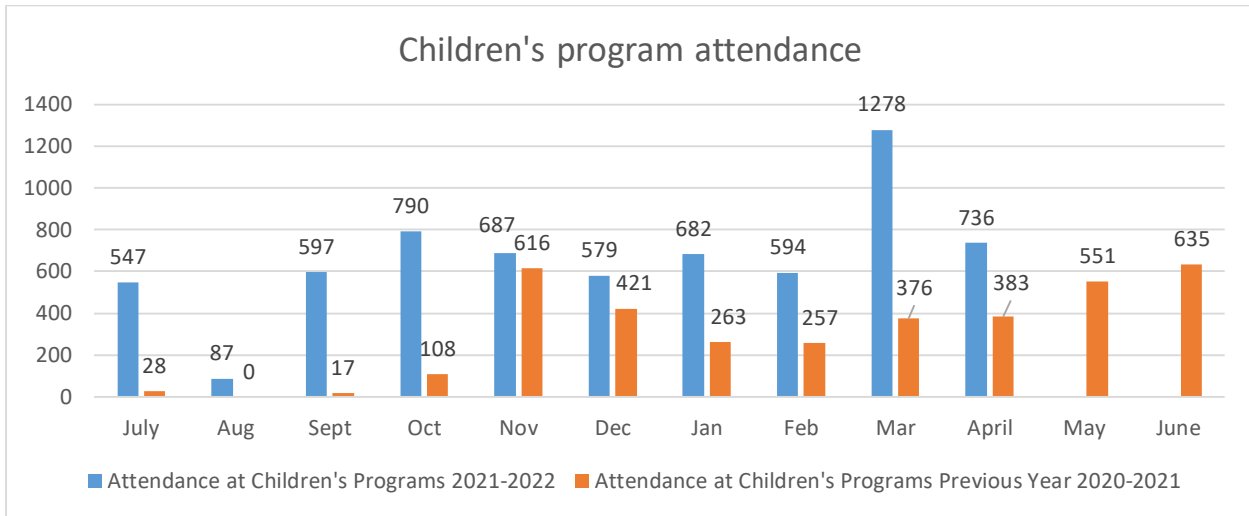
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April 2022 Library Statistics





April 2022 Online Content

In April, the Library had 40 social media posts with 5,510 reactions (likes/comments/views). Many were for the following:

April Programming at the Library

National Library Week

Shelfie Photo Booth

Board Library Teens

Build-a-Book at the Library

Bookmark Contest Winners

1000 Books Before Kindergarten: Congrats Norah!

Music & Mindfulness: Harp

From the Archives: 1971 Library Interior

Craft It!: Paper Seed Bombs

1000 Books Before Kindergarten: Congrats Eleanor & Judith!

Snackchat: We Were Liars

Tails & Tales

1000 Books Before Kindergarten: Congrats Matthew!

1000 Books Before Kindergarten: Congrats Alfie!

TikTok: Explore More at the Library

Community Mosaic Art

Skillshare Classes Available with Your Library Card

3D Printing Workshop

Sewing Machine Basics

This Week at the Library

Pajama Storytime

Teen STEAM: Bulbasaur

April Is National Poetry Month

TikTok: Libraries Offer So Much More

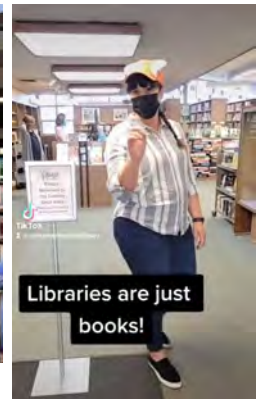
Book Review: Kristy's Big Day

Dungeons & Dragons Coming in May

Libby by Overdrive

New Bookmarks Are Here!

Book Review: Kristy's Great Idea





Wednesday, May 18, 2022

The Honorable Philip Ting, Chair
Assembly Committee on Budget
State Capitol Room, 6026
Sacramento, CA 95814

RE: Support for \$10 million for Sierra Madre Library Rehabilitation

Dear Honorable Chair Ting,

On behalf of the Friends of the Sierra Madre Library, we would like to express our wholehearted support for the \$10 million Sierra Madre Library Rehabilitation program. The Friends of the Library is a volunteer organization who have contributed endless volunteer hours, materials, and money to support and strengthen the Library's services.

The Sierra Madre Public Library was built in 1955, and as such, has been pushed to its limits in terms of both space and deferred repairs. While there have been numerous efforts to address these concerns, funding has been a predominant obstacle to achieving these goals.

Our community has come together around a plan that would go beyond the library – this plan will transform it into a safer, more useful, efficient and effective space. The \$10 million “meaningful improvement” plan makes these necessary repairs, expands the building's square footage, and also reimagines the library as part of a larger campus with increased green space and outdoor community space.

The Friends of the Library respectfully asks that you provide favorable consideration to this request, which will address long-term building accessibility, seismic concerns, and aims to adapt to the evolving needs of our community. The library has and continues to be an indispensable community resource, nurturing creative and intellectual curiosity, and providing an essential safe space for people of all ages to socialize and bond with peers. Thank you for your time and consideration.

Sincerely,

Members of the Friends of the Sierra Madre Library



City of Sierra Madre

Office of the Mayor

March 10, 2022

Honorable Assemblymember Chris Holden
State Capitol (Room 5132)
P.O. Box 942849
Sacramento, CA 94249-0041

Honorable Assemblymember Chris Holden,

We, the City Council of Sierra Madre, know that you share our commitment to serve the public in a way that creates a vibrant, healthy, and joyous community. Nothing in Sierra Madre brings our community together like our public library. Each month, over half of the residents of our town visit the library, attend a library event or use a library service. The library is where parents and grandparents come to share their passion for reading with their children in a way that will serve those children for a lifetime. Our library is more than a community center. It is the heart and soul of the community.

The Sierra Madre Public Library was built in 1955, and as such, has been pushed to its limits in terms of both space and deferred repairs. It is neither ADA compliant nor earthquake safe. The City Council, our Library Board of Trustees, City staff and volunteers are addressing these concerns and planning for adaptation of the library to meet the community's evolving needs.

Our community has come together around a plan that would go beyond the library – this plan will transform it into a safer, more useful, efficient and effective space. The \$10 million “meaningful improvement” plan makes these necessary repairs, expands the building’s square footage, and also reimagines the library as part of a larger campus with increased green space and outdoor community space.

The City of Sierra Madre respectfully asks that you provide favorable consideration to this request, which will address long-term building accessibility, seismic concerns, and aims to adapt to the evolving needs of our community. The library has and continues to be an indispensable community resource, nurturing creative and intellectual curiosity, and providing an essential safe space for people of all ages to socialize and bond with peers. Thank you for your time and consideration.

A handwritten signature in black ink, appearing to read "Gene Goss".

Gene Goss, Mayor of the City of Sierra Madre