



Sierra Madre Public
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AGENDA

SPECIAL LIBRARY BOARD OF TRUSTEES MEETING

Wednesday, September 22, 2021

4:00 PM

**Virtually - City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024**

*Susan Gallagher, Chair; Rod Spears, Vice Chair;
Catherine Adde, Trustee; Laura Palmer, Trustee; Richard Procter, Trustee*

CALL TO ORDER / ROLL CALL

Trustees Gallagher, Spears, Adde, Palmer and Procter.

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business.

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from July 28, 2021, meeting.

COMMUNITY INPUT – COVID-19 NOTICE

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, all City Council, Commission and Board meetings will be conducted virtually until further notice. The Brown Act provides the public with an opportunity to make public comments at any public meeting.

Public comment may be made by e-mail to csmart@cityofsierramadre.com with the subject heading PUBLIC COMMENT by 3:00 pm on September 22, 2021. Emails will be acknowledged at the Trustee meeting and read into public record with a limit of three minutes per person.

**To watch the meeting live, please access the live Zoom call
by visiting the following link: <https://bit.ly/CSMLibZoom>**

For more information, please contact City Librarian, Christine Smart via email at csmart@cityofsierramadre.com or by telephone at (626) 355-7186.

PUBLIC COMMENT

The Trustees will listen to the public on any item on the agenda. In addition, the Trustees will also devote time for public comment on items not on the agenda. Under the Brown Act, Trustees are prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each comment read on the record will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Library Board of Trustee action.

CONSENT CALENDAR

- 1. Library Warrants** – Recommendation that the Board approves payment of Library Warrants in the aggregate amount of: \$.
- 2. Library Statistics** - Recommendation to receive and file July & August 2021 Statistical Reports.

ACTION ITEMS AND REPORTS

1. Library Building Update

Management Analyst Sophia Kownatzki to give an oral presentation regarding the Library Building.

2. City Librarian Transition Plan

City Librarian Smart to give an overview of the transition plan to a new City Librarian.

3. Library Meeting Room

City Librarian Smart to give an update on the use of the Library Meeting Room, and forthcoming policy regarding its use.

4. Library Board of Trustees Meetings

City Librarian Smart to discuss the Trustee meetings, and request a decision about continuing on zoom vs. in-person, as well as changing the day and time, and preemptively cancelling the December Meeting unless there are necessary items that come up.

5. Friends of the Library Liaison Report

Liaison from the Friends of the Library to provide oral report concerning activities since the last Board meeting.

6. Trustees Updates

Trustees to provide reports pertaining to Library service or community involvement which impacts the Library.

7. City Librarian Report

City Librarian Christine Smart to present an oral report concerning Library services since the last Board Meeting.

8. Items for Future Agenda

Any items for a future agenda.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to the next meeting, TBD.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 8 hours prior to the meeting.



Sierra Madre Public
LIBRARY
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MINUTES

SPECIAL LIBRARY BOARD OF TRUSTEES MEETING

Wednesday, July 28, 2021

4:00 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024

*Richard Procter, Chair; Rod Spears, Vice Chair;
Catherine Adde, Trustee; Susan Gallagher, Trustee; Laura Palmer, Trustee*

CALL TO ORDER / ROLL CALL

Trustees Gallagher, Spears, Adde, Palmer and Procter in attendance. Meeting called to order at 4:03 pm.

APPROVAL OF AGENDA

Trustee Adde motioned to approve agenda, Trustee Gallagher seconded. All approved.

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from June 30, meeting. Trustee Gallagher moved, Trustee Adde seconded. All approved.

PUBLIC COMMENT

No public comments.

CONSENT CALENDAR

1. Library Warrants – Trustee Palmer moved to approve the Library Warrants, Trustee Gallagher seconded. All approved.

2. Library Statistics - June 2021 Statistical Reports were received and filed.

ACTION ITEMS AND REPORTS

1. Chair/Vice Chair Nomination and Appointments for F/Y 2021-2022

Chair Procter nominated Trustee Gallagher to be chair. Trustee Adde nominated Vice Chair Spears to remain in his position. Each accepted their respective nominations. Trustee Palmer moved to approve the nominations, Trustee Adde seconded. All approved.

2. Library Board of Trustees Committee Assignments

Trustees assignments were given as follows:

- Friends of the Library Liaison (Susan Gallagher)
- Sierra Madre Historical Preservation Society Liaison (Rod Spears)
- One Book One City Committee (Catherine Adde and Richard Procter)
- Library Bookmark Contest (Laura Palmer)
- Library Open House (Catherine Adde and Laura Palmer) (On hold until further notice due to COVID)
- Sommer Scholarship (Susan Gallagher and Richard Procter)

3. Library Donation and Donor Recognition Policy

Susan Gallagher and Richard Procter volunteered to work on the donor recognition policy with City Librarian Smart.

4. Library Building Update

City Librarian Smart explained the process for the Library building moving forward. There are believed to be four phases on the project this year. Those are:

1. Angled parking in the front;
2. Exterior of the Library building refresh;
3. Engineering of parking and ADA compliance issues; and
4. Building the Friends of the Library Building.

The Design of the Library Book Store space is well under way, and we are working to prepare for the other three portions to go out to bid in the coming weeks. More information will be provided as the project continues to unfold.

5. Friends of the Library Liaison Report

President of the Friends of the Library, Margaret Quigley, congratulated the new board, and expressed interest in finding more members. The Friends are working towards creating a building committee for the new Book Store, and are ramping up their participation in the Partners program.

6. Trustees Updates

Trustee Procter exclaimed how happy he was to be back in the Library. Trustee Adde is writing book reviews for the Friends of the Library Newsletter. Trustee Palmer attended the City

Council Meeting to support the Library's annual report, and noted that City Council was moved to tears. Trustee Spears helped with the book sale and watch the council meeting virtually.

7. City Librarian Report

City Librarian Christine Smart presented how excited the Library is to be back up and running, and allowing patrons to visit. Check out of materials exceeded pre-pandemic levels in June, and we are hopeful to continue this trend.

8. Items for Future Agenda

None.

ADJOURNMENT

The Library Board of Trustees adjourned at 5:02 pm, to a Zoom meeting on September 22, 2021.



City of Sierra Madre, CA

Check Register

Packet: APPKT05662 - 06/08/21 MANUAL CHECK LB

By Check Number

Check Register

Packet: APPKT05662-06/08/21 MANUAL CHECK LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	06/02/2021	Regular	0.00	4,241.76	60491
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
433898774534	Invoice	04/09/2021	LYSOL DISINFECTANT SPRAY		26.09	
10000.09110.53999		OTHER PURCHASED SUPPLI...		LYSOL DISINFECTANT SPRAY	26.09	
436648959375	Invoice	03/18/2021	BOOKS		19.83	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	19.83	
444654847743	Invoice	04/01/2021	BOOKS		19.83	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	19.83	
447734756943	Invoice	04/08/2021	WALL HOOKS		8.81	
10000.90000.53100		OFFICE SUPPLIES		WALL HOOKS	8.81	
455547634348	Invoice	04/06/2021	VIRTUAL YOUTH PRGM		830.66	
29005.90000.52200		CONTRACT SERVICES		VIRTUAL YOUTH PRGM	830.66	
467945369936	Invoice	03/25/2021	BOOK		11.01	
10000.90000.53406		BOOKS AND REFERENCE		BOOK	11.01	
468438464494	Invoice	03/23/2021	PLASTIC STORAGE CONTAINER		18.73	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PLASTIC STORAGE CONTAIN...	18.73	
468499895986	Invoice	03/25/2021	BOOKS		17.42	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	17.42	
469394364674	Invoice	04/06/2021	VIRTUAL YOUTH PRGM		814.53	
29005.90000.52200		CONTRACT SERVICES		VIRTUAL YOUTH PRGM	814.53	
469838979887	Invoice	03/16/2021	LIBRARY CRAFT SUPPLIES :FLAT PAINT BRUS...		14.28	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LIBRARY CRAFT SUPPLIES :F...	14.28	
488577579874	Invoice	03/19/2021	TONER CARTRIDGE		458.40	
10000.90000.53100		OFFICE SUPPLIES		TONER CARTRIDGE	458.40	
488659363433	Invoice	04/01/2021	DVD		33.06	
39006.90000.53406		BOOKS AND REFERENCE		DVD	33.06	
534376794695	Invoice	04/01/2021	DVD		44.02	
39006.90000.53406		BOOKS AND REFERENCE		DVD	44.02	
538798844933	Invoice	04/06/2021	VIRTUAL YOUTH PRGM		1,640.75	
29005.90000.52200		CONTRACT SERVICES		VIRTUAL YOUTH PRGM	1,640.75	
559874479564	Invoice	03/22/2021	PLASTIC STORAGE CONTAINERS		13.22	
39006.90000.53999		OTHER PURCHASED SUPPLI...		PLASTIC STORAGE CONTAIN...	13.22	
596938487784	Invoice	03/14/2021	COVID SUPPLIES		14.96	
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES	14.96	
637873353465	Invoice	03/30/2021	VYNYL GLOVES		50.52	
10000.09110.53999		OTHER PURCHASED SUPPLI...		VYNYL GLOVES	50.52	
659868933467	Invoice	03/14/2021	COVID SUPPLIES		41.69	
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES	41.69	
784646765553	Invoice	04/08/2021	OFFICE SUPPLIES		19.57	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	19.57	
843879965644	Credit Memo	06/08/2021	CREDIT RETURN		-19.83	
10000.90000.53406		BOOKS AND REFERENCE		CREDIT RETURN	-19.83	
868863547976	Invoice	04/08/2021	DVD		13.00	
39006.90000.53406		BOOKS AND REFERENCE		DVD	13.00	
874388669587	Invoice	03/26/2021	YARD SIGNS		44.09	
39006.90000.53999		OTHER PURCHASED SUPPLI...		YARD SIGNS	44.09	
899347933339	Invoice	04/08/2021	ADULT CD		67.44	
39006.90000.53406		BOOKS AND REFERENCE		ADULT CD	67.44	
975388893433	Invoice	03/25/2021	YARD SIGNS		39.68	
39006.90000.53999		OTHER PURCHASED SUPPLI...		YARD SIGNS	39.68	

Check Register

Packet: APPKT05662-06/08/21 MANUAL CHECK LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	24	1	0.00	4,241.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	24	1	0.00	4,241.76

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	6/2021	4,241.76
			<hr/>
			4,241.76

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT05849 - 09/14/21 LB

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
VEN03072	CA DEPT OF TAX AND FEE ADMINISTR	09/07/2021	Regular	0.00	26.52	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV030265	Invoice	09/14/2021	USE TAX Q2,2021	0.00	26.52	
10000.90000.53100		OFFICE SUPPLIES		USE TAX Q2,2021	26.52	
0786	OFFICE DEPOT, INC	09/07/2021	Regular	0.00	184.29	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
172886648001	Invoice	05/19/2021	OFFICE SUPPLIES	0.00	70.45	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	70.45	
173450091001	Invoice	05/25/2021	OFFICE SUPPLIES	0.00	8.10	
29005.90000.52200		CONTRACT SERVICES		OFFICE SUPPLIES	8.10	
174081542002	Invoice	05/24/2021	OFFICE SUPPLIES	0.00	2.84	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	2.84	
174081542003	Invoice	05/25/2021	OFFICE SUPPLIES	0.00	2.70	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	2.70	
174125074001	Invoice	05/25/2021	OFFICE SUPPLIES	0.00	68.31	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	68.31	
175091778001	Invoice	05/26/2021	OFFICE SUPPLIES	0.00	26.34	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	26.34	
175221147001	Invoice	05/25/2021	OFFICE SUPPLIES	0.00	5.55	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	5.55	
0145	BRODART	09/07/2021	Regular	0.00	62.04	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
586291	Invoice	08/26/2021	OFFICE SUPPLIES	0.00	62.04	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	62.04	
0132	BAKER & TAYLOR, INC.	09/07/2021	Regular	0.00	1,509.61	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
5017023540	Invoice	06/19/2021	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	0.36	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	0.36	
5017070923	Invoice	07/23/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	21.39	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	21.39	
5017070924	Invoice	07/23/2021	BOOKS	0.00	0.24	
10000.90000.52200		CONTRACT SERVICES		BOOKS	0.24	
5017128670	Invoice	08/25/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	136.37	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	136.37	
5017144487	Invoice	08/25/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	995.11	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...	995.11	
5017144488	Invoice	08/25/2021	BOOKS	0.00	51.63	
10000.90000.52200		CONTRACT SERVICES		BOOKS	51.63	
H56819550	Invoice	08/23/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	88.85	
39006.90000.53406		BOOKS AND REFERENCE		MEDIA	88.85	
H56819640	Invoice	08/18/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	215.66	

Check Register

Packet: APPKT05849-09/14/21 LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
39006.90000.53406		BOOKS AND REFERENCE	MEDIA		215.66	
VEN03266	A TO Z DATABASES	09/07/2021	Regular	0.00	1,056.00	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
503572	Invoice	09/01/2021	9/1/21-8/31/22 SUBSCRIPTION	0.00	1,056.00	
10000.90000.52200		CONTRACT SERVICES		9/1/21-8/31/22 SUBSCRIPTI...	1,056.00	
VEN03955	ALAN GEIER	09/07/2021	Regular	0.00	300.00	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
10/16/21	Invoice	09/01/2021	MUSIC PERFORMANCE 10/16/21	0.00	150.00	
39006.90000.53999		OTHER PURCHASED SUPPLI...		MUSIC PERFORMANCE 10/1...	150.00	
9/18/21	Invoice	09/01/2021	MUSIC PERFORMANCE 9/18/21	0.00	150.00	
39006.90000.53999		OTHER PURCHASED SUPPLI...		MUSIC PERFORMANCE 9/18...	150.00	
1578	PETTY CASH FUND-LIBRARY	09/07/2021	Regular	0.00	20.45	
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV030260	Invoice	07/08/2021	LAUNDRY FOR PROGRAM. MATERIALS	0.00	3.25	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LAUNDRY FOR PROGRAM. ...	3.25	
INV030261	Invoice	08/06/2021	LAMINATION FOR STORY ADVENTURE	0.00	13.95	
39002.90000.53999		OTHER PURCHASED SUPPLI...		LAMINATION FOR STORY A...	13.95	
INV030262	Invoice	08/12/2021	LAUNDRY FOR PROGRAM. MATERIALS	0.00	3.25	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LAUNDRY FOR PROGRAM. ...	3.25	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	23	7	0.00	3,158.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	23	7	0.00	3,158.91

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	9/2021	3,158.91
			<u>3,158.91</u>

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT05826 - 08/24/21 LB FY 21/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
Payment Type: Regular						
0643	ANTRIMS LOCK AND KEY	08/24/2021	Regular	0.00	250.00	61125
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
58317	Invoice	07/27/2021	SERVICE CALL	0.00	250.00	
10000.90000.52200	CONTRACT SERVICES		SERVICE CALL		250.00	
0132	BAKER & TAYLOR, INC.	08/24/2021	Regular	0.00	140.30	61126
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
5017046268	Invoice	07/14/2021	BOOKS	0.00	0.12	
10000.90000.52200	CONTRACT SERVICES		BOOKS		0.12	
5017078508	Invoice	08/03/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	133.23	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...		133.23	
5017078509	Invoice	08/03/2021	BOOKS	0.00	6.95	
10000.90000.52200	CONTRACT SERVICES		BOOKS		6.95	
VEN02614	BIBLIONIX LLC	08/24/2021	Regular	0.00	4,730.00	61127
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
7374	Invoice	07/20/2021	Apollo Annual Contract Maintenance FY: 20...	0.00	4,730.00	
10000.90000.52200	CONTRACT SERVICES		Apollo Annual Contract Mai...		4,730.00	
VEN02087	BUBBLEMANIA AND COMPANY	08/24/2021	Regular	0.00	205.00	61128
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
00020210	Invoice	08/05/2021	1HR OUTDOOR PLAYTIME 09/20/2021	0.00	205.00	
39006.90000.53999	OTHER PURCHASED SUPPLI...		1HR OUTDOOR PLAYTIME 0...		205.00	
0598	DEMCO, INC.	08/24/2021	Regular	0.00	276.31	61129
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
6978364	Invoice	07/19/2021	OFFICE SUPPLIES	0.00	276.31	
10000.90000.53100	OFFICE SUPPLIES		OFFICE SUPPLIES		276.31	

Total Regular: 5,601.61

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	5	0.00	5,601.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	5	0.00	5,601.61

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2021	5,601.61
			<u>5,601.61</u>

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT05780 - 08/10/21 LB AMAZON FY 20/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	08/10/2021	Regular	0.00	46.44	61072
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
433864486856	Invoice	06/24/2021	LB COVID SUPPLIES		22.04	
10000.09110.53999		OTHER PURCHASED SUPPLI...		LB COVID SUPPLIES	22.04	
436497648568	Invoice	06/30/2021	LB VIRTUAL GRANT SUPPLIES		17.62	
29005.90000.52200		CONTRACT SERVICES		LB VIRTUAL GRANT SUPPLIES	17.62	
444636694745	Invoice	06/14/2021	OFFICE SUPPLIES		35.51	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	35.51	
453697755866	Credit Memo	06/30/2021	CREDIT REURN FOR LB SUPPLIES		-34.13	
10000.90000.53100		OFFICE SUPPLIES		CREDIT REURN FOR LB SUPP...	-34.13	
463875735895	Credit Memo	06/30/2021	CREDIT RETURN FOR LB VIRTUAL YOUTH PR...		-132.24	
29005.90000.52200		CONTRACT SERVICES		CREDIT RETURN FOR LB VIR...	-132.24	
466964346855	Credit Memo	06/30/2021	CREDIT RETURN LB SUPPLIES		-17.40	
10000.90000.53100		OFFICE SUPPLIES		CREDIT RETURN LB SUPPLIES	-17.40	
467739558697	Invoice	06/05/2021	SUPPLIES FOR YOUTH PROGRAM		27.51	
10000.90000.53999		OTHER PURCHASED SUPPLI...		SUPPLIES FOR YOUTH PROG...	27.51	
547736464385	Invoice	06/30/2021	LB COVID SUPPLIES		22.98	
10000.09110.53999		OTHER PURCHASED SUPPLI...		LB COVID SUPPLIES	22.98	
636486893799	Invoice	06/17/2021	LB OFFICE SUPPLIES		7.14	
10000.90000.53100		OFFICE SUPPLIES		LB OFFICE SUPPLIES	7.14	
689573976574	Invoice	06/14/2021	LB OFFICE SUPPLIES		29.70	
10000.90000.53100		OFFICE SUPPLIES		LB OFFICE SUPPLIES	29.70	
769894574454	Invoice	06/17/2021	LB OFFICE SUPPLIES		39.68	
10000.90000.53100		OFFICE SUPPLIES		LB OFFICE SUPPLIES	39.68	
938775749364	Invoice	06/23/2021	LB VIRTUAL OFFICE SUPPLIES		5.99	
10000.90000.53100		OFFICE SUPPLIES		LB VIRTUAL GRANT SUPPLIES	5.99	
997996776847	Invoice	05/19/2021	LB FRIENDS PROGRM. MATERIALS		22.04	
10000.90000.53103		COMPUTER SUPPLIES		LB FRIENDS PROGRM. MAT...	22.04	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	1	0.00	46.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	13	1	0.00	46.44

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2021	46.44
			46.44

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Packet: APPKT05784 - 08/10/21 LB FY 21/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	08/10/2021	Regular	0.00	19.82	61073
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
567758458557	Invoice	07/03/2021	LB VIRTUAL GRANT SUPPLIES	0.00	19.82	
29005.90000.52200	CONTRACT SERVICES		LB VIRTUAL GRANT SUPPLIES		19.82	
0132	BAKER & TAYLOR, INC.	08/10/2021	Regular	0.00	470.67	61074
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
5017023539	Invoice	06/29/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	61.16	
39006.90000.53406	BOOKS AND REFERENCE		MEDIA		61.16	
5017046267	Invoice	07/14/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	27.52	
39006.90000.53406	BOOKS AND REFERENCE		MEDIA		27.52	
5017055081	Invoice	07/02/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	368.63	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...		368.63	
5017055082	Invoice	07/02/2021	BOOKS AND REFERENCE & MEDIA (FY 2021-...	0.00	13.36	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS AND REFERENCE (FY ...		13.36	
1379	CALIFA GROUP	08/10/2021	Regular	0.00	2,500.00	61075
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
4766	Invoice	07/02/2021	CALIFA - NOVELIST and LIBRARY AWARE (EB...	0.00	2,500.00	
39006.90000.53406	BOOKS AND REFERENCE		CALIFA - NOVELIST and LIBR...		2,500.00	
VEN03964	DANY RICHEY	08/10/2021	Regular	0.00	62.84	61076
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
INV029992	Invoice	07/21/2021	SUPPLIES FOR VIRTUAL GRANT SUMMER PR...	0.00	62.84	
29005.90000.52200	CONTRACT SERVICES		SUPPLIES FOR VIRTUAL GRA...		62.84	
1801	YAMADA ENTERPRISES	08/10/2021	Regular	0.00	1,127.86	61077
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
21070	Invoice	07/20/2021	FURNITURE	0.00	1,127.86	
29005.90000.52200	CONTRACT SERVICES		FURNITURE		1,127.86	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	8	5	0.00	4,181.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	5	0.00	4,181.19

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2021	4,181.19
			<u>4,181.19</u>

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Packet: APPKT05799 - 08/10/21 LB AMAZON

By Check Number

Check Register

Packet: APPKT05799-08/10/21 LB AMAZON

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	08/10/2021	Regular	0.00	966.67	61071
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
433856648674	Invoice	05/12/2021	LB ZOOM ROOM SUPPLIES		216.10	
29005.90000.52200		CONTRACT SERVICES		LB ZOOM ROOM SUPPLIES	216.10	
443587836795	Invoice	05/18/2021	PROGRAM SUPPLIES		26.42	
10000.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	26.42	
448744375584	Invoice	05/24/2021	OFFICE SUPPLIES		29.41	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	29.41	
449879438777	Invoice	05/21/2021	MISC. SUPPLIES		13.80	
29005.90000.52200		CONTRACT SERVICES		MISC. SUPPLIES	13.80	
454737668853	Invoice	05/25/2021	CD		10.87	
39006.90000.53406		BOOKS AND REFERENCE		CD	10.87	
455495579584	Invoice	05/18/2021	JR. BOOKS		24.89	
10000.90000.53406		BOOKS AND REFERENCE		JR. BOOKS	24.89	
459893684434	Invoice	05/31/2021	PROGRAM SUPPLIES		111.90	
10000.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	111.90	
467675783885	Invoice	05/25/2021	BOOKS		42.87	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS	42.87	
467759463537	Invoice	05/18/2021	BOOKS		11.90	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	11.90	
488863435343	Invoice	06/01/2021	BOOKS		69.37	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	69.37	
533558978797	Invoice	06/05/2021	MISC. SUPPLIES		19.80	
10000.90000.53999		OTHER PURCHASED SUPPLI...		MISC. SUPPLIES	19.80	
646984599439	Invoice	06/05/2021	J.DVD'S		71.72	
39006.90000.53406		BOOKS AND REFERENCE		J.DVD'S	71.72	
679458949986	Invoice	05/24/2021	OFFICE SUPPLIES		14.32	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	14.32	
694937346467	Invoice	05/24/2021	BOOK		1.08	
39006.90000.53406		BOOKS AND REFERENCE		BOOK	1.08	
735554443947	Invoice	05/23/2021	MUSIC CD		9.93	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	9.93	
769734599543	Invoice	05/18/2021	LB. SUPPLIES		8.90	
29005.90000.52200		CONTRACT SERVICES		LB. SUPPLIES	8.90	
849848658353	Invoice	05/24/2021	MUSIC CD		20.94	
39006.90000.53406		BOOKS AND REFERENCE		MUSIC CD	20.94	
883497384739	Invoice	06/02/2021	BOOK		19.25	
39006.90000.53406		BOOKS AND REFERENCE		BOOK	19.25	
895394699566	Invoice	05/10/2021	DVD		11.01	
39006.90000.53406		BOOKS AND REFERENCE		DVD	11.01	
896889333849	Invoice	05/24/2021	BOOKS		154.83	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	154.83	
898998335663	Invoice	05/25/2021	BOOKS		13.04	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS	13.04	
946673758798	Invoice	06/02/2021	BOOKS		10.72	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	10.72	
947587977975	Invoice	05/18/2021	PROGRAM SUPPLIES		34.45	
10000.90000.53999		OTHER PURCHASED SUPPLI...		PROGRAM SUPPLIES	34.45	
959888935733	Invoice	05/25/2021	BOOKS		19.15	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS	19.15	

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Packet: APPKT05799-08/10/21 LB AMAZON

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	24	1	0.00	966.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	24	1	0.00	966.67

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	8/2021	966.67
			966.67

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City of Sierra Madre, CA

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Packet: APPKT05747 - 07/27/21 LB FY 20/21

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0145	BRODART	07/28/2021	Regular	0.00	257.39	60946
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
580594	Invoice	05/28/2021	OFFICE SUPPLEIS	0.00	257.39	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLEIS	257.39	
0598	DEMCO, INC.	07/28/2021	Regular	0.00	399.19	60947
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
6975950	Invoice	06/30/2021	OFFICE SUPPLIES	0.00	399.19	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	399.19	
VEN01043	OVERDRIVE INC	07/28/2021	Regular	0.00	1,895.98	60948
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO21277829	Invoice	06/30/2021	BOOKS	0.00	953.55	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS	953.55	
01148CO21277904	Invoice	06/30/2021	BOOKS	0.00	942.43	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS	942.43	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	3	0.00	2,552.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	3	0.00	2,552.56

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2021	2,552.56
			<u>2,552.56</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT05748 - 07/27/21 LB FY 21/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1379	CALIFA GROUP	07/28/2021	Regular	0.00	1,918.77	60949
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4765	Invoice	07/20/2021	7/1/21-6/30/22 SUBSCRIPTION RENEWAL	0.00	1,918.77	
39006.90000.53406		BOOKS AND REFERENCE	7/1/21-6/30/22 SUBSCRIPTI...		1,918.77	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,918.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,918.77

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2021	1,918.77
			<u>1,918.77</u>

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City of Sierra Madre, CA

Check Register

Packet: APPKT05718 - 07/13/21 AMAZON LB

By Check Number

Check Register

Packet: APPKT05718-07/13/21 AMAZON LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	07/08/2021	Regular	0.00	2,450.35	60705
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
436486645766	Invoice	04/16/2021	ADULT CD		0.00	13.10
39006.90000.53406		BOOKS AND REFERENCE		ADULT CD		13.10
437658589649	Invoice	04/14/2021	ADULT DVD		0.00	17.88
39006.90000.53406		BOOKS AND REFERENCE		ADULT DVD		17.88
438764598337	Invoice	04/14/2021	LB ADULT DVD		0.00	15.38
39006.90000.53406		BOOKS AND REFERENCE		LB ADULT DVD		15.38
438786478748	Invoice	04/29/2021	BOOKS		0.00	27.55
10000.90000.53406		BOOKS AND REFERENCE		BOOKS		27.55
439769656565	Invoice	04/16/2021	COVID SUPPLIES		0.00	10.89
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES		10.89
446565637878	Invoice	05/06/2021	OFFICE SUPPLIES		0.00	12.67
29005.90000.52200		CONTRACT SERVICES		OFFICE SUPPLIES		12.67
448399747385	Invoice	05/06/2021	OFFICE SUPPLIES		0.00	14.16
29005.90000.52200		CONTRACT SERVICES		OFFICE SUPPLIES		14.16
448433633399	Invoice	04/28/2021	MISC. SUPPLIES		0.00	19.80
10000.90000.53999		OTHER PURCHASED SUPPLI...		MISC. SUPPLIES		19.80
453576545594	Invoice	05/19/2021	MISC. SUPPLIES		0.00	22.04
10000.90000.53100		OFFICE SUPPLIES		MISC. SUPPLIES		22.04
456389798747	Invoice	05/24/2021	LIBRARY GRANT SOLAR ROVER KIT		0.00	24.22
29005.90000.52200		CONTRACT SERVICES		LIBRARY GRANT SOLAR ROV...		24.22
457565898885	Invoice	05/24/2021	LB GRANT SUPPLIES		0.00	12.99
29005.90000.52200		CONTRACT SERVICES		LB GRANT SUPPLIES		12.99
459373757737	Invoice	04/29/2021	KAYBOARD, MOUSE COMBO		0.00	56.37
29005.90000.52200		CONTRACT SERVICES		KAYBOARD, MOUSE COMBO		56.37
465837964454	Invoice	05/03/2021	COVID SUPPLIES		0.00	82.62
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES		82.62
468796476658	Invoice	05/24/2021	LB GRANT SUPPLIES		0.00	7.71
29005.90000.52200		CONTRACT SERVICES		LB GRANT SUPPLIES		7.71
486978943553	Invoice	05/30/2021	MISC. SUPPLIES		0.00	14.15
10000.90000.53100		OFFICE SUPPLIES		MISC. SUPPLIES		14.15
488454435747	Invoice	04/27/2021	COVID SUPPLIES		0.00	9.91
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES		9.91
539677737654	Invoice	04/15/2021	ADULT DVD		0.00	5.21
39006.90000.53406		BOOKS AND REFERENCE		ADULT DVD		5.21
546348535989	Invoice	05/03/2021	OFFICE SUPPLIES		0.00	26.22
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES		26.22
553749995395	Invoice	05/06/2021	ADULT CD		0.00	53.28
39006.90000.53406		BOOKS AND REFERENCE		ADULT CD		53.28
565354678867	Invoice	04/10/2021	CD ADULT MUSIC		0.00	12.45
39006.90000.53406		BOOKS AND REFERENCE		CD ADULT MUSIC		12.45
585579577693	Invoice	05/06/2021	ADULT CD		0.00	17.53
39006.90000.53406		BOOKS AND REFERENCE		ADULT CD		17.53
634944663795	Invoice	04/12/2021	COVID SUPPLIES, FACE SHIELD		0.00	15.42
10000.09110.53999		OTHER PURCHASED SUPPLI...		COVID SUPPLIES, FACE SHIE...		15.42
655857544737	Invoice	04/07/2021	GRANT VIRTUAL YOUTH PRGM		0.00	258.97
29005.90000.52200		CONTRACT SERVICES		GRANT VIRTUAL YOUTH PR...		258.97
657498543937	Invoice	05/07/2021	ADULT CD		0.00	12.35
39006.90000.53406		BOOKS AND REFERENCE		ADULT CD		12.35
669354548693	Invoice	04/21/2021	OFFICE SUPPLIES		0.00	51.53

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Packet: APPKT05718-07/13/21 AMAZON LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10000.90000.53100		OFFICE SUPPLIES	OFFICE SUPPLIES		51.53	
669897459959	Invoice	04/17/2021	BOOK FOR BOOK CLUB	0.00	52.56	
39006.90000.53406		BOOKS AND REFERENCE	BOOK FOR BOOK CLUB		52.56	
683635736587	Invoice	04/14/2021	ADULT DVD	0.00	19.83	
39006.90000.53406		BOOKS AND REFERENCE	ADULT DVD		19.83	
685486666944	Invoice	04/26/2021	OFFICE SUPPLIES	0.00	11.76	
10000.90000.53100		OFFICE SUPPLIES	OFFICE SUPPLIES		11.76	
689883477465	Invoice	05/04/2021	LB CRAFT SUPPLIES	0.00	4.95	
10000.90000.53999		OTHER PURCHASED SUPPLI...	LB CRAFT SUPPLIES		4.95	
737473335777	Invoice	05/24/2021	LB GRANT SUPPLIES	0.00	40.50	
29005.90000.52200		CONTRACT SERVICES	LB GRANT SUPPLIES		40.50	
747647354777	Invoice	04/21/2021	LB STORY WALK SUPPLIES	0.00	115.30	
39002.90000.53406		BOOKS AND REFERENCE	LB STORY WALK SUPPLIES		115.30	
748835743763	Invoice	04/23/2021	COVID SUPPLIES	0.00	22.04	
10000.09110.53999		OTHER PURCHASED SUPPLI...	COVID SUPPLIES		22.04	
749355479494	Invoice	04/07/2021	LB GRANT VIRTUAL YOYTH PROG.	0.00	310.09	
29005.90000.52200		CONTRACT SERVICES	LB GRANT VIRTUAL YOYTH ...		310.09	
759665646385	Invoice	05/24/2021	SCOTCH REMOVABLE MOUNTING SQUARES	0.00	3.61	
29005.90000.52200		CONTRACT SERVICES	SCOTCH REMOVABLE MOU...		3.61	
766559747694	Invoice	05/24/2021	LB GRANT SUPPLIES	0.00	72.63	
29005.90000.52200		CONTRACT SERVICES	LB GRANT SUPPLIES		72.63	
777567448949	Invoice	05/04/2021	J BOOK	0.00	11.53	
10000.90000.53406		BOOKS AND REFERENCE	J BOOK		11.53	
833745977495	Invoice	05/06/2021	JR BOOK	0.00	22.04	
10000.90000.53406		BOOKS AND REFERENCE	JR BOOK		22.04	
835466596454	Invoice	05/24/2021	LB GRANT GREEN SCIENCE SOLAR KIT	0.00	471.69	
29005.90000.52200		CONTRACT SERVICES	LB GRANT GREEN SCIENCE ...		471.69	
849866789564	Invoice	04/22/2021	MONTY BOOK GM	0.00	34.66	
39002.90000.53406		BOOKS AND REFERENCE	MONTY BOOK GM		34.66	
869868688758	Invoice	04/29/2021	COVID SUPPLIES	0.00	59.49	
10000.09110.53999		OTHER PURCHASED SUPPLI...	COVID SUPPLIES		59.49	
894498469547	Invoice	04/28/2021	USB EXT.CABLE	0.00	8.42	
29005.90000.52200		CONTRACT SERVICES	USB EXT.CABLE		8.42	
943463597748	Invoice	04/09/2021	MISC. SUPPLIES	0.00	37.46	
39002.90000.53406		BOOKS AND REFERENCE	MISC. SUPPLIES		37.46	
946453778534	Invoice	04/07/2021	LB GRANT VIRTUAL YOUTH PRGRM	0.00	74.00	
29005.90000.52200		CONTRACT SERVICES	LB GRANT VIRTUAL YOUTH ...		74.00	
948748735946	Invoice	04/27/2021	MISC. SUPPLIES	0.00	49.59	
29005.90000.52200		CONTRACT SERVICES	MISC. SUPPLIES		49.59	
954845569576	Invoice	05/03/2021	MISC. SUPPLIES	0.00	187.41	
10000.90000.53999		OTHER PURCHASED SUPPLI...	MISC. SUPPLIES		187.41	
974546847543	Invoice	04/20/2021	LB CRAFT SUPPLIES	0.00	11.91	
29005.90000.52200		CONTRACT SERVICES	LB CRAFT SUPPLIES		11.91	
996848989657	Invoice	04/12/2021	BATTERIES	0.00	14.48	
29005.90000.52200		CONTRACT SERVICES	BATTERIES		14.48	

Check Register

Packet: APPKT05718-07/13/21 AMAZON LB

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	1	0.00	2,450.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	47	1	0.00	2,450.35

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	7/2021	2,450.35
			2,450.35

Chair

Trustee

Trustee

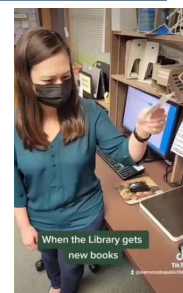
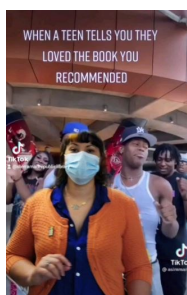
Trustee

Trustee

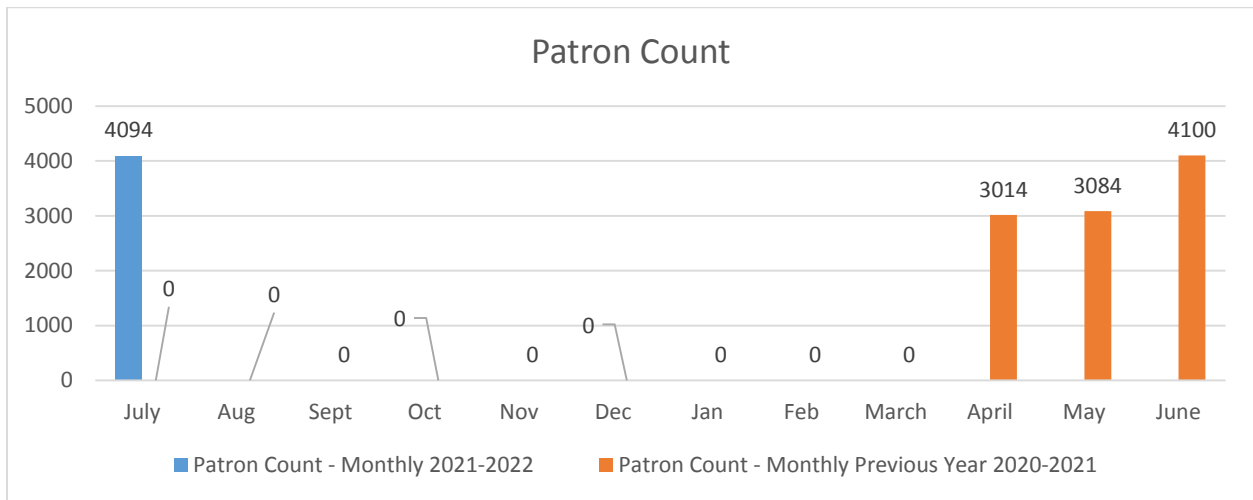
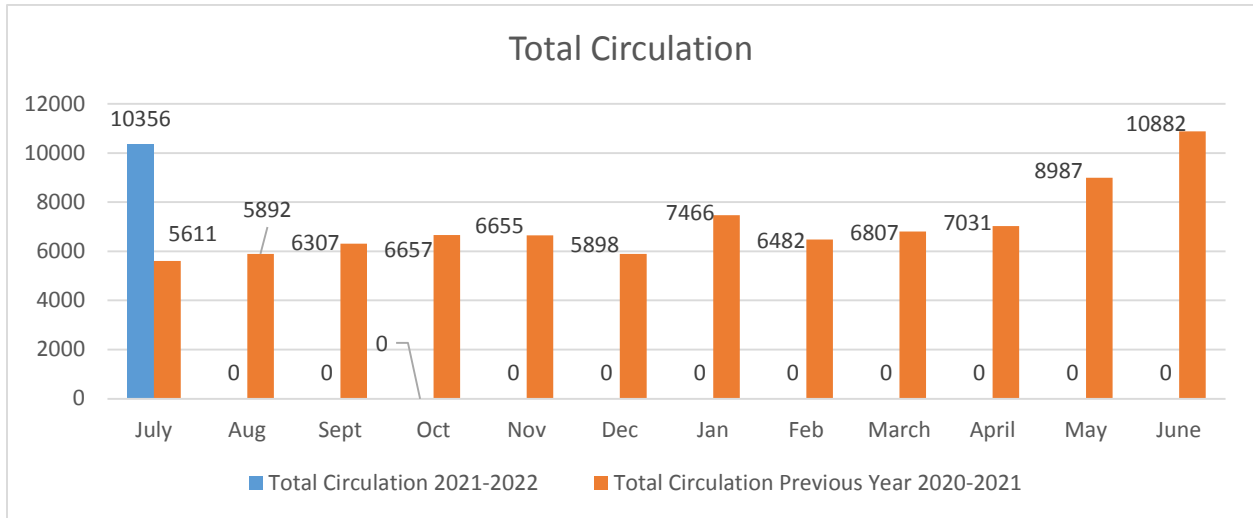
July 2021 Online Content

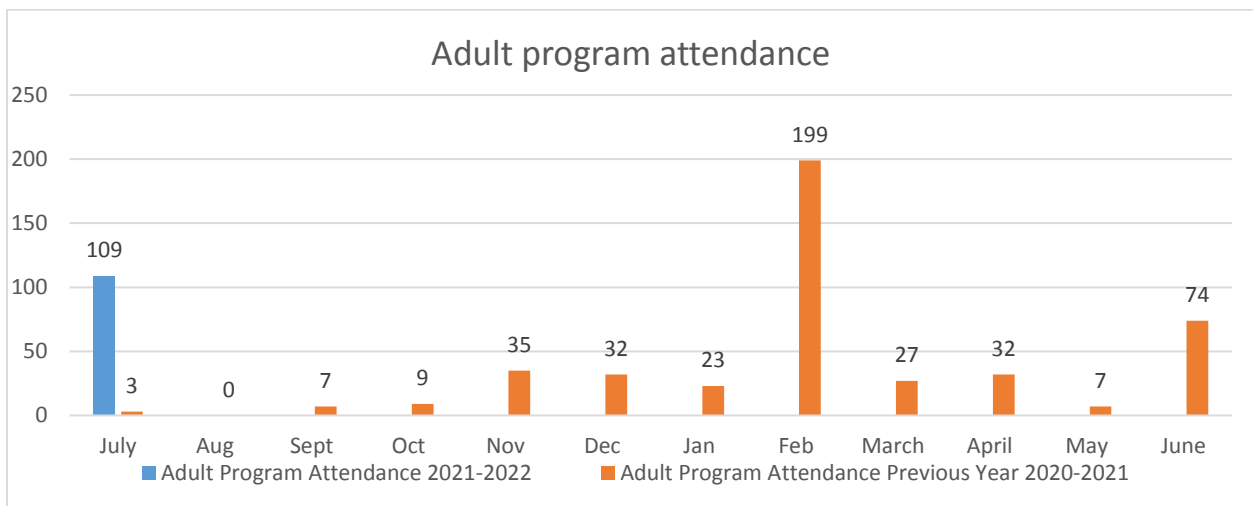
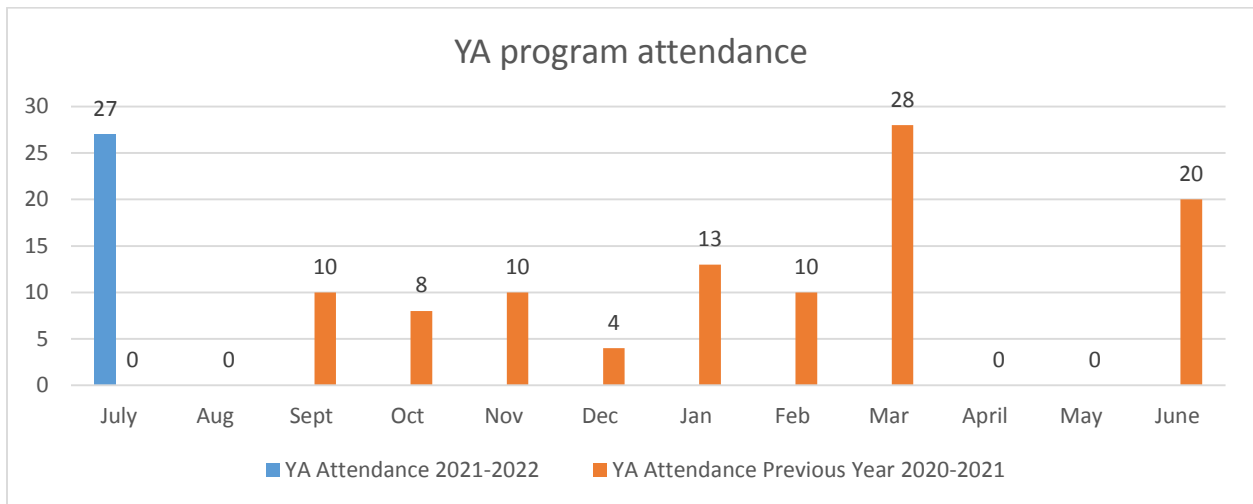
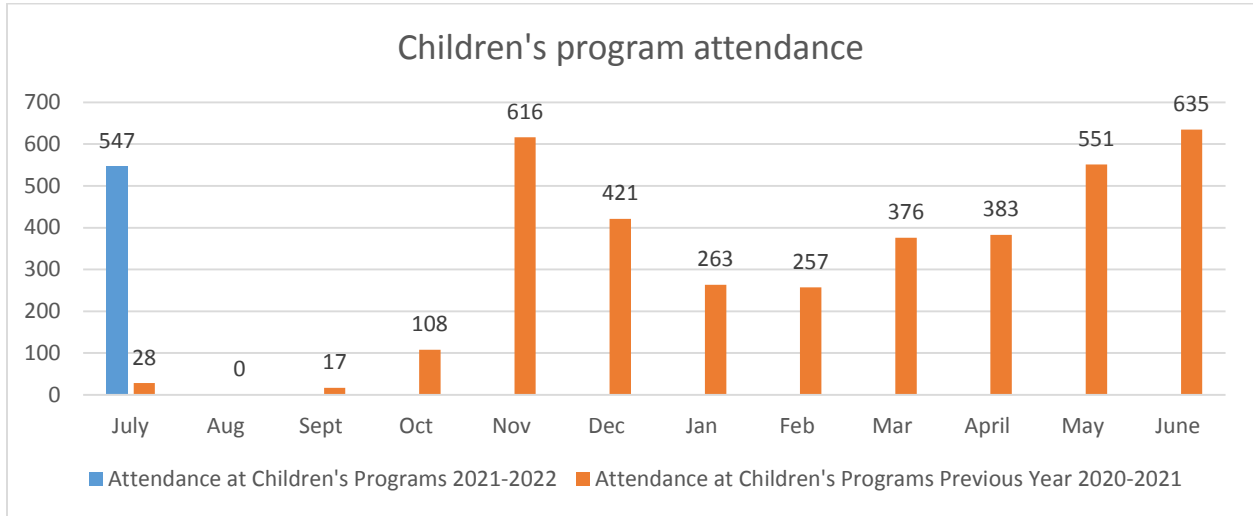
In July, the Library had 46 social media posts with 4,348 reactions (likes/comments/views). Many were for the following:

From the Archives: Sierra Madre Post Office
 Library 4th of July Scavenger Hunt
 From the Archives: Fourth of July Backyard Party
 This Week at the Library
 DJ/Mixing for Teens with Mr. Fred
 Embroidery Class for Kids
 Sewing Machine Basics for Teens
 TikTok: Sailor Moon on the Harp
 Minecraft Club on Discord
 Tails & Tales: The Little Red Hen
 First Partner's Summer Book Club: Outside In
 Sierra Madre Search & Rescue Workshop
 Summer Fun in the Park with Community Services
 Story Adventure "Louis" at Memorial Park
 Libby: Book or the Movie?
 Community Navigation Scavenger Hunt
 TikTok: Librarian Vibes
 Library Calendar
 Preschool Storytime with "You're a Good Man, Charlie Brown"
 Music & Mindfulness: Harp
 Preschool Storytime with "You're a Good Man, Charlie Brown"
 Sewing Machine Basics for Kids
 Fortnite for Teens
 TikTok: When the Library Gets New Books
 First Partner's Summer Book Club
 From the Archives: Sierra Madre Sports
 Thank You Dani Richey for the Science Workshops!
 Libby: Reading Is Our Favorite Sport
 Thank You for Participating in Summer Programs!
 Headspace for LA County Residents
 TikTok: What Happens Next
 Among Us on Zoom



July 2021 Library Statistics





August 2021 Online Content

In August, the Library had 33 social media posts with 2,783 reactions (likes/comments/views). Many were for the following:

First Partner's Summer Reading Event: "If You Plant a Seed"

Navigation Scavenger Hunt Ends Soon

Friends of the Library BEST Used Book Sale

TikTok: Ways to Read

Thank You Teen Volunteers!

Library Programming Nap

Black & White Photocopies Now 10 cents

Tearjerker Collection

TikTok: National Book Lover's Day

Redeem Your Summer Reading Prizes

Graphic Novels for All Ages

Tails & Tales: Chelsea Reads "Pepper & Poe"

Last Family Movie Friday at Memorial Park

Libraries Night Out

Board Library Teens

Libby App

TikTok: Judge a Book by Its Cover

Programming Begins in September`

From the Archives: Sierra Madre Sailplane

Ready for Fall Programming?

Music & Mindfulness

Creative Display at the Library

From the Archives: Sierra Madre Working Dogs

This Week at the Library

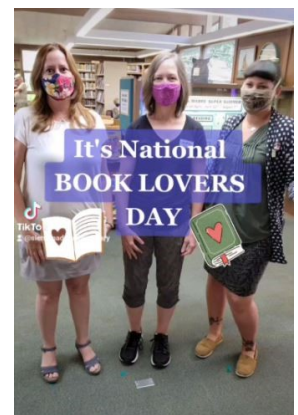
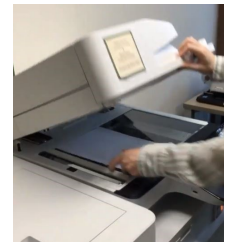
Teen Snackchat

Claim Your Summer Reading Prizes

Minecraft Monday

Walk This Way: Story Adventure at Memorial Park

September Is Library Card Signup Month



August 2021 Library Statistics

