Supplemental Questionnaire

City of Sierra Madre
Human Resources Department
232 West Sierra Madre Boulevard
Sierra Madre, California 91024
www.cityofsierramadre.com
626.355.7135

This supplemental questionnaire regarding your ability, experience and training relative to the Library Services Manager position will help determine whether you are given further consideration in the selection process. Please confine all your responses to no more than two pages total.

Both content and presentation will be evaluated. Provide as much detail as you believe will describe your experience and/or training. Completed responses to the questions should be uploaded to your application online at www.cityofsierramadre.com/job-openings and should be no more than two pages combined. Please include your name on each page. Please include your name on each page. Please type responses to the following questions:

1. Give a brief overview of your professional experiences and include any expertise in the areas of collection development, use of social media in library services, employee supervision and fundraising and/or grant writing.

2. How does technology affect the way we deliver library services? What should public libraries be doing now and what does the future hold?

3. Describe a successful community program or event you planned, implemented and/or managed. How did you address the needs of staff, Friends groups, customers, oversight boards and other key stakeholders?

The answers to the supplemental questionnaire must uploaded with a current resume and cover letter www.cityofsierramadre.com/job-openings no later than Monday, August 5, 2013 at 4:00 pm. Questions should be addressed to Dorothy Costello, Human Resources Technician, at 626.355.7135 or dcostello@cityofsfierramadre.com.