

Sierra Madre Public Library Board of Trustees

Regular Meeting Agenda, January 25, 2012

Library Board of Trustees

Catherine Adde, Chair
Glenn Putnam, Vice Chair
Colin Braudrick, Trustee
Pete Siberell, Trustee
Rob Stockly, Trustee

Wednesday

January 25, 2012 at 7:00 pm

City Hall Conference Room
232 West Sierra Madre Boulevard
Sierra Madre, CA 91024

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Library business.

APPROVAL OF MINUTES

Approval of Minutes for the Library Board of Trustees Special Meeting on November 17, 2011

TRUSTEE AND CITY COUNCIL LIAISON REPORTS

Brief reports from Trustees and the City Council Liaison relating to City business occurring since the last Library Board meeting

PUBLIC COMMENT

Regarding items not on the Agenda

ACTION ITEMS

1. **APPROVAL OF LIBRARY WARRANTS (Review by Trustee Braudrick)** – Recommendation that the Board approves payment of Library Warrants #34427 - 34434 in the aggregate amount of \$2,960.74, #34435 in the amount of \$137.00, #34539 – 34544 in the aggregate amount of \$6,526.65, #34668 – 34676 in the aggregate amount of \$3,897.84, #34745 – 34750 in the aggregate amount of \$1,516.07 and Purchase Orders #11-00848 in the amount of \$7,127.02 for Tandus Flooring and #11-01007 in the amount of \$42,413.25 for Yamada Enterprises.
2. **CONSENT**
 - a. Recommendation to receive and file the statistical report for July – December 2011
3. **PRESENTATIONS**
 - a. EBooks – Jill Schofield
 - b. One Book, One City – Sophia Duran
4. **DISCUSSION – Request for Reconsideration of Library Materials**
5. **DISCUSSION – PUBLIC LIBRARY SUMMIT**

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REPORTS

6. FRIENDS OF THE SIERRA MADRE LIBRARY –

Informational reports about business and activities of the Friends of the Library

7. DIRECTOR OF LIBRARY SERVICES –

Informational reports about library services and activities since the last Board meeting

- a. Staffing
 - i. Deputy Director recruitment update
 - ii. Documents Management Librarian
- b. Document Management update
- c. Children's Room Remodel update

ADJOURNMENT

The Board of Trustees will adjourn to a Regular Meeting at this same place on Wednesday, February 22, 2012 at 7:00 p.m.

PUBLIC COMMENT: Under the Brown Act, the Board is prohibited from taking action on items not on the agenda, but the matter may be referred to for to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Library Board action.

PUBLIC HEARING: The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Board action.

ACTION ITEMS: Regardless of a staff recommendation on any agenda item, the Board of Trustees will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Library Services.

AVAILABILITY OF AGENDA MATERIALS: Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, are available for public inspection at the public the Sierra Madre Public Library, 440 W. Sierra Madre Blvd., during normal business hours.

MEETING ASSISTANCE: The City Hall Conference Room is physically accessible. If you require special assistance to participate in this meeting, please call the Director of Library Services' office at (626) 355-7135 at least 48 hours prior to the meeting.