

# Sierra Madre Public Library Board of Trustees

Regular Meeting Agenda, September 28, 2011

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*Library Board of Trustees*

**Catherine Adde**, Chair  
**Glenn Putnam**, Vice Chair  
**Pete Siberell**, Trustee  
**Rob Stockly**, Trustee  
**Colin Braudrick**, Trustee

**Wednesday**

**September 28, 2011 at 7:00 pm**

City Hall Conference Room  
232 West Sierra Madre Boulevard  
Sierra Madre, CA 91024

## **APPROVAL OF AGENDA**

Majority vote of the Board to proceed with Library business.

## **APPROVAL OF MINUTES**

Approval of Minutes for the Library Board of Trustees Regular Meeting August 24, 2011

## **TRUSTEE AND CITY COUNCIL LIAISON REPORTS**

Brief reports from Trustees and the City Council Liaison relating to City business occurring since the last Library Board meeting

## **PUBLIC COMMENT**

Regarding items not on the Agenda

## ***ACTION ITEMS***

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1. **APPROVAL OF LIBRARY WARRANTS (Review by Trustee Putnam)** – Recommendation that the Board approves payment of Library Warrants #33660 - 33664 in the aggregate amount of \$25,232.03 and #33784 – 33788 in the aggregate amount of \$6,596.07.
2. **DISCUSSION – LIBRARY USE STATISTICS AUGUST 2011**  
Recommendation to receive and file the August 2011 statistical report
3. **DISCUSSION – CITY GENERAL PLAN UPDATE FOR THE LIBRARY SECTION**  
Recommendation to review the Library section from 1996 City of Sierra Madre General Plan and provide direction
4. **DISCUSSION – LIBRARY DIRECTOR AND DEPUTY DIRECTOR RECRUITMENTS AND TRANSITIONS**  
Staff will give an update on the status of the recruitment for a library director and deputy director
5. **DISCUSSION – CHILDREN'S LIBRARY REMODEL**  
Staff will present an update on the project and respond to questions

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## **REPORTS**

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### **6. FRIENDS OF THE SIERRA MADRE LIBRARY –**

Informational reports about business and activities of the Friends of the Library

### **7. DIRECTOR OF LIBRARY SERVICES –**

Informational reports about library services and activities since the last Board meeting

- a. Staff Recruitment and Development
- b. Family Place Workshops
- c. Services and Programs
- d. Projects and Operations

## **ADJOURNMENT**

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The Board of Trustees will adjourn to a Regular Meeting at this same place on Wednesday, October 26, 2011

**PUBLIC COMMENT:** Under the Brown Act, the Board is prohibited from taking action on items not on the agenda, but the matter may be referred to for to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Library Board action.

**PUBLIC HEARING:** The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Board action.

**ACTION ITEMS:** Regardless of a staff recommendation on any agenda item, the Board of Trustees will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Library Services.

**AVAILABILITY OF AGENDA MATERIALS:** Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, are available for public inspection at the public the Sierra Madre Public Library, 440 W. Sierra Madre Blvd., during normal business hours.

**MEETING ASSISTANCE:** The City Hall Conference Room is physically accessible. If you require special assistance to participate in this meeting, please call the Director of Library Services' office at (626) 355-7135 at least 48 hours prior to the meeting.