

**AGENDA  
SIERRA MADRE TREE  
ADVISORY COMMISSION**

**WEDNESDAY, December 21, 2011**

**7:00 PM**

**City Hall – Council Chambers  
232 W. Sierra Madre Blvd.**



*Kathleen Blanchard, Chair  
Caroline Brown, Vice Chair  
Jeff Hall, Commissioner  
Bryan Horsman, Commissioner  
Roy Leisure, Commissioner  
Bill Robinson, Commissioner  
Ilona Volkmann, Commissioner*

*Bruce Inman, Director of Public Works  
Liz Cowan, Administrative Intern*

**CALL TO ORDER/ROLL  
CALL**

Chair Blanchard/Director Inman

**PLEDGE OF ALLEGIANCE**

A Commissioner shall lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Majority vote of the Commission to proceed with City business.

**APPROVAL OF MINUTES**

Approval of minutes for the Tree Advisory Commission meeting of November 16, 2011.

**STAFF AND  
COMMISSIONER REPORTS**

Brief reports of any conferences attended, individual Commissioner activities, or City staff activities relating to Tree Commission business occurring since the last Commission meeting.

**PUBLIC COMMENT**

*Under the Ralph M. Brown Act, the Tree Advisory Commission is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker for Public Comment will be limited to five (5) continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Tree Advisory Commission action.*

**ACTION ITEMS<sup>1</sup>**

**1. DISCUSSION OF  
WINDSTORM  
RECOVERY EFFORTS  
AND  
RECOMMENDATIONS  
FOR DISPOSITION OF  
DAMAGE TO CITY  
TREES**

The Commission will hold a general discussion regarding the December 1<sup>st</sup> Windstorm. The Commission shall provide recommendations to staff as to how staff and city contractors shall proceed with trimming and or removal of city trees in the continuing windstorm response and recovery periods. The Commission should also take this opportunity to make preliminary findings relative to community forest issues raised by the December 1 windstorm that may be brought back

to the Commission at the January meeting for action.

**2. TRIMMING, REMOVAL  
& REPLACEMENT  
REQUESTS**

a.) **601 E. Sierra Madre Blvd.;** Review a request from a Commissioner to remove two (2) Southern Magnolias *Magnolia grandiflora* located in the parkway. Commission may authorize removal or substantial trimming, and determine the replacement species and quantity if removal is authorized.

**3. NEW BUSINESS AND  
ITEMS FOR FUTURE  
AGENDAS**

The Commission may request staff to agendize items for future meetings.

**4. ADJOURNMENT**

The TAC will adjourn to its next regular meeting, to be held on January 18, 2012, at 7:00 PM at the City Hall Council Chambers, 232 W. Sierra Madre Blvd.

**PUBLIC HEARING**

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three (3) continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Tree Advisory Commission action.

**<sup>1</sup>ACTION ITEMS**

The Tree Advisory Commission will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Public Works.

**LIVE BROADCASTS**

Regular Tree Advisory Commission meetings are not broadcasted on Cable Channel 3.

**As a courtesy to others, we ask that cellular phones be turned off during the meeting.**

**MEETING ASSISTANCE**

The City Hall Council Chamber is physically accessible and assistive listening devices are available at the meeting. If you require special assistance to participate in this meeting, please call the Director of Public Works' office at (626) 355-7135 at least 48 hours prior to the meeting.