



Sierra Madre Public
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AGENDA

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, December 5, 2019

7:00 PM

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024**

*Barry Ziff, Chair; Rod Spears, Vice Chair;
Patricia Hall, Trustee; Shannon King, Trustee; Rich Procter, Trustee*

CALL TO ORDER / ROLL CALL

Trustees King, Hall, Procter, Spears, Ziff

PLEDGE OF ALLEGIANCE

Rich Procter

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from October 24th, 2019 meeting.

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A

Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

CONSENT CALENDAR

1. Library Warrants - Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$350, \$2,203.47 and \$1,738.60.

2. Library Statistics - Recommendation to receive and file October 2019 Statistical Report.

ACTION ITEMS AND REPORTS

1. New Library Design

City Librarian Smart to give an overview of the budget estimate for the New Sierra Madre Public Library as prepared by the architect firm PBWS.

2. Internet and Computer Use Policy

City Librarian to bring forward to discussion the updated Internet and Computer Use Policy for Board's approval.

3. Information Display, Exhibit, and Distribution Management Policy

City Librarian to bring forward to discussion the updated Information Display, Exhibit, and Distribution Policy for Board's approval.

4. Friend's Liaison Report

Liaison from the Friends of the Library provides oral report concerning activities since the last Board meeting.

5. Library Foundation Report

Library Foundation and Library Board of Trustees Liaison provides an update on the Library Foundation.

A. Foundation Committee Report

B. Trustee Liaison Report

6. City Librarian Report

City Librarian provides oral report concerning Library services since the last Board meeting.

7. Trustee Updates

Trustees provide reports pertaining to Library service or community involvement which impacts the Library.

****ACTION ITEMS***

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on January 22, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



Sierra Madre Public
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MINUTES

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, October 24, 2019

7:00 PM

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024

*Barry Ziff, Chair; Rod Spears, Vice Chair;
Patricia Hall, Trustee; Shannon King, Trustee; Rich Procter, Trustee*

CALL TO ORDER / ROLL CALL

Trustees King, Hall, Procter, and Spears were present, Trustee Ziff was absent. Trustee Spears called the meeting to order at 7:01pm.

OTHERS PRESENT

Christine Smart, City Librarian, and Margaret Quigley, on behalf of the Friends of the Library.

PLEDGE OF ALLEGIANCE

Shannon King led the pledge of allegiance.

APPROVAL OF AGENDA

Trustee King moved to approve the agenda, Trustee Procter seconded, all approved

APPROVAL OF MINUTES

Trustee King requested Trustee Ziff be noted as Chair. Trustee Spears moved to approve the minutes with corrections from September 12, 2019, special meeting, Trustee Procter seconded, all approved.

COMMUNITY INPUT

No Community Input.

CONSENT CALENDAR

- 1. Library Warrants** – Trustee Hall moved and Trustee King seconded, payment of the Library Warrants in the aggregate amount of \$8,429.64, \$5,272.91, and \$3,929.60. All approved.

2. Library Statistics - September 2019 Statistical Report were received and filed.

ACTION ITEMS AND REPORTS

1. Holiday Schedule - City Librarian Smart recommended merging the November and December meetings. A Special Trustee Meeting will be held on Thursday, December 5, 2019, and the November 27 and December 25 regular meetings will be cancelled.

9. PBWS Architect Presentation

City Librarian Smart gave background information about the Library Building Design project and Margaret Quigley, representing the Friends of the Library, also gave background of the Friends contribution to the Library Building Design project. The Friends paid for the schematics being presented tonight.

Kirstyn Bonneau from PBWS Architects presented the in progress Library Building Designs as worked on by the Library Client Team. New Library Site map and floor plans were displayed and explained by Bonneau.

Public Comments – The Public was invited to comment on the PBWS presentation.

- Ann Palmer of Sierra Madre is glad the Library design is not limited to just books.
- Leigh Gluck of Sierra Madre expressed an interest in the Sierra Madre Middle School using the meeting room and asked the capacity. Bonneau responded: the current plan is for about 100 seated and over 200 standing.
- Pat Alcorn of Sierra Madre asked Bonneau if their architects had worked on libraries before. Bonneau responded: they have worked on educational libraries, the previous redesign of Sierra Madre Public Library, and the Sierra Madre Middle School which includes a library, but has not worked on a public library before.
- Joe Finney of Sierra Madre commented Sierra Madre Middle School doesn't fit the residences. He wants a friendly nice place in the Library design (not an airport feel). He wants the Library to feel like our town.
- Janice Kramer of Sierra Madre wants to know the options to fund the new Library. City Librarian Smart responded they hope a parcel tax will raise the money for the physical building and that fundraising by the Friends and Foundation would provide the money for the interior, shelving, furniture and finishes of the new building.
- Anne Vaughan of Sierra Madre asked if grant funding would be possible for the Library building. City Librarian Smart responded grants have been applied for unsuccessfully in the past. Grants have given to communities with growing and diverse populations.
- David Gordon of Sierra Madre asked why aren't we increasing the size of our collection? Why not add a 3rd level? Response by City Librarian Smart was a larger building would add too much to the cost. Especially having to build robustly enough to support the additional book weight. Also, staffing a larger building would be more expensive. Gordon commented in reply he doesn't want us to cut too much and wants us to look at the cost of a 3rd level. He also mentioned the architecture needs to be distinctive and not boring.
- Tim Moran of Sierra Madre wants to know the cost first. He doesn't want the driveway removed from the front because he thinks people will not park in back off of Mariposa Ave. He wants to make sure there is enough room for a firetruck to turn around. He does not want to turn over the Library to the County like the YAC/YMCA/Waterworks. He wants to make sure we can fund staffing for the Library.
- Bev Morant of Sierra Madre wants the Library to fit in like Mr. Finney commented previously.
- Eric Friedman of Sierra Madre asked if Library could be for mixed use. Perhaps for use in disaster or emergency management for funding as a possibility.
- Bev Morant of Sierra Madre what is the time frame/schedule for the project? Response was it would be a tight schedule. There would be a vote on the November 2020 election ballot, if it passed additional

steps would follow such as moving the Library out of the building, perhaps renting store front or mobile classroom, etc. would have to be done. It might be 6 months before the building is touched and maybe 18 months to 2 years before it is finished.

- Jung Yu of Sierra Madre is an architect and urged we think further ahead for how libraries work in the future. He is not in favor of more book stacks. He wants more flexibility in floor plans.
- Gary Hood of Sierra Madre wants design to fit in the community. He loves the current low look but willing to change. Wants solar and geothermal and water recovery and VR room and robotic assistance to help kids and AI in wiring and Digital printing room for print on demand and hydroponic gardens and emergency/disaster center resource. He's excited by the new Library.
- Albert Metzger of Sierra Madre wants us to pick out our current pleasant parts to keep. Do we have a physical model? Response was there is a plan for a 3D Virtual model and for the design to be online.
- Trustee Procter of Sierra Madre commented that the public comments from the evening in general and the sense of the room is that we are asking for a Library big enough and flexible enough to last the next 60 years, but not so big that increasing Staff would be necessary. To be a beautiful place for intellectual curiosity for our community. To be so wonderful we are proud to hand it off to the next generation and inspire them to do the same in the future.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

Trustee Hall moved and Trustee Procter seconded at 8:24 pm to adjourn to their next special meeting on December 5, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



City of Sierra Madre, CA

Check Approval Register

Packet: APPKT04864 - MANUAL CHECK 11/26/19

Check Date: 11/15/2019

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name				Vendor Total
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN03466	BUSTER BALLOON CALDWELL				350.00
APBWEST	Check	BB899-1694	BALLOON EVENT	39006.90000.53999	350.00
Report Total:					350.00



City of Sierra Madre, CA

Check Approval Register

Fund Summary

Fund	Account	Amount
39006 - FRIENDS OF THE LIBRARY DONATION FUND		
	39006.90000.53999	350.00
Fund 39006 Total:		350.00
Report Total:		350.00

Chair

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04842 - LIB 11/12/19

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	11/13/2019	Regular	0.00	656.11	56430
0132	BAKER & TAYLOR, INC.	11/13/2019	Regular	0.00	1,006.15	56431
1578	PETTY CASH FUND-LIBRARY	11/13/2019	Regular	0.00	76.34	56432

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	3	0.00	1,738.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	34	3	0.00	1,738.60

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	11/2019	1,738.60
			1,738.60

Chair

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Approval Register

Packet: APPKT04869 - LIB 11/26/19

Check Date: 11/20/2019

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name				Vendor Total
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
0132	BAKER & TAYLOR, INC.				2,341.88
APBWEST	Check	2034812559	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	18.22
		2034812560	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	4.50
		2034823854	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.53406	579.68
		2034823855	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	10.32
		2034835180	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.53406	231.27
		2034835181	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	6.99
		2034875050	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.53406	414.69
		2034875051	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	14.35
		2034876864	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.53406	572.56
		2034876865	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	32.62
		2034909027	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.53406	211.05
		2034909028	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	10000.90000.52200	9.04
		5015811827	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	24.29
		H40677100	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	123.87
		H40677101	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	69.73
		H40952950	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	12.96
		H40953030	BOOKS & REFERENCE, PROCESSING FEES & MEDIA	39006.90000.53406	5.74
1488	FEDEX OFFICE				24.77
APBWEST	Check	370100020521	MAIL SERVICE	39006.90000.53999	24.77
0786	OFFICE DEPOT, INC				116.40
APBWEST	Check	394121088001	OFFICE SUPPLIES	10000.90000.53100	52.05
		395712095001	OFFICE SUPPLIES	10000.90000.53100	64.35
Report Total:					2,483.05



Fund	Account	Amount
10000 - GENERAL FUND		
	10000.90000.52200	77.82
	10000.90000.53100	116.40
	10000.90000.53406	2,009.25
Fund 10000 Total:		2,203.47
39006 - FRIENDS OF THE LIBRARY DONATION FUND		
	39006.90000.53406	254.81
	39006.90000.53999	24.77
Fund 39006 Total:		279.58
Report Total:		2,483.05

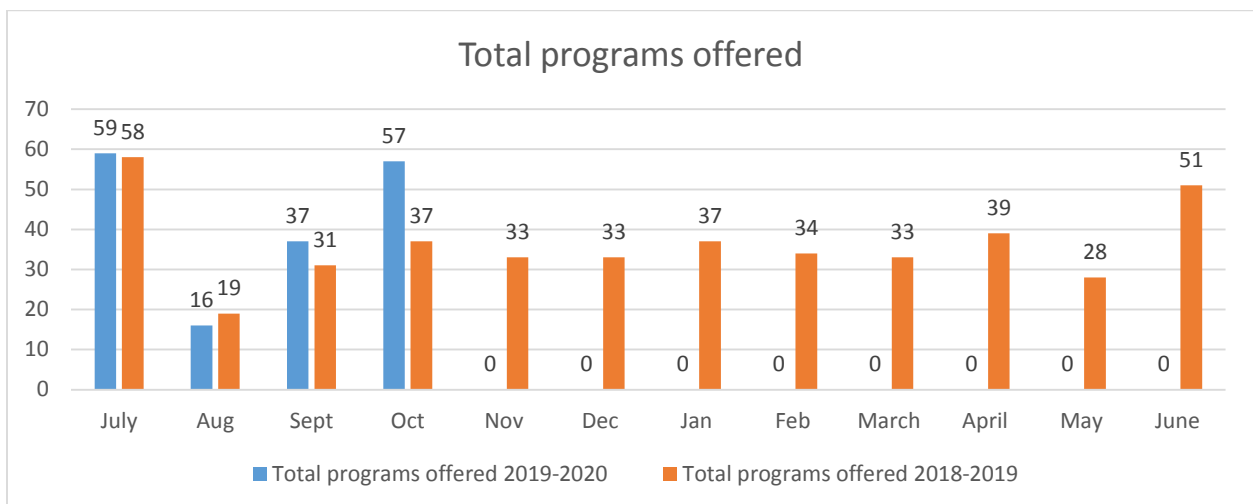
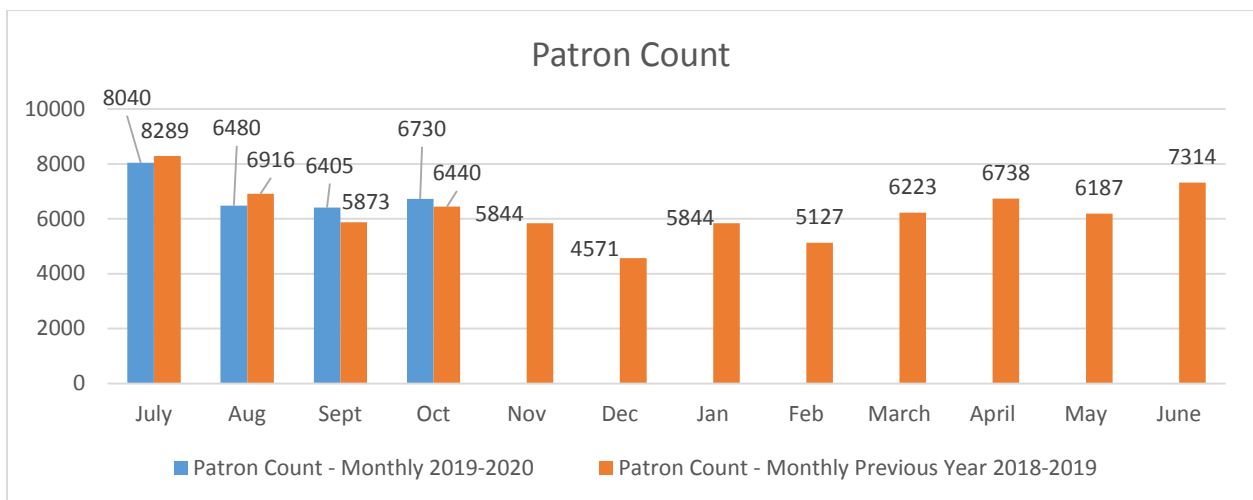
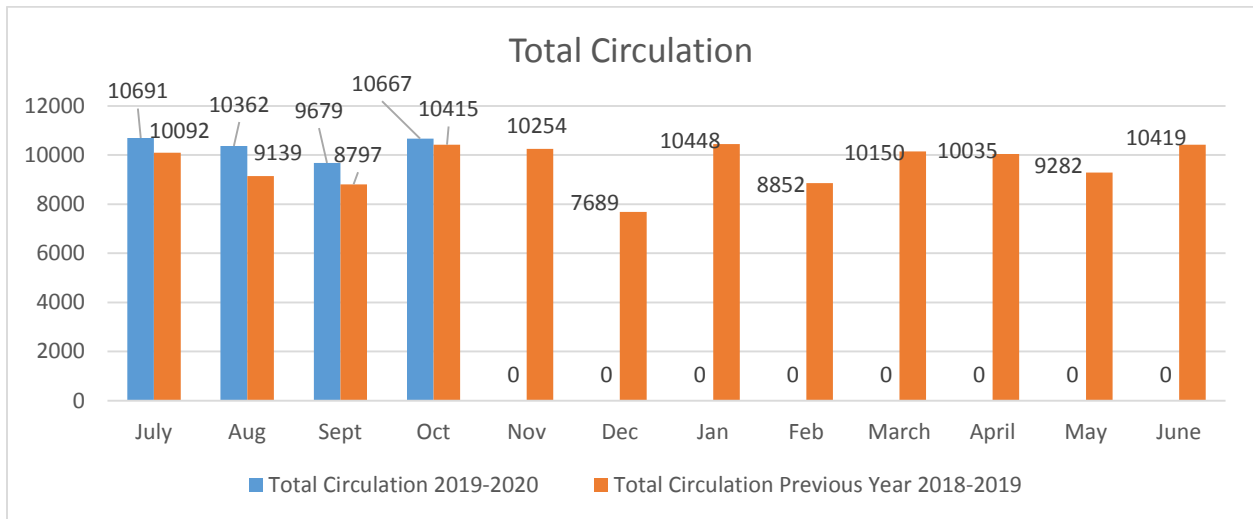
Chair

Trustee

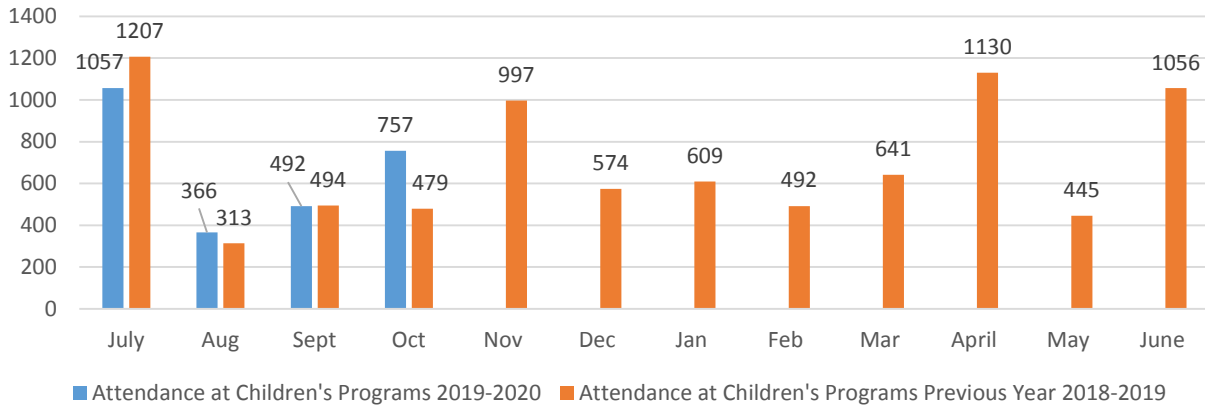
Trustee

Trustee

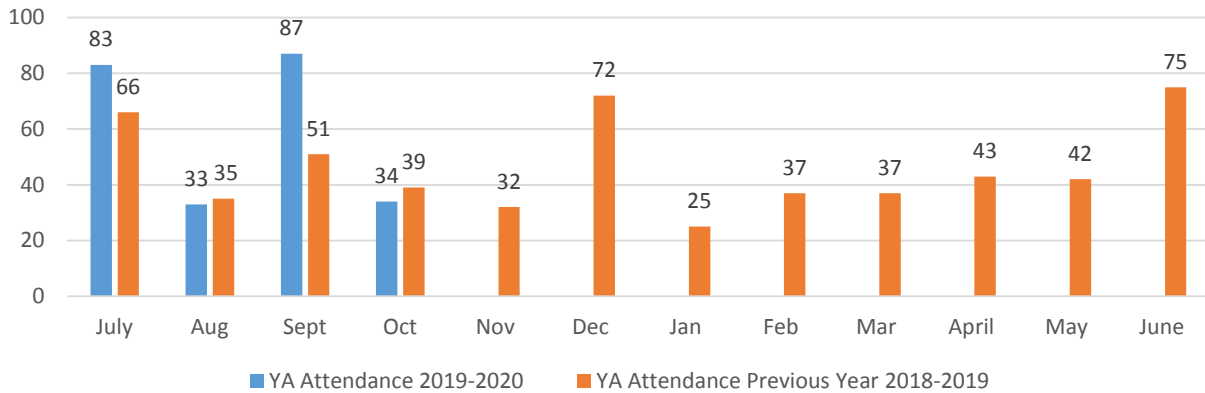
October 2019 Library Statistics



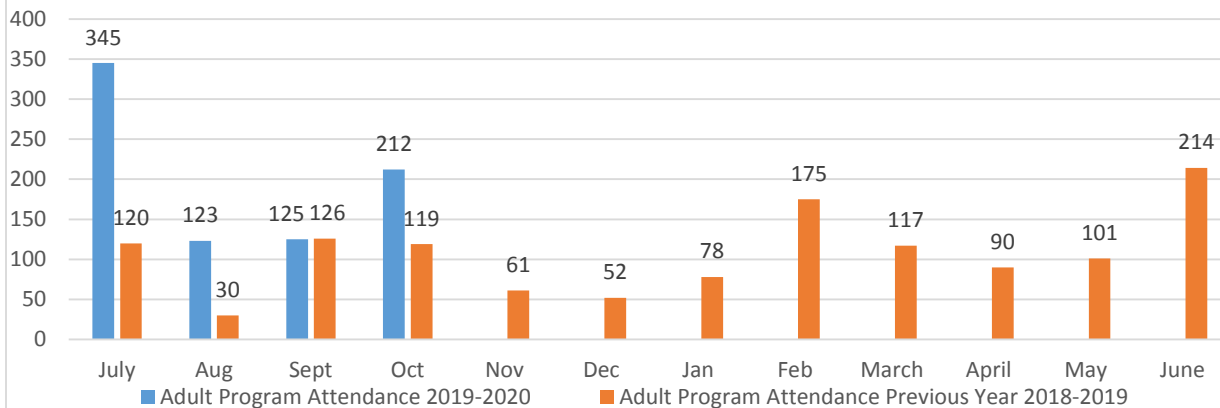
Children's program attendance



YA program attendance



Adult program attendance



Budget Estimate

For

Sierra Madre Library



PBWS Architects

234 E. Colorado Boulevard, Suite 700

Pasadena, California 91101



WM2S, Inc.

14908 Live Oak Springs Canyon Road
Santa Clarita, CA 91387

P: 661 367 5242 WM2S.com

Sierra Madre Library
Concept By PBWS, November 2019

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14908 Live Oak Springs Canyon Road, Santa Clarita, CA. 91387
P: (661) 367 5242, www.WM2S.com

Sierra Madre Library
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Please find in the following report the cost estimate for the Sierra Madre Library project. This Budget Estimate is prepared in accordance with the Concept By PBWS, November 2019 with the following:

CLARIFICATIONS:

- Pricing is based on the entire project scope being awarded as one project to a single contractor, Pricing per building is for information purposes only.
- Cost is based on prevailing wage labor rates
- This estimate represents an opinion of the fair construction cost for this project assuming multiple general contractors competitively bidding on the project with all sub-trades covered with 4 to 5 bids per trade. If a different delivery method is used a premium cost should be expected and will vary depending on the method used. This estimated cost should not be construed as a prediction of low bid

EXCLUSIONS:

- FF&E, All furniture, book stacks, library and other equipment
- Soft costs
- Permits
- Owner's contingency
- CM fee

Should you have any questions, please call me at 661-367- 5242.

Sincerely:



Walid Shihayed

Sierra Madre Library
Concept By PBWS, November 2019

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Total Construction Cost With Contingency & Escalation

Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost	GC, Fee, Contingency & Esc.	Construction Cost With C&E	Total Unit Price
0 Base Scope						
A SUBSTRUCTURE	14,200.00 SF	34.62 /SF	491,588	262,275	753,863	53.09 /SF
B SHELL	14,200.00 SF	182.91 /SF	2,597,375	1,385,765	3,983,140	280.50 /SF
C INTERIORS	14,200.00 SF	99.21 /SF	1,408,780	751,619	2,160,399	152.14 /SF
D SERVICES	14,200.00 SF	120.42 /SF	1,710,023	912,340	2,622,364	184.67 /SF
E EQUIPMENT AND FURNISHINGS	14,200.00 SF	18.48 /SF	262,350	139,970	402,320	28.33 /SF
F SPECIAL CONSTRUCTION & DEMOLITION	14,200.00 SF	5.05 /SF	71,770	38,291	110,061	7.75 /SF
G BUILDING SITEWORK	14,200.00 SF	97.64 /SF	1,386,541	739,754	2,126,296	149.74 /SF
0 Base Scope	14,200.00 SF	558.34 /SF	7,928,428	4,230,015	12,158,442	856.23 /SF
1 Provide Solar PV on Roof						
D SERVICES	14,200.00 SF	35.21 /SF	500,000	266,763	766,763	54.00 /SF
1 Provide Solar PV on Roof	14,200.00 SF	35.21 /SF	500,000	266,763	766,763	54.00 /SF

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
0 Base Scope				
A SUBSTRUCTURE				
A10 Foundations		14,200.00 SF	17.75 /SF	252,071
A20 Basement Construction		14,200.00 SF	16.87 /SF	239,517
A SUBSTRUCTURE		14,200.00 SF	34.62 /SF	491,588
B SHELL				
B10 Superstructure		14,200.00 SF	47.89 /SF	680,048
B20 Exterior Enclosure		14,200.00 SF	94.70 /SF	1,344,692
B30 Exterior Horizontal Enclosures		14,200.00 SF	40.33 /SF	572,635
B SHELL		14,200.00 SF	182.91 /SF	2,597,375
C INTERIORS				
C10 Interior Construction		14,200.00 SF	36.80 /SF	522,486
C20 Stairs		14,200.00 SF	6.23 /SF	88,500
C30 Interior Finishes		14,200.00 SF	56.18 /SF	797,794
C INTERIORS		14,200.00 SF	99.21 /SF	1,408,780
D SERVICES				
D10 Conveying		14,200.00 SF	12.11 /SF	172,000
D20 Plumbing		14,200.00 SF	7.56 /SF	107,390
D30 HVAC		14,200.00 SF	37.83 /SF	537,233
D40 Fire Protection		14,200.00 SF	7.00 /SF	99,400
D50 Electrical		14,200.00 SF	55.92 /SF	794,000
D SERVICES		14,200.00 SF	120.42 /SF	1,710,023
E EQUIPMENT AND FURNISHINGS				
E10 Equipment		14,200.00	10.56	150,000
E20 Furnishings		14,200.00 SF	7.91 /SF	112,350
E EQUIPMENT AND FURNISHINGS		14,200.00 SF	18.48 /SF	262,350
F SPECIAL CONSTRUCTION & DEMOLITION				



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
F20 Selective Demolition		14,200.00 SF	5.05 /SF	71,770
F SPECIAL CONSTRUCTION & DEMOLITION		14,200.00 SF	5.05 /SF	71,770
G BUILDING SITEWORK				
G10 Site Preparation		14,200.00 SF	18.18 /SF	258,193
G20 Site Improvements		14,200.00 SF	62.22 /SF	883,488
G30 Site Utilities		14,200.00 SF	8.29 /SF	117,744
G40 Site Electrical Utilities		14,200.00 SF	8.95 /SF	127,116
G BUILDING SITEWORK		14,200.00 SF	97.64 /SF	1,386,541
O Base Scope		14,200.00 SF	558.34 /SF	7,928,428



Partial Totals

Description		Rate	Amount	Totals
Direct Cost			7,928,428	7,928,428
General Conditions		12.00 %	951,411	
Performance & Payment Bond		1.00 %	79,284	
Liability Insurance		1.00 %	79,284	
Sub-Bonds/Guard		1.75 %	138,747	
Overhead & Fee		5.00 %	396,421	
Construction Cost			1,645,147	9,573,575
Contingency (SD)		15.00 %	1,436,037	
Escalation (36 Mos to MPC)		12.00 %	1,148,829	
Construction Cost With C&E			2,584,866	12,158,441
SOFT COSTS:				
Architect & Engineering Fees				
Architect Reimbursable				
Testing & Inspection				
Permits and Fees				
Furniture, Fixtures and Equip				
Total Project Cost				

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
1 Provide Solar PV on Roof				
D SERVICES		14,200.00 SF	35.21 /SF	500,000
	1 Provide Solar PV on Roof	14,200.00 SF	35.21 /SF	500,000



Partial Totals

Description	Rate	Amount	Totals
Direct Cost		500,000	500,000
General Conditions	12.00 %	60,000	
Performance & Payment Bond	1.00 %	5,000	
Liability Insurance	1.00 %	5,000	
Sub-Bonds/Guard	1.75 %	8,750	
Overhead & Fee	5.00 %	25,000	
Construction Cost		103,750	603,750
Contingency (SD)	15.00 %	90,563	
Escalation (36 Mos to MPC)	12.00 %	72,450	
Construction Cost With C&E		163,013	766,763
SOFT COSTS:			
Architect & Engineering Fees			
Architect Reimbursable			
Testing & Inspection			
Permits and Fees			
Furniture, Fixtures and Equip			
Total Project Cost			

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
0 Base Scope				
A SUBSTRUCTURE				
A10 Foundations				
A1010 Standard Foundations				
03200.000	Foundation Reinforcing (100 #/CY)	325.00 CY	115.00 /CY	37,375
03300.000	Continuous Footings & Grade Beams	325.00 CY	385.00 /CY	125,125
A1010 Standard Foundations		14,200.00 SF	11.44 /SF	162,500
A1030 Slab On Grade				
03200.000	Slab On Grade Reinforcing	8,760.00 SF	1.73 /SF	15,111
03300.000	Slab On Grade	8,760.00 SF	8.50 /SF	74,460
A1030 Slab On Grade		14,200.00 SF	6.31 /SF	89,571
A10 Foundations		14,200.00 SF	17.75 /SF	252,071
A20 Basement Construction				
A2010 Basement Excavation				
31200.000	Backfill Walls	775.00 CY	45.00 /CY	34,875
33410.000	Subdrain Piping and gravel media = 4"	225.00 LF	35.00 /LF	7,875
A2010 Basement Excavation		14,200.00 SF	3.01 /SF	42,750
A2020 Basement Walls				
03200.000	Concrete Wall Reinforcing	3,606.00 SF	8.05 /SF	29,028
03300.000	Concrete Walls - Poured In Place - Per SF 12 " thick	3,606.00 SF	40.00 /SF	144,240
07100.000	Retaining Wall Waterproofing	2,611.00 SF	9.00 /SF	23,499
A2020 Basement Walls		14,200.00 SF	13.86 /SF	196,767
A20 Basement Construction		14,200.00 SF	16.87 /SF	239,517
A SUBSTRUCTURE		14,200.00 SF	34.62 /SF	491,588



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
B SHELL				
B10 Superstructure				
B1010 Floor Construction				
03300.000	Lightweight Concrete on Wood Decks	5,438.00 SF	5.85 /SF	31,812
05100.000	Structural Steel (5#/SF) - Add to Flat Framing	5,438.00 SF	17.50 /SF	95,165
06100.000	Wood Framed Floors	5,438.00 SF	20.00 /SF	108,760
06100.000	Plywood Sheathing - Floors	5,438.00 SF	4.50 /SF	24,471
B1010 Floor Construction		14,200.00 SF	18.33 /SF	260,208
B1020 Roof Construction				
05100.000	Structural Steel (5#/SF) - Add to Flat Framing	10,240.00 SF	17.50 /SF	179,200
06100.000	Wood Framed Roofs	10,240.00 SF	16.00 /SF	163,840
06100.000	Premium for Some Exposed GL Beams	10,240.00 SF	3.00 /SF	30,720
06100.000	Plywood Sheathing - Roofs	10,240.00 SF	4.50 /SF	46,080
B1020 Roof Construction		14,200.00 SF	29.57 /SF	419,840
B10 Superstructure		14,200.00 SF	47.89 /SF	680,048
B20 Exterior Enclosure				
B2010 Exterior Walls				
04400.000	Stone Cladding Exterior	4,561.00 SF	55.00 /SF	250,855
06100.000	Wood Framed Walls Exterior	8,870.00 SF	4.50 /SF	39,915
06100.000	Plywood Sheathing - Walls, 3/4"	8,870.00 SF	4.25 /SF	37,698
06200.000	Siding - Panels, Over WP	3,962.00 SF	40.00 /SF	158,480
07200.000	Wall Insulation R-19 - Unfaced	8,870.00 SF	1.35 /SF	11,975
07400.000	Metal Panels Laminated (Alucabond or Sym.)	347.00 SF	65.00 /SF	22,555
09200.000	Cement Plaster - Scratch & Brown Only - Behind Stone	4,561.00 SF	7.00 /SF	31,927
09900.000	Painting - Exterior Cement Panels	3,962.00 SF	1.50 /SF	5,943
B2010 Exterior Walls		14,200.00 SF	39.39 /SF	559,347
B2020 Exterior Windows				
08400.000	Entrances and Storefronts - 10' High Max	711.00 SF	125.00 /SF	88,875
08400.000	Exterior Sunshade	264.00 SF	200.00 /SF	52,800
08500.000	Aluminum Windows	885.00 SF	100.00 /SF	88,500

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
B2020 Exterior Windows				
08900.000	Structural Glazed Curtain Wall (Pelkington)	2,109.00 SF	200.00 /SF	421,800
B2020 Exterior Windows		14,200.00 SF	45.91 /SF	651,975
B2030 Exterior Doors				
08100.000	HM Doors & Frames - Complete - Single	3.00 EA	2,850.00 /EA	8,550
08400.000	Aluminum Framed Storefront Door - Pair	5.00 EA	7,500.00 /EA	37,500
09900.000	Painting - Doors & Frames - Exterior	3.00 EA	225.00 /EA	675
B2030 Exterior Doors		14,200.00 SF	3.29 /SF	46,725
B2040 Exterior Soffits				
06200.000	Wood Siding / Decking - Soffits	2,666.00 SF	30.00 /SF	79,980
09900.000	Painting - Exterior Ceiling - Clear Finish	2,666.00 SF	2.50 /SF	6,665
B2040 Exterior Soffits		14,200.00 SF	6.10 /SF	86,645
B20 Exterior Enclosure		14,200.00 SF	94.70 /SF	1,344,692
B30 Exterior Horizontal Enclosures				
B3010 Roof Coverings				
07500.000	Single Ply (Fully Adhered) "Sarnafil" - With R-30	10,240.00 SF	18.00 /SF	184,320
07600.000	Flashing & Sheet Metal - General	14,200.00 SF	3.00 /SF	42,600
07600.000	Facia & Coping (Prefinished Aluminum)	227.00 SF	45.00 /SF	10,215
B3010 Roof Coverings		14,200.00 SF	16.70 /SF	237,135
B3020 Roof Openings				
07820.000	Metal Framed Skylights - Structural - Kalwall or Similar	1,342.00 SF	250.00 /SF	335,500
B3020 Roof Openings		14,200.00 SF	23.63 /SF	335,500
B30 Exterior Horizontal Enclosures		14,200.00 SF	40.33 /SF	572,635
B SHELL		14,200.00 SF	182.91 /SF	2,597,375



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
C INTERIORS				
C10 Interior Construction				
C1010 Partitions				
07200.000	Wall Sound Insulation	10,445.00 SF	1.25 /SF	13,056
08400.000	Interior Glazed Partitions and Storefronts	1,391.00 SF	90.00 /SF	125,190
09250.000	5/8" Drywall Level 4 - Inside of Exterior Walls	8,870.00 SF	3.00 /SF	26,610
09250.000	Non Rated Partitions 6" 20 GA 16" O.C.	10,445.00 SF	14.00 /SF	146,230
C1010 Partitions		14,200.00 SF	21.91 /SF	311,086
C1020 Interior Doors & Windows				
08200.000	Wood Doors - Complete - Single	16.00 EA	2,750.00 /EA	44,000
08200.000	Wood Doors - Complete - Pair	7.00 EA	3,750.00 /EA	26,250
08400.000	Aluminum Framed Storefront Door - Single	5.00 EA	4,000.00 /EA	20,000
09900.000	Painting - Doors & Frames - Interior	23.00 EA	225.00 /EA	5,175
C1020 Interior Doors & Windows		14,200.00 SF	6.72 /SF	95,425
C1030 Fittings				
05700.000	SS & Glass Guard Railing	106.00 LF	500.00 /LF	53,000
10400.000	Interior Identifying Devices	1.00 LS	40,000.00 /LS	40,000
10400.000	Directories - Electronic	1.00 EA	10,000.00 /EA	10,000
10800.000	Pipe Insulation Sleeve Guard	6.00 EA	150.00 /EA	900
10800.000	Bobrick B-2111 Soap Dispenser	6.00 EA	100.00 /EA	600
10800.000	Bobrick B-221 Toilet Seat Cover Dispenser	6.00 EA	200.00 /EA	1,200
10800.000	Bobrick -239 Utility Shelf With Broom / Mop Holders	1.00 EA	375.00 /EA	375
10800.000	Bobrick B-272 Toilet Paper Dispenser	6.00 EA	150.00 /EA	900
10800.000	Bobrick B3803 Paper Towel Dispenser and Waste Receptacle	6.00 EA	500.00 /EA	3,000
10800.000	Bobrick B-750 Electric Hand Dryer	6.00 EA	1,000.00 /EA	6,000
C1030 Fittings		14,200.00 SF	8.17 /SF	115,975
C10 Interior Construction		14,200.00 SF	36.80 /SF	522,486
C20 Stairs				
C2010 Stair Construction				
05500.000	Metal Stairs - Architectural - With Concrete Fill	354.00 SF	250.00 /SF	88,500

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
C2010 Stair Construction		14,200.00 SF	6.23 /SF	88,500
C20 Stairs		14,200.00 SF	6.23 /SF	88,500
C30 Interior Finishes				
C3010 Wall Finishes				
04400.000	Stone Cladding - Interior	2,587.00 SF	55.00 /SF	142,285
06200.000	Wood Siding Planks - Interior	523.00 SF	35.00 /SF	18,305
09200.000	Cement Plaster - Scratch & Brown Only - Interior	2,587.00 SF	7.00 /SF	18,109
09300.000	Wall Tile : 2x2 Unglazed Mosaic Group 1 or 2 Dal-tile	2,160.00 SF	20.00 /SF	43,200
09900.000	Painting - Interior Gypsum Board Wall	20,870.00 SF	1.60 /SF	33,392
C3010 Wall Finishes		14,200.00 SF	17.98 /SF	255,291
C3020 Floor Finishes				
09300.000	Tile Base	216.00 LF	25.00 /LF	5,400
09300.000	Floor Tile : 2x2 Unglazed Mosaic Group 1 or 2 Dal-tile	420.00 SF	23.00 /SF	9,660
09300.000	Enhanced Flooring - Lobby & Stairs	1,791.00 SF	4.00 /SF	7,164
09650.000	Resilient Tile Flooring	879.00 SF	4.00 /SF	3,516
09650.000	Linear Vinyl Tile - Shaw Solitude	2,408.00 SF	5.25 /SF	12,642
09650.000	Extruded Rubber Base - 6" (Johnstonite Attache)	2,221.00 LF	8.00 /LF	17,768
09680.000	Carpet Tile - 2x2 Shaw	7,577.00 SF	7.00 /SF	53,039
09780.000	Concrete Sealer	277.00 SF	1.00 /SF	277
C3020 Floor Finishes		14,200.00 SF	7.71 /SF	109,466
C3030 Ceiling Finishes				
09250.000	Drywall Ceiling & Suspension	2,604.00 SF	17.50 /SF	45,570
09250.000	Drywall Ceiling & Suspension - Low Interior "Roof"	308.00 SF	45.00 /SF	13,860
09250.000	Drywall Ceiling Soffit Wall - Suspended From Structure	391.00 SF	20.00 /SF	7,820
09500.000	Acoustical Ceilings 2x2 (Armstrong Optima NRC 0.95)	4,851.00 SF	11.00 /SF	53,361
09545.000	Linear Wood Ceilings - Armstrong Woodworks	6,807.00 SF	45.00 /SF	306,315
09900.000	Painting - Interior Ceiling	3,303.00 SF	1.85 /SF	6,111
C3030 Ceiling Finishes		14,200.00 SF	30.50 /SF	433,037
C30 Interior Finishes		14,200.00 SF	56.18 /SF	797,794

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
C INTERIORS		14,200.00 SF	99.21 /SF	1,408,780
D SERVICES				
D10 Conveying				
D1010 Elevators & Lifts				
03200.000	Elevator Pit Reinforcing	1.00 EA	2,000.00 /EA	2,000
03300.000	Elevator Pit	1.00 EA	10,000.00 /EA	10,000
14200.000	Elevators - MRL 2500#, 200'/min, 15' Travel Rise (2 Stops)	1.00 EA	160,000.00 /EA	160,000
D1010 Elevators & Lifts		14,200.00 SF	12.11 /SF	172,000
D10 Conveying		14,200.00 SF	12.11 /SF	172,000
D20 Plumbing				
D2010 Plumbing Fixtures				
22400.000	Hose Bibs	5.00 EA	650.00 /EA	3,250
22400.000	Water Closets Including Valve, D, V & Supply	6.00 EA	2,000.00 /EA	12,000
22400.000	Sink - Lavatory Including Faucet D, V & Supply	6.00 EA	1,800.00 /EA	10,800
22400.000	Sink - Kitchen Including Faucet, D, V & Supply	3.00 EA	2,500.00 /EA	7,500
22400.000	Sink - Mop Including Faucet, D, V & Supply	1.00 EA	2,000.00 /EA	2,000
22400.000	Drinking & Bottle Filling Station	2.00 EA	7,500.00 /EA	15,000
22400.000	Rough In & Hook-Up - Refregirator	1.00 EA	2,000.00 /EA	2,000
D2010 Plumbing Fixtures		14,200.00 SF	3.70 /SF	52,550
D2020 Water Distribution				
22100.000	Water Supply Piping Systems	1.00 LS	15,000.00 /LS	15,000
22300.000	Instantaneous Water Heater - Undersink	6.00 EA	1,400.00 /EA	8,400
D2020 Water Distribution		14,200.00 SF	1.65 /SF	23,400
D2030 Sanitary Waste				
22050.000	Roof / Overflow Drain	4.00 EA	1,500.00 /EA	6,000
22100.000	Grease Waste & Vent Piping	200.00 LF	60.00 /LF	12,000
22100.000	Storm Drain Piping - Above Grade "Roof Drain Piping"	224.00 LF	60.00 /LF	13,440
D2030 Sanitary Waste		14,200.00 SF	2.21 /SF	31,440
D20 Plumbing		14,200.00 SF	7.56 /SF	107,390

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
D30 HVAC				
D3040 HVAC				
23060.000	HVAC Budget/Ton - Complete HVAC System	14,200.00 SF	33.33 /SF	473,333
D3040 HVAC		14,200.00 SF	33.33 /SF	473,333
D3060 HVAC Instrumentation & Controls				
23090.000	Electric and Electronic Controls	14,200.00 SF	4.50 /SF	63,900
D3060 HVAC Instrumentation & Controls		14,200.00 SF	4.50 /SF	63,900
D30 HVAC		14,200.00 SF	37.83 /SF	537,233
D40 Fire Protection				
D4010 Fire Sprinkler System				
21100.000	Wet-Pipe Fire Sprinkler Systems - Concealed, High Hazard 6-15K sqft	14,200.00 SF	7.00 /SF	99,400
D4010 Fire Sprinkler System		14,200.00 SF	7.00 /SF	99,400
D40 Fire Protection		14,200.00 SF	7.00 /SF	99,400
D50 Electrical				
D5010 Electrical Service & Distribution				
26050.000	Grounding and Bonding	1.00 LS	5,000.00 /LS	5,000
26050.000	Electrical Utility Services - Upgrade?	1.00 LS	100,000.00 /LS	100,000
26050.000	Electrical Utility Vault 5x8 - Precast	1.00 EA	8,500.00 /EA	8,500
26100.000	Power Supply to Elevator	1.00 LS	12,000.00 /LS	12,000
26100.000	Power Supply to HVAC Equipment	1.00 LS	15,000.00 /LS	15,000
26100.000	Power Supply to Other Equipment	1.00 LS	10,000.00 /LS	10,000
D5010 Electrical Service & Distribution		14,200.00 SF	10.60 /SF	150,500
D5020 Lighting & Branch Wiring				
26050.000	Conduit & Feeders - 2000 AMP	200.00 LF	200.00 /LF	40,000
26100.000	Branch Power & Outlets	14,200.00 SF	5.00 /SF	71,000
26100.000	Branch Power For Lighting	14,200.00 SF	3.50 /SF	49,700
26500.000	Lighting Interior	14,200.00 SF	13.00 /SF	184,600
26500.000	Lighting & Dimming Control	14,200.00 SF	4.00 /SF	56,800



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
D5020 Lighting & Branch Wiring		14,200.00 SF	28.32 /SF	402,100
D5030 Communication & Security				
27000.000	Security System - Complete	14,200.00 SF	4.00 /SF	56,800
27000.000	Voice & Data System -Conduit Only	14,200.00 SF	7.00 /SF	99,400
27000.000	Paging System	14,200.00 SF	2.00 /SF	28,400
28450.000	Fire Alarm	14,200.00 SF	4.00 /SF	56,800
D5030 Communication & Security		14,200.00 SF	17.00 /SF	241,400
D50 Electrical		14,200.00 SF	55.92 /SF	794,000
D SERVICES		14,200.00 SF	120.42 /SF	1,710,023



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
E EQUIPMENT AND FURNISHINGS				
E10 Equipment				
E1020 Institutional Equipment				
11050.000	Library Equipment - NIC	LS	/LS	
11050.000	Book Theft Protection Equipment - NIC	EA	/EA	
11050.000	Library Shelving - NIC	LS	/LS	
11050.000	Book Depositories - NIC	LS	/LS	
11050.000	Book Self Check Station - NIC	EA	/EA	
11130.000	Audiovisual Equipment	1.00 LS	150,000.00 /LS	150,000
	E1020 Institutional Equipment	14,200.00	10.56	150,000
	E10 Equipment	14,200.00	10.56	150,000
E20 Furnishings				
E2010 Fixed Furnishings				
06400.000	Tall Cabinet, With Doors (Plastic Laminate)	4.00 LF	600.00 /LF	2,400
06400.000	Lower Cabinets - Plastic Laminate	76.00 LF	350.00 /LF	26,600
06400.000	Upper Cabinets - Plastic Laminate	58.00 LF	275.00 /LF	15,950
06400.000	Solid Polymer Top	134.00 LF	200.00 /LF	26,800
06400.000	Custom/Reception Counter	58.00 LF	700.00 /LF	40,600
	E2010 Fixed Furnishings	14,200.00 SF	7.91 /SF	112,350
	E20 Furnishings	14,200.00 SF	7.91 /SF	112,350
	E EQUIPMENT AND FURNISHINGS	14,200.00 SF	18.48 /SF	262,350



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
F SPECIAL CONSTRUCTION & DEMOLITION				
F20 Selective Demolition				
F2010 Building Elements Demolition				
02260.000	Hazardous Material Abatement	7,177.00 SF	10.00 /SF	71,770
	F2010 Building Elements Demolition	14,200.00 SF	5.05 /SF	71,770
	F20 Selective Demolition	14,200.00 SF	5.05 /SF	71,770
	F SPECIAL CONSTRUCTION & DEMOLITION	14,200.00 SF	5.05 /SF	71,770



Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
G BUILDING SITEWORK				
G10 Site Preparation				
G1010 Site Clearing				
02400.000	Demo, Remove, Haul Paving & Base - AC	39,561.00 SF	2.50 /SF	98,903
	G1010 Site Clearing	14,200.00 SF	6.97 /SF	98,903
G1020 Site Demolition				
02400.000	Building Demolition	7,177.00 SF	9.00 /SF	64,593
	G1020 Site Demolition	14,200.00 SF	4.55 /SF	64,593
G1030 Site Earthwork				
31200.000	Mass Cut & Fill Site	2,930.44 CY	5.00 /CY	14,652
31200.000	Scarify, Overex, and Recompect Pads - 95-100 %	1,900.00 CY	8.50 /CY	16,150
31200.000	Scarify, Overex, and Recompect 12" Deep for Paving - 95 %	24,209.00 SF	0.33 /SF	8,070
31200.000	Export Excess Spoil	300.00 CY	18.00 /CY	5,400
31200.000	Backfill Walls - Site & Planters	312.30 CY	45.00 /CY	14,054
31200.000	Finish Grade Site	36,372.00 SF	1.00 /SF	36,372
	G1030 Site Earthwork	14,200.00 SF	6.67 /SF	94,697
	G10 Site Preparation	14,200.00 SF	18.18 /SF	258,193
G20 Site Improvements				
G2010 Roadways				
32120.000	Asphalt Paving 3/4" - Parking Areas	5,233.00 SF	3.75 /SF	19,624
32120.000	Asphalt Paving 4/10" - Fire & Drive	7,487.00 SF	4.25 /SF	31,820
32160.000	Concrete Curbs	874.00 LF	35.00 /LF	30,590
	G2010 Roadways	14,200.00 SF	5.78 /SF	82,034
G2040 Site Development				
03200.000	Concrete Wall Reinforcing - Site Walls	4,637.00 SF	8.05 /SF	37,328
03300.000	Concrete Walls - Poured In Place - Site & Planters	4,637.00 SF	40.00 /SF	185,480
06200.000	Hardwood Decking	766.00 SF	50.00 /SF	38,300
06400.000	Wood Bench - Exterior Custom - Hardwood	71.00 LF	200.00 /LF	14,200
07100.000	Retaining Wall Waterproofing - Planters & Site	4,637.00 SF	9.00 /SF	41,733
10400.000	Exterior Signs	1.00 LS	30,000.00 /LS	30,000

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G2040 Site Development				
32160.000	Cast-in-Place Concrete Paving 4" - Normal color - Broom Finish	2,309.00 SF	7.00 /SF	16,163
32160.000	Cast-in-Place Concrete Driveway Approach	337.00 SF	22.00 /SF	7,414
32160.000	Cast-in-Place Concrete Paving (Decorative)	7,992.00 SF	19.00 /SF	151,848
32160.000	Cast-in-Place Seat Wall & Footing	20.00 LF	192.40 /LF	3,848
32160.000	Cast-in-Place Concrete Steps	85.00 LF	125.00 /LF	10,625
G2040 Site Development		14,200.00 SF	37.81 /SF	536,939
G2050 Landscaping				
32800.000	Landscape & Irrigation	12,162.00 SF	18.00 /SF	218,916
32800.000	Pruning - Existing Tree - Large	10.00 LS	1,500.00 /LS	15,000
32900.000	Trees 36" Box	17.00 EA	1,800.00 /EA	30,600
G2050 Landscaping		14,200.00 SF	18.63 /SF	264,516
G20 Site Improvements		14,200.00 SF	62.22 /SF	883,488
G30 Site Utilities				
G3010 Water Supply				
33100.000	Site Domestic Water	1.00 LS	20,000.00 /LS	20,000
33100.000	Fire Protection Water Distribution	1.00 LS	25,000.00 /LS	25,000
G3010 Water Supply		14,200.00 SF	3.17 /SF	45,000
G3020 Storm Drainage				
33400.000	Storm Drain	36,372.00 LS	2.00 /LS	72,744
G3020 Storm Drainage		14,200.00 SF	5.12 /SF	72,744
G30 Site Utilities		14,200.00 SF	8.29 /SF	117,744
G40 Site Electrical Utilities				
G4020 Site Lighting				
26500.000	Exterior Lighting	36,372.00 SF	3.00 /SF	109,116
26500.000	Exterior Lighting - Wall Mounted	30.00 EA	600.00 /EA	18,000
G4020 Site Lighting		14,200.00 SF	8.95 /SF	127,116
G40 Site Electrical Utilities		14,200.00 SF	8.95 /SF	127,116

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
G BUILDING SITEWORK		14,200.00 SF	97.64 /SF	1,386,541
0 Base Scope		14,200.00 SF	558.34 /SF	7,928,428



Partial Totals

Description		Rate	Amount	Totals
Direct Cost			7,928,428	7,928,428
General Conditions	12.00 %		951,411	
Performance & Payment Bond	1.00 %		79,284	
Liability Insurance	1.00 %		79,284	
Sub-Bonds/Guard	1.75 %		138,747	
Overhead & Fee	5.00 %		396,421	
Construction Cost			1,645,147	9,573,575
Contingency (SD)	15.00 %		1,436,037	
Escalation (36 Mos to MPC)	12.00 %		1,148,829	
Construction Cost With C&E			2,584,866	12,158,441
SOFT COSTS:				
Architect & Engineering Fees				
Architect Reimbursable				
Testing & Inspection				
Permits and Fees				
Furniture, Fixtures and Equip				
Total Project Cost				

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Phase	Spreadsheet Level	Takeoff Quantity	Total Cost/Unit	Direct Cost
1 Provide Solar PV on Roof				
D SERVICES				
D50 Electrical				
D3010 Energy Supply				
13600.000	Solar Flat Plate Collectors / SF	10,000.00 SF	50.00 /SF	500,000
	D3010 Energy Supply	14,200.00 SF	35.21 /SF	500,000
	D50 Electrical	14,200.00 SF	35.21 /SF	500,000
	D SERVICES	14,200.00 SF	35.21 /SF	500,000
	1 Provide Solar PV on Roof	14,200.00 SF	35.21 /SF	500,000



Partial Totals

Description	Rate	Amount	Totals
Direct Cost		500,000	500,000
General Conditions	12.00 %	60,000	
Performance & Payment Bond	1.00 %	5,000	
Liability Insurance	1.00 %	5,000	
Sub-Bonds/Guard	1.75 %	8,750	
Overhead & Fee	5.00 %	25,000	
Construction Cost		103,750	603,750
Contingency (SD)	15.00 %	90,563	
Escalation (36 Mos to MPC)	12.00 %	72,450	
Construction Cost With C&E		163,013	766,763
SOFT COSTS:			
Architect & Engineering Fees			
Architect Reimbursable			
Testing & Inspection			
Permits and Fees			
Furniture, Fixtures and Equip			
Total Project Cost			

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Sierra Madre Library
Concept By PBWS, November 2019

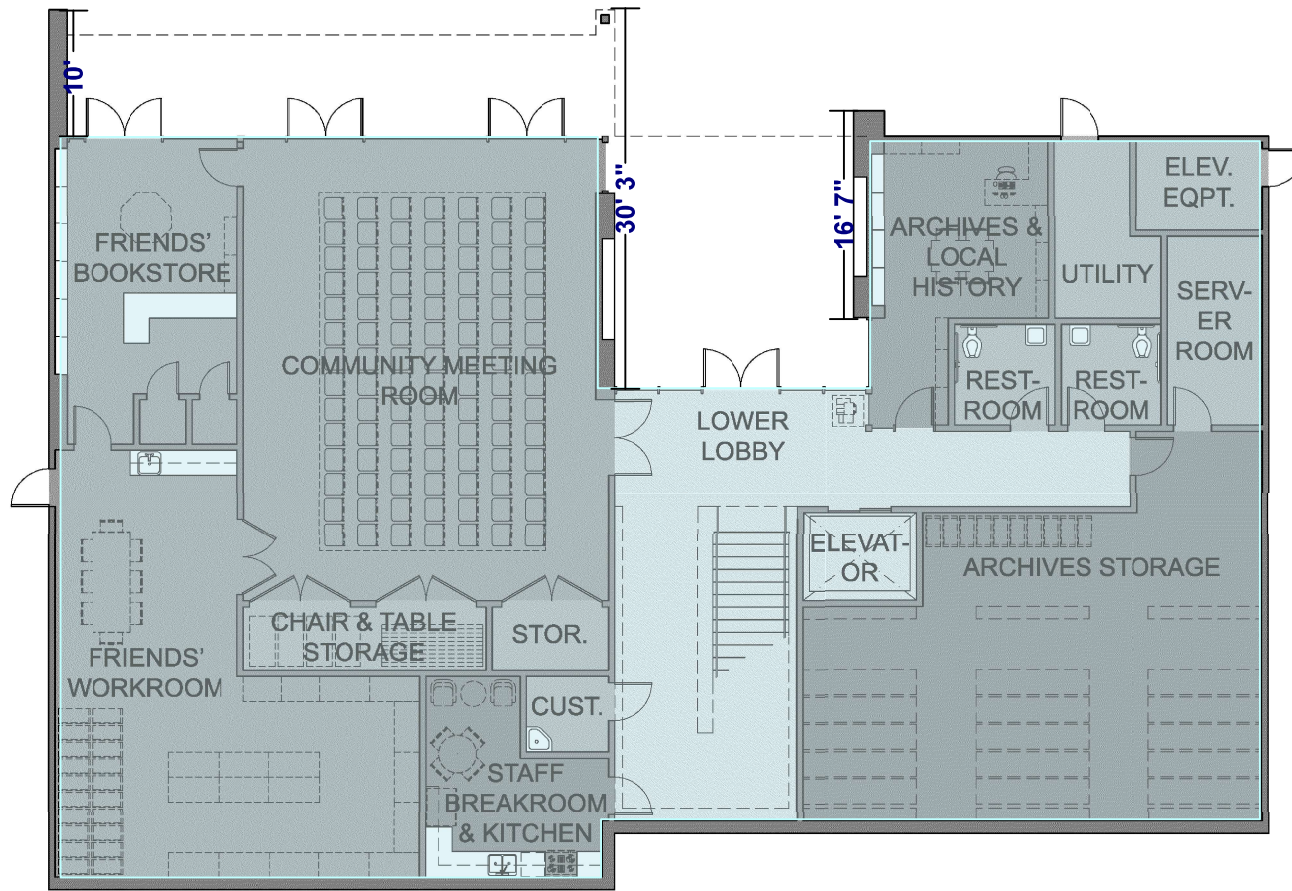
Supporting Documents

Cover Letter
Estimate Recap
Estimate Details
Supporting Documents

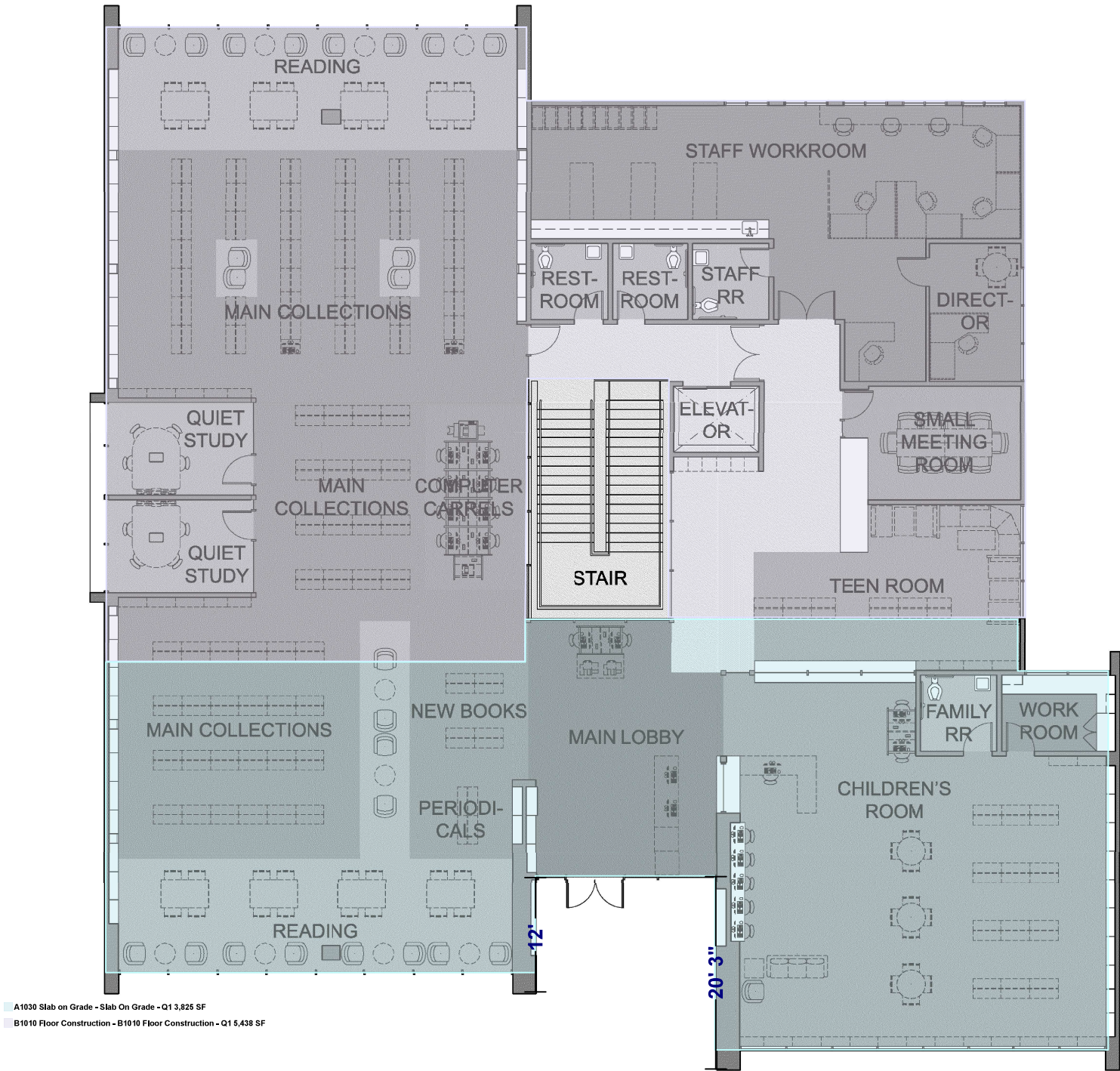
Sierra Madre Library

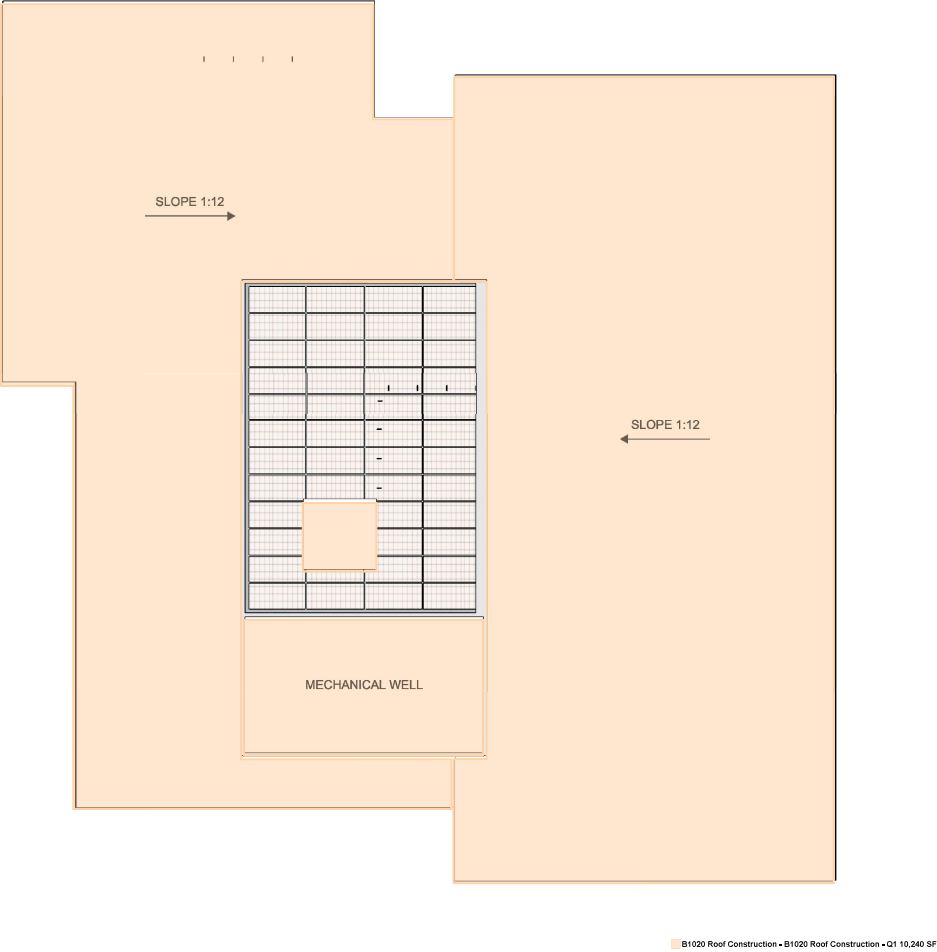
WM2S, Inc.

14908 Live Oak Springs Canyon Road, Santa Clarita, CA. 91387
P: (661) 367 5242, www.WM2S.com

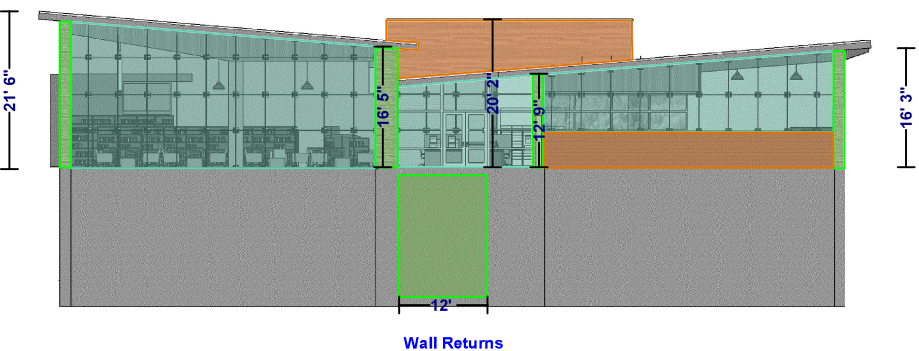


A1030 Slab on Grade - Slab On Grade - Q1 4,936 SF

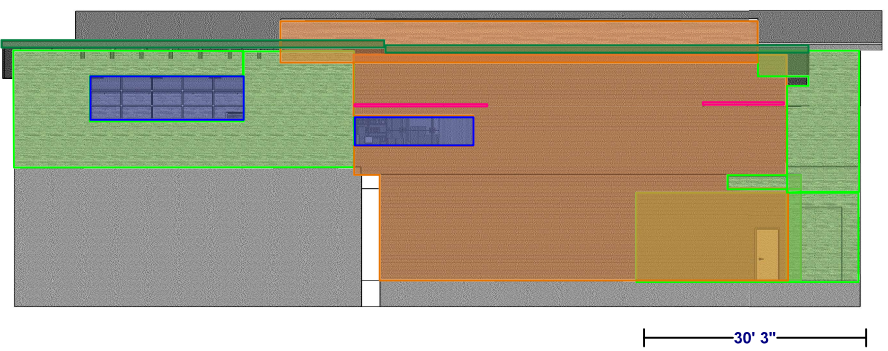




ROOF PLAN
1/8" = 1'-0"

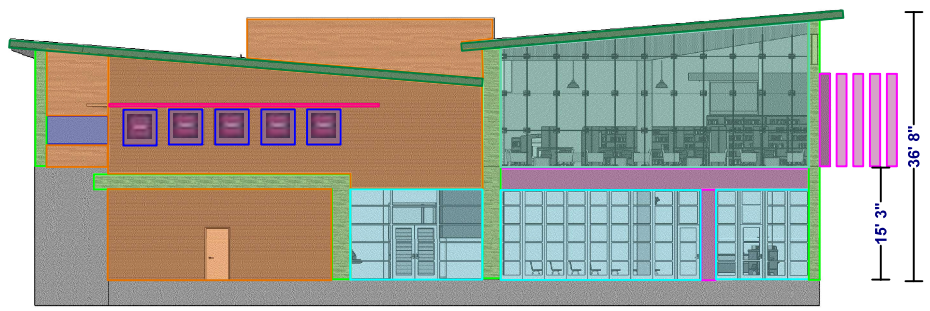


NORTH ELEVATION
1/8" = 1'-0"

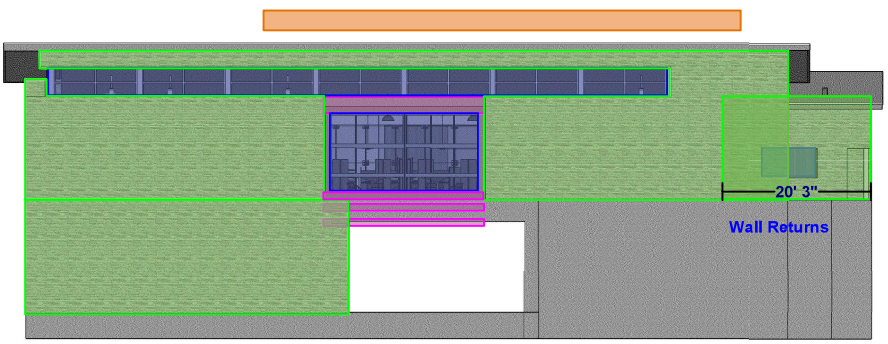


WEST ELEVATION
1/8" = 1'-0"

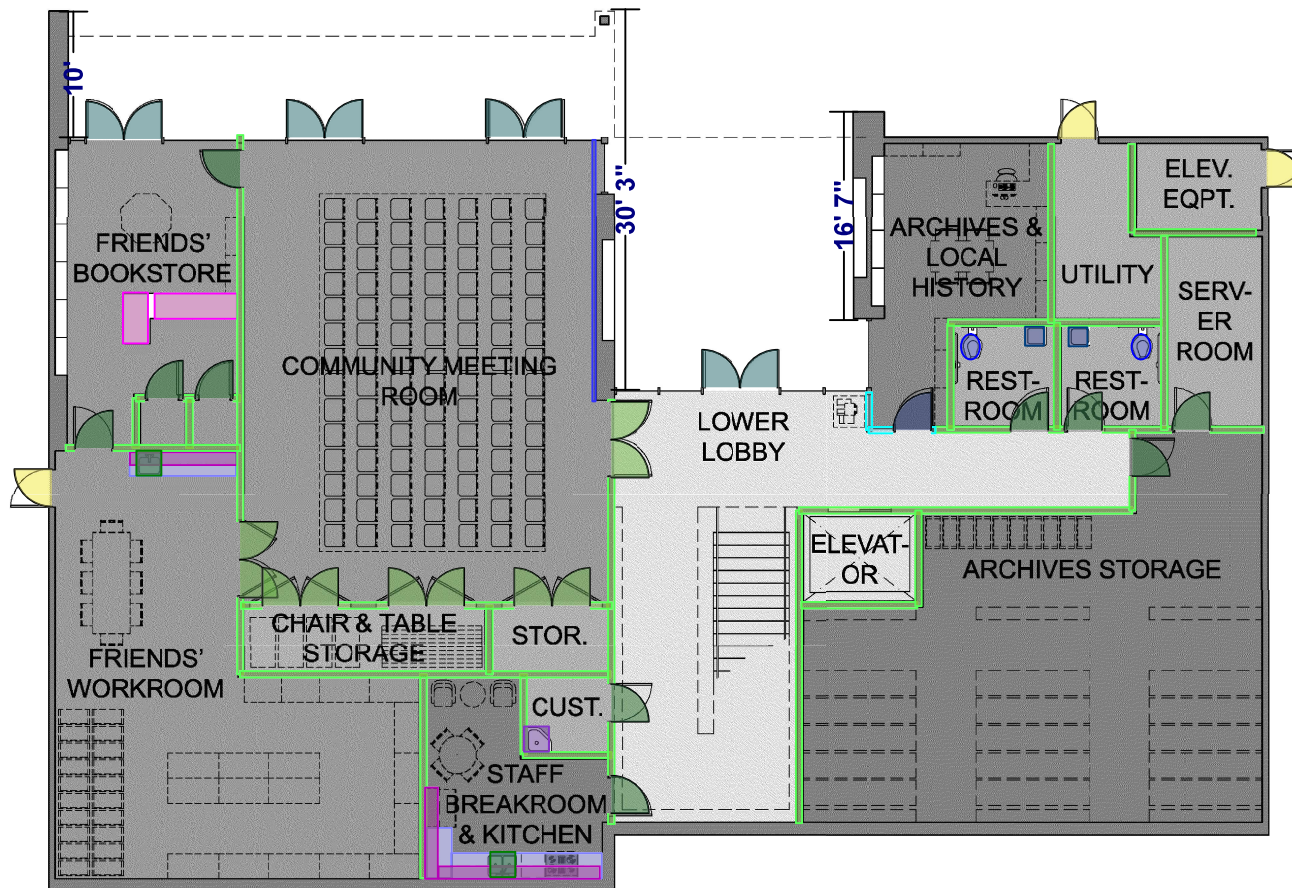
- B2010 Exterior Walls - Exterior Wall - Stone Cladding - 4,561 SF
- B2010 Exterior Walls - Exterior Wall - Cement Siding Panels - 3,962 SF
- B2010 Exterior Walls - Exterior Wall - Metal Panels - 347 SF
- B2020 Exterior Doors & Windows - Solar Shades - 66 LF
- B2020 Exterior Doors & Windows - Windows - 885 SF
- B2020 Exterior Doors & Windows - Storefront - 711 SF
- B2020 Exterior Doors & Windows - Structural Glazing System - Pilkington or Equal - 2,109 SF
- B3010 Roof Coverings - Roof Edge Facia - Sheet Metal - 227 SF



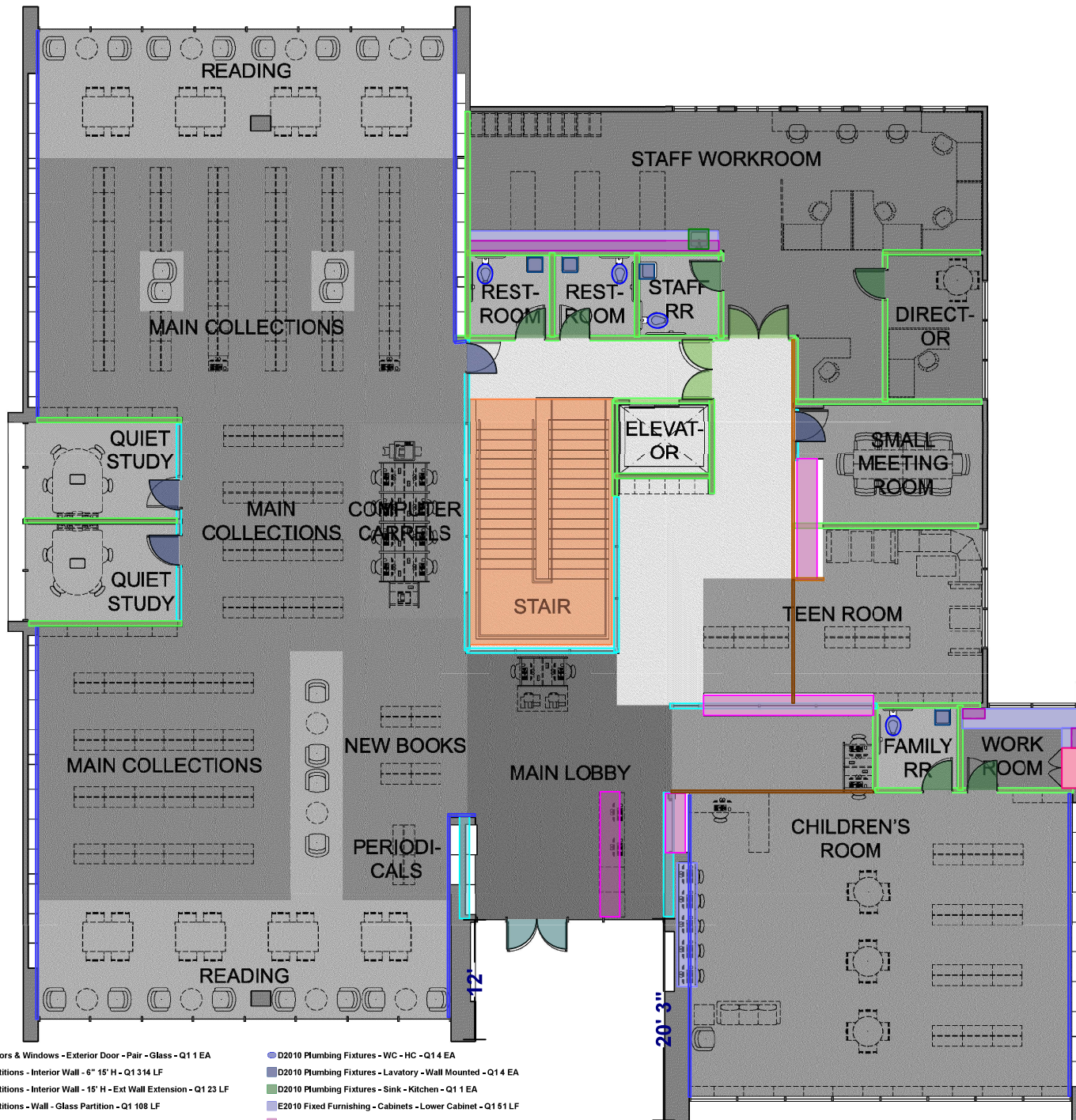
SOUTH ELEVATION
1/8" = 1'-0"



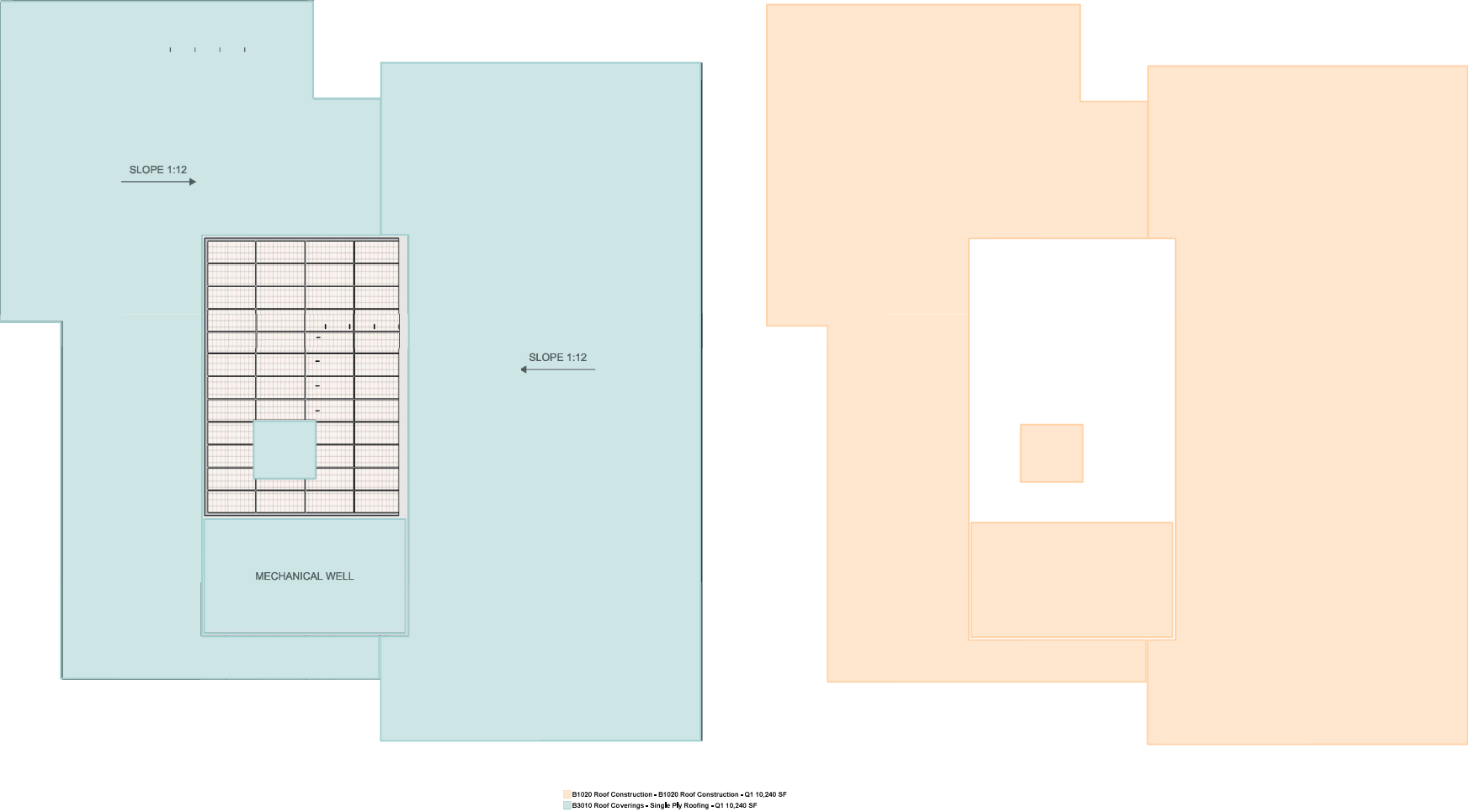
EAST ELEVATION
1/8" = 1'-0"



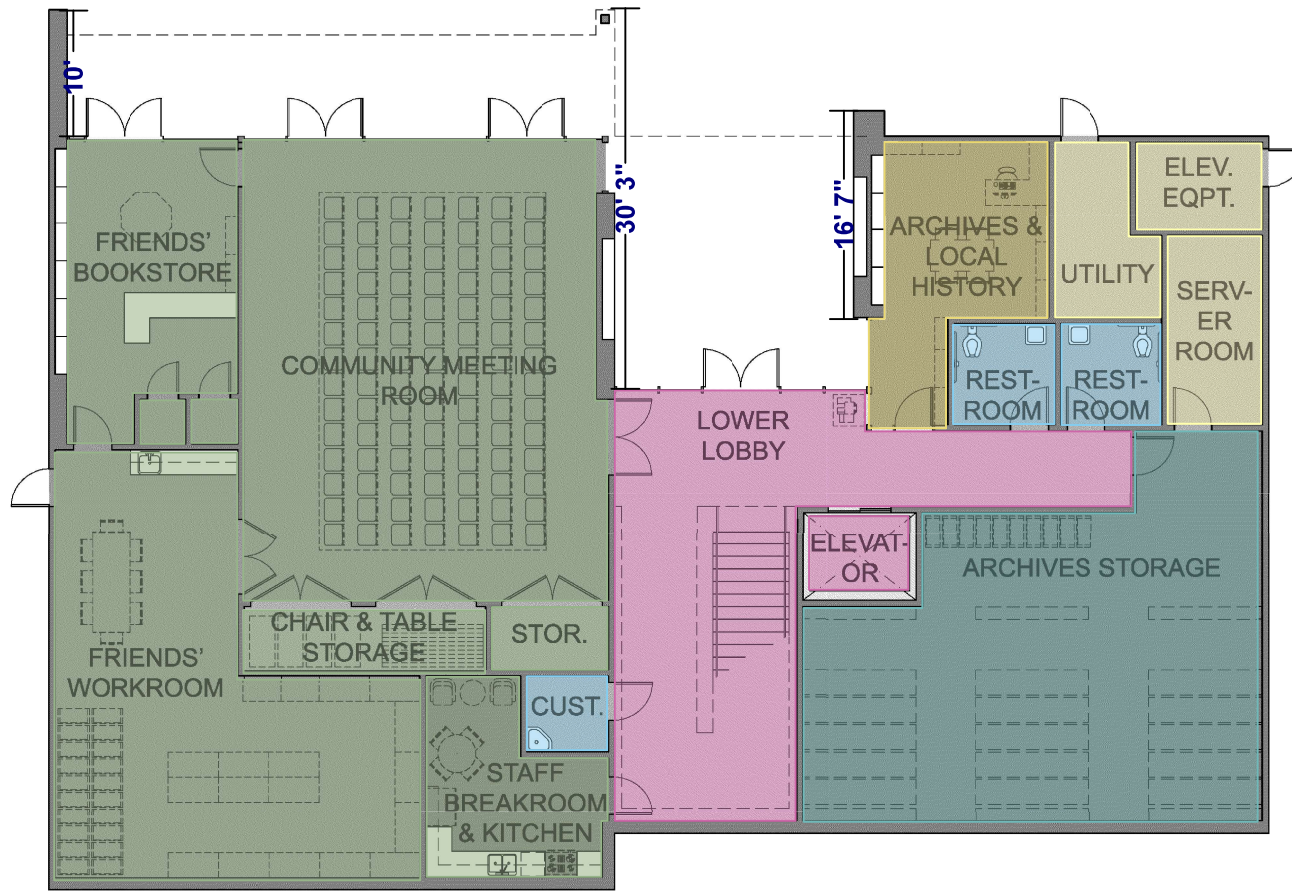
- B2020 Exterior Doors & Windows - Exterior Door - HM - Q1 3 EA
- B2020 Exterior Doors & Windows - Exterior Door - Pair - Glass - Q1 4 EA
- C1010 Interior Partitions - Interior Wall - 6" 15' H - Q1 382 LF
- C1010 Interior Partitions - Wall - Glass Partition - Q1 8 LF
- C1020 Interior Doors & Window - Interior Door - Pair - Q1 5 EA
- C1020 Interior Doors & Window - Interior Door - Single - Q1 10 EA
- C1020 Interior Doors & Window - Interior Door - Single - In Storefront - Q1 1 EA
- C3010 Wall Finishes - Wall Stone Cladding - Interior - Q1 250 SF
- D2010 Plumbing Fixtures - WC - HC - Q1 2 EA
- D2010 Plumbing Fixtures - Lavatory - Wall Mounted - Q1 2 EA
- D2010 Plumbing Fixtures - Sink - Kitchen - Q1 2 EA
- D2010 Plumbing Fixtures - Mop Sink - Q1 1 EA
- E2010 Fixed Furnishing - Cabinets - Lower Cabinet - Q1 24 LF
- E2010 Fixed Furnishing - Cabinets - Custom Counter (Reception) - Q1 11 LF
- E2010 Fixed Furnishing - Cabinets - Upper Cabinet - Q1 29 LF



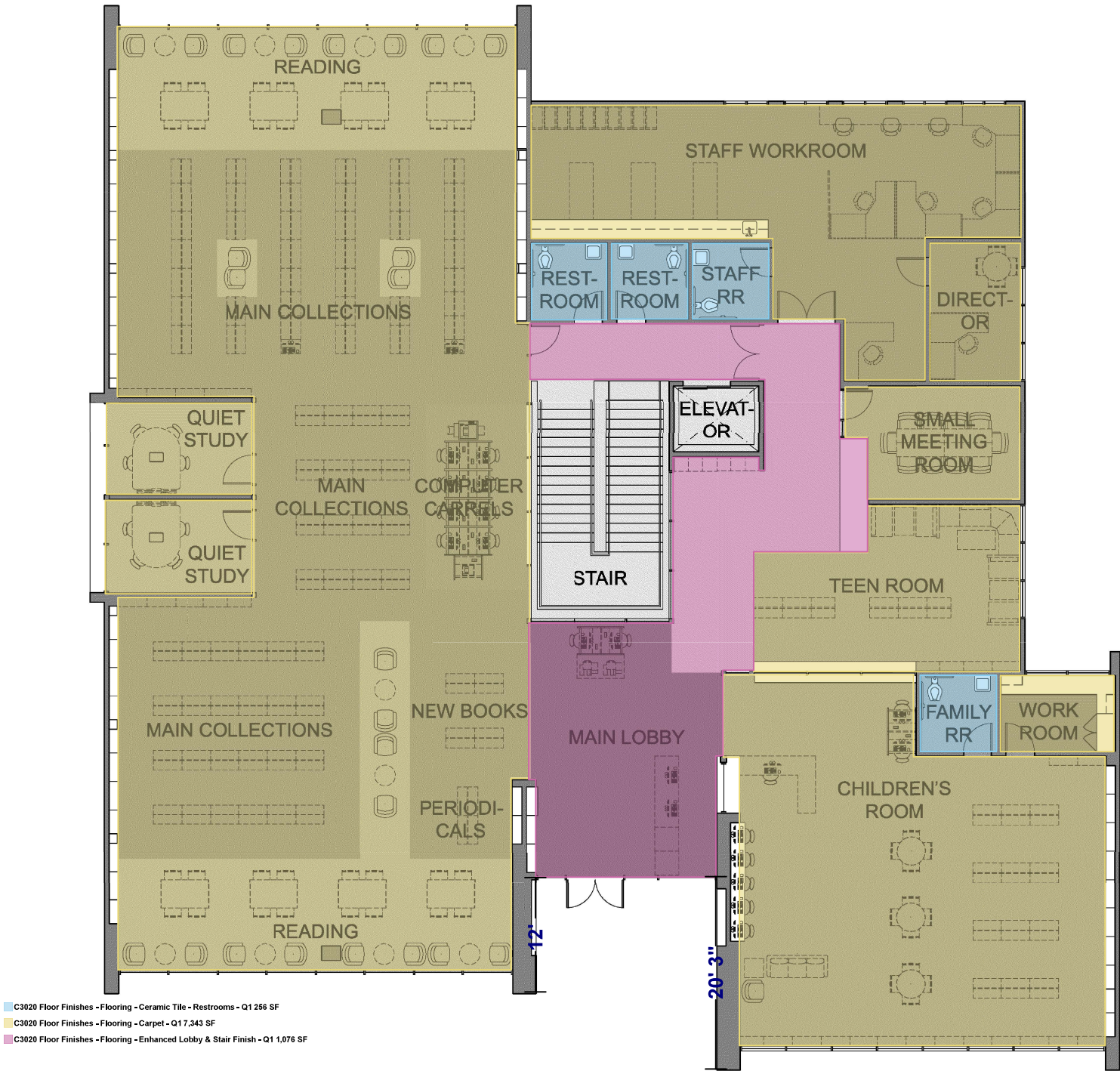
- B2020 Exterior Doors & Windows - Exterior Door - Pair - Glass - Q1 1 EA
- C1010 Interior Partitions - Interior Wall - 6" 15' H - Q1 314 LF
- C1010 Interior Partitions - Interior Wall - 15' H - Ext Wall Extension - Q1 23 LF
- C1010 Interior Partitions - Wall - Glass Partition - Q1 108 LF
- C1020 Interior Doors & Window - Interior Door - Pair - Q1 2 EA
- C1020 Interior Doors & Window - Interior Door - Single - Q1 6 EA
- C1020 Interior Doors & Window - Interior Door - Single - In Storefront - Q1 4 EA
- C2010 Stair Construction - Stairs - Steel Framed - Q1 354 SF
- C3010 Wall Finishes - Wall Stone Cladding - Interior - Q1 2,337 SF
- C3010 Wall Finishes - Wall Wood Cladding - Interior - Q1 327 SF
- D2010 Plumbing Fixtures - WC - HC - Q1 4 EA
- D2010 Plumbing Fixtures - Lavatory - Wall Mounted - Q1 4 EA
- D2010 Plumbing Fixtures - Sink - Kitchen - Q1 1 EA
- E2010 Fixed Furnishing - Cabinets - Lower Cabinet - Q1 51 LF
- E2010 Fixed Furnishing - Cabinets - Custom Counter (Reception) - Q1 48 LF
- E2010 Fixed Furnishing - Cabinets - Upper Cabinet - Q1 29 LF
- E2010 Fixed Furnishing - Cabinets - Tall Cabinet - Q1 4 LF



ROOF PLAN
1/8" = 1'-0"

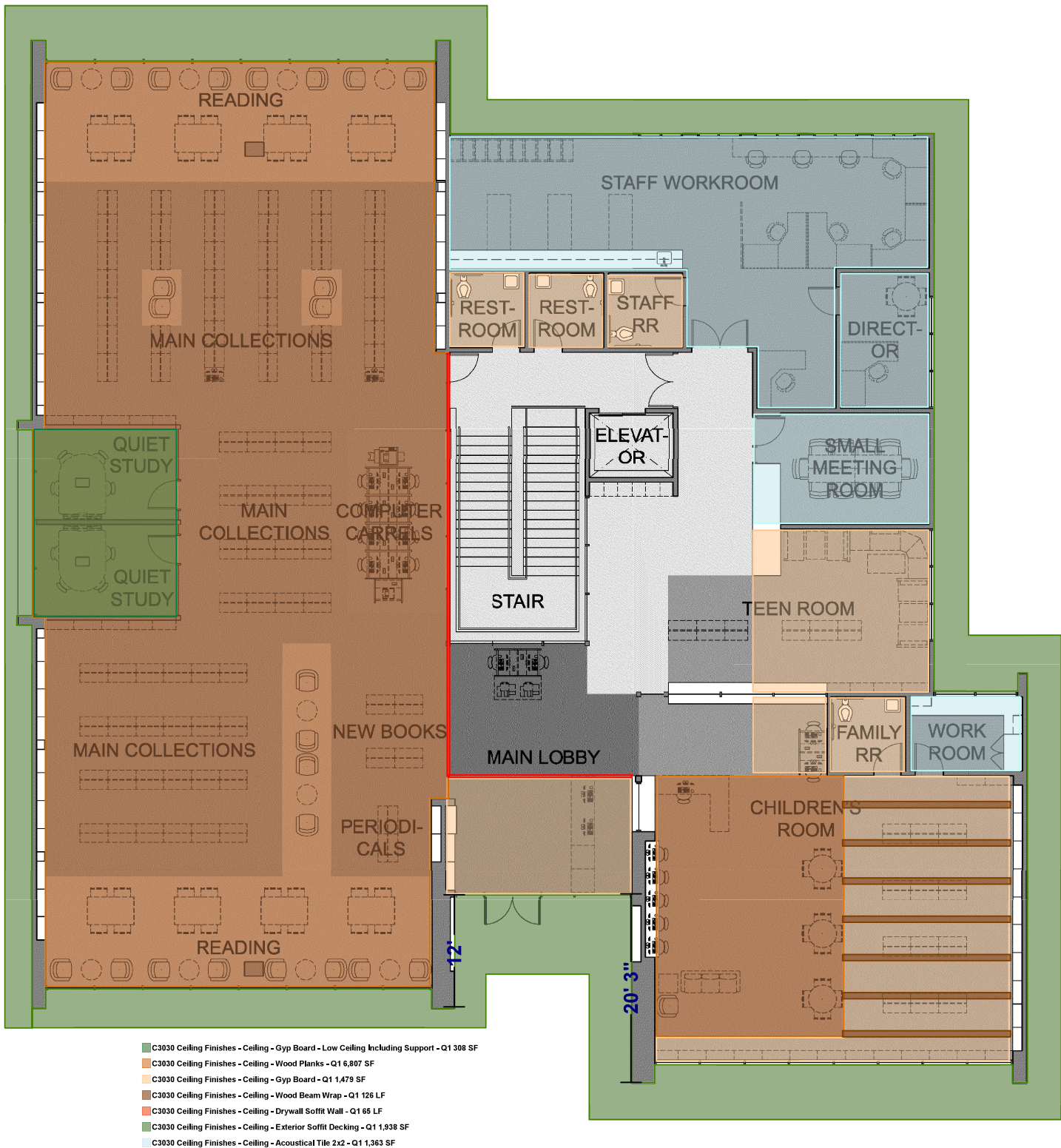


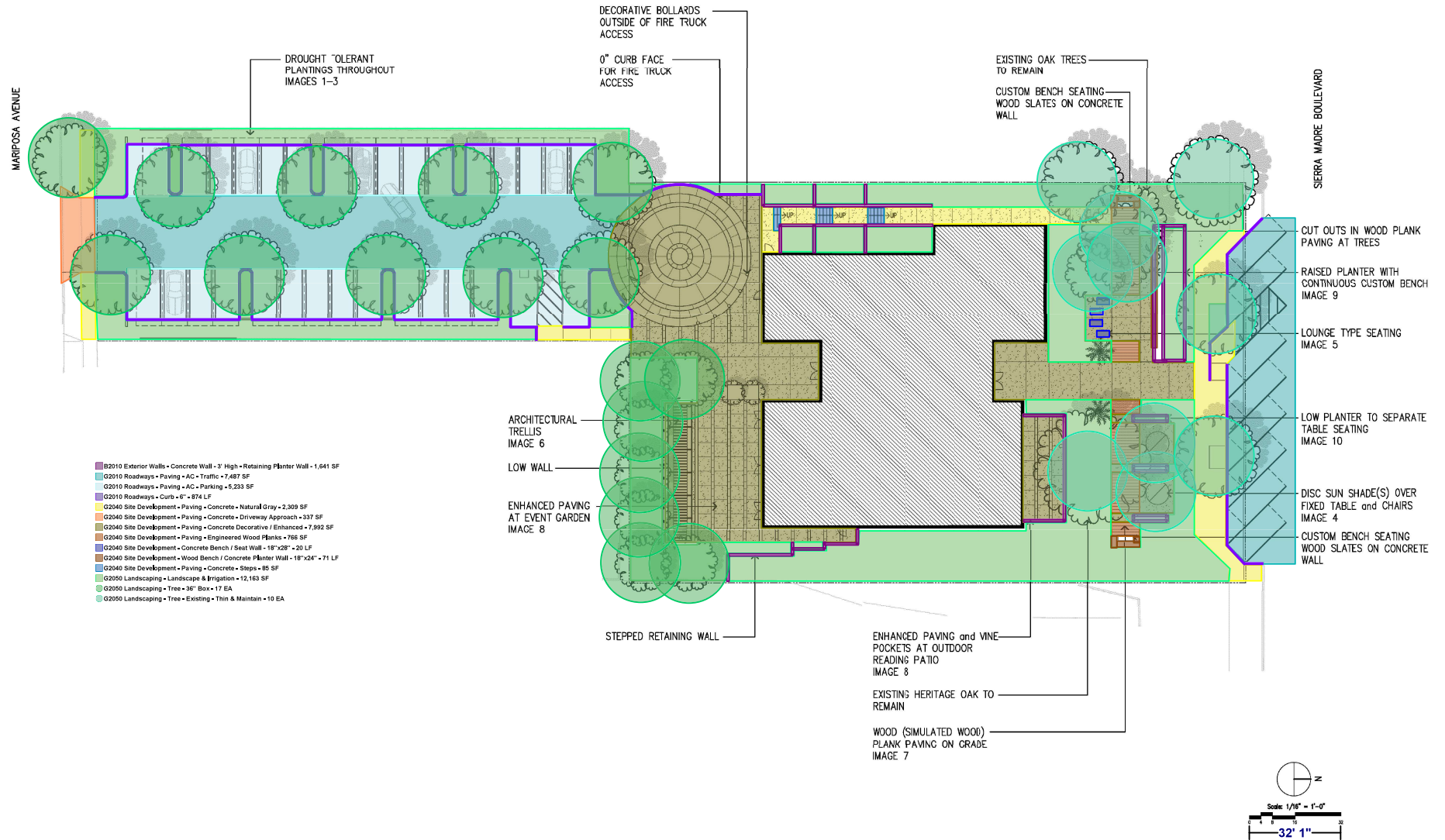
- C3020 Floor Finishes - Flooring - Ceramic Tile - Restrooms - 164 SF
- C3020 Floor Finishes - Flooring - Carpet - 235 SF
- C3020 Floor Finishes - Flooring - LVT - 2,408 SF
- C3020 Floor Finishes - Flooring - Enhanced Lobby & Stair Finish - 716 SF
- C3020 Floor Finishes - Flooring - Concrete - Sealer - 277 SF
- C3020 Floor Finishes - Flooring - Vinyl Composition Tile VCT - 879 SF



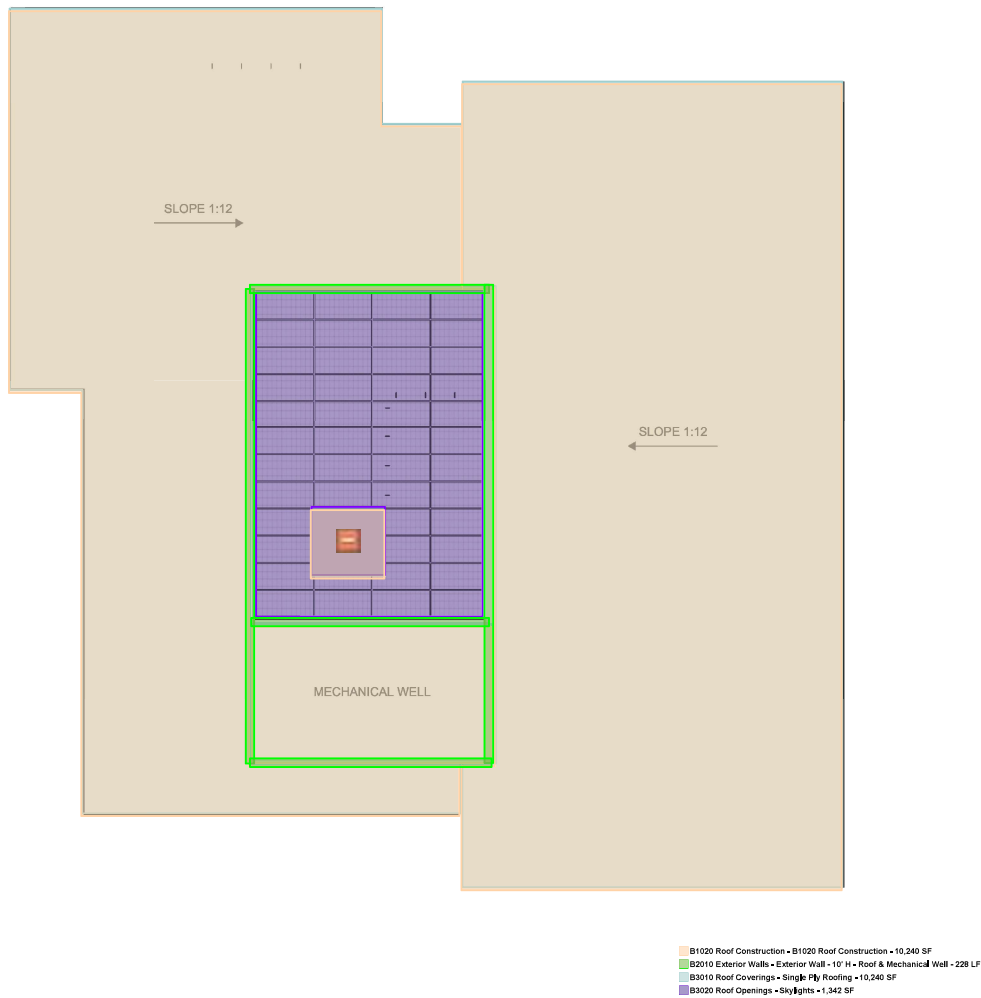


- C3030 Ceiling Finishes - Ceiling - Gyp Board - Q1 1,124 SF
- C3030 Ceiling Finishes - Ceiling - Exterior Soffit Decking - Q1 728 SF
- C3030 Ceiling Finishes - Ceiling - Acoustical Tile 2x2 - Q1 3,488 SF









ROOF PLAN
1/8" = 1'-0"

Google Maps Mariposa Ave



- F2010 Demolition - Demolish Buildings - 7,177 SF
- F2010 Demolition - Demolish Paving , Landscaping ... - 39,561 SF

SIERRA MADRE PUBLIC LIBRARY INTERNET AND COMPUTER USE POLICY

The Sierra Madre Public Library provides unfiltered public access to the Internet as a means to foster lifelong learning and support the informational, educational, intellectual and recreational needs of the community. The Library does not monitor and has no control over the information accessed through the Internet and cannot be held responsible for its content, currency, or accuracy.

Access to the Library's Internet and computer network is a privilege, not a right. Failure to comply with this Policy and the Library's Rules of Behavior may result in loss of computer and/or Library privileges.

The Library is a public space shared by people of all ages and sensitivities, and privacy cannot be guaranteed. The display of visual materials that are sexually explicit in nature or depict graphic violence is prohibited. Library staff reserves the right to end a computer session when such materials are displayed and enforce the Library's Rules of Behavior.

The Library expressly prohibits the violation of any applicable federal, state or local laws including but not limited to those concerning obscenity, child pornography, sexual exploitation of children, matter harmful to minors, tampering with computer equipment and copyright. Illegal acts will be reported to the Sierra Madre Police Department.

USE OF COMPUTERS AND THE INTERNET BY MINORS (persons under 18)

The Library offers Early Literacy computers with no internet access, in addition to unfiltered Internet-accessible computers for minors.

- The parent/guardian of a minor may opt to sign an Internet Restriction form if they do not wish their child to have internet access from a Library computer. Monitoring and restricting Internet use is the sole responsibility of the parent/guardian.
- Library staff members do not serve *in loco parentis*.
- In accordance with the Child Safety at the Library Policy, the materials, services and equipment in the Children's room are intended for the use of children, their parents, caregivers and chaperones, and others needing children's materials and services for some specific purpose.
 - Patrons not accompanying children ages 0-17 are prohibited from using the computers located in the children's room.
- Minors bringing Internet-accessible personal devices into the Library are assumed to have parental permission to use the Internet on these devices.

WIRELESS ACCESS

The Library offers unsecured wireless Internet access for patrons with personal devices. An access password may be obtained in person from staff at the service desk. Wireless users must adhere to the Internet and Computer Use Policy when accessing the Library's network or while on Library premises.

- Users are responsible for configuring their own devices. Library staff will not provide technical assistance for wireless devices or assist in making changes to network settings, software and/or hardware configuration. The Library assumes no responsibility for the safety or security of personal equipment, files and information.

LIBRARY RESOLUTION 19-02

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SIERRA MADRE PUBLIC LIBRARY TO ADOPT THE SIERRA MADRE PUBLIC LIBRARY INTERNET AND COMPUTER USE POLICY

WHEREAS, a primary responsibility given the Library Board of Trustees is the adoption of policies for the delivery of public Library services to residents in its jurisdiction; and

WHEREAS, according to the California Education Code, Title 1, Division 1, Part 11, Chapter 5, Articles 1-4, Sec. 18919. Rules, regulations and bylaws states, "The Board of Library Trustees may make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the libraries under its management, and all property belonging thereto", and

WHEREAS, the Board of Trustees has approved and agreed upon the Internet and Computer Use Policy as developed by the City Librarian, in keeping with current professional practices, for the Sierra Madre Public Library,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Sierra Madre Public Library hereby:

Adopts by Resolution 19-02 the Sierra Madre Public Library Internet and Computer Use Policy

APPROVED AND ADOPTED on this 5th Day of December, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**Barry Ziff, Chair
Sierra Madre Public Library
Board of Trustees**

ATTEST: _____

I, Christine Smart, City Librarian of the SIERRA MADRE PUBLIC LIBRARY hereby certify that the foregoing Resolution 19-02 was duly adopted by the Board of Trustees of the Sierra Madre Public Library at a special meeting held on the 5th Day of December, 2019.

LIBRARY RESOLUTION 19-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SIERRA MADRE PUBLIC LIBRARY TO ADOPT THE SIERRA MADRE PUBLIC LIBRARY INFORMATION DISPLAY, EXHIBIT, AND DISTRIBUTION MANAGEMENT POLICY

WHEREAS, a primary responsibility given the Library Board of Trustees is the adoption of policies for the delivery of public Library services to residents in its jurisdiction; and

WHEREAS, according to the California Education Code, Title 1, Division 1, Part 11, Chapter 5, Articles 1-4, Sec. 18919. Rules, regulations and bylaws states, "The Board of Library Trustees may make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the libraries under its management, and all property belonging thereto", and

WHEREAS, the Board of Trustees has approved and agreed upon the Information Display, Exhibit, and Distribution Management Policy as developed by the City Librarian, in keeping with current professional practices, for the Sierra Madre Public Library,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Sierra Madre Public Library hereby:

Adopts by Resolution 19-03 the Sierra Madre Public Library Information Display, Exhibit, and Distribution Management Policy

APPROVED AND ADOPTED on this 5th Day of December, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**Barry Ziff, Chair
Sierra Madre Public Library
Board of Trustees**

ATTEST: _____

I, Christine Smart, City Librarian of the SIERRA MADRE PUBLIC LIBRARY hereby certify that the foregoing Resolution 19-03 was duly adopted by the Board of Trustees of the Sierra Madre Public Library at a special meeting held on the 5th Day of December, 2019.

SIERRA MADRE PUBLIC LIBRARY INFORMATION DISPLAY, EXHIBIT, AND DISTRIBUTION MANAGEMENT POLICY AND REGULATIONS

The display and distribution of materials is intended to increase public awareness of non-profit events and opportunities of an educational, cultural, non-partisan political, and community-oriented nature. The following guidelines ensure that the Library maintains a clear and accurate procedure concerning the posting and distribution of information.

All materials displayed or distributed at the library must be appropriate for people of all ages and backgrounds. Materials that are obscene, offensive, discriminatory or harassing are prohibited.

EXHIBITS AND DISPLAYS

- Display cases, when not in use by the Library, may be available for use by individuals, non-profit organizations, and other entities given the following conditions:
 - Displays must focus on material that is informational, cultural, or of particular interest to the Sierra Madre community, and must be reflective of the mission of the Library.
- Exhibits and displays may be installed in display cases and on top of shelves.
- The Library reserves the right to preempt any display for a Library, City of Sierra Madre, or Friends of the Sierra Madre Public Library sponsored display or exhibit.
- The location, duration, and manner in which displays and exhibits are prepared fall under the discretion of the City Librarian.

BULLETIN BOARDS

- Due to limited availability of bulletin board space, postings are prioritized in the following order:
 1. Official Library or City material
 2. Fliers for free events in Sierra Madre
 3. Fliers for non-profit events in Sierra Madre
 4. Fliers for free events in neighboring cities or neighboring libraries.
- Members of the public may not post materials themselves – they may mail or deliver materials to the Library for staff to review before posting on the bulletin boards.
- Fliers posted without permission will be removed.
- Fliers will be removed from the bulletin board as staff see fit. The City is not obligated to return materials to the organization/individual who submitted them.
- The Library does not post notices or advertisements from for-profit and commercial entities including private tutors or other service providers.

DISTRIBUTION OF CITY/LIBRARY AND NON-CITY MATERIALS

- The Library may, at its discretion, determine the location, number of copies and length of time displayed. Distribution of materials is subject to availability of space.
- Distribution of information applies to pamphlets, flyers, transportation schedules, or newspapers, but excludes business cards and commercial advertisements.
- Distribution of non-City materials are prioritized as follows:

1. Agencies or departments of government institutions providing information for residents.
 2. Newspapers or magazines that are published in the City or include a focus on the San Gabriel Valley.
- Partisan political and/or campaign materials may not be distributed in the Library.

The Library is not responsible for reimbursement or replacement of lost, stolen, or damaged items. Distribution or exhibition of materials in the Library does not constitute an endorsement of the organizations' policies or beliefs by the Library or the City of Sierra Madre.