

AGENDA

LIBRARY BOARD OF TRUSTEES MEETING Wednesday, May 22, 2019 7:00 PM

City Hall Council Chambers 232 W. Sierra Madre Boulevard Sierra Madre, CA 91024

Shannon King, Chair; Rod Spears, Vice Chair; Patricia Hall, Trustee; Rich Procter, Trustee; Barry Ziff, Trustee

CALL TO ORDER / ROLL CALL

Trustees King, Hall, Procter, Spears, Ziff

PLEDGE OF ALLEGIANCE

Patricia Hall

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from March 27, 2019 meeting.

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a

Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

CONSENT CALENDAR

- **1. Library Warrants** Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$2,299.11, \$3,551.51, \$2,760.50, \$4,344.44, \$3,491.69, \$9,038.65.
- 2. Library Statistics Recommendation to receive and file April 2019 Statistical Report.

ACTION ITEMS AND REPORTS

1. Committee Updates on Library Bookmark Contest

Trustees provide conclusion report on project assignments: Bookmark Contest.

2. Summer Reading Program

City Librarian to discuss the upcoming Summer Reading Program.

3. Friend's Liaison Report

Liaison from the Friends of the Library provides oral report concerning activities since the last Board Meeting.

4. Library 2019-20 Budget, Hours and Service Model

City Librarian provides oral report concerning Library budget, model and service hours for the fiscal year 2019-20. Conversation to follow regarding services for the next fiscal year.

5. June Library Board of Trustees Reorganization

Trustees to discuss upcoming reorganization of the Library Board of Trustees.

6. Library Foundation Report

Library Foundation and Library Board of Trustees Liaison provide an update on the Library Foundation.

- A. Foundation Committee Report
- B. Trustee Liaison Report

7. City Librarian Report

City Librarian provides oral report concerning Library services since the last board meeting.

8. Trustee Updates

Trustees provide reports pertaining to library service or community involvement which impacts the Library.

<u>DJOURNMENT</u>					
The Library Boar	d of Trustees may adj	journ to their nex	t meeting on June	26, 2019 at 7:00 pm.	
If you require specia			ing, please call the or to the meeting.		e at

MINUTES

Library Board of Trustees Meeting Wednesday, March 25, 2019

CALL TO ORDER / ROLL CALL

Trustees King, Procter, & Spears are present, Trustee Hall and Ziff absent

PLEDGE OF ALLEGIANCE

Rod Spears

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

Trustee Procter motioned to approve, Vice Chair Spears seconded, all approved.

APPROVAL OF MINUTES

Board Meeting February 27, 2019

Updated Pete Siberell's correct name spelling, and fixed a run on sentence. Vice Chair Spears motioned to approve, Trustee Procter seconded, all approved.

COUNCIL LIAISON UPDATE

Update from Council Liaison to Board

COMMUNITY INPUT

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CONSENT CALENDAR

1. Library Statistics February 2019 - Recommendation to receive and file February 2019 Statistical Report.

Received and filed

ACTION ITEMS AND REPORTS

1. New Library Logo

All present trustees approve the new logo, with the intent to receive approval from the other board members and bring the logo design to the trustees for approval.

2. Friends' Liaison Report

Pete Siberell reported that the board corrected their approval of a \$20,000 loan to the Library Foundation and are looking for several new board members to replace outgoing members.

3. Digitization Grant

Debbie Henderson, Associate Librarian, reported on the digitization grant received from California Revealed worth \$22,000.

4. Quarterly Meeting with City Council Liaison

Chair King discussed the meeting between Gene Goss, Patricia Hall, Christine Smart and herself regarding the Library's future and current statistics and services.

5. National Library Week

City Librarian Smart discussed the National Library Week festivities and asked a Trustee to bring that information to the April 9 City Council Meeting. Rich Procter volunteered.

6. City Librarian Report

City Librarian Smart showcased how several databases that the Library is looking into with a small cost savings that was made through switching to less expensive vendors.

7. Trustee Updates

Shannon King is working on the bookmark contest and attended a crowded program on decluttering; Rich Procter gave a presentation to library patrons about Catch 22 author during OBOC and has attended Foundation Meetings; Rod Spears visits Museums with Library materials and has assisted with bookmark publicity.

*ACTION ITEMS

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

<u>ADJOURNMENT</u>

The Library Board of Trustees may adjourn to their next meeting on April 24, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



Check Register
Packet: APPKT04470 - LIB31219 City of Sierra Madre, CA

By Vendor Name

Vendor Number Bank Code: APBWEST-G	Vendor Name	Paymen	t Date	Payment	Туре	Discount An	nount Payr	nent Amount	Number
1644	AMAZON	03/12/2		Regular		-·	0.00	429.88	54491
Payable # Account Numb		Payable Date Account Name	Payable Description Project Accoun		Item Description	Discount Amount	Dist Amount		
111-0134167-666		02/05/2019	Just one Catch: A Bio	•	•	0.00		8.83	
10000.90000.5		BOOKS AND REFERENCE		o or s. riene	Just one Catch: A		8.83	0.03	
111-0186025-243	. Invoice	02/06/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		5.46	
10000.90000.5	<u>53100</u>	OFFICE SUPPLIES			LIBRARY - OFFICE	SUPPLIES (5.46		
111-1758592-666	. Invoice	01/30/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00	:	132.88	
39006.90000.5	<u>53406</u>	BOOKS AND REFERENCE			LIBRARY - MEDIA	(2018-19)	132.88		
111-1876074-121	. Invoice	01/15/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		8.80	
10000.90000.5	<u>53100</u>	OFFICE SUPPLIES			LIBRARY - OFFICE	SUPPLIES (8.80		
111-2415073-793	. Invoice	01/20/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		7.11	
39006.90000.5	53406	BOOKS AND REFERENCE			LIBRARY - MEDIA	(2018-19)	7.11		
111-2946521-831	. Invoice	01/21/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		38.82	
39006.90000.5	<u>53406</u>	BOOKS AND REFERENCE			LIBRARY - MEDIA	(2018-19)	38.82		
111-4714475-745	. Invoice	01/16/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		97.87	
39006.90000.5	<u>53406</u>	BOOKS AND REFERENCE			LIBRARY - MEDIA	(2018-19)	97.87		
111-4809341-062	. Invoice	02/03/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		21.88	
39006.90000.5	53999	OTHER PURCHASED SUP	PLI		LIBRARY - PROGR	RAMS (2018	21.88		
111-5331459-635	. Invoice	01/16/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		26.26	
10000.90000.5	<u>53100</u>	OFFICE SUPPLIES			LIBRARY - OFFICE	SUPPLIES (26.26		
111-7437844-058	. Invoice	02/06/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		13.06	
39006.90000.5	53999	OTHER PURCHASED SUP	PLI		LIBRARY - PROGR	RAMS (2018	13.06		
111-8406484-041	. Invoice	01/27/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		32.84	
39006.90000.5	53999	OTHER PURCHASED SUP	PLI		LIBRARY - PROGR	RAMS (2018	32.84		
111-9670495-617	. Invoice	02/03/2019	LIBRARY-various(Boo	oks/Ref/Pr	og/Media/Su	0.00		36.07	
10000.90000.5	<u>53100</u>	OFFICE SUPPLIES			LIBRARY - OFFICE	SUPPLIES (36.07		

3/25/2019 1:32:03 PM Page 1 of 4 Check Register Packet: APPKT04470-LIB31219

Vendor Number	Vendor Name	Paymen	t Date	Payment Type	Discount An		nt Amount	
0132	BAKER & TAYLOR, INC.	-		Regular	Discount An	0.00	1,674.76	
Payable #	Payable Type	Payable Date	Payable Description	n	Discount Amount	Payable Amo	unt	
Account Nu	ımber	Account Name	Project Accour	nt Key Item Descrip	otion	Dist Amount		
4012426115	Invoice	01/02/2019	Martian Chronicles		0.00	20	0.82	
39006.9000	00.53406	BOOKS AND REFERENCE		Martian Chro	onicles	20.82		
4012458786	Invoice	02/05/2019	Other purchased su	pplies	0.00	44	4.20	
39006.9000	00.53999	OTHER PURCHASED SUP	PLI	Other purch	aased supplies	44.20		
4012459641	Invoice	02/08/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	188	8.57	
10000.9000	00.53406	BOOKS AND REFERENCE		BOOKS & RE	FERENCE, PROC	188.57		
4012459642	Invoice	02/08/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	Ç	9.04	
10000.9000	00.52200	CONTRACT SERVICES		BOOKS & RE	FERENCE, PROC	9.04		
4012462157	Invoice	02/13/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	372	2.20	
10000.9000	<u>00.53406</u>	BOOKS AND REFERENCE		BOOKS & RE	FERENCE, PROC	372.20		
4012462158	Invoice	02/13/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	10	0.44	
10000.9000	00.52200	CONTRACT SERVICES		•	FERENCE, PROC	10.44		
4012467341	Invoice	02/19/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	824	4.29	
10000.9000		BOOKS AND REFERENCE		· ·	FERENCE, PROC	824.29		
4012467342	Invoice	02/19/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	31	7.61	
10000.9000		CONTRACT SERVICES	20010 (2.112.11.	•	FERENCE, PROC	37.61		
T98795890	Invoice	02/08/2019	ROOKS & REFERENCE	CE, PROCESSING FEES & .	0.00	2/	4.62	
39006.9000		BOOKS AND REFERENCE	DOOKS & REFEREN	· ·	FERENCE, PROC	24.62	7.02	
T99528700	Invoice	02/19/2019	BOOKS & BEEEBENI	CE, PROCESSING FEES & .	•	10	9.44	
39006.9000		BOOKS AND REFERENCE	DOOKS & NEI ENEM	•	0.00 FERENCE, PROC	49.44	J.44	
			DOOKS & DEFEDENT		·		0 20	
<u>T99528701</u> <u>39006.9000</u>	Invoice	02/19/2019 BOOKS AND REFERENCE	BOOKS & REFERENC	CE, PROCESSING FEES & . BOOKS & RE		58.38	8.38	
					·			
<u>T99528702</u>	Invoice	02/19/2019	BOOKS & REFERENC	CE, PROCESSING FEES & .			0.53	
39006.9000	<u> </u>	BOOKS AND REFERENCE			FERENCE, PROC	10.53		
<u>T99528703</u>	Invoice	02/19/2019	BOOKS & REFERENCE	CE, PROCESSING FEES & .			4.62	
<u>39006.9000</u>	<u>JU.53406</u>	BOOKS AND REFERENCE		BOOKS & RE	FERENCE, PROC	24.62		
0145	BRODART	03/12/2	019	Regular		0.00	109.58	54493
Payable #	Payable Type	Payable Date	Payable Description	•	Discount Amount			
Account Nu	ımber	Account Name	Project Accour	nt Key Item Descrip	otion	Dist Amount		
<u>522260</u>	Invoice	02/12/2019	Library Supplies		0.00	109	9.58	
10000.9000	00.53100	OFFICE SUPPLIES		Library Supp	lies	109.58		
							=00.00	
VEN03152 Payable #	NANCY EVANS DANCE		019 Payable Description	Regular	Discount Amount	0.00 Payable Amo		54494
Account Nu	Payable Type	Payable Date Account Name	Project Accour			Dist Amount	unt	
1002	Invoice	01/25/2019	•	ch: Performance 4/13/19			0.00	
39006.9000		OTHER PURCHASED SUP	•		Outreach: Perfo	500.00		
				•				
VEN01043	OVERDRIVE INC	03/12/2	019	Regular		0.00		54495
Payable #	Payable Type	Payable Date	Payable Description		Discount Amount	•	ount	
Account Nu		Account Name	Project Accour	nt Key Item Descrip		Dist Amount	2.05	
01148CO19030	146 Invoice	02/15/2019	eBooks (2018-19)		0.00	803	3.96	

3/25/2019 1:32:03 PM Page 2 of 4

eBooks (FY 2018-19)

803.96

BOOKS AND REFERENCE

39006.90000.53406

Check Register Packet: APPKT04470-LIB31219

0										
Vendor Number	Vendor Name	Payme	nt Date	Payment	Туре	Discount Am	ount P	Payment Amount	Number	
VEN03254	SHOWCASES	03/12/	2019	Regular			0.00	33.33	54496	
Payable #	Payable Type	Payable Date	Payable Descriptio	n		Discount Amount	Payabl	e Amount		
Account Numb	er	Account Name	Project Accou	nt Key	Item Description	n	Dist Amo	unt		
310443	Invoice	02/06/2019	Office Supplies			0.00		33.33		
10000.90000.5	<u>53100</u>	OFFICE SUPPLIES			Office Supplies		33	.33		

Bank Code APBWEST Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	29	6	0.00	3,551.51
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	29	6	0.00	3,551.51

3/25/2019 1:32:03 PM Page 3 of 4

Check Register Packet: APPKT04470-LIB31219

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	3/2019	3,551.51
			3,551.51
Chair			
Trustee			
Trustee			
1140100			
Turataa			
Trustee			
Trustee			

3/25/2019 1:32:03 PM Page 4 of 4



City of Sierra Madre, CA

Packet: APPKT04450 - LIB22619

By Vendor Name

ndor Number	Vendor Name	Paymen	t Date I	Payment Type	Discount An	nount Payn	nent Amount	Nun
k Code: APBWEST 2	r- GENERAL CHECKING - BA BAKER & TAYLOR, INC		019 F	Regular		0.00	2,173.63	544
Payable #	Payable Type	Payable Date	Payable Description	D	iscount Amount	Payable Ar	nount	
Account Nur	mber	Account Name	Project Account	Key Item Description		Dist Amount		
4012446414	Invoice	01/25/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	2	206.84	
10000.90000	0.53406	BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	206.84		
4012446415	Invoice	01/25/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		8.51	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & REFEREN	ICE, PROC	8.51		
4012447407	Invoice	01/25/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		47.02	
10000.90000	0.53406	BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	47.02		
4012447408	Invoice	01/25/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		0.53	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & REFEREN	ICE, PROC	0.53		
4012448508	Invoice	01/28/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		95.83	
10000.9000		BOOKS AND REFERENCE	CONG & MEI EMENGE,	BOOKS & REFEREN		95.83	- 3.00	
4012448509	Invoice	01/28/2019	DOOKS & DEEEDENICE	, PROCESSING FEES &	0.00		3.81	
10000.9000		CONTRACT SERVICES	BOOKS & REFERENCE,	BOOKS & REFEREN		3.81	5.01	
			DOOKS & DEEEDENICE		•		102.07	
<u>4012451821</u> 10000.9000	Invoice	01/31/2019 BOOKS AND REFERENCE	BOOKS & REFERENCE	, PROCESSING FEES & BOOKS & REFEREN	0.00	382.07	382.07	
					•	302.07		
4012451822	Invoice	01/31/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	40.42	18.13	
10000.90000	<u>0.52200</u>	CONTRACT SERVICES		BOOKS & REFEREN	-,	18.13		
4012454270	Invoice	02/04/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		195.89	
10000.90000	<u>0.53406</u>	BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	495.89		
4012454271	Invoice	02/04/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		12.98	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & REFEREN	ICE, PROC	12.98		
<u>4012455541</u>	Invoice	02/05/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	1	191.00	
10000.90000	0.53406	BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	191.00		
4012455542	Invoice	02/05/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		5.76	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & REFEREN	ICE, PROC	5.76		
4012456897	Invoice	02/06/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	ϵ	501.38	
10000.90000	0.53406	BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	601.38		
4012456898	Invoice	02/06/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		21.02	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & REFEREN	ICE, PROC	21.02		
T97992860	Invoice	02/01/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		20.50	
39006.90000		BOOKS AND REFERENCE		BOOKS & REFEREN	ICE, PROC	20.50		
T98353850	Invoice	01/29/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00		11.49	
39006.9000		BOOKS AND REFERENCE	CONG & MEI EMENGE,	BOOKS & REFEREN		11.49	-21.0	
T98353851	Invoice	01/29/2019	BOOKS & BEEEBENICE	, PROCESSING FEES &	0.00		32.82	
39006.90000		BOOKS AND REFERENCE	BOOKS & REFERENCE	BOOKS & REFEREN		32.82	J2.02	
			DOOKE & DEEEDERIOE		·	32.02	10.05	
<u>T98353852</u>	Invoice	01/29/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	10.05	18.05	
39006.90000	<u>U.334Ub</u>	BOOKS AND REFERENCE		BOOKS & REFEREN	NCE, PKUC	18.05		

3/25/2019 1:37:59 PM Page 1 of 3

Check Register Packet: APPKT04450-LIB22619

Vendor Number Vendor Name Payment Date Payment Type **Discount Amount Payment Amount Number** 0598 DEMCO, INC. 02/26/2019 0.00 125.48 54478 Regular Payable # Payable Type Payable Date **Payable Description Discount Amount** Payable Amount **Account Name Project Account Key Account Number Item Description Dist Amount** 6543668 02/04/2019 Library Supplies 0.00 125.48 Invoice 10000.90000.53100 OFFICE SUPPLIES **Library Supplies** 125.48

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	2	0.00	2,299.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	19	2	0.00	2,299.11

3/25/2019 1:37:59 PM Page 2 of 3

Check Register Packet: APPKT04450-LIB22619

Fund Summary

Funa	Name	Period	Amount
99999	POOLED CASH - GENERAL	2/2019	2,299.11
			2,299.11
Chair			
Trustee			
Trustee			
Trustee			
Trustee			

3/25/2019 1:37:59 PM Page 3 of 3





City of Sierra Madre, CA

By Check Number

COUC. AT DAAFOL.	Vendor Name -GENERAL CHECKING - I	Paymen BANK OF THE WEST	t Date	Payment Type	Discount An	nount Payment Ar	nount Number
0132	BAKER & TAYLOR, IN	C. 04/23/2	019	Regular		0.00 1,6	556.39 54819
Payable #	Payable Type	Payable Date	Payable Description		Discount Amount	Payable Amount	
Account Num	nber	Account Name	Project Account	Key Item Descr	iption	Dist Amount	
4012455307	Invoice	02/07/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	252.79	
39006.90000	<u>).53406</u>	BOOKS AND REFERENCE		BOOKS & R	EFERENCE, PROC	252.79	
4012495298	Invoice	03/25/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	197.48	
39006.90000) <u>.53406</u>	BOOKS AND REFERENCE		BOOKS & R	EFERENCE, PROC	197.48	
4012495299	Invoice	03/25/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	36.00	
10000.90000		CONTRACT SERVICES		•	EFERENCE, PROC	36.00	
4012499585	Invoice	03/25/2019	DOOKS & DEEEDENCE	E, PROCESSING FEES &	•	169.39	
10000.90000		BOOKS AND REFERENCE	BOOKS & REFERENCE	•	EFERENCE, PROC	169.39	
			DOOKS & DEFEDENCE		•		
4012499586	Invoice	03/25/2019	BOOKS & REFERENCE	E, PROCESSING FEES &			
10000.90000	<u>1.52200</u>	CONTRACT SERVICES		BOOKS & K	EFERENCE, PROC	7.49	
4012501672	Invoice	03/27/2019	BOOKS & REFERENCE	E, PROCESSING FEES &			
10000.90000) <u>.53406</u>	BOOKS AND REFERENCE		BOOKS & R	EFERENCE, PROC	670.60	
4012501673	Invoice	03/27/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	33.67	
10000.90000	0.52200	CONTRACT SERVICES		BOOKS & R	EFERENCE, PROC	33.67	
4012503705	Invoice	03/28/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	216.60	
10000.90000) <u>.53406</u>	BOOKS AND REFERENCE		BOOKS & R	EFERENCE, PROC	216.60	
4012503706	Invoice	03/26/2019	BOOKS & REFERENCE	E, PROCESSING FEES &	0.00	5.35	
10000.90000		CONTRACT SERVICES	20010 & 1121 21121102	•	EFERENCE, PROC	5.35	
		03/22/2019	DOOKS & DELEBENCE	E, PROCESSING FEES &	•		
<u>T01500120</u> 39006.90000	Invoice	BOOKS AND REFERENCE	BOOKS & REFERENCE	•	EFERENCE, PROC	57.41	
					·		
<u>T01977760</u>	Invoice	03/28/2019	BOOKS & REFERENCE	E, PROCESSING FEES &			
<u>39006.90000</u>	<u>1.5340b</u>	BOOKS AND REFERENCE		BOOKS & K	EFERENCE, PROC	9.61	
0786	OFFICE DEPOT, INC	04/23/2	019	Regular		0.00 1	110.05 54820
Payable #	Payable Type	Payable Date	Payable Description		Discount Amount	Payable Amount	
Account Num	nber	Account Name	Project Account	Key Item Descr	iption	Dist Amount	
285242549001	Invoice	03/06/2019	OFFICE SUPPLIES		0.00	67.92	
10000.90000	0.53100	OFFICE SUPPLIES		OFFICE SUP	PLIES	67.03	
285248342001	Invoice				i Eles	67.92	
	IIIVOICE	03/08/2019	OFFICE SUPPLIES		0.00		
10000.90000		03/08/2019 OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUF	0.00		
	<u>0.53100</u>	OFFICE SUPPLIES		OFFICE SUP	0.00 PPLIES	9.84 9.84	
10000.90000 289915356001 10000.90000	0.53100 Invoice		OFFICE SUPPLIES	OFFICE SUF	0.00 PPLIES 0.00	9.84 9.84	
289915356001	0.53100 Invoice	OFFICE SUPPLIES 03/19/2019			0.00 PPLIES 0.00	9.84 9.84 32.29	
289915356001 10000.90000	0.53100 Invoice	OFFICE SUPPLIES 03/19/2019	OFFICE SUPPLIES		0.00 PPLIES 0.00	9.84 9.84 32.29 32.29	188.48 54821
289915356001	0.53100 Invoice 0.53100	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES	OFFICE SUPPLIES	OFFICE SUF	0.00 PPLIES 0.00	9.84 9.84 32.29 32.29	.88.48 54821
289915356001 10000.90000 VEN01043	Invoice 0.53100 OVERDRIVE INC Payable Type	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2	OFFICE SUPPLIES	OFFICE SUF	0.00 PPLIES 0.00 PPLIES Discount Amount	9.84 9.84 32.29 32.29	.88.48 54821
289915356001 10000.90000 VEN01043 Payable #	Invoice 0.53100 OVERDRIVE INC Payable Type nber	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date	OFFICE SUPPLIES 019 Payable Description	OFFICE SUF Regular : Key Item Descr	0.00 PPLIES 0.00 PPLIES Discount Amount iption 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48	.88.48 54821
289915356001 10000.90000 VEN01043 Payable # Account Num	Invoice 9.53100 OVERDRIVE INC Payable Type nber 92 Invoice	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name	OFFICE SUPPLIES 019 Payable Description Project Account	OFFICE SUF	0.00 PPLIES 0.00 PPLIES Discount Amount iption 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount	.88.48 54821
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906589 39006.90000	Invoice 0.53100 OVERDRIVE INC Payable Type nber 02 Invoice 0.53406	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19)	OFFICE SUF Regular Key Item Descr eBooks (FY	0.00 PPLIES 0.00 PPLIES Discount Amount iption 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48	
289915356001 10000.90000 VEN01043 Payable # Account Num 01148CO1906585 39006.90000	Invoice 0.53100 OVERDRIVE INC Payable Type nber 02 Invoice 0.53406 PETTY CASH FUND-L	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19)	OFFICE SUF Regular : Key Item Descr	0.00 PPLIES Discount Amount iption 0.00 2018-19)	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 188.48	188.48 54821 36.77 54822
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906585 39006.90000 1578 Payable #	Invoice 0.53100 OVERDRIVE INC Payable Type ober 02 Invoice 0.53406 PETTY CASH FUND-L Payable Type	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE IBRARY 04/23/2 Payable Date	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19) 019 Payable Description	OFFICE SUF Regular * Key Item Descr eBooks (FY Regular	0.00 PPLIES Discount Amount iption 2018-19) Discount Amount	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 188.48 0.00 Payable Amount	
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906589 39006.90000 1578 Payable # Account Num	Invoice 0.53100 OVERDRIVE INC Payable Type ober 02 Invoice 0.53406 PETTY CASH FUND-L Payable Type ober	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE IBRARY 04/23/2 Payable Date Account Name	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19) 019 Payable Description Project Account	OFFICE SUF Regular * Key Item Descr eBooks (FY Regular	0.00 PPLIES Discount Amount iption 2018-19) Discount Amount iption	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 188.48 0.00 Payable Amount Dist Amount	
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906589 39006.90000 1578 Payable # Account Num INV024425	Invoice 0.53100 OVERDRIVE INC Payable Type nber 02 Invoice 0.53406 PETTY CASH FUND-L Payable Type nber Invoice	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE BRARY 04/23/2 Payable Date Account Name 04/15/2019	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19) 019 Payable Description Project Account Teen Supplies	OFFICE SUF Regular **Regular Books (FY Regular **Regular	0.00 PPLIES Discount Amount iption 2018-19) Discount Amount iption 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 188.48 0.00 Payable Amount Dist Amount 6.27	
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906589 39006.90000 1578 Payable # Account Num INV024425 39006.90000	Invoice 0.53100 OVERDRIVE INC Payable Type nber 0.53406 PETTY CASH FUND-L Payable Type nber Invoice 0.53999	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE IBRARY 04/23/2 Payable Date Account Name 04/15/2019 OTHER PURCHASED SUP	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19) 019 Payable Description Project Account Teen Supplies PLI	OFFICE SUF Regular Key Item Descr eBooks (FY Regular Key Item Descr Teen Suppl	0.00 PPLIES Discount Amount iption 2018-19) Discount Amount iption 0.00 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 0.00 Payable Amount Dist Amount 6.27 6.27	
289915356001 10000.90000 VEN01043 Payable # Account Num 01148C01906589 39006.90000 1578 Payable # Account Num INV024425	Invoice 0.53100 OVERDRIVE INC Payable Type nber 0.53406 PETTY CASH FUND-L Payable Type nber Invoice 0.53999 Invoice	OFFICE SUPPLIES 03/19/2019 OFFICE SUPPLIES 04/23/2 Payable Date Account Name 04/06/2019 BOOKS AND REFERENCE BRARY 04/23/2 Payable Date Account Name 04/15/2019	OFFICE SUPPLIES 019 Payable Description Project Account eBooks (2018-19) 019 Payable Description Project Account Teen Supplies PLI Adult Book Club Supp	Regular : Key Item Descr eBooks (FY Regular : Key Item Descr Teen Supplepties	0.00 PPLIES Discount Amount iption 2018-19) Discount Amount iption 0.00	9.84 9.84 32.29 32.29 0.00 1 Payable Amount Dist Amount 188.48 0.00 Payable Amount Dist Amount 6.27 6.27	

5/1/2019 11:37:58 AM Page 1 of 3 Check Register Packet: APPKT04528-LIB42319

Vendor Number	Vendor Name	Payment Date		Payment Type	Discount Amount Payment Amount		er
INV024427	Invoice	04/15/2019	OBOC Supplies		0.00	18.53	
39006.90000	0.53999	OTHER PURCHASED SU	JPPLI	OBOC Supplies		18.53	
INV024428	Invoice	04/15/2019	Adult Craft Supplies		0.00	6.18	
39006.90000	0.53999	OTHER PURCHASED SU	JPPLI	Adult Craft Supplies		6.18	

1163	RECORDED BOOKS, LLC	04/23/2	2019	Regular			0.00	1,500.00	54823
Payable #	Payable Type	Payable Date	Payable Descriptio	n		Discount Amount	Payable Amou	ınt	
Account Nu	mber	Account Name	Project Accou	nt Key	Item Description		Dist Amount		
76197585	Invoice	04/01/2019	Zinio Value Collecti	on		0.00	1,500.	00	
10000.9000	00.52200	CONTRACT SERVICES			Zinio Value Collec	ction	1,500.00		

Bank Code APBWEST Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	20	5	0.00	3,491.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	20	5	0.00	3,491.69

5/1/2019 11:37:58 AM Page 2 of 3

Check Register Packet: APPKT04528-LIB42319

Fund Summary

runa	Name	Period	Amount
99999	POOLED CASH - GENERAL	4/2019	3,491.69
			3,491.69
Chair			
Trustee			

5/1/2019 11:37:58 AM Page 3 of 3





City of Sierra Madre, CA

By Check Number

	Number de: APBWEST-GI	Vendor Name ENERAL CHECKING - BA	Paymen NK OF THE WEST	t Date Payment	Type D	Discount Am	ount Payment Amo	unt Number
1644		AMAZON	04/09/2	019 Regular			0.00 406	.02 54663
Paya	able #	Payable Type	Payable Date	Payable Description	Discou	nt Amount	Payable Amount	
	Account Number	er	Account Name	Project Account Key	Item Description		Dist Amount	
	-0643223-695 10000.90000.5		02/26/2019 BOOKS AND REFERENCE	LIBRARY-various(Books/Ref/Pr	og/Media/Su LIBRARY - BOOKS & REF	0.00 FERE	14.50 14.50	
	<u>-0647351-457</u> <u>39006.90000.5</u>		03/02/2019 OTHER PURCHASED SUP	LIBRARY-various(Books/Ref/Pr PLI	og/Media/Su LIBRARY - PROGRAMS (0.00 (2018	84.76 84.76	
111_	-3168945-382	Invoice	02/27/2019	LIBRARY-various(Books/Ref/Pr		0.00	98.10	
	10000.90000.5		OFFICE SUPPLIES	EIDINANT VAITOUS(BOOKS/NCI/TT	LIBRARY - OFFICE SUPP		98.10	
	-5120857-676 10000.90000.5		02/20/2019 COMPUTER SUPPLIES	Stereo Headphones	Stereo Headphones	0.00	31.20 31.20	
	-7726674-263 39006.90000.5		02/20/2019 BOOKS AND REFERENCE	LIBRARY-various(Books/Ref/Pr	og/Media/Su LIBRARY - MEDIA (2018	0.00	35.25 35.25	
	-7746733-236 39006.90000.5		03/02/2019 OTHER PURCHASED SUP	LIBRARY-various(Books/Ref/Pr PLI	og/Media/Su LIBRARY - PROGRAMS (0.00 (2018	14.89 14.89	
	-7980183-490 39006.90000.5		03/02/2019 OTHER PURCHASED SUP	LIBRARY-various(Books/Ref/Pr PLI	og/Media/Su LIBRARY - PROGRAMS (0.00 (2018	30.00 30.00	
	<u>-8608863-527</u> <u>39006.90000.5</u>		02/27/2019 BOOKS AND REFERENCE	LIBRARY-various(Books/Ref/Pr	og/Media/Su LIBRARY - MEDIA (2018	0.00 8-19)	29.56 29.56	
	-9724914-845 10000.90000.5		03/06/2019 OFFICE SUPPLIES	LIBRARY-various(Books/Ref/Pr	og/Media/Su LIBRARY - OFFICE SUPP	0.00 LIES (67.76 67.76	
0132		BAKER & TAYLOR, INC.		•			,	.97 54664
•	able #	Payable Type	Payable Date	Payable Description		int Amount	•	
	Account Numb		Account Name	Project Account Key	Item Description		Dist Amount	
	2483674 10000.90000.5	Invoice 3406	03/11/2019 BOOKS AND REFERENCE	BOOKS & REFERENCE, PROCES	BOOKS & REFERENCE, F	0.00 PROC	99.84	
	2483675 10000.90000.5	Invoice	03/11/2019		200110 & 112. 2112.102, 1		99.84	
	2490435	<u>2200</u>	CONTRACT SERVICES	BOOKS & REFERENCE, PROCES	-	0.00	99.84 18.01 18.01	
4043	10000.90000.5	Invoice		BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES	SING FEES & BOOKS & REFERENCE, F	0.00 PROC 0.00	18.01	
	10000.90000.5 2490436 10000.90000.5	Invoice 3406 Invoice	CONTRACT SERVICES 03/14/2019		SING FEES & BOOKS & REFERENCE, F SING FEES & BOOKS & REFERENCE, F	0.00 PROC 0.00 PROC	18.01 18.01 759.92	
4012	<u>2490436</u>	Invoice 3406 Invoice 2200 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019	BOOKS & REFERENCE, PROCES	SING FEES & BOOKS & REFERENCE, F SING FEES & BOOKS & REFERENCE, F SING FEES & BOOKS & REFERENCE, F	0.00 PROC 0.00 PROC 0.00 0.00	18.01 18.01 759.92 759.92 25.59	
4012 4012	2490436 10000.90000.5 2491861	Invoice 3406 Invoice 2200 Invoice 3406 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019 CONTRACT SERVICES 03/15/2019	BOOKS & REFERENCE, PROCES	SSING FEES & BOOKS & REFERENCE, F	0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC	18.01 759.92 759.92 25.59 25.59	
4012 4012 4012	2490436 10000.90000.5 2491861 10000.90000.5 2491862	Invoice 3406 Invoice 2200 Invoice 3406 Invoice 2200 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019 CONTRACT SERVICES 03/15/2019 BOOKS AND REFERENCE 03/15/2019	BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES	SING FEES & BOOKS & REFERENCE, FESING FEES &	0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00	18.01 759.92 759.92 25.59 25.59 506.96 506.96	
4012 4012 4012 4012	2490436 10000.90000.5 2491861 10000.90000.5 2491862 10000.90000.5 2493207	Invoice 3406 Invoice 2200 Invoice 3406 Invoice 2200 Invoice 3406 Invoice 3406 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019 CONTRACT SERVICES 03/15/2019 BOOKS AND REFERENCE 03/15/2019 CONTRACT SERVICES 03/18/2019	BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES	SSING FEES & BOOKS & REFERENCE, F	0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00	18.01 759.92 759.92 25.59 25.59 506.96 10.98 10.98	
40122 40122 40122 4012	2490436 10000.90000.5 2491861 10000.90000.5 2491862 10000.90000.5 2493207 10000.90000.5 2493208	Invoice 3406 Invoice 2200 Invoice 3406 Invoice 2200 Invoice 3406 Invoice 3406 Invoice 3200 Invoice 3106 Invoice 3106 Invoice 3106 Invoice 3100 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019 CONTRACT SERVICES 03/15/2019 BOOKS AND REFERENCE 03/15/2019 CONTRACT SERVICES 03/18/2019 BOOKS AND REFERENCE 03/18/2019	BOOKS & REFERENCE, PROCES	SING FEES & BOOKS & REFERENCE, FESING FEES &	0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00 PROC 0.00	18.01 759.92 759.92 25.59 25.59 506.96 506.96 10.98 10.98 367.19 367.19	
4012 4012 4012 4012 4012 4012	2490436 10000.90000.5 2491861 10000.90000.5 2491862 10000.90000.5 2493207 10000.90000.5 2493208 10000.90000.5	Invoice 3406 Invoice 2200 Invoice 3406 Invoice 2200 Invoice 3406 Invoice 2200 Invoice 2200 Invoice 3406 Invoice 2100 Invoice 2100 Invoice 3406 Invoice 3406 Invoice 3406 Invoice	CONTRACT SERVICES 03/14/2019 BOOKS AND REFERENCE 03/14/2019 CONTRACT SERVICES 03/15/2019 BOOKS AND REFERENCE 03/15/2019 CONTRACT SERVICES 03/18/2019 BOOKS AND REFERENCE 03/18/2019 CONTRACT SERVICES 03/18/2019 CONTRACT SERVICES 03/18/2019	BOOKS & REFERENCE, PROCES BOOKS & REFERENCE, PROCES	SING FEES & BOOKS & REFERENCE, FESING FEES &	0.00 PROC 0.00	18.01 759.92 759.92 25.59 25.59 506.96 10.98 10.98 367.19 367.19 17.90 17.90 83.82	

5/1/2019 11:38:32 AM Page 1 of 3 Check Register Packet: APPKT04505-LIB40919

4012495572 Invoice 03/20/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 74.95 10000.90000.53406 BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 74.95 4012495573 Invoice 03/20/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 2.31 10000.90000.52200 CONTRACT SERVICES BOOKS & REFERENCE, PROC 2.31	
4012495573 Invoice 03/20/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 2.31 10000.90000.52200 CONTRACT SERVICES BOOKS & REFERENCE, PROC 2.31	
10000.90000.52200 CONTRACT SERVICES BOOKS & REFERENCE, PROC 2.31	
401249590 Invoice 03/21/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 18.01	
<u>10000.90000.52200</u> CONTRACT SERVICES BOOKS & REFERENCE, PROC 18.01	
<u>4012498379</u> Invoice 03/21/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 142.72	
<u>10000.90000.53406</u> BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 142.72	
<u>4012498380</u> Invoice 03/21/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 4.21	
10000.90000.52200 CONTRACT SERVICES BOOKS & REFERENCE, PROC 4.21	
<u>T01010900</u> Invoice 03/15/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 12.96	
<u>39006.90000.53406</u> BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 12.96	
<u>T01010901</u> Invoice 03/15/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 15.64	
39006.90000.53406 BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 15.64	
<u>T01217190</u> Invoice 03/19/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 22.98	
39006.90000.53406 BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 22.98	
T01444780 Invoice 03/19/2019 BOOKS & REFERENCE, PROCESSING FEES & 0.00 10.53	
39006.90000.53406 BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 10.53	
<u>T88415030</u> Invoice 10/16/2018 BOOKS & REFERENCE, PROCESSING FEES & 0.00 103.60	
<u>39006.90000.53406</u> BOOKS AND REFERENCE BOOKS & REFERENCE, PROC 103.60	
1247 CENTURY SCREEN ARTS 04/09/2019 Regular 0.00 657.00	54665

1247	CENTURY SCREEN ART	04/09/	/2019 Regul	ar	0.00 657	.00 54665
Payable #	Payable Type	Payable Date	Payable Description	Dis	count Amount Payable Amount	
Account N	umber	Account Name	Project Account Key	Item Description	Dist Amount	
8429	Invoice	03/19/2019	Signs and stakes		0.00 657.00	
39006.900	000.53999	OTHER PURCHASED SU	PPLI	Signs and stakes	657.00	

VEN01043	OVERDRIVE INC	04/09/2	019 Regul	ar		0.00	906.45 54666
Payable #	Payable Type	Payable Date	Payable Description		Discount Amount	Payable Amoun	Ċ
Account Nu	mber	Account Name	Project Account Key	Item Descriptio	n [Dist Amount	
01148CO190156	100 Invoice	01/26/2019	eBooks (2018-19)		0.00	286.97	,
39006.9000	0.53406	BOOKS AND REFERENCE		eBooks (FY 2018	8-19)	286.97	
01148CO190453	370 Invoice	03/07/2019	eBooks (2018-19)		0.00	619.48	}
39006.9000	0.53406	BOOKS AND REFERENCE		eBooks (FY 2018	8-19)	619.48	

Bank Code APBWEST Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	33	4	0.00	4,344.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	33	4	0.00	4,344.44

5/1/2019 11:38:32 AM Page 2 of 3

Check Register Packet: APPKT04505-LIB40919

Fund Summary

runa	Name	Perioa	Amount
99999	POOLED CASH - GENERAL	4/2019	4,344.44
			4,344.44
Chair			
Trustee			
Trustee			
Trustee			
Trustee			

5/1/2019 11:38:32 AM Page 3 of 3



Packet: APPKT04484 - LIB32619 City of Sierra Madre, CA

By Check Number

Vendor Number Bank Code: APBWI	Vendor Name EST-GENERAL CHECKING - BA	Paymen	t Date	Payment Type	Discount Am	nount Payment Amour	t Number
VEN02711	AMERICAS PRINTER	03/26/2	019	Regular		0.00 127.7	0 54572
Payable #	Payable Type	Payable Date	Payable Description	•	Discount Amount	Payable Amount	
Account N		Account Name	Project Account			Dist Amount	
<u>1151770</u>	Invoice	12/13/2018	Stationery		0.00	127.70	
10000.90	000.53100	OFFICE SUPPLIES	·	Stationery		127.70	
0132	BAKER & TAYLOR, INC	. 03/26/2	019	Regular		•	2 54573
Payable #	Payable Type	Payable Date	Payable Description			Payable Amount	
Account N		Account Name	Project Account			Dist Amount	
4012472457	Invoice	02/25/2019		, PROCESSING FEES & .			
10000.90	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	351.28	
4012472458	Invoice	02/25/2019	BOOKS & REFERENCE	, PROCESSING FEES & .	0.00	19.78	
10000.90	000.52200	CONTRACT SERVICES		BOOKS & REI	FERENCE, PROC	19.78	
4012473731	Invoice	03/07/2019	BOOKS & REFERENCE	, PROCESSING FEES & .	0.00	226.57	
39006.90	000.53406	BOOKS AND REFERENCE			FERENCE, PROC	226.57	
4012473732	Invoice	03/07/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	49.51	
•	000.52200	CONTRACT SERVICES	DOORS & HEI ENERGE	•	FERENCE, PROC		
4012474002			DOOKE & DEEEDENICE	, PROCESSING FEES &	•		
	Invoice 000.53406	02/26/2019 BOOKS AND REFERENCE	BOOKS & REFERENCE	•	0.00 FERENCE, PROC		
					,		
4012474003	Invoice	02/26/2019	BOOKS & REFERENCE	, PROCESSING FEES & .			
10000.90	000.52200	CONTRACT SERVICES		BOOKS & REI	FERENCE, PROC	8.38	
4012475301	Invoice	02/25/2019	Chocolate Every Day		0.00	17.31	
39002.90	000.53406	BOOKS AND REFERENCE		Chocolate Ev	ery Day	17.31	
4012475664	Invoice	02/27/2019	BOOKS & REFERENCE	, PROCESSING FEES & .	0.00	241.06	
10000.90	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	241.06	
4012475665	Invoice	02/27/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	11.79	
10000.90	000.52200	CONTRACT SERVICES		BOOKS & REI	FERENCE, PROC	11.79	
4012477348	Invoice	02/27/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	89.48	
	000.53406	BOOKS AND REFERENCE	20010 & 112. 2112.101		FERENCE, PROC	89.48	
		02/27/2019	DOOKS & DELEBENCE	, PROCESSING FEES &	•	3.05	
<u>4012477349</u>	Invoice 000.52200	CONTRACT SERVICES	BOOKS & REFERENCE		FERENCE, PROC	3.05	
					•		
4012478483	Invoice	03/01/2019	BOOKS & REFERENCE	, PROCESSING FEES &			
<u>10000.90</u>	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	244.43	
4012478484	Invoice	03/01/2019	BOOKS & REFERENCE	, PROCESSING FEES & .		7.26	
10000.90	000.52200	CONTRACT SERVICES		BOOKS & REI	FERENCE, PROC	7.26	
4012482246	Invoice	03/06/2019	BOOKS & REFERENCE	, PROCESSING FEES & .	0.00	484.63	
10000.90	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	484.63	
4012482247	Invoice	03/06/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	19.91	
10000.90	000.52200	CONTRACT SERVICES		BOOKS & REI	FERENCE, PROC	19.91	
T00055490	Invoice	02/22/2019	BOOKS & REFERENCE	, PROCESSING FEES &	0.00	20.48	
	000.53406	BOOKS AND REFERENCE	20010 & 112. 2112.101		FERENCE, PROC	20.48	
		02/22/2019	DOOKS & DELEBENCE		,		
<u>T00055491</u>	Invoice 000.53406	BOOKS AND REFERENCE	DOURS & REFERENCE	. PROCESSING FEES & . BOOKS & REI	0.00 FERENCE, PROC	101.40 101.40	
					,		
<u>T00055492</u>	Invoice	02/22/2019	BOOKS & REFERENCE	, PROCESSING FEES &		41.85	
<u>39006.90</u>	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	41.85	
T00055493	Invoice	02/22/2019	BOOKS & REFERENCE	, PROCESSING FEES & .		22.98	
<u>39006.90</u>	000.53406	BOOKS AND REFERENCE		BOOKS & REI	FERENCE, PROC	22.98	

5/1/2019 11:38:53 AM Page 1 of 3 Check Register Packet: APPKT04484-LIB32619

Payment Type

Discount Amount

Payment Amount Number

Payment Date

Vendor Number

Vendor Name

T00590170	Invoice	03/05/2019	BOOKS & REFERENC	CE, PROCES	SING FEES &	0.00		24.62		
39006.90000.	<u>53406</u>	BOOKS AND REFERENCE			BOOKS & REFERENCE, PRO)C	24.62			
<u>T99528690</u>	Invoice	02/12/2019	BOOKS & REFERENC	CE, PROCES	SING FEES &	0.00		18.49		
39006.90000.	<u>53406</u>	BOOKS AND REFERENCE			BOOKS & REFERENCE, PRO)C	18.49			
<u>T99528691</u>	Invoice	02/12/2019	BOOKS & REFERENC	CE, PROCES	SING FEES &	0.00		8.20		
39006.90000.	<u>53406</u>	BOOKS AND REFERENCE			BOOKS & REFERENCE, PRO)C	8.20			
0145	BRODART	03/26/2	019	Regular			0.00		62.44	54574
Payable #	Payable Type	Payable Date	Payable Description	า	Discount A	Amount	Payable An	nount		
Account Num	ber	Account Name	Project Accoun	it Key	Item Description		Dist Amount			
<u>523054</u>	Invoice	02/22/2019	Library Supplies			0.00		62.44		
10000.90000.	<u>53100</u>	OFFICE SUPPLIES			Library Supplies		62.44			
0786	OFFICE DEPOT, INC	03/26/2	019	Regular			0.00		82.64	54575
0786 Payable #	OFFICE DEPOT, INC Payable Type	03/26/2 Payable Date	019 Payable Descriptior	•	Discount A	Amount	0.00 Payable An		82.64	54575
	Payable Type			1	Discount A				82.64	54575
Payable #	Payable Type	Payable Date	Payable Description	1			Payable An Dist Amount		82.64	54575
Payable # Account Num	Payable Type ber Invoice	Payable Date Account Name	Payable Description Project Accoun	1			Payable An Dist Amount	nount	82.64	54575
Payable #	Payable Type ber Invoice	Payable Date Account Name 02/05/2019	Payable Description Project Accoun	1	Item Description		Payable An Dist Amount	nount	82.64	54575
Payable #	Payable Type ber Invoice 53100 Invoice	Payable Date Account Name 02/05/2019 OFFICE SUPPLIES	Payable Description Project Accoun OFFICE SUPPLIES	1	Item Description	0.00	Payable An Dist Amount	79.88	82.64	54575
Payable #	Payable Type ber Invoice 53100 Invoice	Payable Date Account Name 02/05/2019 OFFICE SUPPLIES 02/06/2019	Payable Description Project Accoun OFFICE SUPPLIES OFFICE SUPPLIES	1	Item Description OFFICE SUPPLIES	0.00	Payable An Dist Amount 79.88	79.88 2.76		54575 54576
Payable #	Payable Type ber Invoice 53100 Invoice 53100	Payable Date Account Name 02/05/2019 OFFICE SUPPLIES 02/06/2019 OFFICE SUPPLIES	Payable Description Project Accoun OFFICE SUPPLIES OFFICE SUPPLIES	n kt Key	OFFICE SUPPLIES OFFICE SUPPLIES	0.00	Payable An Dist Amount 79.88 2.76	79.88 2.76		
Payable #	Payable Type ber Invoice 53100 Invoice 53100 PERRY LOPEZ Payable Type	Payable Date Account Name 02/05/2019 OFFICE SUPPLIES 02/06/2019 OFFICE SUPPLIES	Payable Description Project Accoun OFFICE SUPPLIES OFFICE SUPPLIES	n Key Regular	OFFICE SUPPLIES OFFICE SUPPLIES	0.00 0.00 Amount	Payable An Dist Amount 79.88 2.76	79.88 2.76		
Payable #	Payable Type ber Invoice 53100 Invoice 53100 PERRY LOPEZ Payable Type	Payable Date Account Name 02/05/2019 OFFICE SUPPLIES 02/06/2019 OFFICE SUPPLIES 03/26/2 Payable Date	Payable Description Project Accoun OFFICE SUPPLIES OFFICE SUPPLIES 019 Payable Description	Regular at Key	OFFICE SUPPLIES OFFICE SUPPLIES Discount	0.00 0.00 Amount	Payable An Dist Amount 79.88 2.76 0.00 Payable An Dist Amount	79.88 2.76		

Bank Code APBWEST Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	27	5	0.00	2,760.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	27	5	0.00	2,760.50

5/1/2019 11:38:53 AM Page 2 of 3

Check Register Packet: APPKT04484-LIB32619

Fund Summary

runa	Name	Period	Amount
99999	POOLED CASH - GENERAL	3/2019	2,760.50
			2,760.50
Chair			
Citali			
Trustee			
Trustee			
- ,			
Trustee			
Trustee			

5/1/2019 11:38:53 AM Page 3 of 3



Check Register Packet: APPKT04555 - LIB 05/14/19

By Check Number

5/17/2019 12:07:08 PM Page 1 of 4 Check Register Packet: APPKT04555-LIB 05/14/19

Vendor Number Vendor Name Payment Date Payment Type Discount Amount Payment Amount Number

Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST

0132 BAKER & TAYLOR, INC. 05/14/2019 Regular 0.00 3.528.48 54840 Pavable # Payable Type **Payable Date** Pavable Description Discount Amount Pavable Amount **Account Number Account Name Project Account Key Item Description** Dist Amount 4012505284 Invoice 04/03/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 44.20 39006.90000.53406 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 44.20 04/03/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 4012505285 Invoice 0.00 4.50 CONTRACT SERVICES 10000.90000.52200 **BOOKS & REFERENCE, PROC...** 4.50 4012510893 04/04/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 551.82 Invoice 10000.90000.53406 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC..** 551.82 04/04/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 4012510894 Invoice 22.50 CONTRACT SERVICES 10000.90000.52200 BOOKS & REFERENCE, PROC. 22.50 BOOKS & REFERENCE, PROCESSING FEES & ... 4012518097 Invoice 04/11/2019 767.47 **BOOKS AND REFERENCE** 10000.90000.53406 **BOOKS & REFERENCE, PROC...** 767.47 BOOKS & REFERENCE, PROCESSING FEES & ... 4012518098 04/11/2019 0.00 28.71 Invoice 10000.90000.52200 **CONTRACT SERVICES BOOKS & REFERENCE, PROC..** 28.71 4012519450 Invoice 04/12/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 207.22 39006.90000.53406 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 207.22 4012519451 BOOKS & REFERENCE, PROCESSING FEES & ... 04/12/2019 0.00 6.61 Invoice 10000.90000.52200 **CONTRACT SERVICES BOOKS & REFERENCE, PROC.** 6.61 4012526319 04/19/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 399.83 Invoice 10000.90000.53406 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 399.83 4012526320 Invoice 04/19/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 17.01 10000.90000.52200 **CONTRACT SERVICES BOOKS & REFERENCE, PROC..** 17.01 04/22/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 64.06 4012527453 Invoice **BOOKS AND REFERENCE** BOOKS & REFERENCE, PROC., 64.06 10000.90000.53406 4012527454 Invoice 04/22/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 2.79 **CONTRACT SERVICES BOOKS & REFERENCE, PROC..** 2.79 10000.90000.52200 4012528323 04/24/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 246.73 Invoice **BOOKS AND REFERENCE** 39006.90000.53406 BOOKS & REFERENCE, PROC... 246.73 4012528324 Invoice 04/24/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 49.51 10000.90000.52200 **CONTRACT SERVICES BOOKS & REFERENCE, PROC..** 49.51 04/24/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 4012529725 Invoice 0.00 402.58 **BOOKS AND REFERENCE** 402.58 10000.90000.53406 **BOOKS & REFERENCE, PROC..** 04/24/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 19.02 4012529726 0.00 **CONTRACT SERVICES BOOKS & REFERENCE, PROC...** 19.02 10000.90000.52200 4012531908 04/25/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 355.62 Invoice **BOOKS AND REFERENCE** 10000.90000.53406 **BOOKS & REFERENCE, PROC...** 355.62 4012531909 04/25/2019 BOOKS & REFERENCE, PROCESSING FEES & ... Invoice 0.00 12.61 10000.90000.52200 **CONTRACT SERVICES BOOKS & REFERENCE, PROC...** 12.61 04/02/2019 BOOKS & REFERENCE, PROCESSING FEES & ... T02260940 Invoice 0.00 25.44 **BOOKS AND REFERENCE** 39006.90000.53406 **BOOKS & REFERENCE, PROC.** 25.44 T02664090 Invoice 04/08/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 22.96 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 22.96 39006.90000.53406 T02664091 Invoice 04/08/2019 BOOKS & REFERENCE, PROCESSING FEES & .. 0.00 8.20 8.20 39006.90000.53406 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 04/19/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 43.46 T03016030 Invoice **BOOKS AND REFERENCE** 39006.90000.53406 **BOOKS & REFERENCE, PROC...** 43.46 T03016040 Invoice 04/15/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 192.81 **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 192.81 39006.90000.53406 04/19/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 8.20 T03212960 Invoice **BOOKS AND REFERENCE BOOKS & REFERENCE, PROC...** 8.20 39006.90000.53406 T03212961 Invoice 04/19/2019 BOOKS & REFERENCE, PROCESSING FEES & ... 0.00 24.62

5/17/2019 12:07:08 PM Page 2 of 4

Packet: APPKT04555-LIB 05/14/19 **Check Register**

Vendor Number Vendor Name Payment Date Payment Type **Discount Amount Payment Amount Number** 39006.90000.53406 **BOOKS AND REFERENCE** BOOKS & REFERENCE, PROC... 24.62 BRODART 05/14/2019 0.00 1.410.03 54841 0145 Regular Pavable # **Payable Type Payable Date Payable Description Discount Amount Payable Amount Account Number Account Name Project Account Key Item Description Dist Amount** 523744 Invoice 05/03/2019 Library Supplies 0.00 1,410.03 10000.90000.53100 **OFFICE SUPPLIES Library Supplies** 1,410.03 1123 COMPRISE TECHNOLOGIES, INC. 05/14/2019 Regular 0.00 1,772.00 54842 Payable # **Payable Amount Payable Type Payable Date Payable Description Discount Amount Account Number Account Name Project Account Key Item Description Dist Amount** 04/04/2019 ANNUAL SOFTWARE LICENSE / TECHNICAL S... 1904-958 0.00 1,772.00 Invoice 10000.90000.52200 CONTRACT SERVICES ANNUAL SOFTWARE LICENS... 1.772.00 0598 05/14/2019 327.88 54843 DEMCO, INC. Regular 0.00 Payable # **Payable Type Payable Date Payable Description Discount Amount Payable Amount Account Number Account Name Project Account Key Item Description Dist Amount** 6573562 Invoice 03/21/2019 Library Supplies 0.00 109.66 10000.90000.53100 **OFFICE SUPPLIES Library Supplies** 109.66 03/27/2019 6578093 Library Supplies 0.00 218.22 Invoice OFFICE SUPPLIES 10000.90000.53100 218.22 **Library Supplies** 1625 FINDAWAY WORLD LLC. 05/14/2019 0.00 960.20 54844 Regular Payable # **Payable Type Payable Date Payable Description Discount Amount Payable Amount Account Number Account Name Project Account Key** Item Description **Dist Amount** Invoice 03/28/2019 **BOOKS** 0.00 843.10 39006.90000.53406 **BOOKS AND REFERENCE** BOOKS 843.10 03/29/2019 BOOKS 0.00 117.10 282369 Invoice **BOOKS AND REFERENCE** BOOKS 117.10 39006.90000.53406 0786 OFFICE DEPOT, INC 05/14/2019 Regular 0.00 1,040.06 54845 Payable # **Payable Type Payable Date Payable Description Discount Amount Payable Amount Account Number Account Name Project Account Key** Item Description **Dist Amount** 291773075001 Invoice 03/22/2019 **OFFICE SUPPLIES** 0.00 58.17 **OFFICE SUPPLIES** OFFICE SUPPLIES 10000.90000.53100 58.17 04/05/2019 OFFICE SUPPLIES 0.00 38.08 298550874001 Invoice **OFFICE SUPPLIES** OFFICE SUPPLIES 10000.90000.53100 38.08 300572334001 Invoice 04/11/2019 **OFFICE SUPPLIES** 0.00 943.81 **OFFICE SUPPLIES** 10000.90000.53100 **OFFICE SUPPLIES** 943.81

Bank Code APBWEST Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	34	6	0.00	9,038.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	34	6	0.00	9,038.65

5/17/2019 12:07:08 PM Page 3 of 4 Check Register Packet: APPKT04555-LIB 05/14/19

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	5/2019	9,038.65
			9,038.65
Chair			
Trustee			
Trustee			
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Trustee			
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Trustee			

5/17/2019 12:07:08 PM Page 4 of 4

March & April 2019 Library Statistics











