



Sierra Madre Public
LIBRARY
Read • Discover • Connect

AGENDA

LIBRARY BOARD OF TRUSTEES MEETING

Wednesday, May 22, 2019

7:00 PM

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, CA 91024**

*Shannon King, Chair; Rod Spears, Vice Chair;
Patricia Hall, Trustee; Rich Procter, Trustee; Barry Ziff, Trustee*

CALL TO ORDER / ROLL CALL

Trustees King, Hall, Procter, Spears, Ziff

PLEDGE OF ALLEGIANCE

Patricia Hall

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

APPROVAL OF MINUTES

Majority vote of the Board to approve the minutes from March 27, 2019 meeting.

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a

Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

CONSENT CALENDAR

- 1. Library Warrants** - Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$2,299.11, \$3,551.51, \$2,760.50, \$4,344.44, \$3,491.69, \$9,038.65.
- 2. Library Statistics** - Recommendation to receive and file April 2019 Statistical Report.

ACTION ITEMS AND REPORTS

1. Committee Updates on Library Bookmark Contest

Trustees provide conclusion report on project assignments: Bookmark Contest.

2. Summer Reading Program

City Librarian to discuss the upcoming Summer Reading Program.

3. Friend's Liaison Report

Liaison from the Friends of the Library provides oral report concerning activities since the last Board Meeting.

4. Library 2019-20 Budget, Hours and Service Model

City Librarian provides oral report concerning Library budget, model and service hours for the fiscal year 2019-20. Conversation to follow regarding services for the next fiscal year.

5. June Library Board of Trustees Reorganization

Trustees to discuss upcoming reorganization of the Library Board of Trustees.

6. Library Foundation Report

Library Foundation and Library Board of Trustees Liaison provide an update on the Library Foundation.

A. Foundation Committee Report

B. Trustee Liaison Report

7. City Librarian Report

City Librarian provides oral report concerning Library services since the last board meeting.

8. Trustee Updates

Trustees provide reports pertaining to library service or community involvement which impacts the Library.

***ACTION ITEMS**

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on June 26, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.

MINUTES
Library Board of Trustees Meeting
Wednesday, March 25, 2019

CALL TO ORDER / ROLL CALL

Trustees King, Procter, & Spears are present, Trustee Hall and Ziff absent

PLEDGE OF ALLEGIANCE

Rod Spears

APPROVAL OF AGENDA

Majority vote of the Board to proceed with Board business

Trustee Procter motioned to approve, Vice Chair Spears seconded, all approved.

APPROVAL OF MINUTES

Board Meeting February 27, 2019

Updated Pete Siberell's correct name spelling, and fixed a run on sentence. Vice Chair Spears motioned to approve, Trustee Procter seconded, all approved.

COUNCIL LIAISON UPDATE

Update from Council Liaison to Board

COMMUNITY INPUT

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

CONSENT CALENDAR

1. Library Statistics February 2019 - Recommendation to receive and file February 2019 Statistical Report.

Received and filed

ACTION ITEMS AND REPORTS

1. New Library Logo

All present trustees approve the new logo, with the intent to receive approval from the other board members and bring the logo design to the trustees for approval.

2. Friends' Liaison Report

Pete Siberell reported that the board corrected their approval of a \$20,000 loan to the Library Foundation and are looking for several new board members to replace outgoing members.

3. Digitization Grant

Debbie Henderson, Associate Librarian, reported on the digitization grant received from California Revealed worth \$22,000.

4. Quarterly Meeting with City Council Liaison

Chair King discussed the meeting between Gene Goss, Patricia Hall, Christine Smart and herself regarding the Library's future and current statistics and services.

5. National Library Week

City Librarian Smart discussed the National Library Week festivities and asked a Trustee to bring that information to the April 9 City Council Meeting. Rich Procter volunteered.

6. City Librarian Report

City Librarian Smart showcased how several databases that the Library is looking into with a small cost savings that was made through switching to less expensive vendors.

7. Trustee Updates

Shannon King is working on the bookmark contest and attended a crowded program on decluttering; Rich Procter gave a presentation to library patrons about Catch 22 author during OBOC and has attended Foundation Meetings; Rod Spears visits Museums with Library materials and has assisted with bookmark publicity.

****ACTION ITEMS***

Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.

ADJOURNMENT

The Library Board of Trustees may adjourn to their next meeting on April 24, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.



City of Sierra Madre, CA

Check Register

Packet: APPKT04470 - LIB31219

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	03/12/2019	Regular	0.00	429.88	54491
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
111-0134167-666...	Invoice	02/05/2019	Just one Catch: A Bio of J. Heller	0.00	8.83	
10000.90000.53406		BOOKS AND REFERENCE		Just one Catch: A Bio of J. He..	8.83	
111-0186025-243...	Invoice	02/06/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	5.46	
10000.90000.53100		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	5.46	
111-1758592-666...	Invoice	01/30/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	132.88	
39006.90000.53406		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	132.88	
111-1876074-121...	Invoice	01/15/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	8.80	
10000.90000.53100		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	8.80	
111-2415073-793...	Invoice	01/20/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	7.11	
39006.90000.53406		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	7.11	
111-2946521-831...	Invoice	01/21/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	38.82	
39006.90000.53406		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	38.82	
111-4714475-745...	Invoice	01/16/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	97.87	
39006.90000.53406		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	97.87	
111-4809341-062...	Invoice	02/03/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	21.88	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	21.88	
111-5331459-635...	Invoice	01/16/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	26.26	
10000.90000.53100		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	26.26	
111-7437844-058...	Invoice	02/06/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	13.06	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	13.06	
111-8406484-041...	Invoice	01/27/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	32.84	
39006.90000.53999		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	32.84	
111-9670495-617...	Invoice	02/03/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	36.07	
10000.90000.53100		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	36.07	

Check Register

Packet: APPKT04470-LIB31219

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0132	BAKER & TAYLOR, INC.	03/12/2019	Regular	0.00	1,674.76	54492
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4012426115	Invoice	01/02/2019	Martian Chronicles	0.00	20.82	
39006.90000.53406		BOOKS AND REFERENCE		Martian Chronicles	20.82	
4012458786	Invoice	02/05/2019	Other purchased supplies	0.00	44.20	
39006.90000.53999		OTHER PURCHASED SUPPLI...		Other purchaased supplies	44.20	
4012459641	Invoice	02/08/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	188.57	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	188.57	
4012459642	Invoice	02/08/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	9.04	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	9.04	
4012462157	Invoice	02/13/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	372.20	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	372.20	
4012462158	Invoice	02/13/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	10.44	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	10.44	
4012467341	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	824.29	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	824.29	
4012467342	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	37.61	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	37.61	
T98795890	Invoice	02/08/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	24.62	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	24.62	
T99528700	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	49.44	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	49.44	
T99528701	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	58.38	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	58.38	
T99528702	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	10.53	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	10.53	
T99528703	Invoice	02/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	24.62	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	24.62	
0145	BRODART	03/12/2019	Regular	0.00	109.58	54493
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
522260	Invoice	02/12/2019	Library Supplies	0.00	109.58	
10000.90000.53100		OFFICE SUPPLIES		Library Supplies	109.58	
VEN03152	NANCY EVANS DANCE THEATRE	03/12/2019	Regular	0.00	500.00	54494
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1002	Invoice	01/25/2019	Community Outreach: Performance 4/13/19	0.00	500.00	
39006.90000.53999		OTHER PURCHASED SUPPLI...		Community Outreach: Perfo...	500.00	
VEN01043	OVERDRIVE INC	03/12/2019	Regular	0.00	803.96	54495
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CQ19030146	Invoice	02/15/2019	eBooks (2018-19)	0.00	803.96	
39006.90000.53406		BOOKS AND REFERENCE		eBooks (FY 2018-19)	803.96	

Check Register

Packet: APPKT04470-LIB31219

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN03254	SHOWCASES	03/12/2019	Regular	0.00	33.33	54496
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
310443	Invoice	02/06/2019	Office Supplies	0.00	33.33	
10000.90000.53100		OFFICE SUPPLIES		Office Supplies	33.33	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	6	0.00	3,551.51
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	29	6	0.00	3,551.51

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	3/2019	3,551.51
			<u>3,551.51</u>

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04450 - LIB22619

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0132	BAKER & TAYLOR, INC.	02/26/2019	Regular	0.00	2,173.63	54477
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Project Account Key	Item Description	Dist Amount		
4012446414	Invoice	01/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	206.84	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		206.84	
4012446415	Invoice	01/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	8.51	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		8.51	
4012447407	Invoice	01/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	47.02	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		47.02	
4012447408	Invoice	01/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	0.53	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		0.53	
4012448508	Invoice	01/28/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	95.83	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		95.83	
4012448509	Invoice	01/28/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	3.81	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		3.81	
4012451821	Invoice	01/31/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	382.07	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		382.07	
4012451822	Invoice	01/31/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	18.13	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		18.13	
4012454270	Invoice	02/04/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	495.89	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		495.89	
4012454271	Invoice	02/04/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	12.98	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		12.98	
4012455541	Invoice	02/05/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	191.00	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		191.00	
4012455542	Invoice	02/05/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	5.76	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		5.76	
4012456897	Invoice	02/06/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	601.38	
10000.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		601.38	
4012456898	Invoice	02/06/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	21.02	
10000.90000.52200	CONTRACT SERVICES		BOOKS & REFERENCE, PROC...		21.02	
T97992860	Invoice	02/01/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	20.50	
39006.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		20.50	
T98353850	Invoice	01/29/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	11.49	
39006.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		11.49	
T98353851	Invoice	01/29/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	32.82	
39006.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		32.82	
T98353852	Invoice	01/29/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	18.05	
39006.90000.53406	BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...		18.05	

Check Register

Packet: APPKT04450-LIB22619

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0598	DEMCO, INC.	02/26/2019	Regular	0.00	125.48	54478
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
6543668	Invoice	02/04/2019	Library Supplies	0.00	125.48	
10000.90000.53100		OFFICE SUPPLIES		Library Supplies	125.48	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	2	0.00	2,299.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	19	2	0.00	2,299.11

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	2/2019	2,299.11
			<u>2,299.11</u>

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04528 - LIB42319

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0132	BAKER & TAYLOR, INC.	04/23/2019	Regular	0.00	1,656.39	54819
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4012455307	Invoice	02/07/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	252.79	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	252.79	
4012495298	Invoice	03/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	197.48	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	197.48	
4012495299	Invoice	03/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	36.00	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	36.00	
4012499585	Invoice	03/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	169.39	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	169.39	
4012499586	Invoice	03/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	7.49	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	7.49	
4012501672	Invoice	03/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	670.60	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	670.60	
4012501673	Invoice	03/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	33.67	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	33.67	
4012503705	Invoice	03/28/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	216.60	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	216.60	
4012503706	Invoice	03/26/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	5.35	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	5.35	
T01500120	Invoice	03/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	57.41	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	57.41	
T01977760	Invoice	03/28/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	9.61	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	9.61	
0786	OFFICE DEPOT, INC	04/23/2019	Regular	0.00	110.05	54820
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
285242549001	Invoice	03/06/2019	OFFICE SUPPLIES	0.00	67.92	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	67.92	
285248342001	Invoice	03/08/2019	OFFICE SUPPLIES	0.00	9.84	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	9.84	
289915356001	Invoice	03/19/2019	OFFICE SUPPLIES	0.00	32.29	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	32.29	
VEN01043	OVERDRIVE INC	04/23/2019	Regular	0.00	188.48	54821
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO19065892	Invoice	04/06/2019	eBooks (2018-19)	0.00	188.48	
39006.90000.53406		BOOKS AND REFERENCE		eBooks (FY 2018-19)	188.48	
1578	PETTY CASH FUND-LIBRARY	04/23/2019	Regular	0.00	36.77	54822
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
INV024425	Invoice	04/15/2019	Teen Supplies	0.00	6.27	
39006.90000.53999		OTHER PURCHASED SUPPLI...		Teen Supplies	6.27	
INV024426	Invoice	04/15/2019	Adult Book Club Supplies	0.00	5.79	
39006.90000.53999		OTHER PURCHASED SUPPLI...		Adult Book Club Supplies	5.79	

Check Register

Packet: APPKT04528-LIB42319

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV024427	Invoice	04/15/2019	OBOC Supplies	0.00	18.53	
39006.90000.53999		OTHER PURCHASED SUPPLI...	OBOC Supplies		18.53	
INV024428	Invoice	04/15/2019	Adult Craft Supplies	0.00	6.18	
39006.90000.53999		OTHER PURCHASED SUPPLI...	Adult Craft Supplies		6.18	
1163	RECORDED BOOKS, LLC	04/23/2019	Regular	0.00	1,500.00	54823
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
76197585	Invoice	04/01/2019	Zinio Value Collection	0.00	1,500.00	
10000.90000.52200		CONTRACT SERVICES		Zinio Value Collection	1,500.00	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	5	0.00	3,491.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	20	5	0.00	3,491.69

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	4/2019	3,491.69
			<u>3,491.69</u>

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04505 - LIB40919

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
1644	AMAZON	04/09/2019	Regular	0.00	406.02	54663
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
111-0643223-695... 10000.90000.53406	Invoice	02/26/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	14.50	
		BOOKS AND REFERENCE		LIBRARY - BOOKS & REFERE...	14.50	
111-0647351-457... 39006.90000.53999	Invoice	03/02/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	84.76	
		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	84.76	
111-3168945-382... 10000.90000.53100	Invoice	02/27/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	98.10	
		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	98.10	
111-5120857-676... 10000.90000.53103	Invoice	02/20/2019	Stereo Headphones	0.00	31.20	
		COMPUTER SUPPLIES		Stereo Headphones	31.20	
111-7726674-263... 39006.90000.53406	Invoice	02/20/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	35.25	
		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	35.25	
111-7746733-236... 39006.90000.53999	Invoice	03/02/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	14.89	
		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	14.89	
111-7980183-490... 39006.90000.53999	Invoice	03/02/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	30.00	
		OTHER PURCHASED SUPPLI...		LIBRARY - PROGRAMS (2018...	30.00	
111-8608863-527... 39006.90000.53406	Invoice	02/27/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	29.56	
		BOOKS AND REFERENCE		LIBRARY - MEDIA (2018-19)	29.56	
111-9724914-845... 10000.90000.53100	Invoice	03/06/2019	LIBRARY-various(Books/Ref/Prog/Media/Su...	0.00	67.76	
		OFFICE SUPPLIES		LIBRARY - OFFICE SUPPLIES (...)	67.76	
0132	BAKER & TAYLOR, INC.	04/09/2019	Regular	0.00	2,374.97	54664
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4012483674 10000.90000.53406	Invoice	03/11/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	99.84	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	99.84	
4012483675 10000.90000.52200	Invoice	03/11/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	18.01	
		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	18.01	
4012490435 10000.90000.53406	Invoice	03/14/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	759.92	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	759.92	
4012490436 10000.90000.52200	Invoice	03/14/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	25.59	
		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	25.59	
4012491861 10000.90000.53406	Invoice	03/15/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	506.96	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	506.96	
4012491862 10000.90000.52200	Invoice	03/15/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	10.98	
		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	10.98	
4012493207 10000.90000.53406	Invoice	03/18/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	367.19	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	367.19	
4012493208 10000.90000.52200	Invoice	03/18/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	17.90	
		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	17.90	
4012494270 10000.90000.53406	Invoice	03/18/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	83.82	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	83.82	
4012494271 10000.90000.52200	Invoice	03/18/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	2.16	
		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	2.16	
4012494589 39006.90000.53406	Invoice	03/21/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	74.69	
		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	74.69	

Check Register

Packet: APPKT04505-LIB40919

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4012495572	Invoice	03/20/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	74.95	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		74.95	
4012495573	Invoice	03/20/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	2.31	
10000.90000.52200		CONTRACT SERVICES	BOOKS & REFERENCE, PROC...		2.31	
401249590	Invoice	03/21/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	18.01	
10000.90000.52200		CONTRACT SERVICES	BOOKS & REFERENCE, PROC...		18.01	
4012498379	Invoice	03/21/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	142.72	
10000.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		142.72	
4012498380	Invoice	03/21/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	4.21	
10000.90000.52200		CONTRACT SERVICES	BOOKS & REFERENCE, PROC...		4.21	
T01010900	Invoice	03/15/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	12.96	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		12.96	
T01010901	Invoice	03/15/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	15.64	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		15.64	
T01217190	Invoice	03/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	22.98	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		22.98	
T01444780	Invoice	03/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	10.53	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		10.53	
T88415030	Invoice	10/16/2018	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	103.60	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		103.60	

1247	CENTURY SCREEN ARTS	04/09/2019	Regular	0.00	657.00	54665
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
8429	Invoice	03/19/2019	Signs and stakes	0.00	657.00	
39006.90000.53999		OTHER PURCHASED SUPPLI...		Signs and stakes	657.00	

VEN01043	OVERDRIVE INC	04/09/2019	Regular	0.00	906.45	54666
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
01148CO19015696	Invoice	01/26/2019	eBooks (2018-19)	0.00	286.97	
39006.90000.53406		BOOKS AND REFERENCE		eBooks (FY 2018-19)	286.97	
01148CO19045370	Invoice	03/07/2019	eBooks (2018-19)	0.00	619.48	
39006.90000.53406		BOOKS AND REFERENCE		eBooks (FY 2018-19)	619.48	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	4	0.00	4,344.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	33	4	0.00	4,344.44

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	4/2019	4,344.44
			4,344.44

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04484 - LIB32619

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
VEN02711	AMERICAS PRINTER	03/26/2019	Regular	0.00	127.70	54572
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1151770	Invoice	12/13/2018	Stationery	0.00	127.70	
10000.90000.53100		OFFICE SUPPLIES		Stationery	127.70	
0132	BAKER & TAYLOR, INC.	03/26/2019	Regular	0.00	2,162.72	54573
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4012472457	Invoice	02/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	351.28	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	351.28	
4012472458	Invoice	02/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	19.78	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	19.78	
4012473731	Invoice	03/07/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	226.57	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	226.57	
4012473732	Invoice	03/07/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	49.51	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	49.51	
4012474002	Invoice	02/26/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	150.26	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	150.26	
4012474003	Invoice	02/26/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	8.38	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	8.38	
4012475301	Invoice	02/25/2019	Chocolate Every Day	0.00	17.31	
39002.90000.53406		BOOKS AND REFERENCE		Chocolate Every Day	17.31	
4012475664	Invoice	02/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	241.06	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	241.06	
4012475665	Invoice	02/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	11.79	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	11.79	
4012477348	Invoice	02/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	89.48	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	89.48	
4012477349	Invoice	02/27/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	3.05	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	3.05	
4012478483	Invoice	03/01/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	244.43	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	244.43	
4012478484	Invoice	03/01/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	7.26	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	7.26	
4012482246	Invoice	03/06/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	484.63	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	484.63	
4012482247	Invoice	03/06/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	19.91	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	19.91	
T00055490	Invoice	02/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	20.48	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	20.48	
T00055491	Invoice	02/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	101.40	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	101.40	
T00055492	Invoice	02/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	41.85	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	41.85	
T00055493	Invoice	02/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	22.98	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	22.98	

Check Register

Packet: APPKT04484-LIB32619

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
T00590170	Invoice	03/05/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	24.62	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		24.62	
T99528690	Invoice	02/12/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	18.49	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		18.49	
T99528691	Invoice	02/12/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	8.20	
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		8.20	
0145	BRODART	03/26/2019	Regular	0.00	62.44	54574
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
523054	Invoice	02/22/2019	Library Supplies	0.00	62.44	
10000.90000.53100		OFFICE SUPPLIES		Library Supplies	62.44	
0786	OFFICE DEPOT, INC	03/26/2019	Regular	0.00	82.64	54575
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
269595619001	Invoice	02/05/2019	OFFICE SUPPLIES	0.00	79.88	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	79.88	
269595619002	Invoice	02/06/2019	OFFICE SUPPLIES	0.00	2.76	
10000.90000.53100		OFFICE SUPPLIES		OFFICE SUPPLIES	2.76	
VEN03243	PERRY LOPEZ	03/26/2019	Regular	0.00	325.00	54576
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
395	Invoice	01/10/2019	Sierra Madre logo design	0.00	325.00	
10000.90000.52200		CONTRACT SERVICES		Sierra Madre logo design	325.00	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	27	5	0.00	2,760.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	27	5	0.00	2,760.50

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	3/2019	2,760.50
			2,760.50

Chair

Trustee

Trustee

Trustee

Trustee



City of Sierra Madre, CA

Check Register

Packet: APPKT04555 - LIB 05/14/19

By Check Number

Check Register

Packet: APPKT04555-LIB 05/14/19

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBWEST-GENERAL CHECKING - BANK OF THE WEST						
0132	BAKER & TAYLOR, INC.	05/14/2019	Regular	0.00	3,528.48	54840
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
4012505284	Invoice	04/03/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	44.20	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	44.20	
4012505285	Invoice	04/03/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	4.50	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	4.50	
4012510893	Invoice	04/04/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	551.82	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	551.82	
4012510894	Invoice	04/04/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	22.50	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	22.50	
4012518097	Invoice	04/11/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	767.47	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	767.47	
4012518098	Invoice	04/11/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	28.71	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	28.71	
4012519450	Invoice	04/12/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	207.22	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	207.22	
4012519451	Invoice	04/12/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	6.61	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	6.61	
4012526319	Invoice	04/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	399.83	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	399.83	
4012526320	Invoice	04/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	17.01	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	17.01	
4012527453	Invoice	04/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	64.06	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	64.06	
4012527454	Invoice	04/22/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	2.79	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	2.79	
4012528323	Invoice	04/24/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	246.73	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	246.73	
4012528324	Invoice	04/24/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	49.51	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	49.51	
4012529725	Invoice	04/24/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	402.58	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	402.58	
4012529726	Invoice	04/24/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	19.02	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	19.02	
4012531908	Invoice	04/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	355.62	
10000.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	355.62	
4012531909	Invoice	04/25/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	12.61	
10000.90000.52200		CONTRACT SERVICES		BOOKS & REFERENCE, PROC...	12.61	
T02260940	Invoice	04/02/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	25.44	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	25.44	
T02664090	Invoice	04/08/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	22.96	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	22.96	
T02664091	Invoice	04/08/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	8.20	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	8.20	
T03016030	Invoice	04/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	43.46	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	43.46	
T03016040	Invoice	04/15/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	192.81	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	192.81	
T03212960	Invoice	04/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	8.20	
39006.90000.53406		BOOKS AND REFERENCE		BOOKS & REFERENCE, PROC...	8.20	
T03212961	Invoice	04/19/2019	BOOKS & REFERENCE, PROCESSING FEES & ...	0.00	24.62	

Check Register

Packet: APPKT04555-LIB 05/14/19

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
39006.90000.53406		BOOKS AND REFERENCE	BOOKS & REFERENCE, PROC...		24.62	
0145	BRODART	05/14/2019	Regular	0.00	1,410.03	54841
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
523744	Invoice	05/03/2019	Library Supplies	0.00	1,410.03	
10000.90000.53100		OFFICE SUPPLIES			1,410.03	
1123	COMPRISE TECHNOLOGIES, INC.	05/14/2019	Regular	0.00	1,772.00	54842
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
1904-958	Invoice	04/04/2019	ANNUAL SOFTWARE LICENSE / TECHNICAL S...	0.00	1,772.00	
10000.90000.52200		CONTRACT SERVICES			1,772.00	
0598	DEMCO, INC.	05/14/2019	Regular	0.00	327.88	54843
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
6573562	Invoice	03/21/2019	Library Supplies	0.00	109.66	
10000.90000.53100		OFFICE SUPPLIES			109.66	
6578093	Invoice	03/27/2019	Library Supplies	0.00	218.22	
10000.90000.53100		OFFICE SUPPLIES			218.22	
1625	FINDAWAY WORLD LLC.	05/14/2019	Regular	0.00	960.20	54844
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
282220	Invoice	03/28/2019	BOOKS	0.00	843.10	
39006.90000.53406		BOOKS AND REFERENCE			843.10	
282369	Invoice	03/29/2019	BOOKS	0.00	117.10	
39006.90000.53406		BOOKS AND REFERENCE			117.10	
0786	OFFICE DEPOT, INC	05/14/2019	Regular	0.00	1,040.06	54845
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Account Number		Account Name	Project Account Key	Item Description	Dist Amount	
291773075001	Invoice	03/22/2019	OFFICE SUPPLIES	0.00	58.17	
10000.90000.53100		OFFICE SUPPLIES			58.17	
298550874001	Invoice	04/05/2019	OFFICE SUPPLIES	0.00	38.08	
10000.90000.53100		OFFICE SUPPLIES			38.08	
300572334001	Invoice	04/11/2019	OFFICE SUPPLIES	0.00	943.81	
10000.90000.53100		OFFICE SUPPLIES			943.81	

Bank Code APBWEST Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	6	0.00	9,038.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	34	6	0.00	9,038.65

Fund Summary

Fund	Name	Period	Amount
99999	POOLED CASH - GENERAL	5/2019	9,038.65
			<u>9,038.65</u>

Chair

Trustee

Trustee

Trustee

Trustee

March & April 2019 Library Statistics



