

**MINUTES**  
Library Board of Trustees Meeting  
Wednesday, February 27, 2019

**CALL TO ORDER / ROLL CALL**

Trustees King, Hall, & Spears are present, Trustee Procter and Ziff absent

**PLEDGE OF ALLEGIANCE**

Rod Spears

**APPROVAL OF AGENDA**

Majority vote of the Board to proceed with Board business

Vice Chair Spears motioned to approve, Trustee Hall seconded, all approved.

**APPROVAL OF MINUTES**

Board Meeting January 23, 2019

Request to include Pete Siberell's name into the minutes at the Friends of the Library Liaison. Vice Chair Spears motioned to approve, Trustee Hall seconded, all approved.

**COUNCIL LIAISON UPDATE**

Update from Council Liaison to Board

**COMMUNITY INPUT**

At this time, any person may address the Library Board of Trustees concerning an item that is not on the Agenda. The Commission welcomes your attendance and participation. When addressing the Commission, please begin by providing your name and address for the record. Please keep comments to no more than five minutes to assure an orderly and timely meeting.

Copies of the Agenda are available for your convenience at the rear of the Council Chambers. State legislation (Govt. Code Section 54954.2) limits the Commission's ability to take action on specific requests. Govt. Code Section 54954.2 limits the placement of items on the Agenda for action 72 hours prior to meetings, except for specific findings.

No action or discussion may be undertaken by the Library Board of Trustees on any item if not posted on the Agenda, except that Commissioners or staff may briefly respond to statements made or questions posed by the public, or a Commissioner or staff liaison may ask a question for clarification, or make a brief report on his or her own activities. A Commissioner or the Commission itself may provide a reference to staff to report back to the Commission at a subsequent meeting concerning any matter or may direct staff to place a matter of business on a future agenda.

**CONSENT CALENDAR**

1. Library Warrants - Recommendation that the Board approves payment of Library Warrants in the aggregate amount of \$11,030.74.

Trustee Hall motioned to approve, Vice Chair Spears seconded, all approved.

2. Library Statistics January 2019 - Recommendation to receive and file January 2019 Statistical Report.

Received and filed

**ACTION ITEMS AND REPORTS**

## **1. Committee Updates on Library Bookmark Contest**

Trustees provide reports on project assignments: Bookmark Contest

All local schools have been visited by the trustees. A bookmark award ceremony will be held on April 11 at 5:00 pm.

## **2. New Library Logo Update**

City Librarian to discuss possible ideas for a new Library Logo

More distinct color change from one color to the other on the book logo but everyone likes the book mountain logo.

## **3. Friend's Liaison Report**

Peter Siberell, Liaison from the Friends of the Library, provides oral report concerning activities since the last Board Meeting.

The art fair is coming up and looking for volunteers, the Friend's have loaned money to the Library Foundation to start paying bills, and things are moving forwards with the Wine Tasting in the fall

## **4. City Librarian Report**

City Librarian provides oral report concerning library services since the last board meeting.

Included Library statistics, and plans for next year's budget.

## **5. Quarterly Meeting with Council Liaison**

Trustees provide input about quarterly meeting discussion with City Council Liaison Gene Goss.

Tomorrow, February 28th at 6:00 pm at the Library. What updates are needed to bring to City Council? Suggestions include: OBOC update, Bookmark Contest update, Statistics breakdown, Library Foundation overview report, STEAM Station information and statistics and more.

## **6. Library Foundation Report**

Library Foundation and Library Board of Trustees Liaison provide an update on the Library Foundation

### **A. Foundation Committee Report**

Plans are in the works for an upcoming event to introduce the Library Foundation. Library Foundation meetings are being held weekly. A slideshow has been created to showcase what the Library could look like to inspire guests to think about the future of the Library.

### **B. Trustee Liaison Report**

None

## **\*ACTION ITEMS**

*Regardless of a staff recommendation on any agenda item, the Board will consider such matters including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from the Library Board of Trustees.*

## **ADJOURNMENT**

The Library Board of Trustees may adjourn to their next meeting on March 27, 2019 at 7:00 pm.

If you require special assistance to participate in this meeting, please call the City Manager's Office at 626-355-7135 at least 48 hours prior to the meeting.