

POLICE DEPARTMENT
ANNUAL REPORT
2011

*“Integrity
Innovation
Dedication
and Compassion”*

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MESSAGE FROM THE INTERIM CHIEF OF POLICE

Over the past five years the Police Department made significant accomplishments. I am proud to share our achievements with you.

I am pleased to report that Sierra Madre's 2011 Part 1 crimes (serious felonies) decreased in all categories from 2010 except theft and auto theft. Burglaries decreased by 35%, from 59 to 38. Robberies dropped from 4 to 1, or 75%, and Assaults decreased from 24 to 23, by 4%. Vandalism, a misdemeanor, dropped by 41%.

Thefts rose by 193%, from 130 to 381. Nearly all of the thefts were associated with the EVG scam from the former gas station at 40 S. Baldwin Ave., and a second series of credit card scams at the Valero gas station in December 2011. The Secret Service has been investigating the cases. Auto thefts increased slightly, from 2 in 2011 to 4 in 2012. There were no murders. One robbery and one rape were reported.

Over the past five years traffic collisions have consistently decreased. In 2011 traffic collisions dropped by 29%, from 41 to 29, the lowest level in over a decade. I believe that this is directly attributable to effective traffic enforcement.

The Police Department increased its staffing to fill one part-time Evidence and Property investigator, which will free patrol officers from time-consuming duties.

The Police Department has steadily increased its community outreach. This past year officers made educational presentations to students at local schools and took students on station tours. The Neighborhood Watch program continues to grow.

In December of 2011, Chief Marilyn Diaz retired after serving nearly six years as Sierra Madre's Police Chief. From January through June of 2012, I will be serving as Sierra Madre's Interim Chief of Police. I am grateful for the honor, and pledge to serve with a commitment to improve service and safety to the Sierra Madre community.

Larry Giannone
Interim Chief of Police



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Mission Statement

*Ensure Community Safety by Delivering the Highest Quality Service through
Our Dedication, Teamwork and Partnerships.*

Vision Statement

To be the 21st Century Model of Small Town Policing.

Values

Integrity, Innovation, Dedication, and Compassion

Department Motto

"Serving those we protect"



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Department Overview

Chief of Police Marilyn Diaz -The Chief is responsible to the City Manager, City Council, and the community for delivering a full range of police services. This includes overseeing all employees and volunteers, and managing a yearly budget of \$3.8 million.

Captain Larry Giannone – The Captain manages operations: investigations, budget, personnel, communication systems, property and evidence, and the jail.

Lieutenants Len Hundshamer and Michael Kirkpatrick (Part-time) – The Lieutenants supervise, develop, and train the sergeants

Sergeants Keith Abbott, Ruben Enriquez, Joe Ortiz, and Enrique

Gonzalez(Acting) – Sergeants work a 12½ hour 3-day work week as watch commanders, supervising corporals and patrol officers.

Corporals Esther Doyle and Chuck Kamchamnan – Corporals work a 12½ hour/3 day workweek. Their duties include serving as watch commanders in the absence of a sergeant, and as Field Training Officers.

Detective Lorena Gonzalez – Performs follow-up investigations, property and evidence management, and filed criminal cases.

Detective Gene Gray – (Part-time) investigates and follows up on criminal investigations.

Investigator Jesse Cazares – (Part-time) manages the Evidence and Property room and handles administrative investigations.

Patrol Officers – Henry Amos, Jared Atkinson, Kyle Baas, Ken Berry, Ed Delcoure, John Ford, Gordon Pfeiffer, and Tony Williams work patrol duties during a 12½ hour/3 day work week.



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Police Officers - Ben Fernandes, Jimmy Ku, and Hector Villanueva (Part-time) experience and expertise, augmenting staffing at a reduced pay rate, and saving on overtime costs.

Code Compliance Officer - Lisa Volpe is responsible for parking and code enforcement, and traffic duties.

Desk Officers/Dispatchers - Jeannette Dabney, Hasmick Hartunian,

Katherine Howard and Lesley Kelly greet the public at the front counter, answer business and 911 phone calls, dispatch police calls, and maintain records.

Desk Officers/Dispatchers - (Part-time) handle desk and dispatching duties when full-time Desk Officers are unavailable due to vacations, sick or training.

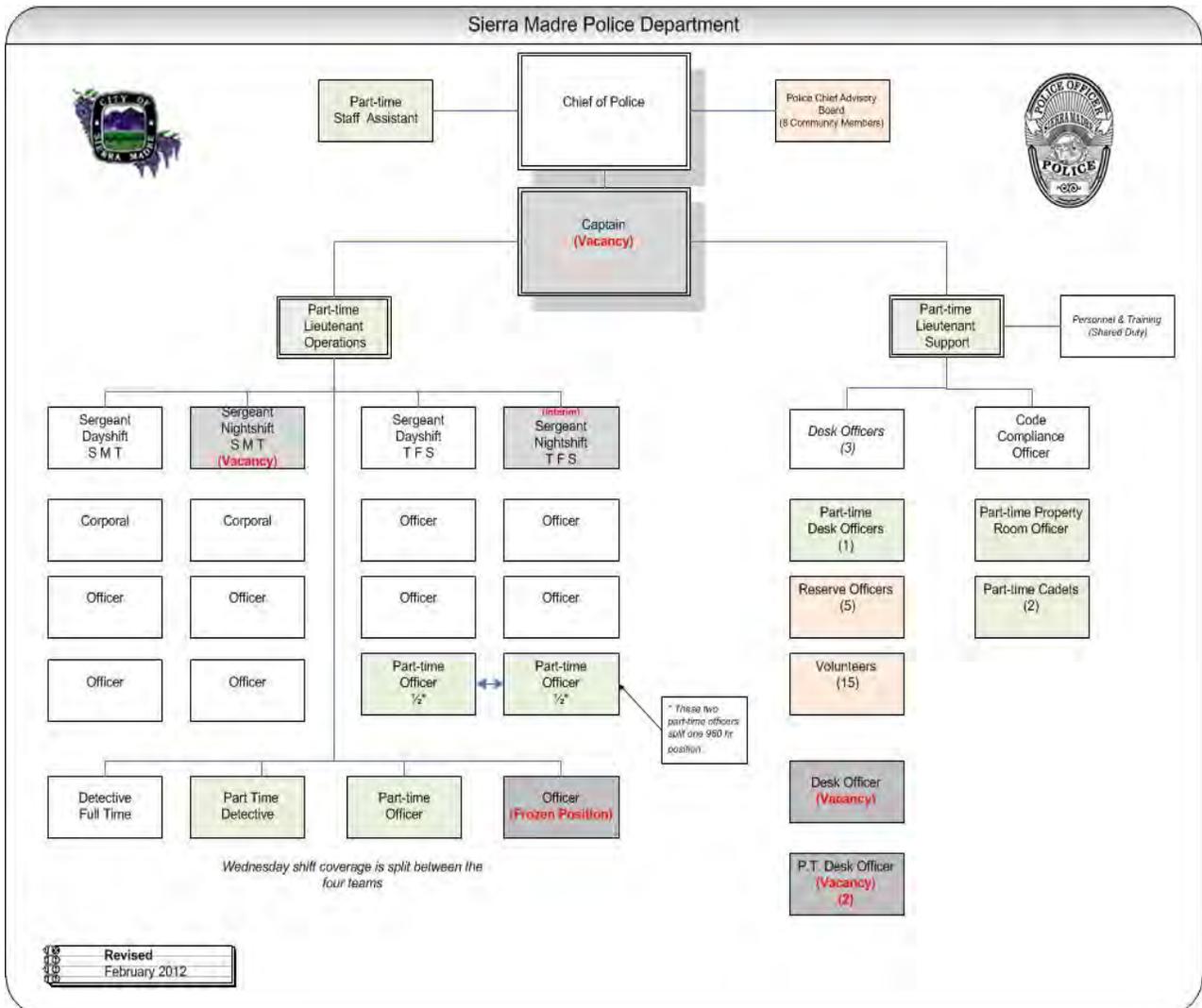
Administrative Assistant - Belinda Jacobs (Part-time) works for Police Chief assisting with administrative duties.

Cadets - Brian Ho and Patricia Gonzalez (Part-time) prepare criminal cases for filing, take evidence to the crime laboratory, direct traffic at special events, prepare the Police Blotter, and handle other duties as assigned.



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ORGANIZATION CHART





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Authorized Strength

Table of Police Department Staffing for 2011

<i>Positions (Full time)</i>	Authorized	Actual 12-31-2011
Chief of Police	1	1
Captain	1	1
Sergeant	4	4
Corporal	2	2
Police Officer (1 frozen)	10	9
Dispatcher/Desk Ofcr.	4	4
Code Compliance Ofcr.	1	1
Total	23	22
<i>Positions (Part time)</i>		
Lieutenants	2	2
Police Officers	3	3
Administrative Asst.	1	1
Dispatcher/Desk Officer	3	3
Investigator	1	1
Records Clerk	1	0
Cadets	2	2
Total	13	12



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Reserve Police Officers

The Department's Reserve police officers volunteer their time to provide operational and administrative support—at minimal and no cost. Officer Gordon Pfeiffer is Reserve Coordinator. Reserves volunteer as part-time patrol officers, respond to community emergencies, staff special events such as the Wistaria Festival, 4th of July Parade, and the Halloween display on Alegria Ave. Our Reserve Officers are:

1. Mitchell Thomas
2. Donald Fandry
3. Manual Cruz
4. Ben Palmer
5. Dave Nardoni
6. Armen Khourdajian

Several Reserve Officers serve in special capacities. Ben Palmer is the Department's armorer, repairing officers' duty handguns and long guns at no cost. Dave Nardoni performs computer forensic examinations in criminal investigations. Retired Los Angeles County Sheriff's Criminal Analyst Don Fandry donates his time by responding to crime scenes to collect and process fingerprint evidence. Mr. Fandry is regarded as an expert in his field.

Volunteers

The Sierra Madre Police Department has 22 volunteers who are an integral part of our partnership with the community. During 2011 volunteers donated over 1436 hours performing administrative tasks and staffing community events.

In 2011 the Police Department partnered with the Glendora Police Department to allow Sierra Madre's City volunteers to attend Glendora's Police-Citizens 7-week training academy at the Glendora Community Center.



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On May 31st eight of our volunteers graduated from the academy. Their training included directing traffic and working fixed posts at community events, performing vacation checks, and other duties. The graduates included:

- Carol Canterbury
- Don Fandry
- Richard May
- Rick Neuman
- Amy Putnam
- Glen Putnam
- Elise Saldana
- Melanie Shewmaker

In addition to becoming City volunteers, 7 of the graduates asked to be Police Department volunteers. (Don Fandry was already a volunteer).The volunteers perform a variety of services for the Department and the community. Their duties include the following:

- Traffic speed surveys
- Assisting detectives in criminal investigations
- Processing evidence and property
- Assisting with crime scene investigations
- Performing clerical duties
- Collecting and preserving historical records of the PD
- Updating emergency business contact information
- Staffing community events

Our other volunteers are:

1. Joan Spears
2. George Maurer
3. Jon Gollihugh
4. Bill Schlote
5. Clint Schumcker
6. Joe Perez



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Additionally, members of the Police Chief's Community Advisory Board also volunteered by staffing community events, including the Community Emergency Preparedness Fair in Memorial Park. They are:

7. Ken Anhalt
8. Tom Brady
9. Carl Foote
10. Filomena Pirrone
11. Donald Reed
12. Ted Saraf
13. Robert Woolson
14. Beverly Slocum

Police Chaplains

The Department has two police chaplains who ride with patrol officers, comfort and support traumatized victims, and provide counseling services to personnel. The Chaplains also volunteer their time to perform invocations at City and community events. Our Chaplains are Jaye Curry and Steve Oosterhof.

BUDGET

General Fund

The City of Sierra Madre General Fund allocation (FY 2011-2013) for the Police Department was as follows:

Police Personnel (includes benefits)	\$3,456,885
Police Supplies and Services	<u>\$ 393,637</u>
Total	\$3,850,522



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The Police Department receives additional funding from the following state and federal resources:

- **Asset Forfeiture Fund.** This fund is derived from illegal drug-related assets seized in the course of narcotics investigations through the federal and state governments.
- **Citizens Option for Public Safety (COPS) Fund.** This fund is derived from a half-cent sales tax (Proposition 172) that California voters passed in 1993. The funds are designated for local public safety.
- **State Homeland Security Fund.** This is a federal Homeland Security Fund that passes through the State and on to the City. The funding is earmarked most recently to ensure radio interoperability for countywide public safety agencies.
- **Seat Belt Compliance Fund.** This fund is derived from a State grant to reimburse police departments for citing motorists for seatbelt violations.
- **911 Fund.** This State grant provides reimbursement for some costs associated with the 911 emergency communications systems.
- **DUI (Driving Under Influence) Enforcement Fund.** This LA County fund provides reimbursement for overtime when officers are assigned for one night to a regional DUI task force.
- **Movie Details.** This fund provides overtime pay for officers assigned to filming jobs as mandated by the Sierra Madre Municipal Code.
- **Police Donation Fund.** This fund consists of donations from groups and individuals to the Police Department. It is used primarily for youth-related activities.



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GOALS AND ACCOMPLISHMENTS 2011

Every 6 months City Department heads meet with the City Manager and the City Council to identify goals that are consistent with the City's mission. The Police Department met the first two listed City Strategic goals in 2011:

GOALS

- Improved internal audits and inspections to ensure greater accountability.
- Completed and implemented a community bicycle and safety plan in June.
- Hired staff to fill vacant position for a part-time Evidence and Property room manager and administrative investigator.
- Increased officers' training in responding to people with mental illnesses.

AWARDS

- The Mothers Against Drunk Driving (MADD) honored Captain Larry Giannone, Corporal Charles Kamchamnan, Officer Kyle Baas and the Sierra Madre Police Department for superior performance in their number of DUI arrests.
- Police Chief Diaz awarded Desk Officer Jeanette Dabney with the Chief's Special Award at the annual Sierra Madre Honors Banquet for her commitment and achievements in the Department.
- Chief Diaz awarded Sgt. Joe Ortiz a Departmental Commendation for his competency and commitment during a death investigation.



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- Chief Diaz awarded a Departmental Commendation to Sgt. Joe Ortiz, Off. John Ford, and Desk Officer Jeanette Dabney for their rapid and effective response to a lifesaving medical emergency.

NOTEWORTHY INCIDENTS

- In April a 911 call came in of an elderly man in cardiac arrest. Officer responded and arrived in less than a minute. They found the man was not breathing and did not have a pulse. Officers immediately used the AED and performed chest compressions for 10 minutes until the Fire Department took over. The man regained his pulse and breathing. Unfortunately, the man subsequently died. His death did not undervalue the quick and effective action of Desk Officer Jeanette Dabney, Sgt. Joe Ortiz, and Off. John Ford.
- In early December when the powerful windstorms occurred, the Police Department responded by immediately increasing field deployment to four officers at all times. Each officer was assigned to patrol a quadrant of the city to preserve safety for as long as residents were without power. The assignment lasted until the majority of power was restored. The rest of the PD responded by assisting with emergency operations by setting up lights in the downtown area, traffic control, equipment repair, logistics, and assisting desk operations handling the hundreds of 911 calls, non-emergency calls, and walk-in traffic. The officers, civilians, and volunteers all did an exceptional job. To everyone's credit, Sierra Madre did not experience any reported burglaries or thefts during the first few days of the power outage.
- In June officers responded to a call from a resident on Montecito who reported two suspicious men on his property. The victim ran upstairs as he told the police dispatcher that he heard the suspects breaking into his house and coming up the stairs. Sgt. Enriquez and other officers arrived in one minute. They stopped and arrested the two suspects after they backed out of the driveway and led the officers on a brief pursuit. Officers recovered the loss and returned it to the grateful victim.



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- Officers responded to a burglary in progress call on Vista near Elkins Ave. Officers arrived within minutes and stopped the suspect vehicle less than two blocks from the scene. Officers found stolen property in the suspects' vehicle and arrested the two suspects. As a result of the follow-up investigation, officers cleared other burglaries in Sierra Madre and Pasadena.
- For several months in early 2011 a prowler ("Peeping Tom") preyed on female residents in the vicinity of Sunnyside and Sierra Madre Blvd. Officers saturated the area at nighttime in plainclothes and in patrol cars. On April 25th a resident reported another incident in which the suspect looked into her window. Lt. Mike Kirkpatrick, in plainclothes, found the suspect in the back of an apartment complex. The victim positively identified the suspect, who matched as many as a dozen reported prowling incidents. Officers arrested the suspect, a Sierra Madre resident, for prowling.
- Throughout the year at least 6 seniors were financial victims of phone scams. The losses in these cases ranged from \$1,500 to \$30,000. Most callers told a senior that their relative, usually a grandchild, was jailed in another country and needed money to post bail. Unsuspecting seniors wired thousands of dollars to the suspects, all of whom were believed to be overseas. In one case a 95-year old victim sent the suspects over \$30,000. Friends and caretakers were unable to convince the victim that he was being defrauded. The victim's neighbor, SMPD Volunteer Ted Saraf, was able to convince the victim that he was being scammed, and the fraudulent payments ended.
- In January 2011 local residents continued to report a series of ATM and credit card thefts after buying gasoline at the former EVG gas station at 50 S. Baldwin Ave. The Department worked closely with the Secret Service to solve the hundreds of cases. Together, the Secret Service and the Police Department have identified suspects in the case; however, the investigation is continuing as of this writing.
- In December 2011 dozens of victims reported ATM and credit card thefts at the Valero gas station, 10 E. Sierra Madre Blvd. The suspect installed a card skimmer device to capture credit card information from customers. Detectives again worked with the Secret Service in



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follow up investigation. At the time of this report, the loss exceeded \$35,000.

- A series of burglaries took place in a senior resident's home resulting in a loss that exceeded \$18,000. Detectives Gonzalez and Perez checked a pawn shop in Monrovia and found that a caretaker had pawned some of the stolen property. Detectives obtained a search warrant for the suspect's home in Monrovia where they found more stolen property. Detectives arrested the suspect for receiving stolen property. The District Attorney filed two felony counts against the suspect.
- In June a woman reported being the victim of domestic violence, including death threats from her boyfriend, who had used a knife to scare her. He reportedly also used illegal drugs. Officers obtained an emergency protective order for the woman, and ensured that she moved temporarily from her home. Officers waited for the suspect to leave for work the next morning, and arrested him without incident. The District Attorney filed two felony counts against the suspect.
- In July officers responded to a suspicious person call on Sierra Madre Blvd. A 25 year old man was seated slumped over on the curb. The officers spoke to him and learned that he had 3 arrest warrants. They also found drugs in his daypack. When officers tried to arrest the man, he violently resisted and fought with the officers. All three fell to the ground, and the suspect bit one of the officers on the hand, causing bleeding. The officers arrested the man, and the officer was treated at a hospital and released. The District Attorney filed felony charges against the suspect for battery on a police officer, and for possession of heroin.
- In May Cpl. Esther Doyle assisted an officer who had stopped a car and arrested the driver, a parolee. Cpl. Doyle recognized the driver and female passenger from a Sheriff's Department wanted flyer from a burglary case. Cpl. Doyle notified the Sheriff's Department, and subsequently their detectives positively identified the driver and passenger as the suspects from the burglary in the Sheriff's jurisdiction. Sheriff's detectives served a search warrant on the Sierra Madre residents thanks to Cpl. Doyle's astute observations.



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- In May Off. Ed Delcoure was on patrol when his Automated Vehicle License Plate Reader alerted to recognizing a stolen license plate from LAPD's Hollywood Division. He and other officers tried to find the vehicle, but did not find it. Off. Delcoure went off duty and was driving through Sierra Madre when he saw the stolen vehicle. He followed it through the city as he called the police station. Officers responded and arrested the driver for Grand Theft Auto.

COMMUNITY SERVICES AND PARTNERSHIPS

- In January 2011 the Police Department partnered with the Drug Enforcement Administration and the Sierra Madre Elementary School to address "Prescription Drug Risks." Prescription drug abuse is rapidly becoming the most abused drug after marijuana among youth ages 12-17. DEA officials and a 21-year old paraplegic, who became disabled after overdosing on prescription drugs, were the presenters. The presentation took place at the Sierra Madre Elementary school.
- In February Chief Diaz participated in Alverno High School's Career Day, representing the criminal justice system along with Superior Court Judge Tia Fisher.
- In June officers made a 20 minute bicycle safety presentation to about 200 3rd and 4th grade students at Sierra Madre Elementary school.
- Captain Larry Giannone is 2011-2012 President of the San Gabriel Valley Police Officers Association, consisting primarily of command officers from local police departments. They meet monthly for training presentations and sharing vital information.
- In September Cpl. Esther Doyle spoke at "Back to School Night" at Gooden School. She addressed parents about traffic safety.
- In August the Department hosted the "National Night Out" crime prevention event at Memorial Park. The PD collaborated with



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the Fire Department, Search and Rescue, Pasadena Humane Society, Sierra Madre Ham Operators, and volunteers. An Irwindale K-9 officer and his dog presented several mock searches for the crowd.

- In April the Department hosted a Business Watch meeting at City Council Chambers. Lt. Hundshamer led the meeting and gave an overview of the EVG investigation. Two Pasadena detectives provided information on credit card fraud to attendees.
- In July the Department held a meeting for Neighborhood Block Captains in City Hall Council Chambers. The PD shared crime trends, and solicited feedback on police performance from the neighborhood groups. The PD also asked Block Captains to encourage at least one of their neighbors to become trained as a Community Emergency Response Team (CERT) member to be better prepared in the event of a disaster.
- The Department hosted a day-long training class for San Gabriel Valley police agencies. The topic was "Dealing with the Mentally Ill and Legal Updates." This focused on field responses to handling people with mental illnesses and other disabilities. Attorney Missy O'Linn taught the class at no cost.
- In September the Police Department participated in the Senior Commission's "Wellness in the Park" by staffing a booth.
- The Department continued its partnership with the Department of Alcoholic Beverage Control, which provides Licensee Education on Alcohol and Drugs (LEADS) training for AREA liquor store and restaurant owners and employees.
- The Department participated in the Driving Under the Influence (DUI Avoid the 100) San Gabriel Valley Task Force.
- Chief Diaz participated in the PUSD "Principal for a Day" in November by partnering with Sierra Madre Elementary school principal Esther Salinas.

PERSONNEL DEVELOPMENT



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- The Department focused on daily and specialized training for its personnel to increase knowledge and technical skills, and to reduce liability.
- The lieutenants concentrated their efforts on sergeants to build their technical and leadership talents.

CRIME STATISTICS

Crime Trend Analysis

All police departments in the country report crimes to the Federal Bureau of Investigation (FBI). The reports are known as Uniform Crime Reports and are standardized to ensure that the data is comparative on a national basis.

The crimes are classified in two categories: Part 1 offenses consist of 7 major felony crimes: homicide, rape, robbery, assaults, and burglary, theft, and auto theft. Part 2 crimes include all other crimes, namely other felonies, misdemeanors and local ordinance violations.

	2011	2010	% Change
Total Crimes Reported	1582	1351	24.17
Total Arrests	335	475	-29.47
Adult Felony	32	51	-37.25
Adult Misdemeanor	267	359	-25.62
Juvenile Felony	5	2	-100.00
Juvenile Misdemeanor	8	20	-60.00



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Warrant Arrests	28	40	-30.00
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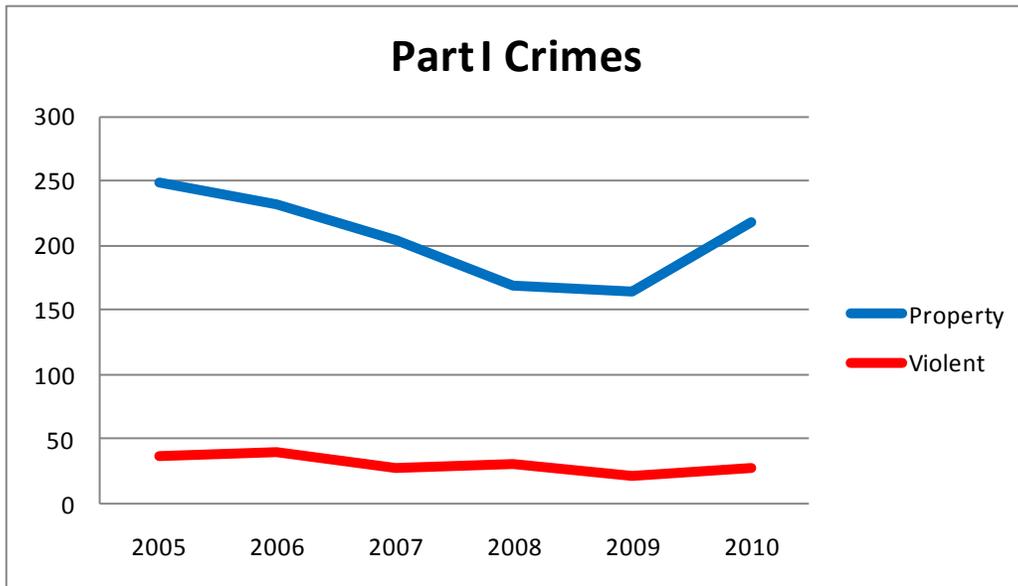
	2011	2010	% Change
Homicide	0	0	
Rape	1	0	
Robbery	1	4	- 75%
Firearms	0	3	-100
Knife	0	0	
Other Weapon	0	0	
Strong Arm	1	0	
Assaults	23	24	-4.16
Firearms	3	0	
Knife	1	0	
Other Weapon	1	2	-50.00
Other Aggravated	5	5	
Non-Aggravated	16	17	-5.88
Burglary	38	59	-35.59
Residential	31	42	-26.19
Non-Residential	7	17	-58.82
Thefts	381	130	193.07
Shoplifting	0	0	
Auto Burglary	38	44	-13.63
All Other	343	84	308.33
Motor Vehicle Theft	4	2	100.00
Forgery/Fraud/Embezzlement	18	11	63.63
Vandalism	24	41	-41.46
Weapons Offenses	4	3	33.33
Prostitution/Sex Offenses	8	6	-33.33
Offenses Against Family	7	4	75%
D.U.I.	59	61	-3.27
Liquor Laws/Drunkenness	23	28	17.85
All Other Offenses	986	971	1.54



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Part 1 Crimes 2006-2011

- 10% decrease in Part 1 Property Crimes from 2006-2011
- 22% decrease in Part 1 Violent Crimes from 2006-2011





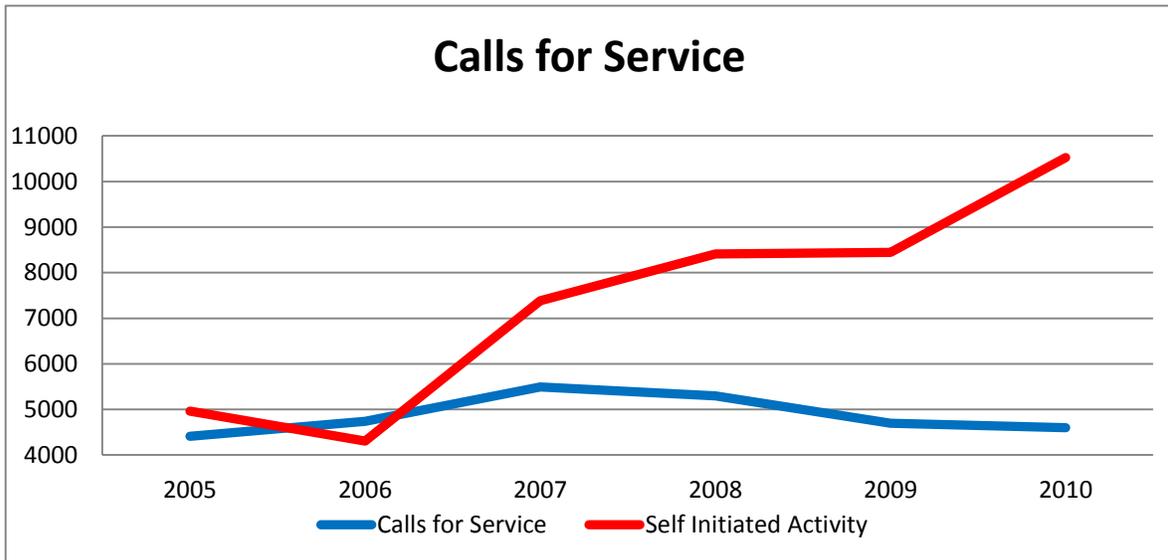
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Workload & Response Times

	2006	2007	2008	2009	2010	2011
Calls for Service	4,409	4,739	5,490	5,295	4,696	4,597
Self-Initiated Activity	4,965	4,310	7,386	8,413	8,444	10,526
Totals	9,374	9,049	12,876	13,708	13,140	15,123

- Average response time to Priority 1 calls is 3:22 (for 57 call types)
- Average response time to Violent and Assault calls is 2.01 minutes





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TRAFFIC STATISTICS

Traffic Enforcement Data

	2006	2007	2008	2009	2010	2011
Moving & Equipment	1,269	826	1,037	1,454	1,631	1,700
Parking	2,372	2,931	3,283	3,516	2,908	2,863
Total	3,641	1,886	4,161	4,737	5,083	4,708

Motor Vehicle Collisions

	2006	2007	2008	2009	2010	2011
Non-Injury	62	53	45	39	31	12
Injury	24	18	15	13	10	17
Total	86	71	60	52	41	29

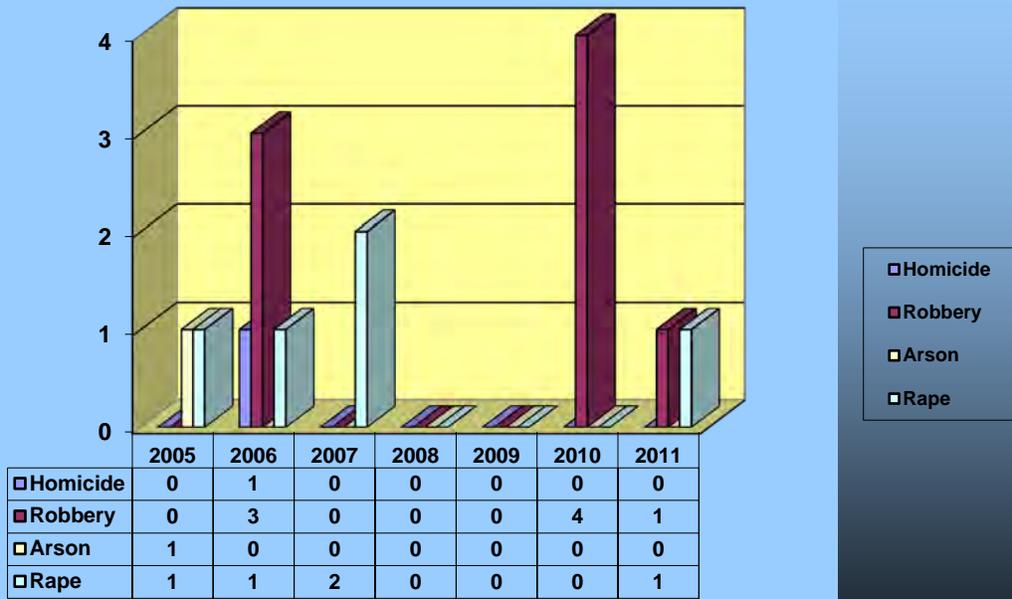
Over the past six years traffic collisions have steadily decreased. **The total traffic collisions from 2006 to 2011 have dropped by 66%.** This correlates inversely with the same steady increase in traffic citations since 2006, resulting in safer streets for the residents of Sierra Madre.



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STATISTICAL CHARTS

Part 1 Crime Frequency 2005 - 2011

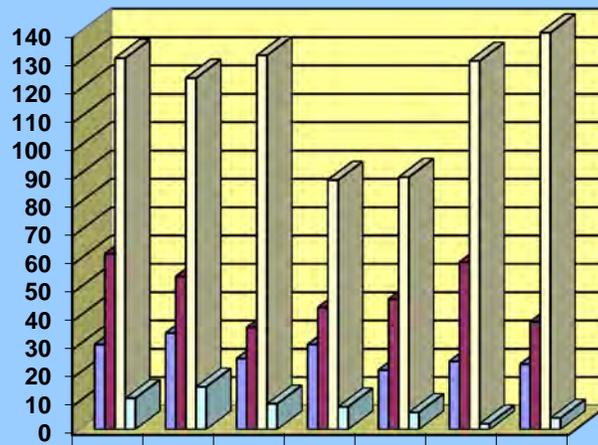




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Part 1 Crime Frequency 2005 - 2011



- Aggravated Assault
- Burglary
- Larceny
- Motor Veh. Theft

	2005	2006	2007	2008	2009	2010	2011
□ Aggravated Assault	30	34	25	30	21	24	23
■ Burglary	62	54	36	43	46	59	38
□ Larceny	131	124	132	88	89	130	381
□ Motor Veh. Theft	11	15	9	8	6	2	4



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Total Part 1 Crime Frequency 2005 - 2011





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Part 1 Crime Frequency 2005 - 2011



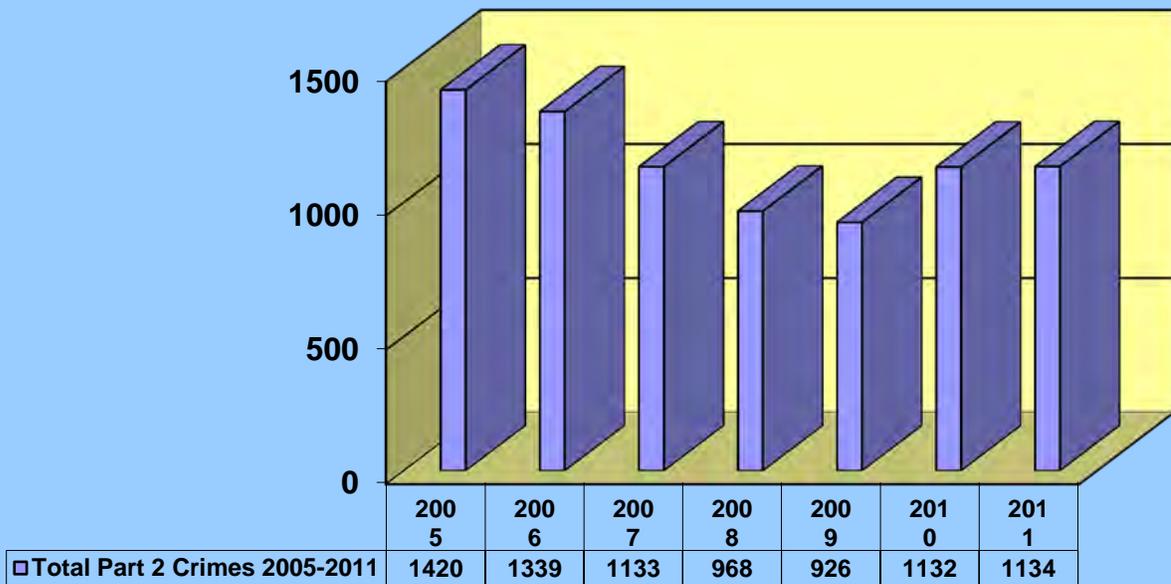
In 2011 total Part 1 crimes increased significantly. This was due to the hundreds of ATM and credit card skimming at the former EVG gas station and the recent Valero incident which started in December 2011. Burglary decreased dramatically in 2011.



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Total Part 2 Crime Frequency 2005 - 2011

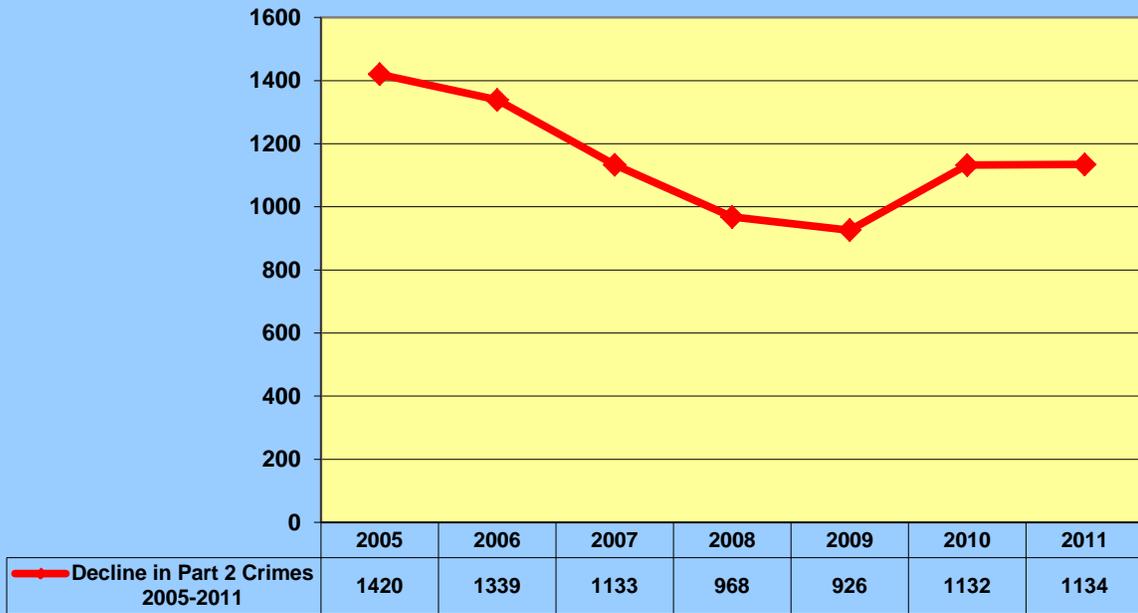




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Part 2 Crime Frequency 2005 - 2011





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Part 1 + Part 2 Crime Frequency 2005 - 2011

