

CITY OF SIERRA MADRE

POLICE DEPARTMENT  
ANNUAL REPORT  
2010

*“Integrity*

*Innovation*

*Dedication*

*and Compassion”*

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## 2 0 1 0   A n n u a l   R e p o r t

### MESSAGE FROM THE CHIEF

The Police Department achieved important milestones in 2010. It is with pride that I share our accomplishments and challenges.

Although Sierra Madre remains a relatively safe community, property crimes rose this year, particularly burglary and larceny (thefts exceeding \$400.00 in value). Burglaries increased from 46 in 2009 to 58 in 2010---an increase of 26%. This rise in burglaries is most likely due to an increase in Los Angeles gang members burglarizing San Gabriel Valley communities, and the early release of offenders from county jails and state prisons.

Auto thefts and auto burglaries both decreased during 2010.

Robberies increased, from 0 in 2009 to 4 in 2010. All were street robberies.

In regards to traffic enforcement, driving under the influence arrests were up from 28 in 2009 to 61 in 2010, an increase of 117%. Public intoxication arrests rose 65% from 17 in 2009 to 28 in 2010. Traffic collisions were at an all time low, reflecting enforcement efforts.

In 2010 the Police Department increased its staffing to fill positions which greatly enhanced patrol coverage throughout the City and aided in follow-up investigations.

The Neighborhood Watch program now has 45 Block Captains, reflecting the Police Department's continued commitment to community outreach and involvement.

The Police Department is dedicated to working with the community to deliver superior services to Sierra Madre.

Thank you for the honor of serving as your Chief of Police.

Marilyn Diaz

Chief of Police

*Mission Statement*

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## 2 0 1 0   A n n u a l   R e p o r t

*Ensure Community Safety by Delivering the Highest Quality Service through  
Our Dedication, Teamwork and Partnerships.*

### *Vision Statement*

*To be the 21<sup>st</sup> Century Model of Small Town Policing.*

### *Values*

*Integrity, Innovation, Dedication, and Compassion*

### *Department Motto*

*"Serving those we protect"*

*A special thanks to those who worked to create the annual report. They include: Captain Larry Giannone, Desk Officers Hasmick Hartunian and Jeannette Dabney, and Chief's Community Advisory Board member Carl Foote, for his assistance with statistics and graphs.*



## 2 0 1 0   A n n u a l   R e p o r t

### Department Overview

**Chief of Police Marilyn Diaz** - The Chief is responsible to the City Manager, City Council, and the community for delivering a full range of police services. This includes overseeing all employees and volunteers, and managing a yearly budget of \$3.7 million.

**Captain Larry Giannone** - The Captain manages operations: investigations, personnel, communication systems, property and evidence, and the jail.

**Lieutenants Len Hundshamer and Michael Kirkpatrick (Part-time)** - supervise, develop, and train the sergeants

**Sergeants Keith Abbott, Ruben Enriquez, Joe Ortiz, and Paul Monforte** - Sergeants work a 12½ hour 3-day work week as watch commanders, supervising corporals and patrol officers.

**Corporals Esther Doyle and Chuck Kamchamnam** - Corporals work a 12½ hour/3 day workweek. Their duties include serving as watch commanders in the absence of a sergeant, and as Field Training Officers.

**Detective Lorena Gonzalez** - Responsible for follow-up investigations, property and evidence management, and filing criminal cases.

**Detective Gene Gray - (Part-time)** investigates and follows up on criminal investigations.

**Patrol Officers - Henry Amos, Jared Atkinson, Kyle Baas, Ken Berry, Ed Delcoure, John Ford, Gordon Pfeiffer, and Tony Williams** work a 12½ hour/3 day work week.

**Police Officers - Ben Fernandes, Jimmy Ku, and Hector Villanueva (Part-time)** augment staffing needs and reduce overtime costs.

**Code Enforcement Officer - Lisa Volpe** is responsible for parking and code enforcement.

**Desk Officers/Dispatchers - Jeannette Dabney, Hasmick Hartunian, Katherine Howard and Jim Wiggins** greet the public at the front counter, answer phone calls, dispatch police calls, and maintain records.

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**Desk Officers/Dispatchers** - Alma Chavez, Christopher Kelley, Leslie Kelly, and Catherine Russ (Part-time) handle desk and dispatching duties when full-time Desk Officers are unavailable due to vacations, sick or training.

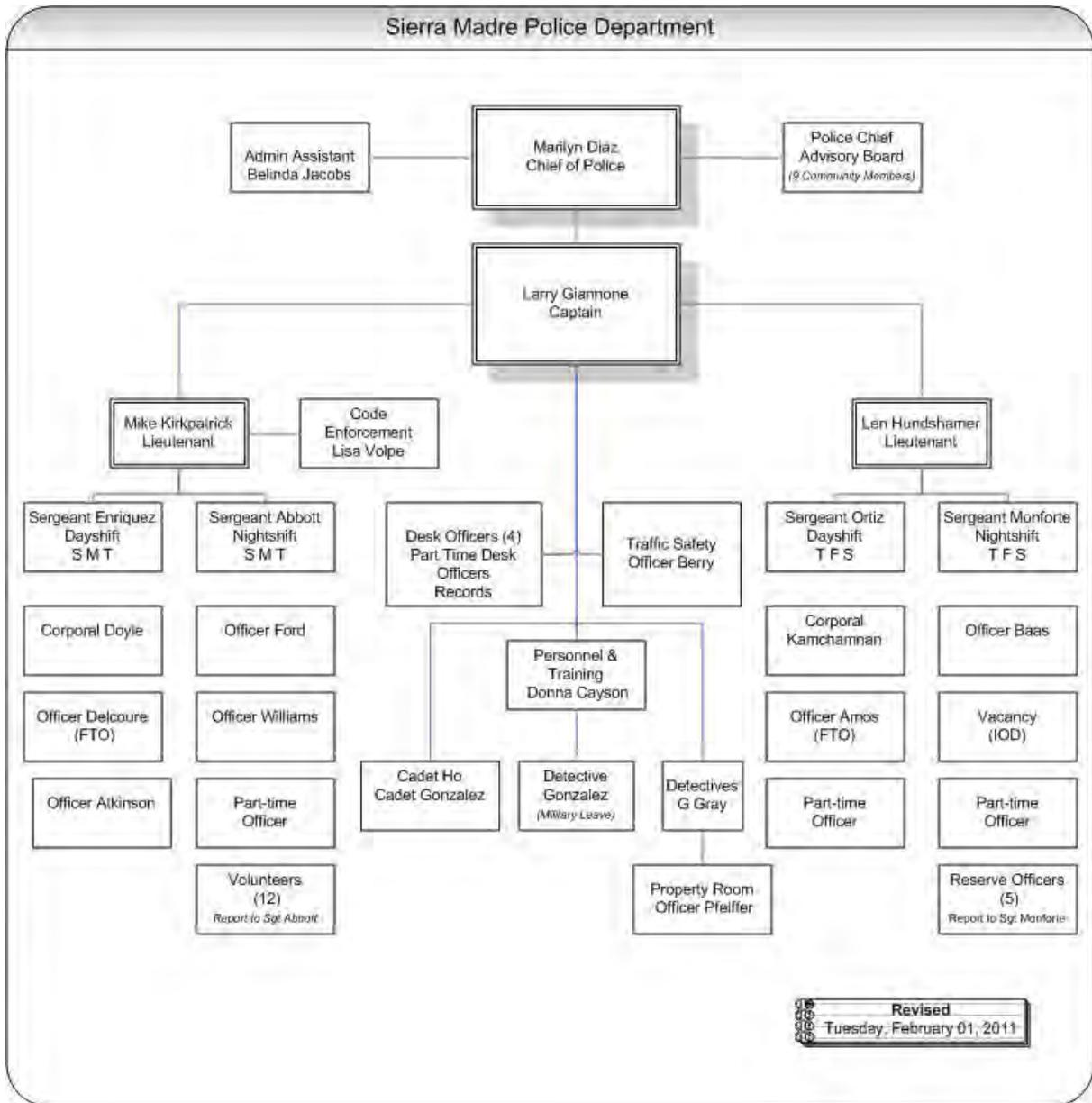
**Administrative Assistant** - Belinda Jacobs (Part-time) works for Chief Diaz and assists with administrative services.

**Cadets** - Brian Ho and Patricia Gonzalez (Part-time) prepare criminal cases for filing, take evidence to the crime laboratory, direct traffic at special events, prepare the Police Blotter, and handle other duties as assigned.



2010 Annual Report

ORGANIZATION CHART



Revised Tuesday, February 01, 2011

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## 2010 Annual Report

### Authorized Strength

#### *Table of Police Department Staffing for 2010*

Position (Full time)	Authorized	Actual on 12-31-2010
Chief of Police	1	1
Captain	1	1
Sergeant	4	4
Corporal	2	2
Police Officer	10	9
Dispatcher/Desk Ofcr.	4	4
Code Enforcement Ofcr.	1	1
<b>Total</b>	<b>23</b>	<b>22</b>
Positions (Part time)		
Lieutenants	2	2
Police Officers	4	3
Administrative Asst.	1	1
Dispatcher/Desk Officer	4	4
Cadets	2	2
<b>Total</b>	<b>13</b>	<b>12</b>

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### Reserve Police Officers

The Department's Reserve police officers volunteer their time to provide operational and administrative support—at no cost. Reserve Commander Mitchell Thomas, a 30-year veteran, leads the Reserves. Commander Thomas and the four reserve officers volunteer as part-time patrol officers, respond to emergencies, and staff special events such as the Wistaria Festival, 4<sup>th</sup> of July Parade, and the Halloween display on Alegria Ave.

During 2010, two Reserve Officers, Gordon Pfeiffer and Jared Atkinson, became full-time SMPD Police Officers. The Department also appointed a new Reserve Police Officer, Sierra Madre businessman Armen Khourdajian.

Reserve Officer Ben Palmer also serves as the Department's armorer, repairing officers' duty handguns at no cost. Reserve Officer Dave Nardoni, a forensic computer accountant in his full-time job, donates his technical expertise in examining and retrieving computer evidence in criminal investigations. Retired Los Angeles County Sheriff's Criminal Analyst Don Fandry donates his time collecting evidence and fingerprints from crime scenes. Mr. Fandry has over 50 years experience in his field, and is widely recognized as a forensics expert.

### Volunteers

The Sierra Madre Police Department volunteers are an integral part of our partnership with the community. During 2010 volunteers donated over 1,400 hours performing administrative tasks and staffing community events.

The police volunteers and chaplains perform a variety of services for the Department and the community. Their duties include the following:

- Traffic speed surveys

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- Assisting detectives in criminal investigations
- Processing evidence and property
- Assisting with crime scene investigations
- Performing clerical duties
- Collecting and preserving historical records of the PD
- Updating emergency business contact information
- Staffing community events

Our volunteers are Catherine Adde, Carol Canterbury, Barbara Cline, Cheryl Galbraith, John Galbraith, Ted Saraf, Joan Spears, and Dr. William White.

Additionally, members of the Police Chief's Community Advisory Board also assisted with volunteering to staff community events, including the Community Emergency Preparedness Fair in Memorial Park. They are: Ken Anhalt, Tom Brady, Carl Foote, Filomena Pirrone, Donald Reed, Ted Saraf, Robert Woolson, and Beverly Slocum.

### **Police Chaplains**

The Department has two police chaplains, both of whom ride with patrol officers, comfort and support traumatized victims, and provide counseling services to personnel. The Chaplains also volunteer their time to perform invocations at City and community events.

Our Chaplains are Jaye Curry and Steve Oosterhof.



## 2 0 1 0   A n n u a l   R e p o r t

### BUDGET

#### General Fund

The City of Sierra Madre General Fund allocation (FY 2009-2011) for the Police Department was as follows:

Police Personnel (includes benefits)	\$3,405,954
Police Supplies and Services	<u>\$ 304,390</u>
Total	\$3,710,344

The Police Department receives additional funding from the following state and federal resources:

- **Asset Forfeiture Fund.** This fund is derived from illegal drug-related assets seized in the course of narcotics investigations through the federal and state governments.
- **Citizens Option for Public Safety (COPS) Fund.** This fund is derived from a half-cent sales tax (Proposition 172) that California voters passed in 1993. The funds are designated for local public safety.
- **State Homeland Security Fund.** This is a federal Homeland Security Fund that passes through the State and on to the City. The funding is earmarked most recently to ensure radio interoperability for countywide public safety agencies.
- **Seat Belt Compliance Fund.** This fund is derived from a State grant to reimburse police departments for citing motorists for seatbelt violations.
- **911 Fund.** This State grant provides reimbursement for some costs associated with the 911 emergency communications systems.
- **DUI (Driving Under Influence) Enforcement Fund.** This LA County fund provides reimbursement for overtime when officers are assigned for one night to a regional DUI task force.

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- **Movie Details.** This fund provides overtime pay for officers assigned to filming jobs as mandated by the Sierra Madre Municipal Code.
- **Police Donation Fund.** This fund consists of donations from groups and individuals to the Police Department. It is used primarily for youth-related activities.



## 2 0 1 0   A n n u a l   R e p o r t

### **GOALS AND ACCOMPLISHMENTS 2010**

Every 6 months City Department heads meet with the City Manager and the City Council to identify goals to implement that are consistent with the City's mission. The Police Department met the following City Strategic goals in 2010:

#### **GOALS**

- Created a comprehensive training plan for all Department personnel.
- Identified three certified Police Department employees to serve as training officers in their specialized areas of expertise.
- Updated risk management equipment (personal and vehicle recording devices) for officers.
- Expanded number of Neighborhood Block Captains to 45.
- Hired staff to fill vacant positions as lieutenants, sergeant, officers, and cadets.

#### **AWARDS**

- The Mothers Against Drunk Driving (MADD) honored Captain Larry Giannone and Officer Kyle Baas for superior performance in their number of DUI arrests.
- The local Ararat Mason Lodge honored Desk Officers Jeannette Dabney and Hasmick Hartunian at their annual Law Enforcement Recognition Awards dinner for their outstanding achievements in policing services.



## 2 0 1 0   A n n u a l   R e p o r t

- Police Chief Diaz awarded Detective Gene Gray with the Chief's Special Award at the annual Sierra Madre Honors Banquet for his dedication and achievements in the Detective Section.
- Chief Diaz awarded Desk Officer Jim Wiggins a Departmental Commendation for his many hours of volunteer work during the Taste of Sierra Madre event.

### NOTEWORTHY CASES

- Sgt. Joe Ortiz worked diligently to solve an armed robbery that occurred on S. Baldwin Ave. Thanks to his perseverance, Sgt. Ortiz identified the suspect, obtained a search warrant, and officers arrested the Sierra Madre resident for armed robbery, clearing the case.
- Sgt. Keith Abbott walked footbeat at 3:00 a.m. in an apartment complex that had been the target of thefts and auto burglaries. Sgt. Abbott detained a suspicious man carrying what turned out to be stolen property from a nearby burglary. Sgt. Abbott arrested the suspect, a parolee, for receiving stolen property. Detectives cleared other local burglaries as a result of follow-up investigation.
- Off. John Ford and other officers responded to a burglary in progress and arrested two suspects as they were leaving. Officers recovered evidence and stolen property. Police connected the suspects to numerous burglaries in Pasadena and Sierra Madre.
- The highest profile case of 2010 involved the credit card fraud at the EVG gas station at 50 S. Baldwin Ave. The suspects, former employees, skimmed over 500 credit cards from unsuspecting customers who bought gas at the station. Over Christmas weekend, the suspects began making illegal transactions exceeding \$200,000. A steady stream of victims came to the police station to report credit card fraud. The media covered the crime extensively. The Police Department called on the United States Secret Service to assist in the investigation, which as of the time of this report, is still underway.



## 2 0 1 0   A n n u a l   R e p o r t

### TRAINING

- The Department completed its comprehensive training plan for employees and created a master training calendar.
- The Department now has three certified trainers in CPR/First Aid, weaponless defense, and criminal investigations.

### PERSONNEL DEVELOPMENT

- The most significant and positive change in the Department occurred in 2010 with the hiring of new and experienced staff.
- Officers' performance and productivity have markedly improved as new supervisors are developing their staff and holding them accountable.
- Two police cadets hired in 2010 now perform tasks that formerly burdened patrol officers and took them away from the field.
- The Police Department broke ground as the first municipal police department in Los Angeles County to hire outside full-time officers as part-time staff. This cost-saving strategy also brought expertise in community policing, use of force, legal issues, and tactical response to critical incidents.



## 2 0 1 0   A n n u a l   R e p o r t

### COMMUNITY SERVICES

- Increased Neighborhood Watch Block Captains to 45.
- Contracted with Crimereports.com in January 2010 to provide free daily updated crime data in Sierra Madre.
- Co-hosted a Community Individual Emergency Preparedness Fair in Memorial Park.
- Hosted Business Watch meeting.
- Hosted a “Living with Bears” community presentation.
- Hosted dozens of visitors, including youth groups, for tours at the Police Department.

### PARTNERSHIPS

- The Department participated in the Driving Under the Influence (DUI Avoid the 100) San Gabriel Valley Task Force.
- Captain Larry Giannone was elected to the Board of the San Gabriel Valley Peace Officers Association.

### POLICING SPECIAL EVENTS

- The Police Department staffs 9 special events each year. The Department will be training its volunteers to staff designated posts at some special events.
- The Halloween activities on E. Alegria are a tribute to both police and the Sierra Madre community. It is rare that an event could attract thousands of visitors to a nighttime event without problems or arrests.



## 2 0 1 0   A n n u a l   R e p o r t

### CRIME STATISTICS

#### Crime Trend Analysis

All police departments in the country report crimes to the Federal Bureau of Investigation (FBI). The reports are known as Uniform Crime Reports and are standardized to ensure that the data is comparative on a national basis.

The crimes are classified in two categories: Part 1 offenses consist of 7 major felony crimes, including homicide, rape, robbery, assaults, burglary, theft, and auto theft. Part 2 crimes entail all other crimes, including other felonies, misdemeanors and local ordinance violations.

	2010	2009	% Change
<b>Total Crimes Reported</b>	<b>1351</b>	<b>1088</b>	<b>24.17</b>
<b>Total Arrests</b>	475	359	32.31
Adult Felony	51	38	34.21
Adult Misdemeanor	359	276	30.07
Juvenile Felony	5	2	150.00
Juvenile Misdemeanor	20	21	-4.76
Warrant Arrests	40	22	81.81



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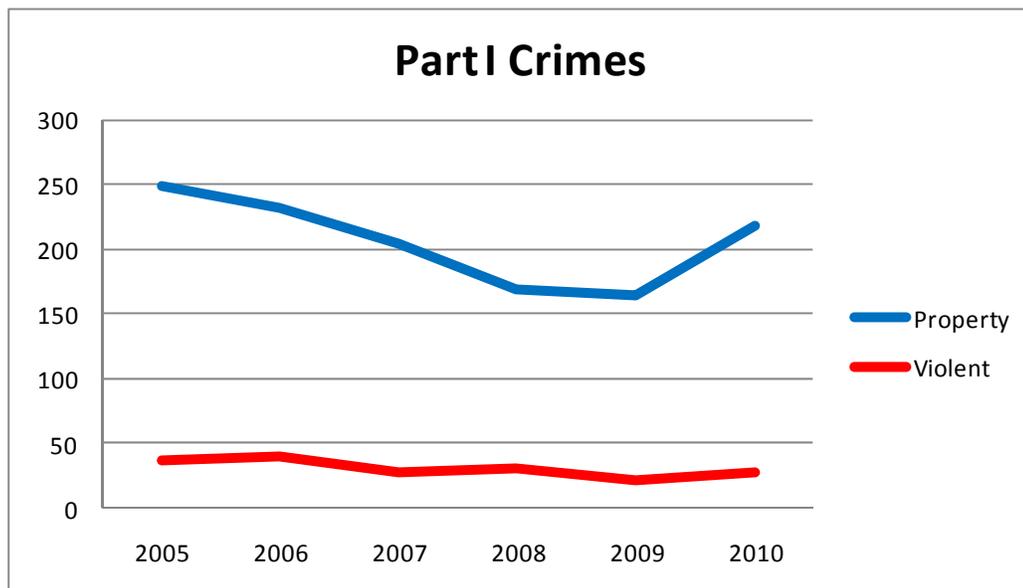
	2010	2009	% Change
Homicide	0	0	
Rape	0	0	
Robbery	4	0	
Firearms	3	0	
Knife	0	0	
Other Weapon	0	0	
Strong Arm	1	0	
Assaults	24	21	14.28
Firearms	3	0	
Knife	0	2	-100.00
Other Weapon	2	3	-33.33
Other Aggravated	5	5	
Non-Aggravated	17	11	54.54
Burglary	58	46	26.08
Residential	42	29	44.82
Non-Residential	16	17	-5.88
Thefts	131	89	47.19
Shoplifting	2	0	
Auto Burglary	44	50	-12
All Other	85	39	117.94
Motor Vehicle Theft	2	6	-66.66
Forgery/Fraud/Embezzlement	18	11	63.63
Vandalism	41	49	-16.32
Weapons Offenses	3	3	
Prostitution/Sex Offenses	6	8	-25.00
Offenses Against Family	4	5	-20.00
D.U.I.	61	28	117.85
Liquor Laws/Drunkenness	28	17	64.70
All Other Offenses	971	805	20.62



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### Part 1 Crimes 2005-2010

- 10% decrease in Part 1 Property Crimes from 2005-2010
- 22% decrease in Part 1 Violent Crimes from 2005-2010



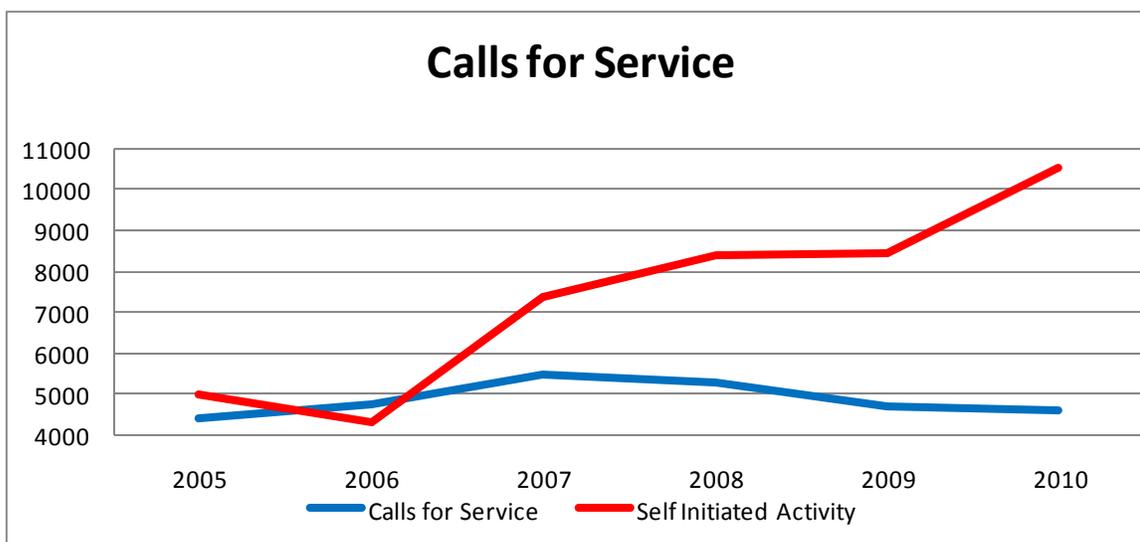


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Workload & Response Times

	2005	2006	2007	2008	2009	2010
<b>Calls for Service</b>	4,409	4,739	5,490	5,295	4,696	4,597
<b>Self Initiated Activity</b>	4,965	4,310	7,386	8,413	8,444	10,526

- Average response time to Priority 1 calls is 3:22 (for 57 call types)
- Average response time to Violent and Assault calls is 2.01 minutes





## 2010 Annual Report

### TRAFFIC STATISTICS

#### Traffic Enforcement Data

	2005	2006	2007	2008	2009	2010
Moving & Equipment	1,269	826	1,037	1,454	1,569	1,845
Parking	2,372	1,060	3,124	3,283	3,514	2,863
Total	3,641	1,886	4,161	4,737	5,083	4,708

#### Motor Vehicle Collisions

	2005	2006	2007	2008	2009	2010
Non Injury	50	64	53	43	39	41
Injury	12	22	17	16	13	10
Total	62	86	70	59	52	51