AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY

Tuesday, June 9, 2015

5:30 pm Closed Session
6:30 pm Open Session

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

PUBLIC COMMENT
The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:
Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:
Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL — Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT — Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL: INITIATION OF LITIGATION
Pursuant to California Government Code Section 54956.9(d)(4)
Number of potential cases: One

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(1) – Pending Litigation

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)

Case Number: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk)

OPEN SESSION

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL	Mayor John Capoccia, Mayor Pro Tem Gene Goss, Council Members Rachelle Arizmendi, Denise Delmar, and John Harabedian
PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION	Mayor John Capoccia
REPORT OUT FROM CLOSED SESSION	City Attorney report from the closed session.
APPROVAL OF AGENDA	Vote of the Council to proceed with City business.
APPROVAL OF MINUTES	Approval of minutes from the Regular City Council meeting on May 26, 2015.
MAYOR AND CITY COUNCIL REPORTS	Reports of individual Council Member activities relating to City business.
PUBLIC COMMENT	Regarding items not on the Agenda.
PRESENTATION	Update from Public Works Director Bruce Inman regarding water conservation

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CLOSED SESSION

CALL TO ORDER/ROLL CALL	Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi, Council Member Delmar, and Council Member Harabedian
PUBLIC COMMENT	Regarding Closed Session Items

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OPEN SESSION

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PUBLIC COMMENT	Regarding items not on the Agenda.
PRESENTATION	Update from Public Works Director Bruce Inman regarding water conservation

ACTION ITEMS

1. **CONSENT**

a) **ADOPTION OF RESOLUTION 15-31 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**	Recommendation that the City Council approve Resolution 15-31 for approval of payment of City Warrants in aggregate amount of $361,596.77; Library warrants in the aggregate amount of $12,541.01, and payroll transfer in the aggregate amount of $364,683.87 for fiscal year ending June 30, 2015.
b) **RESOLUTION 15-29: ADOPTION OF MID-YEAR BUDGET UPDATE FY 2014-2015** **RESOLUTION 15-30: ADOPTION OF COMMITTED GENERAL FUND BALANCES FOR FYE 2015**	Recommendation that the City Council approve Resolution 15-29 adopting the Fiscal Year 2014/2015 Mid-Year Budget and appropriating the amounts projected; and Resolution 15-30, adopting Committed Fund Balances for Fiscal Year Ending June 30, 2015.
c) **RECOMMENDATION TO REJECT PROPOSALS FOR LIBRARY FACILITY CONDITION ASSESSMENT AND RE-ADVERTISE THE PROJECT FOR PROFESSIONAL SERVICES PROPOSALS**	Recommendation that the City Council direct staff to reject current RFP bids for a Library Facility Condition Assessment and authorize staff to re-bid the project.
d) **CANCELLATION OF BOTH AUGUST 2015 CITY COUNCIL MEETINGS**	Recommendation that the City Council approve the cancellation of both regular City Council meetings in August and direct staff to pay all necessary expenses during that time.
e) **RESOLUTION 15-32 GRANTING TEMPORARY USE PERMIT 15-05 FOR HOUSEHOLD HAZARDOUS WASTE ROUND-UP EVENT**	Recommendation that the City Council adopt Resolution 15-32 approving Temporary Use Permit 15-05 for a Household Hazardous Waste Round-Up on August 15, 2015.
f) **APPROVAL OF RESOLUTION 15-27 FOR THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, PASADENA, AND SIERRA MADRE**	Recommendation that the City Council approve Resolution 15-27 and authorize the City Manager to execute the documents on behalf of the City of Sierra Madre.

PUBLIC HEARINGS

2. **FISCAL YEAR 2015/2016 ASSESSMENT DISTRICTS – PUBLIC HEARING AND RESOLUTION OF CONFIRMATION 15-24 AND RESOLUTION 15-33 SETTING ASSESSMENT RATES FOR AD VALOREM MAINTENANCE DISTRICTS 1, 3A, AND 3B**	Recommendation that the City Council hold a public hearing and adopt Resolution 15-24 confirming the levy of assessments for Districts 3 and 5, Community Facilities District No. 1, E. Miramonte Sewer District, and E. Bonita Sewer District for Fiscal Year 2015/2016, and approving the City Engineer's Report for 2015/2016; and adopt Resolution 15-33 setting tax rates for Ad Valorem Districts No. 1, 3A, and 3B.

3.	**CONDITIONAL USE PERMIT 14-07 AND VARIANCE 15-01 – REQUEST TO ALLOW VERIZON WIRELESS TO INSTALL A NEW WIRELESS TELECOMMUNICATIONS FACILITY ALONG THE EAST SIDE OF THE PUBLIC RIGHT-OF-WAY ON OAK MEADOW ROAD AND 230 NORTH OF EAST ORANGE GROVE AVENUE**	Recommendation that the City Council hold a public hearing and approve Conditional Use Permit 14-07 and Variance 15-01 pursuant to City Council Resolution 15-28 and the exhibits provided by staff.

ITEMS FOR DISCUSSION

4.	**CONSIDERATION OF ALTERNATE SCHEDULE FOR TESTING AND USE OF THE EMERGENCY HORN**	Recommendation that the City Council provide staff with direction.
5.	**FISCAL YEAR 2015-2017 BUDGET REDUCTION ALTERNATIVES; CONTRACTING AND SERVICE LEVEL REDUCTIONS**	Recommendation that the City Council provide staff with direction.

PUBLIC COMMENT

Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, June 23, 2015.

Agenda
Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, June 9, 2015
5:30 p.m. Closed Session; 6:30 p.m. Open Session
City Hall Council Chambers, 232 W. Sierra Madre Boulevard

Mayor, John Capoccia, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 5:30 p.m. The Mayor asked for public comment and there was none. The Mayor immediately adjourned to a Closed Session. The City Council returned from Closed Session at 6:33 p.m. and the Mayor opened the Open Session at 6:35 p.m. City Clerk, Nancy Sue Shollenberger, read the roll, noting that all City Council Members were present, except Council Member, John Harabedian, who has been excused.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present:	John Capoccia, Mayor; Gene Goss, Mayor Pro Tem, Council Members Rachelle Arizmendi, Denise Delmar
Absent:	Council Member, John Harabedian, Excused
Also Present:	Elaine Aguilar, City Manager Teresa Highsmith, City Attorney Bruce Inman, Director of Public Works Elisa Cox, Assistant City Manager Steve Heydorff, Fire Chief Larry Giannone, Police Chief and Safety Officer Officer Ruben Enrique, Sierra Madre Police Dept. Kev Tcharkhoutian, City Engineer Vincent Gonzalez, Director of Planning and Community Preservation Carolyn Thomas, Director of Library Services James Carlson, Management Analyst Nancy Sue Shollenberger, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor, John Capoccia, led the Pledge of Allegiance and followed with this prayer:

Dear God in Heaven:
Thank you once again for the blessings that you've bestowed on all of us. We are very thankful to have the good fortune to be citizens of our little "Village of the Foothills". The City Council is truly blessed to be part of a community that is engaged in its own governance. Our citizens are not shy about asking questions, analyzing issues and voicing opinions. We're blessed to receive such robust feedback, most recently on R1 residential standards, demolition, preservation of historic resources, and now on our budget dilemma. Please help us to carefully consider the feedback given to us by our citizens. Help us to embrace the diversity of opinions, carefully consider the thoughts of those that don't necessarily agree with us and likewise avoid unfairly favoring those that may be of like mind. Help us to govern in a way that balances competing interests, striving for a result that sustains the community that we love for the present and for the future. And again, Dear God, please help us to conduct our deliberations in a positive, purposeful, and productive manner, and guide our judgment in a way that honors our City, our constituents, our democratic traditions and way of life. Amen.

REPORT OUT FROM CLOSED SESSION:

Teresa Highsmith, City Attorney, reported that the City Council met in Closed Session this evening to discuss the following:

Conference with Legal Counsel: Initiation of Litigation
Pursuant to California Government code Section 54956.9(d)(4)
Number of potential cases: One

The City Attorney reported that direction was given to the City Attorney, but no action was taken.

Conference with Legal Counsel
Pursuant to Calif. Government Code Section 54956.9(d)(1) – Pending Litigation
The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.
Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)
Case Number: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk).

The City Attorney reported that direction was given to legal counsel, but no action was taken.

APPROVAL OF AGENDA:

Council Member, Rachelle Arizmendi moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of the Agenda as presented. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF MAY 26, 2015:

Mayor Pro Tem, Gene Goss, moved and it was seconded by Council Member, Denise Delmar, for approval of the Minutes of May 26, 2015 as presented. The motion passed by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS:

1) Council Members, Rachelle Arizmendi and Denise Delmar did not have a report for this meeting.
2) Mayor Pro Tem, Gene Goss, reported on the following:
    a. The fantastic Town Hall Meeting held last Saturday. The public showed up in great numbers.
    b. Thank you to Elaine Aguilar, staff, Council Members, Arizmendi and Delmar for putting the Town Hall meeting together. I had a good feeling about the event.
    c. Web casting Village Vine.org – it was televised, thanks to Steve Tanner and Susan Henderson.
    d. Attended Little League Baseball – it was a real treat. He thanked John Capoccia for coming.
3) Mayor, John Capoccia, announced that Mayor Pro Tem's son played at the Little League Game and Dad is extremely proud of him. Also attended the Sanitation District Meeting. The board implemented a rate increase on Prop 218 process.

PUBLIC COMMENT:

Barry Gold, Ramona Avenue

Good evening Mayor Capoccia and Council Members. Public involvement in City issues is the best way of knowing how residents feel. Not every aspect of the City's daily activities can include community input, that would be too cumbersome and that is why you were elected to represent us. Some processes, however, are so important that community feedback is vital. Your outreach to the community concerning the budget is an example. I believe that the current police contract negotiation is one of the items where public input would be most valuable. Since these negotiations are held behind closed doors it is difficult for the public to contribute due to a lack of knowledge. With this in mind I have some thoughts I hope you will

find useful. This City has been most generous to the Police Department over the years. Now that we face a $762,000 deficit next year it is time for the Police Department to be understanding and agree to a temporary reduction in wages. The contract being negotiated should be for one year only. It is too difficult to know if the voters will approve a tax increase, if one is put on the ballot next April, which, by the way, I oppose, but any additional voter approved tax revenue will not come in until next May or June, so we still must cut costs this year. By limiting the contract to one year we are not obligating ourselves to something we cannot sustain beyond the next 12 months. Keeping in mind that the following year our deficit will be over $1,000,000 and that our future revenue is uncertain, contracting for more than one year would not be prudent. Finally, I hope that before an agreement with the Police Department is approved the public will have a chance to comment on it. Thank you.

Mayor Capoccia closed public input.

PRESENTATION:

Bruce Inman, Director of Public Works, gave a slide presentation regarding water conservation.

Sierra Madre Year to Date: 10.66"
May, 2015: Water use decreased 24.9%, and approximately 18.4 million gallons less used in May 2015 than in May 2014.
GPCD for May was 163, down from April's 166.
June, 2015: Water Use has decreased 24.6% over the same period last year, and approximately 4.9 million gallons less used in June 2015 than in June 2014.
GPCD for June: 171

ACTION ITEMS:

1. CONSENT CALENDAR

Elaine Aguilar, City Manager, gave the following report under the Consent Calendar:

1a). WARRANTS

Staff is recommending approval of Resolution No. 15-31 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS, and approval for payment of City Warrants in the aggregate amount of $361,596.77; Sierra Madre Library Warrants in aggregate amount of $12,541.01 and Payroll Transfer in the aggregate amount of $364,683.87 for the fiscal year ending June 30, 2015.

1b). RESOLUTION NO. 15-29; ADOPTION OF MIDYEAR BUDGET UPDATE FY 2014-2015
RESOLUTION NO. 15-30; ADOPTION OF COMMITTED GENERAL FUND BALANCES FOR FYE 2015:

On June 24, 2014, the City Council approved the updated budget numbers for the FYE 2015. Over the past year the Council has made additional appropriations and staff has since adjusted the numbers with current projections. Staff is seeking approval of Resolution No. 15-29 to make the necessary budget adjustments to show these amendments to the appropriations, and Resolution No. 15-30 committing fund balances for FYE 2015.

Staff presented to the City Council the amended FY 2014-2015 Budget on April 23 and May 5, 2015. The revised projections showed the General Fund with a surplus of $356,000. The City Council agreed t staff recommended amendments and to make the following changes to the General Fund Committed Reserves as of June 30, 2015.

A. $125,000 for the California Joint Powers Insurance Authority Retrospective Claims Liability.
B. $25,000 for an Integrated Library System

The General Fund will carry forward five appropriations from FY 2014-2015 to the next year's appropriations:

A. $404,000 for Street Resurfacing or Replacement.
B. $213,500 for Storm Drain/NPDES Projects.
C. $160,000 for City Hall and Public Safety Building Roof Replacements.
D. $45,000 for City Parking Lot Maintenance.
E. $35,000 for Repainting the Library.

Staff recommends the approval of Resolution No. 15-29 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ADOPTING THE MID-YEAR BUDGET FOR FISCAL YEAR 2014-2015 AND APPROPRIATING THE AMOUNTS PROJECTED", and Resolution No. 15-30 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE ADOPTING COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2015".

1c). RECOMMENDATION TO REJECT PROPOSALS FOR LIBRARY FACILITY CONDITION ASSESSMENT AND RE-ADVERTISE THE PROJECT FOR PROFESSIONAL SERVICES PROPOSALS:

City Council approved a request for proposals (RFP) to solicit bids for a Library Facility Condition Assessment at their March 24, 2015 meeting. Although proposals were submitted there was a misunderstanding regarding whether or not the successful proposer for the conditions assessment study would be eligible to apply for the future design work to implement the findings of the study.

Staff recommends rejecting the current bids, clarifying the language in the RFP to allow bidders the option to bid on the assessment RFP, to not exclude bidders from the design phase, and to re-advertise the project with the updated RFP which was attached to the Agenda.

1d). CANCELLATION OF BOTH AUGUST 2015 CITY COUNCIL MEETINGS

It is recommended that the City Council approve the cancellation of both regular City Council meetings in the month of August 2015.

1e). RESOLUTION NO. 15-32 GRANTING TEMPORARY USE PERMIT 15-05 (TUP 15-05) FOR A HOUSEHOLD HAZARDOUS WASTE ROUND-UP EVENT:

Sierra Madre Public Works staff is working with the County of Los Angeles Department of Public Works and the Sanitation Districts to host the City's 14th Household Hazardous Waste (HHW) Round-up. A Temporary Use Permit (TUP) is required for the use of the Mariposa Parking Lot. Accordingly, staff has completed a special event application requesting a TUP and seeks City Council approval on this item.

Staff recommends the City Council adopt Resolution No. 15-32 "RESOLUTION OF THE CITY OF SIERRA MADRE APPROVING TEMPORARY USE PERMIT 15-05 FOR A HOUSEHOLD HAZARDOUS WASTE ROUND-UP ON AUGUST 15, 2015". This Resolution allows for the closure of the southern portion of the Mariposa Parking Lot on Friday, August 14, 2015 at 6:00 a.m. continuing through Saturday, August 15, 2015 until 5:00 p.m. for the HHW Round-up, including set-up and break-down time.

1f). APPROVAL OF RESOLUTION NO. 15-27 FOR THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, AND PASADENA AND THE CITY OF SIERRA MADRE

Staff is recommending that the City Council approve Resolution No. 15-27 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING THE AMENDED AND RESTATED VERDUGO FIRE COMMUNICATIONS SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, AND PASADENA AND THE CITY OF SIERRA MADRE"

The annual cost of contracting with Verdugo Fire Communications is a per incident charge of $72.00 multiplied by the actual number of calls dispatched during the preceding calendar year. Beginning July 1, 2015 and during any renewal period, the per-incident charge may be increased each fiscal year by an amount not to exceed 5% per incident.

Alternatives:

1). The City Council may approve Resolution No. 15-27 for the amended and restated Verdugo Fire Communications Agreement and authorize the City Manager to execute documents on behalf of the City of Sierra Madre.

2). The City Council may choose not to approve Resolution No. 15-27. The City of Sierra Madre will be responsible for its own dispatch services.

Staff recommends the City Council approve Resolution No. 15-27 and authorize the City Manager to execute documents on behalf of the City of Sierra Madre.

Mayor, John Capoccia, announced that the next billing the residents will receive, if they exceeded their water use for May and June, there will be penalties. Also, the Mayor asked staff if they are capturing all the water from flushing fire hydrants?

Mr. Inman stated, "Yes".

Council Member, Denise Delmar, questioned if there are reasons to schedule a meeting in August, can it be done?

The City Manager stated, "Yes".

The Mayor opened for public input and there was none.

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar for approval of the Consent Calendar as presented by staff. The motion passed by unanimous voice vote.

2). 2015-2016 ASSESSMENT DISTRICTS – PUBLIC HEARING AND RESOLUTION OF CONFIRMATION NO. 15-24 AND RESOLUTION NO. 15-33 SETTING ASSESSMENT RATES FOR AD VALOREM MAINTENANCE DISTRICTS 1, 3A AND 3B.

Kev Tcharkhoutian, City Engineer, gave the staff report.

The provisions of the Landscaping and Lighting Act of 1972 require that the City Council conduct a public hearing to confirm assessments and to notify affected property owners. In addition Section 22566 of the California Streets and Highway Code requires the City Engineer to prepare a report of the City's intention to levy assessments for the subsequent fiscal year.

It is recommended that the City Council:

Open the public hearing, receive input, and

1). Adopt Resolution No. 15-24 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, CONFORMING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2015-2016 IN CONNECTION WITH DISTRICT NO. 3 (CENTRAL BUSINESS DISTRICT LANDSCAPE MAINTENANCE); DISTRICT NO. 5 (CENTRAL BUSINESS DISTRICT PARKING), COMMUNITY FACILITIES DISTRICT NO. 1, E.MIRAMONTE SEWER DISTRICT, AND E BONITA SEWER DISTRICT, FOR FISCAL YEAR 2015-2016, AND APPROVING THE ENGINEER'S REPORT FOR FISCAL YEAR 2015-2016".

2). Adopt Resolution No. 15-33 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE CONFIRMING THE TAX RATES APPLICABLE IN CONNECTION WITH THE CITY'S LIGHTING MAINTENANCE DISTRICTS FOR FISCAL YEAR 2015-2016".

Mr. Tcharkhoutian, City Engineer, asked staff to open this item for public hearing, accept input and close public hearing. Mr. Tcharkhoutian announced that all assessments remain the same.

The Mayor opened for public input and there was none.

Mayor Pro Tem, Gene Goss, moved and it was seconded by Council Member, Denise Delmar, for approval of staff's recommendations. The motion passed by unanimous voice vote.

3). CONDITIONAL USE PERMIT 14-07 (CUP 14-07) AND VARIANCE 15-01 (VAR 15-01) – REQUEST TO ALLOW VERIZON WIRELESS TO INSTALL A NEW WIRELESS TELECOMMUNICATIONS FACILITY ALONG THE EAST SIDE OF THE PUBLIC RIGHT-OF-WAY ON OAK MEADOW ROAD AND 230 FEET NORTH OF EAST ORANGE GROVE AVENUE

Vincent Gonzalez, Director of Planning and Community Preservation, gave the staff report. Mr. Gonzalez also had a slide presentation to present to the City Council and residents. He also announced that a representative from Verizon Wireless was present if the City Council had any questions.

The applicant Verizon Wireless, has submitted a request for a Conditional Use Permit (CUP) and Variance (VAR) to allow the replacement of an existing 35-foot-high Southern California Edison pole and installation of a new 59-foot 6-inch-ple that includes a stealth wireless telecommunications facility with one (1) antenna. Pursuant to Section 17.93.060, all wireless telecommunications facilities located within the public right-of-way shall require approval of a conditional use permit. Pursuant to Code Section 17.93.050.A 10, a variance is required for wireless facilities located less than 50 feet from a residential property line.

At its May 7, 2015 meeting, the Planning Commission recommended approval of Conditional Use Permit 14-07 and Variance 15-01 to the City Council.

Staff recommends that the City Council approval Conditional Use Permit 14-07 and Variance 15-01, pursuant to City Council Resolution No. 15-28 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CONDITIONAL USE PERMIT 14-07 AND VARIANCE 15-01 TO REPLACE AN EXISTING 5-FOOT-HIGH SOUTHERN CALIFORNIA EDISON (SCE) POLE WITH A NEW 39 FOOT 6-INCH-HIGH SCE POLE THAT INCLUDES A VERIZON WIRELESS STEALTH TELECOMMUNICATIONS FACILITY WITH ONE ANTENNA WITHIN 50 FEET OF A RESIDENTIAL PROPERTY LINE ALONG THE EAST SIDE OF THE PUBLIC RIGHT-OF-WAY ON OAK MEADOW ROAD AND 230 FEET NORTH OF WEST ORANGE GROVE AVENUE"

Council Member, Rachelle Arizmendi, remarked that there will be a meter box 4' tall installed next to the pole and drought tolerant bushes around it.

Mayor Capoccia also noted that the Planning Commission approved this item on May 7, 2015. The Mayor followed by opening up for public input and there was none.

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar, for approval of staff's recommendation. The motion passed by unanimous voice vote.

4). CONSIDERATION OF ALTERNATE SCHEDULE FOR TESTING AND USE OF THE EMERGENCY HORN

Elaine Aguilar, City Manager, gave the staff report.

Mayor Capoccia requested consideration of this item. In October 2008, the City Council provided direction regarding the reactivation of the fire/emergency horn. The horn had been inoperable for a period of time, when a group of residents requested that the horn be repaired and used for emergency notification. The Council authorized the horn to be repaired, and authorized the 5:00 p.m. daily testing of the horn. It took longer than anticipated until the horn was put into daily testing mode.

The horn began daily testing in approximately January 2015. Since that date, staff has received complaints from two residents regarding the horn. The Council was also contacted. The item was placed on the agenda so that the Council could discuss this matter and determine whether the testing schedule should be altered.

Alternatives:

1. The City Council could take no action, in which case the testing schedule would be unchanged.
2. The City Council may make modifications to the testing schedule.
3. The City Council could discontinue the use and testing of the horn.
4. The City Council could discontinue the testing of the horn, but allow the horn to be used in emergencies only.
5. The City Council could request additional information and direct staff to return to a future meeting.

Staff is recommending that the City Council provide staff with direction.

Council Member, Denise Delmar, asked our staff promotes the Radio Station 1630?

The City Manager stated, "We did e-blasts in January and not much has been done publicly since.

Mayor Capoccia remarked that Ed Tracy, former Fire Chief, cut the horn back in 1999 to once per month. What was original purpose of horn?

The City Manager noted that the horn was installed in 1940's. Volunteer firefighters responded previously – there is a different use now. Firefighters dispatch now. An event that we would use the horn would be the wind storms we had. The No. 1 complaint, everything is technology based. There was no cell phones. The only way to receive emergencies was your radio in your car or battery operated radio for information.

Mayor Capoccia asked how the horn could help?

The City Manager stated that the emergency radio station could tell you where to avoid, pick up batteries, charge phone, etc.

Council Member, Denise Delmar, asked what the decimal level was on the horn?

The City Manager stated that she didn't know. It hasn't been tested for 8 years. Under horn the decimal level is 90 and three blocks away about 80 decimals.

Larry Giannone, Police Chief, remarked that the actual equipment is on metered scale.

Mayor Capoccia opened for public comment.

George Maurer, Suffolk Avenue

> Mr. Maurer wanted to comment on the horn. It was done by volunteers. We go back many years. The bell was in Old North Church and would summon the Search and Rescue Team. It was followed with air raid siren. It was decided that we needed another system. The air horn would blow a certain number that would alert the firefighters as to the area of concern. The residents would turn their radio on to get information. I responded to 5,000 emergency calls.

The Mayor thanked Mr. Maurer for his comments.

Anna Lisa Law, North Baldwin

> Ms. Law stated that the horn was on once a month at one time. Our business resides in a house. Fourteen years ago the horn sounded off at noon, not 5:00 p.m. You knew the horn would ring. You could feel vibration inside of you. You felt it. It could cause a heart attack. I saw a woman drop her mother off and then park. We have a lawn and wall. The horn blasted as her daughter got back in her car. The woman used the wall to help her. She was very scared. I called City Hall then. I would be on the resident's side if injuries. A client of mine believes that short bursts, she doesn't feel are detrimental, environmental engineers can measure. Maybe someone could come and diminish sound. I have a video done by an employee a couple weeks ago of family walking by and family member fell.

Barbara Leigh Cline, E. Sierra Madre Blvd.

> Ms. Cline stated, "I love the fire horn". We are fortunate to still have George Maurer. The fire horn told me the time. I would like the fire horn in Kersting Court. I would like the horn to be kept in our unique town. We are very lucky to have it.

Paul Housepian

Mr. Housepian remarked that the horn goes off at 5:00 p.m. In the downtown area it could be disturbing. Every day is unnecessary. Test once a month. It's a nuisance.

Glenn Putnam, Oak Crest

Mr. Putnam stated that a former citizen was in favor of the horn – Father Gara was a special person and wore a t-shirt "Save the Horn"!

Caroline Brown, Alta Vista Drive

Ms. Brown remarked that she was involved in the horn for emergency purposes. We need to be educated in emergencies. Changes to test at different sequence works. Residents can go to Radio station 1630 for emergencies. Three blasts has to be loud. Maybe go to normal siren. Three blasts is not a test.

Bill Coburn

I understand we have an old system. Maybe have two levels of sound.

Gary Hood, N. Baldwin

Mr. Hood stated, "This is great! Maybe once a day is too much. We are reminding people that we have a radio station. We are lucky to have the fire horn and radio station. If sound is concern, re-evaluate a suitable time. Horn is good for the community.

Mayor Capoccia closed public input.

Mayor Capoccia asked staff if we could have two different levels of sound.

The City Manager, "Not really".

Mayor Pro Tem, Gene Goss, asked if the horn could be moved to Kersting Court?

The City Manager stated that it needs a back-up generator and install a pole. We also need electricity.

Steve Heydorff, Fire Chief,

Fire Chief Heydorff noted that the bell was at the Old City Hall in the 1940's. It was moved to Montecito.

George Maurer

Mr. Maurer stated that the horn is mechanical equipment. If you don't test every day, how will we know when it isn't working. Reliability is the whole thing. The horn is enough for emergency service. The Ted Willis property, north of Carter, geological engineer noted that there is a fault at Carter to Catholic Church. There is a MWD water pipe.

Mayor, John Capoccia, asked the City Council how often should we test?

Council Member, Rachelle Arizmendi, noted that the first time she heard the siren, it was a tornado. I realize the importance of emergency response time. It's important for the City. I like the horn. We should continue using the fire horn. I would like once a week. Be consistent with it. Go to the radio station 1630 to tune into for emergencies. I will consider.

Council Member, Denise Delmar, noted that we were all used to tornado sirens in Okhahoma. We are by a freeway. I live two blocks from the horn. Dogs get scared. I heard about height difference. Is it only at 80 decimals? I prefer once a week, and not at busy time. Friday's at 5:00 p.m. are good.

Mayor Pro Tem, Gene Goss, stated that he can be persuaded that it is necessary as part of emergency preparedness. If the test is less frequent, maybe less dependable. For once a week, move to higher level. We need to mitigate the problems we are hearing.

Mayor, John Capoccia, stated that to sound the horn once a week, we don't know if it would malfunction. Let's try once a week and discuss in one year. Staff needs to log incidences.

Council Member, Rachelle Arizmendi, stated that if staff finds that the horn is experiencing not working, let us know.

Mayor, John Capoccia, stated that once a week, Friday at 5:00 p.m. for now. Suggest communicate with residents about Radio 1630 if three blasts it is an emergency.

Mayor, John Capoccia, moved for approval to change the Fire Horn test to once per week, and revisit in one year. Log maintenance and complaints. Council Member, Rachelle Arizmendi seconded the motion and asked that if there is a malfunction, notify the City Council. The motion passed by unanimous voice vote.

Fire Chief, Steve Heydorff, stated that it will take one week to change.

5). FISCAL YEAR 2015-2017 BUDGET REDUCTION ALTERNATIVES; CONTRACTING AND SERVICE LEVEL REDUCTIONS:

Elaine Aguilar, City Manager, gave the staff report.

A copy of the May 26th staff report was attached to the Agenda regarding possible budget reductions and contracting options. (The report has been slightly revised. A few of the details for Public Works, Planning & Community Preservation, and the Library have been updated. The changes are noted on the detailed attachments to the report). These reports are all available at City Hall for public review.

At the May 26th meeting, the City Council reviewed proposed budget reductions by department. The Council also preliminarily reviewed the contracting options for Police Services, Paramedic Services and Library Services. There was consensus to form committees to review the proposal for Police and Library services, but no committees were formed. There was also consensus to form a revenue exploratory committee, but no committee was formed. Additionally, no formal action was taken with respect to the proposed budget reductions. The Council wanted to wait for the input received at the June 6th Town Hall meeting, before taking further action.

This staff report was prepared before the June 6th Town Hall meeting occurred. Staff will be summarizing the results of the Budget Town Hall Meeting and will provide information on Monday, June 8th.

Staff recommends that the Council either consider the adoption of a one-year budget for Fiscal Year 2015-2016, or provide direction regarding the preparation of the Biennial FY 2016-2017 Budget. It should be noted that the one-year budget would contain the non-detailed multi-year cost projections that are normally prepared in the budget document.

If direction is provided this evening, staff can return to the June 23rd meeting with the necessary documentation for budget adoption. The resolutions can be prepared, and departmental level detail will be provided, very similar to the Mid-Year 2014-2015 staff report on tonight's agenda. However, the actual Approved budget Document would be presented at the July 14th meeting, because it will take more than two weeks to prepare the budget document. The Council could "receive and file" the budget document because the budget would have been adopted on June 23rd.

If the Council needs more time to provide direction, a possible alternative would be for staff to return to the June 23rd meeting with the appropriate documentation for spending authority for the first couple of months of the new fiscal year.

NEXT STEPS:

There are a number of next steps for consideration:

1. The Council could create Contract Proposal Review Committees for the Library and Police services proposals.
2. The Council could create a Revenue Exploratory Committee to evaluate and recommend revenue enhancement options.
3. The Council could provide direction regarding budget reductions, using the Level 1, 2, 3 options presented in the May 26th staff report.
4. The Council could authorize staff to include revenue increases in the FY 2015-2016 budget such as:
   a. Building and Planning Fees
   b. Overnight Parking Permits
   c. Parking Citations
   d. Fire/Paramedic Response Fee
   e. Special Event Fees
   f. Any other fees

   (Staff will provide additional information regarding fees, at the meeting).

   As an alternative, the Council could task the Revenue Committee with evaluating and making recommendations regarding revenue increases.

   Total cost saving options presented in this report range from $317,000 to over $1M.

   Alternatives:

   The City Council has the following options:

   1. The City Council could provide direction regarding the implementation of any of the budget reduction options, or fee increases, and direct staff to return with a Proposed Budget for Council consideration at the next meeting.
   2. The City Council could provide direction regarding the creation of proposal evaluation committees or a revenue exploratory committee.
   3. The Council could request additional information.
   4. Any other options the Council desires.

   It is recommended that the City Council provide staff with direction.

Council Member, Denise Delmar, stated that what she is hearing is that the residents want different revenues.

City Manager, Elaine Aguilar, stated that the agenda dated May 26th lists Level 1, 2 and 3 reductions. The City Council needs to direct the reduction they want to see. A fee study is in the agenda. The Planning Department is requesting two new fees for NPDES and grading plan checks and grading inspections - a recommendation of a deposit against the actual cost. With regard to the Police Department, the outside court subpoenas are set by the State. Could increase annual overnight citations, overnight parking in police parking lot. The Fire Department response/dispatch fee could be addressed – if a resident goes to the hospital they receive bill/health insurance pays, if there is no transport it is suggested $72.00 be charged, or calculate a higher fee for overhead. Other fees to address are Administration Citation Fee, False Alarm fee. You are not approving the fee schedule tonight, just providing direction.

Mayor, John Capoccia, asked the City Council how they wanted to organize the recommendations?

Mayor Pro Tem, Gene Goss stated, "Begin with the need for subcommittees".

Mayor Capoccia stated: "What about options on fees?"

The City Manager stated, "Increases in fees increases revenues".

Mayor Capoccia remarked that we really need to give direction on subsidizing reserves?

Council Member, Rachelle Arizmendi stated that we need to address four items:

1). Subcommittees.
2). Fees.
3). Specific direction on 2016 Year subsidy/current year.
4). Exploring revenue sources.

Council Member, Denise Delmar remarked that we have to do subcommittees; contracting out Police Department, and contracting out the Library. We need due diligence for all.

Mayor Capoccia opened for public input.

Steve Stapenhorst, Teresa Lane

Mr. Stapenhorst has been a resident for 21 years. He attended the Town Hall Meeting. We don't want cuts in public safety, and Library. We used to have a pool for City use and our family used the services. We value the things that are important. The Volunteer Fire Department, look at charts – you get what you pay for. Residents need to pay. We need to get UUT back in front of the public. Encourage you do this ASAP.

Steve Syverson

Mr. Syverson remarked that he moved here from Wisconsin. He thanked the City Council for the Town Hall Meetings. He suggested a per capita sales tax at $25.00/person. Maybe annex top end of Mall! I advocate for UUT. If you want this kind of life, advocate UUT. Maybe $20.00 fee on car registrations come to City. Is it possible?

Jeff Dapper, Laurel Avenue

Mr. Dapper thanked the City Council for the Town Hall meeting, it was great! Some residents support UUT. We have revenue issues. Staff is on reduced hours. We don't have sales tax revenue – could we suggest $30.00/month? Come up with something. We need steady flow of income. We need big money. We need revenue. Don't stop services.

Frances Garbaccio, Adams Street

Ms. Garbaccio told City Council she ran Yard Sale on Saturday so she was unable to attend Town Hall Meeting. The City Council has an obligation to maintain level of services. Use reserves! Place something on the ballot – new UUT with no sunshine date! I will support. The last time the UUT was on the ballot there was misinformation. I am willing to pay my fair share for all services. Sit in the Library and see who comes through the door – the people are very appreciative. As our representatives, you will do what you can. Thank you for your service.

Barry Ziff, Trustee, Friends of the Library

Mr. Ziff wishes to reiterate what everyone has said. The Town Hall Meeting was great. I acknowledge change in attitude and I am looking at facts. More people realize we need a tax. Let us know your true feelings. Our City Council is in support of UUT, Services and programs. Regarding the Library, we made 30% reductions since 2011. We have two major events – Art Show and Wine Tasting. Without these, our culture will change. With subcommittees, use budget surplus and reserves. Bring back UUT at 10% without sunset. The goal of the Library is to preserve the past and inspire the future.

Paul Housepian

Mr. Housepian stated, "You get what you pay for". Prop 13 limited the amount of tax that can be assessed. I came to Sierra Madre in 2003. 2011 my Mother passed away. I voted for Joe Mosca. There is one central theme – budget woes! Continue with UUT – when it was defeated it was mind boggling to me. Staff knows what our City needs to thrive. City Council wants to preserve Sierra Madre. Council Members Denise Delmar and Rachelle Arizmendi, you voted no on UUT. You share a responsibility as to where we are now. Where will our City be in five years? I will leave you with an incident in 2006 with MWD – in case of emergency, a pipeline was suggested. Council Members Zimmerman and Watts opposed. Council Members Enid Joffe and John Buchanan wanted to hook up. The City is in the hands of the citizens. What do you want – it is up to you. Again, "You get what you pay for".

Glenn Putnam, Oak Crest

Mr. Putnam read a document from Rob Stockly:

You have crucial decisions to make. The Town Hall meeting was good first step. I strongly encourage the City Council to explore the General Fund. Use the 2015 surplus to offset 2015-2016. Earmark portion of reserves to balance the budget. The City Council has reduced expenses. However, Level 1 would cripple the City. I have two recommendations: In-depth analysis and put community members on the subcommittees. They will find resolutions to UUT. Please use resources available to you. Be methodical in the processes. I appreciate the difficult decisions you have to make. A parcel tax for the Library would be good. The City Council could have interaction with their counterparts in Arcadia and Pasadena. Consider paramedics out of Arcadia. Thank you.

Mayor Capoccia thanked Mr. Putnam on behalf of Rob Stockly.

Barbara Leigh Cline, E. Sierra Madre Blvd.

Ms. Cline stated that budget problems are nothing new in Sierra Madre. I can't afford $30.00/month. I am happy for those on Prop 13. What has changed is retirement funds from State PERS. Fire Department, Paramedics, all remain the same. City supported safety for Police and Fire. Paramedics came in and funded two years. Like the Orange Grove Fire Station, it can work for us. If UUT comes back, it needs a sunset clause. We don't have a large business district. If UUT comes back, keep at comfortable level. We need subcommittees. No UUT without a sunset. How much funding can employees pay for benefits?

De Alcorn, E. Grand View

Mr. Alcorn stated that he concern is "we nickel and dime". The streets and infrastructure are not kept up. We haven't had adequate budget. You discuss cutting Community Services, and Children's programs. Do we want a City or not? Revenues need to be addressed. The UUT revenue has gone down. A parcel tax to cover police and/or Library can be considered. We need a solid budget. We need a parcel tax that you can rely on. I suggest you do whatever you need to get Prop 218 ASAP. Use reserves for now. Once you give away services, it is hard to get them back.

Steve Tanner, Ida May Lane

Mr. Tanner remarked that we had reserves in 2014. Our goal was to build up reserves. Don't cut services.

Debbie Bamburger

Ms. Bamburger stated, "This is a revenue issue"! Given that reality, what do we do? In my family, if I need more revenue – my first step is not to call realtors, but to look at the savings account, or a second job. The first step is not selling the house. Cutting here and there is kicking the can down the road. What is projected surplus? Was it planned one year ago? What are specific amounts in reserves? What is committed reserves? What are unassigned reserves? It looks to me like you should take unassigned reserves and surplus and you will be okay for one year. We do need a steady stream of revenue. You can consider the UUT with no sunset, a parcel tax. The City Council worked very hard to pass the UUT. To now consider cuts! You cannot maintain certain services without the UUT.

Mayor Capoccia asked the City Manager what the reserves are and the projected surplus this year:

The City Manager stated the following:

The approximate projected Surplus this year is $350,000. As of June 30, 2014, the Council's General Fund reserve policy of 50% of General Fund revenues has been met; which is approximately $4M. There are approximately $1.2M in committed reserves, for items, such as $400,000 Street Projects. There is approximately $553,000 in unassigned, uncommitted General Fund reserves.

The City Manager noted that the City Council can change uncommitted funds and they can change the reserve amount.

Mayor Capoccia asked the City Council if they were all in agreement of "Committees"?

Council Member, Denise Delmar, noted that Arcadia does not want to participate, along with Pasadena in the contracting out. With regard to CalPERS, if we would pull out, it would cost millions.

Mayor Pro Tem, Gene Goss, stated "I want a good argument about subcommittees". I studied the budget. I have a solid idea of where I would like us to go. After the last meeting discussion regarding contracting out, Police and Library, I have no interest – I am opposed. How much data do we need? The residents expressed their concerns. We have cut things to the bone. I am opposed to contracting out the pool. It seems to me, if you want subcommittees – why are we delaying?

Mayor Capoccia stated. "It may have some value".

Council Member, Denise Delmar stated that subcommittees aren't delaying anything. My whole goal is stabilized budget. If using UUT for programs and salaries, we need to stabilize. The Town Hall Meeting was to show facts and budget concerns. The UUT sunset. The people who showed up could help us in finding revenues. If not UUT, what can we do? Do we want to put it on the ballot? We need to get input on raising revenues.

Mayor Pro Tem, Gene Goss, remarked that Council Member, Denise Delmar, is sincere. Your involvement in the Town Hall Meeting was productive. With regard to contracting out the Police Department, do we really want to talk about it? Let's look at Level 1, 2 and 3 cuts.

Council Member, Rachelle Arizmendi, stated that we need to move forward on subcommittees. It will be time well spent. With regard to Library and Community Commission, we have lots of eyes on it. Report back. It won't delay decisions.

Mayor, John Capoccia, stated, What if whatever we put out there fails? What are the options for the Police and Library? There are serious problems with them. We need more information. I see it as a completely different option. On the revenue side, I don't want to assume the UUT is the way to go. The parcel tax may be the way to go. I am willing to make decisions on items now.

Mayor Pro Tem, Gene Goss, stated, We need to make decisions on the budget in two weeks.

Mayor, John Capoccia, stated that we need to direct the staff on balancing the budget. The committees will work on revenue sources. Examine the Police and Library contracting out. There is value to going through the exercise.

Mayor Pro Tem, Gene Goss, noted that what we are deciding on is the 2015-2016 budget.

Mayor Capoccia noted that for the 2016-2017 budget, we would need to cut deep.

Council Member, Rachelle Arizmendi, stated that tonight we are dealing with the 2015-2016 budget. The parcel tax may take two or three years to develop and implement. The UUT can be addressed in 9 months. There are timelines to consider.

Council Member, Denise Delmar, stated that we can only look at 2015-2016 now. The community in 2012-2013 didn't pass the UUT. We need to collect data. The majority said they wanted to increase revenues, parcel tax, city tax, UUT on ballot. That will determine what happens in 2016-2017. Maybe we can make cuts. We need to be prudent at every level.

Mayor Pro Tem, Gene Goss, stated that he would be on board for subcommittees. We are putting off the 2016-2017 budget indefinitely. I would use surplus. We should have been prepared to make decisions.

Mayor, John Capoccia, noted that we need to give the City Manager direction on the 2015-2016 budget. We can put aside subcommittees for now. Staff wants us to give direction tonight and return on June 23rd with budget or Staff can draft resolutions to continue status quo for three months. What do you want to do? I am ready tonight to prepare the budget.

Council Member, Rachelle Arizmendi, asked if we were going to address the Police Department contracting, the Library contacting and subcommittees?

Mayor, John Capoccia, asked the City Council to tackle the budget. What cuts can we live with? What reserves?

Council Member, Denise Delmar, remarked that she is willing to go ahead with Level 1 reductions in all departments, except Community Services, and use reserves.

Council Member, Rachelle Arizmendi, stated that we need to be fiscally responsible. Are we making reductions on Level 1 and include Community Services? The Level 1 cuts would be $677,000 carry-over. We can get the difference form Reserves.

Mayor Pro Tem, Gene Goss, asked how much was in surplus?

The City Manager said $356,000.

Mayor, John Capoccia, noted that Pure Level 1 and Community Services, along with approximately $85,000 from reserves would balance the budget.

Mayor Pro Tem, Gene Goss, stated that at the last meeting I was willing to, but we are sending the wrong message. I thought we would have serious plan to pay for cuts. I can't support. We need a revenue measure. It is obvious we need revenue measure.

Council Member, Denise Delmar, noted that we can't come up with budget then.

Mayor Capoccia stated, "Forget about the two-year budget".

The City Manager said that we can do a one-year budget and project out.

Mayor, John Capoccia, stated: "We all know something needs to happen in two years – we need to pass a one-year budget".

Mayor Pro Tem, Gene Goss, stated, "Are we giving direction tonight?"

Council Member, Rachelle Arizmendi, stated that we need to make extreme cuts and use reserves. What we have is to give direction on the 2015-2016 budget. Make Level 1 cuts and Rollovers, and $85,000 from Reserves. If we have a resolution for "holding pattern", we need direction tonight for two weeks. To approve the 2016-2017 budget, we can't forecast for revenue stream.

Council Member Delmar questioned if we should get a revenue committee tonight.

Mayor Capoccia said, "What direction do we want to give?" I am not willing to go through cuts – they are devastating. We have healthy reserves, let's spend. Let's not cut and continue with budget with reserves until we review the revenues.

Council Member, Rachelle Arizmendi, stated that it is irresponsible for us to not make cuts. Expenses do not meet revenues. We are minimally impacting the departments with the Level 1 cuts. We received the expertise of each department head on the Level 1 cuts.

Mayor, John Capoccia, asked regarding the Level 1 cuts – are we suggesting certain departments and not others? I propose cutting Administration (hours), Library, take a slice out of the rest without specifying. Let staff make cuts.

City Manager, Elaine Aguilar, noted that with regard to the Fire Department, take half of 20 – that would help the situation. With regarding to Planning, take half, that would leave a cushion.

Council Member, Denise Delmar noted that $121,000 is Administration and part time is $30,000. If we add the $30,000, we can keep City Hall open.

The City Manager stated, "Yes".

Council Member, Rachelle Arizmendi, noted that we are considering $200,000 out of Reserves; $360,000 Roll Over and $200,000 in cuts.

Mayor Capoccia, does everyone agree with these reductions?

Mayor Pro Tem, Gene Goss, stated, "Bring back in two weeks to debate".

City Manager, Elaine Aguilar, noted that there was no action on Plan Check Fees and using ICC. We need direction on Planning Department (Variances and CUP's) What percent do you want – 100% or 75%, we want 70%. You need to adopt fees.

Mayor Pro Tem, Gene Goss noted that he has concerns about increasing the price of CUP's. We need sense of pricing effect.

The City Manager noted that she couldn't tell them where the threshold is. If you are comfortable with the present fees, leave as is.

Council Member Rachelle Arizmendi stated, "They look like steep numbers – we need recovery rate.

Mayor Capoccia noted that we are not doing full cost recovery – the citizens subsidize.

Mayor Pro Tem, Gene Goss noted that it is done to encourage people to improve their homes – I am not in a hurry to raise rates.

Mayor Capoccia remarked that he doesn't want the citizens to subsidize. We need to ramp up. I propose 85% across the board – Minors 50% and Majors 48%. You can tweak.

Council Member, Denise Delmar noted that she feels that is a big jump – take all up 10%.

The City Manager noted that a decision was not made on major variances and standard CUP's.

Council Member, Rachelle Arizmendi, would put up 75% on Major; and others 85%. 10% on Minor CUP's and variances.

The City Manager asked about NPDES and deposit against grading fee and grading inspections.

Mayor Capoccia asked why staff needed a deposit?

Bruce Inman, Director of Public Works, noted that we had them pay at the end, but they wanted to know the cost for the permit.

Mayor Capoccia is in favor of fees and the Police Subpoena fee we will refer to State fees. Leave annual overnight parking fees as is. I am not in favor of increasing.

Council Member, Denise Delmar, asked what other cities were charging? She will find out.

The City Manager noted that we will leave as is for now. With regard to Fire Department dispatch fee, what is your direction? This is a new fee.

Mayor Capoccia asked the City Manager if she had sufficient direction at this time to proceed and she said yes.

The City Manager noted that staff will bring back the resolutions, approval of the budget and documents will be available in one month.

FUTURE AGENDA ITEMS: None

ADJOURNMENT:

Council Member, Rachelle Arizmendi moved and it was seconded by Mayor Pro Tem, Gene Goss for approval of adjournment at 10:14 p.m.

John Capoccia, Mayor

Minutes taken and typed by:

Nancy Sue Shollenberger
City Clerk