

**Professional Engineering Services  
Request for Proposals for  
Development of Water Production/Distribution  
System Hydraulic Model and Water System Master  
Plan**



**ADDENDUM 4**

DATE: August 11, 2016

TO: Prospective Proposing Firms for Development of Water Production/Distribution  
System Hydraulic Model and Water System Master Plan

FROM: Bruce Inman, Director of Public Works

**RE: REVISION TO PROFESSIONAL SERVICES RFP**

The Request for Proposals for Development of Water Production/Distribution System Hydraulic Model and Water System Master Plan, dated July 20, 2016 is hereby amended and revised as follows.

- 1.) **The deadline for written questions has been changed to 1:00 PM Friday, August 12<sup>th</sup> (Tomorrow). Questions received after that time will not receive a reply.**
- 2.) In response to questions from potential proposers, note replies in red:
  - A.) Please clarify number 2 on page 3 under Project Scope of Services. Are you looking for the consultant to make field visits to all the water facilities so that a condition assessment and improvement recommendations can be made and included in the Capital Improvement Program developed for the Water Master Plan. **This is completely at the discretion of the Consultant, and the approach to making this assessment should be described in the project approach and covered in the fee proposal. Sierra Madre's system is relatively compact and centralized. For example, when staff provides system tours for city officials, the complete tour takes about 4 hours.**
  - B.) Please verify that this SCADA data is available:
    - a. Reservoir levels **Yes**
    - b. Pump station and well flows **Yes**
    - c. Booster pump and well on/off times **Yes**
    - d. Pump station and well discharge pressures **No**
    - e. Imported water flows and discharge pressures **Flow only**
    - f. Pressure regulating station (or inter-zone stations) upstream and downstream pressures. Is there any flow data? **No to both questions**
  - C.) Please confirm that the City will purchase any software needed at the conclusion of the project. Consultants do NOT have to include software costs in the proposal. **I cannot confirm this. If a software purchase is required, that will be a consideration as the City looks at the price. I cannot commit to a software purchase at this time.**
  - D.) Is there an existing Water Master Plan that we can get a copy of? **No.**

E.) Does the City have water planning criteria already that we will be provided to use for analysis or is the consultant to make criteria recommendations in the master plan?  
**There is no existing planning criteria. Please note RFP Project Scope line 3.) The evaluation matrix attached to the RFP lists pipe age, leak history, hydraulics and fire protection as criteria categories, however consultant will be required to make recommendations as to how to weight those criteria categories and how to score infrastructure components within the categories.**

Submittal Deadline remains as noted in the original document; 12:00 PM on Monday, August 22, 2016 at the Sierra Madre City Hall Public Works office, 232 West Sierra Madre Boulevard, Sierra Madre.

***A signed copy of this Addendum must be attached to the Proposal. Failure to attach a copy of this addendum will render the proposal null and void.***

**End of Addendum 4.**



\_\_\_\_\_  
Bruce Inman, Director of Public Works  
Received and acknowledged:

8/11/16  
Date

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Date