

**Professional Engineering Services
Request for Proposals for
Development of Water Production/Distribution
System Hydraulic Model and Water System
Master Plan**



ADDENDUM 2

DATE: August 8, 2016

TO: Prospective Proposing Firms for Development of Water Production/Distribution System Hydraulic Model and Water System Master Plan

FROM: Bruce Inman, Director of Public Works

RE: REVISION TO PROFESSIONAL SERVICES RFP

The Request for Proposals for Development of Water Production/Distribution System Hydraulic Model and Water System Master Plan, dated July 20, 2016 is hereby amended and revised as follows:

- Proposal/SOQ content shall be limited to two-page resumes, for only those staff or sub-consultants that will be associated directly with the subject project. Project histories listed on resumes should list only projects done with the proposing firm and shall only list similar projects. For example, we do not need to know the staff member's experience in preparation of grading plans or street improvement plans.
- Corporate history shall be limited to similar projects done over the last five years.
- Concise SOQ information is imperative. While we need to know your firm's qualifications, we do not have staff resources to get through lengthy qualifications packages. Proposing firms are encouraged to devise a way of listing similar projects only once in the document, either in a corporate history, or in the resume section.
- Proposing firms should focus on project approach and quality control. How is your firm going to carry out this project, how will you ensure project delivery on schedule, what tools will you use, how will you ensure quality deliverables, and how is your firm uniquely different from all the other firms that will be submitting proposals?

Submittal Deadline remains as noted in the original document; 12:00 PM on Monday, August 22, 2016 at the Sierra Madre City Hall Public Works office, 232 West Sierra Madre Boulevard, Sierra Madre.

A signed copy of this Addendum must be attached to the Proposal. Failure to attach a copy of this addendum will render the proposal null and void.

End of Addendum 2.

Bruce Inman, Director of Public Works
Received and acknowledged:

Date

Bidder

Date