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3 **CITY OF SIERRA MADRE**
4 **PLANNING COMMISSION MINUTES**
5 Regular Meeting of
6 Thursday, October 1, 2015 at 7:00 p.m.
7 City Council Chambers, 232 W. Sierra Madre Blvd.
8
9

10 **CALL TO ORDER**

11
12 Chair Goldstein called the regular meeting of the Planning Commission to order at 7:02
13 p.m.
14

15 **ROLL CALL**

16
17 **Present:** Chair Goldstein, Commissioners Buckles, Desai, Frierman-Hunt, Hinton,
18 Hutt, Spears

19 **Staff:**

20 Vincent Gonzalez, Director of Planning & Community Preservation
21 Leticia Cardoso, Planning Manager
22 Ryan Dunn, Assistant City Attorney
23

24 **APPROVAL OF AGENDA**

25
26 Commissioner Desai moved to approve the agenda. Commissioner Hutt seconded.
27 Motion carried unanimously.
28

29 **APPROVAL OF MINUTES OF SEPTEMBER 17, 2015**

30
31 Commissioner Frierman-Hunt moved to approve the minutes. Commissioner Spears
32 seconded. Commissioner Desai abstained due to his absence at the September 17,
33 2015 meeting. Motion carried unanimously.
34

35 **AUDIENCE COMMENT**

36
37 None.
38

39 **PUBLIC HEARING**

40
41 **Municipal Code Text Amendment 15-03 (MCTA 15-03) – Second Unit Ordinance**

42
43 Planning Manager Cardoso delivered the staff report.
44

45 Commissioner Desai requested clarification on the Conditional Use Permit trigger for
46 second story second units. Planning Manager Cardoso explained the requirement of
47 Conditional Use Permits.
48

49 Commissioner Spears inquired about address assignments for the second units.
50 Planning Manager Cardoso explained that new second units will not have separate
51 addresses, as they are not allowed to have separate utilities.
52

53 Chair Goldstein inquired about short term rental potential of the second units. Planning
54 Manager Cardoso stated that short term rental of any unit in the City is not allowed.
55

56 Commissioner Hutt spoke in favor of amending the second unit ordinance.
57 Commissioner Hutt requested some language revisions that eliminated possible
58 ambiguity.
59

60 **Action: Commissioner Frierman-Hunt moved to approve Planning Commission**
61 **Resolution 15-13 to recommend approval of Municipal Code Text Amendment 15-03**
62 **(MCTA 15-03) as amended. Commissioner Hutt seconded. Motion carried**
63 **unanimously.**
64

65 **ORAL COMMUNICATION**

66
67 **Audience Comments**

68
69 None.
70

71 **Planning Commission**

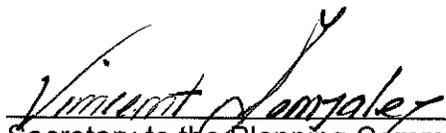
72
73 Commissioner Frierman-hunt reminded the public to conserve water.
74

75 **Planning & Community Preservation**

76
77 Director Gonzalez stated that the next regular Planning Commission meeting is
78 scheduled for October 15, 2015. The Commission will consider amendments to the R-1
79 Ordinance. He also reminded the Commission about the upcoming Honors Dinner on
80 October 8, 2015.
81

82 **Adjournment**

83
84 Chair Goldstein adjourned the meeting at 7:20 p.m.
85

86
87
88 
89 Secretary to the Planning Commission
90 Vincent Gonzalez, Director of Planning & Community Preservation