

# Sierra Madre Public Library Board of Trustees

Regular Meeting Agenda, July 22, 2015

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*Library Board of Trustees*

**Barry Ziff**, Chair  
**Glenn Putnam**, Vice Chair  
**Rich Procter**, Trustee  
**Shannon King**, Trustee  
**Vacant**, Trustee

**Wednesday**  
**July 22, 2015 at 7:00 pm**  
City Council Chambers  
232 West Sierra Madre Boulevard  
Sierra Madre, CA 91024

## **APPROVAL OF AGENDA**

Majority vote of the Board to proceed with Library business.

## **APPROVAL OF MINUTES**

Approval of Minutes for the Library Board of Trustees Regular Meeting June 24, 2015

## **TRUSTEE AND CITY COUNCIL LIAISON REPORTS**

Brief reports from Trustees and the City Council Liaison relating to City business occurring since the last Library Board meeting

## **PUBLIC COMMENT**

Regarding items not on the Agenda

## **ACTION ITEMS**

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1. **APPROVAL OF LIBRARY WARRANTS (Review by Chair Ziff)** – Recommendation that the Board approves payment of Library Warrants manual check #44364 in the aggregate amount of \$372.89, #44486-44492 in the aggregate amount of \$17,813.43, #44820-44827 in the aggregate amount of 3,095.61, FY 2015-2016 manual check #44701-44702 in the aggregate amount of \$500.00, and FY 2015-2016 #44815-44819 in the aggregate amount of 4,170.00.
2. **DISCUSSION – BOARD REORGANIZATION**  
Recommendation to nominate and appoint Chair and Vice Chair for 2015-2016.
3. **DISCUSSION – ANNUAL LIBRARY STATISTICAL REPORT 2014-2015**  
Recommendation to receive and file Annual Library Statistical Report 2014-2015.
4. **DISCUSSION – CANCEL TRUSTEE MEETING AUGUST 26, 2015 AND RESCHEDULE TO NOVEMBER 2015 MEETING**  
Recommendation to cancel August 26, 2015 Trustee meeting and reschedule the November 25, 2015 meeting.
5. **DISCUSSION - UPDATE FROM COMMITTEES FOR LIBRARY SPECIAL PROGRAMS/EVENTS**

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- a. ESSAY CONTEST – Chair Ziff and Vice Chair Putnam
- b. ONE BOOK ONE CITY –
- c. READ CAMPAIGN – Trustee Procter
- d. SOMMER SCHOLARSHIP – Chair Ziff and Trustee King
- e. LIAISON TO FRIENDS – Chair Ziff
- f. LIAISON TO SIERRA MADRE HISTORICAL PRESERVATION SOCIETY –  
Trustee King

## REPORTS

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### 6. FRIENDS OF THE SIERRA MADRE LIBRARY

Informational reports about business and activities of the Friends of the Library.

### 7. DIRECTOR OF LIBRARY SERVICES

Informational reports about library services and activities since the last Board meeting.  
Written report attached.

### 8. ITEMS FOR FUTURE AGENDA

Trustees can recommend agenda items for future meetings.

## ADJOURNMENT

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The Board of Trustees will adjourn to a Regular Meeting at this same place on Wednesday, September 23, 2015 at 7:00 pm.

**PUBLIC COMMENT:** Under the Brown Act, the Board is prohibited from taking action on items not on the agenda, but the matter may be referred to for to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate Library Board action.

**PUBLIC HEARING:** The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate Board action.

**ACTION ITEMS:** Regardless of a staff recommendation on any agenda item, the Board of Trustees will consider such matters, including action to approve, conditionally approve, reject, or continue such item. Further information on each item may be procured from the Office of the Director of Library Services.

**AVAILABILITY OF AGENDA MATERIALS:** Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, are available for public inspection at the public the Sierra Madre Public Library, 440 W. Sierra Madre Blvd., during normal business hours and on the City of Sierra Madre website.

**MEETING ASSISTANCE:** The City Hall Conference Room is physically accessible. If you require special assistance to participate in this meeting, please call the Director of Library Services' office at (626) 355-9632 or (626) 355-7186 at least 48 hours prior to the meeting.