

CITY OF SIERRA MADRE  
PARKS AND FACILITIES  
MAINTENANCE AND MASTER PLAN

Sierra Madre Parks and Facilities Master Plan Committee  
2012

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## **ACKNOWLEDGEMENTS**

The formulation of the Parks and Facilities Master Plan 2012 was due to the contributions, insight, and support of the Sierra Madre Community. There are many community members who saw the need and advocated for developing a plan to identify and address the community's parks, facilities, and recreational needs. The list below acknowledges persons who participated in the process.

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John Capoccia, Council Member

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Chris Koerber, Council Member

Nancy Shollenberger, City Clerk

Richard Mays, City Treasurer

## **INTRODUCTION**

In October 2010 the City of Sierra Madre began a process to update the 2001 Sierra Madre Parks Master Plan (Plan). The update process reviews and presents projects and priorities to match the current needs and desires of the community. The Community Services Commission appointed a Committee to update the Parks and Facilities Master Plan, and asked that facilities be included in the new plan. The Committee consisted of Community Services Commission members, community representatives, staff liaisons, and representatives of civic organizations and schools who utilize park facilities.

### **PURPOSE**

The purpose of the Plan is to help meet the needs of the City's current and future residents and to build on the community's unique recreational facilities, parks, and trail assets. The Plan is intended to serve as a guide for future recreational facility and park improvements and acquisition. It is also intended to be the basis for future financial planning and priorities. Another important purpose of the Plan is to represent the community's desires for a balance between parks, open space, and trails. Above all, the Plan seeks to contribute to a high quality of life in Sierra Madre.

### **PROCESS**

The planning process utilized to update the Plan incorporated the following steps:

- A. Staff provided an overview of the update process to the Committee together with copies of the 2001 Parks Master Plan.
- B. The Committee reviewed the accomplishments and needs not met since the 2005 scorecard.
- C. Staff provided a tour of all the parks and facilities to familiarize the Committee with each area's typical uses and condition of the assets.
- D. The Committee classified the existing parks and facilities utilizing the guidelines from the National Recreation and Parks Association.
- E. The Committee analyzed the 2010 census data for the demographic and population characteristics of the community.
- F. The Committee formulated and adopted a survey questionnaire for community input.
- G. The Committee gathered community input, and reviewed and identified priorities.
- H. The Committee created an expenditure analysis and prioritized goals and actions.
- I. The Committee prepared a draft Plan update for consideration of adoption.

### **PARKS AND FACILITIES**

Since its incorporation in 1907, the City has developed six parks, the last one in 2008. In addition, the system includes the historic Mount Wilson Trail. The six parks, Bailey Canyon Wilderness Park, Kersting Court, Milton & Harriet Goldberg Recreation Area, Mount Wilson Trail Park, Memorial Park, and Sierra Vista Park have a combined twenty-five acres within the City's three square miles.

In 1967 the City acquired a Wilderness Area consisting of 1,100 acres, extending beyond the City's northern boundary. In the 1990s the City purchased 125 acres in the foothills to preserve open space. The specific history of the City's oldest parks mirrors the community's identity with the mountains.

## CITY ATTRIBUTES

### PHYSICAL

The City of Sierra Madre with a population of approximately 11,000 is a unique village located in Los Angeles County at the base of the San Gabriel Valley Mountains. Sierra Madre is a residential community, proud of being the Village of the Foothills. Its small size and quiet neighborhoods lends to the small town atmosphere the residents are proud of maintaining. The City is a full service municipality operating with a \$17 million budget that funds 65 full-time employees assigned to eight operating departments. Government services are primarily funded by property taxes, local taxes, and user fees. The local economy consists primarily of professional service providers and specialty retail shops and restaurants.

### DEMOGRAPHICS<sup>1</sup>

**Population Growth & Diversity:** The results of the 2010 census show some population changes for Sierra Madre since the 2000 census. Although the population of California grew by 10% since 2000, Sierra Madre’s population increased by only 3.2%, from 10,578 to 10,917. The percentage of the City’s white, non-Hispanics fell to 72.3% (from 79.7%), while the Hispanic population increased to 14.9% (from 10%). Among adults aged 65-84, 84.1% are white, non-Hispanic; in the 0-19 age bracket, 61.6% are white, non-Hispanic. Of the remainder of the population, Asians account for 7.5%, African-Americans make up 1.7%, and other, non-Hispanic make up 3.6% (American Indian/Alaska Native .3%; Native Hawaiian & Pacific Islander .1%; other .4%; and Two or More Races 2.9%). English is the language spoken most often in the home.

	<b>2010 Census</b>	<b>2000 Census</b>	<b>Change</b>
<b>Population</b>	10, 917	10,578	+339
<b>White non-Hispanic</b>	72.3%	79.7%	-7.4%
<b>Hispanic</b>	14.9%	10%	+4.9%
<b>Asian</b>	7.5%	5.6%	+1.9%
<b>African-American</b>	1.7%	1.1%	+.6%
<b>Other, non-Hispanic</b>	3.6%	3%	+.6%

**Age Structure:** With a median age of 46.6, up from 42.6 in 2000, the population of Sierra Madre is much older than California as a whole – 34.9 for the state. Since the last census in 2000, the share of people in Sierra Madre aged 65-84 increased from 15.7% to 17.4% of the total, compared with 11% statewide.

Of special interest to Sierra Madre’s parks and facilities, children aged 18 and under comprise 20% of the City’s total population (aged 0-5 6%; aged 6-10 6%; aged 11-13 3%; and aged 14-18 5%). Adults aged 19-64 comprise 63% of the City’s total population, with a 25.6% gain since 2000 in those aged 49-64. Those over 65 make up the remaining 17% of the population.

	2010 Census	2000 Census	Change
<b>Median Age</b>	46.6	42.6	+4 years
<b>Aged 65 +</b>	1,895	1,665	13.8%
<b>Aged 19-64 Total</b>	5,711	5,690	.003%
<b>Aged 49-64</b>	3,676	2,928	25.6%
<b>Aged 33-45</b>	1,911	2,475	-22.8%
<b>Aged 19-32</b>	1,248	1,413	-11.7%
<b>Aged 18 and Under Total</b>	2,187	2,099	.04%
<b>Aged 14-18</b>	555	502	10.6%
<b>Aged 11-13</b>	364	338	7.7%
<b>Aged 6-10</b>	639	585	9.2%
<b>Aged 0-5</b>	629	674	-6.7%

**Households:** In 2010, 33% of Sierra Madre’s households were made up of individuals living alone, compared with 23% of such households in California. Traditional families -- married couples with children -- are less common in Sierra Madre than statewide, accounting for 18.2% of households compared with 23% in California.

**Education:** Educational attainment in Sierra Madre is well above state levels: 58.4% of adults have a Bachelor’s degree or higher, compared with 30% statewide, and only 2.5% of adults have less than a high school education, compared with 20% in California overall.

**Income:** Median household income is \$83,652, 39% higher than the statewide median of \$60,392. Almost 42% of households have incomes of \$100,000 or higher, compared with 27% statewide.

**Foreign Born:** The foreign-born population accounts for 10% of the total, compared with 27% statewide. The majority of these individuals, 53%, are from Asia.

**CITY FINANCIALS**

For Fiscal Year 2011-2012 budget, the City reduced its budget by approximately \$900,000. This was accomplished primarily by reductions in maintenance and operations, but also by freezing some vacant positions. In January 2012, the City learned that it would need to reduce its entire budget by another \$800,000 and the midyear revenue projections identified a \$300,000 shortfall in General Fund revenues. Due to the economic climate affecting the City of Sierra

Madre, staff worked diligently to streamline costs while maintaining a high level of service and programs. A city-wide reorganization was implemented on July 1, 2012, that restructured staffing throughout the City. In addition to staff changes, programs and services were modified to continue to follow a cost-conscious model.

This is a time of great change for the community, but it is the City's mission to continue to provide quality, cost effective public services to its residents. Staff continues to work hand-in-hand with our residents to provide the programs and services that are needed and vital to a thriving community.

## **SUMMARY OF SURVEY RESULTS**

The Parks and Facilities Master Plan Committee submitted a Survey Questionnaire to the public via internet, at public events, and at a public meeting (see Appendix 1). Following is a general capsule of the 212 responses (see Appendix 2).

Of all questions asked regarding the use of each park or facility, respondents indicated their use of the parks is as designed: Memorial Park, Kersting Court, and Sierra Vista Park are predominantly used for community events and activities; and Mt. Wilson Trail and Bailey Canyon Wilderness parks are used for hiking, picnicking, and the rest rooms. Milton and Harriet Goldberg Recreation Area is the only park that is seriously underutilized as either a neighborhood park or a recreation area.

**Bailey Canyon:** Out of 172 respondents who answered regarding the features they use at Bailey Canyon, the top three answers were: the hiking trails (142), the public restrooms (77), and the picnic areas (66).

**Kersting Court:** Kersting Court is the most highly used park with approximately 125 respondents using the park at least once a week. Out of 182 respondents who answered regarding the features they use at Kersting Court, the top three answers were: the park benches (149), the open lawn space (98), and the brick patio (87). When asked whether the City should rent the open lawn space to place banners, the overwhelming response was no.

**Memorial Park:** With regard to Memorial Park, 75 use the park at least once a week, and 60 use the park at least once a month. Out of 202 respondents who answered regarding the features they use at Memorial Park, the top three answers were: community events (141), the restrooms (106), and the band shell (90).

**Milton and Harriet Goldberg Recreation Area:** Goldberg Park is the least used of all the parks. The majority of respondents (approx. 150) rarely, if ever use the park. Out of 51 respondents who answered regarding the features they use at Goldberg Park, the top three answers were: the stone benches (48), the sand play area (17), and the hut structure (10). The conclusion of the Committee is that the design of the park could be enhanced to increase use, and further study is being undertaken.

**Sierra Vista Park:** There were 75 respondents who indicated that they used Sierra Vista Park at least once a week. Out of 168 respondents who answered, regarding the features they use at Sierra Vista Park, the top three answers were: community events (86), picnic area (78), and the Aquatic Center and Community Recreation Center (63). Of special note, 58 responded that they used the Rose Float Building, and 44 that they utilized the Dog Parks. In general, respondents do not use the skate ramps, nor were they in favor of a skateboard park.

Of the 62 who answered regarding the use of the Aquatics Center, the top three answers were: Public Swim, followed by swimming lessons (23), and family swim (27).

Mount Wilson Trail Park: Mt. Wilson Trail Park (Turtle Park) is most often used for its hiking trail, restrooms, and picnic area.

General Survey Results: The majority of respondents believe the City maintains its recreational facilities and parks extremely well. They overwhelmingly agree that the City's recreational facilities and parks are very important to them and that it is very important to fund their maintenance.

The majority (133 out of 155 who responded to the question) get their information regarding events from the Wistaria Vine.

The most relevant demographic in this survey is the age group responding. The predominant age group was 17 and under, followed by 35-44, then 55-64. As a result, the usage of Kersting Court may be skewed because many of the fewer than 17 age group tend to "hang out" at Kersting Court after school on Fridays.

## **CLASSIFICATIONS & DEFINITIONS**

This section provides a description of the City of Sierra Madre's existing parks and recreation facilities. One of the major recreational facilities for Sierra Madre is the Angeles National Forest and connected wilderness areas. City streets provide hilly but adequate space for walking, running, and bicycle-riding.

There is minimal commercial recreational opportunity within the City. Public and commercial options in surrounding communities are extensive. They include the Los Angeles County Arboretum in Arcadia with horticultural gardens and space for passive recreation. Arcadia also offers the Santa Anita Race Track, public golf course and Arcadia County Park, to name a few. Pasadena to the west is home to the Rose Bowl and the Eaton Canyon Golf Course as well as the County operated Eaton Canyon Nature Center.

### **PARK LAND CLASSIFICATIONS**

The information used for classifying the City's parks for purposes of the Plan, is from the Parks and Recreations Standards, provided by the National Recreation and Park Association's (NRPA) Park, Recreation, Open Space and Greenway Guidelines, 1996 (Guidelines). These Guidelines provide a framework for recreational planning that relies on locally-based planning processes rather than arbitrary standards, and is based on a ratio of facilities to a specified percentage of population. The Guidelines promote a comprehensive planning process focusing on local concerns and an assessment of conditions to help define a plan that meets community needs. These include the need to accommodate different cultures; the need to include citizen opinion in the process; the identification of the wellness movement; and the establishment of levels of service.

These standards, along with consideration of environmental trends, social trends, economic trends, and demographics ensure that the residents of each community can determine the size and use of land set aside for parks and recreation facilities. In the City of Sierra Madre Municipal Code, Chapter 16.44, Regulations for Dedication of Land for Park and Recreation Land, Sierra Madre's standard is 3.0 acres per 1,000 residents.

In order to address specific planning needs for park, open space, and recreation areas, the following park classifications have been used. Each park class provides a distinct type of recreational opportunity. The ideal community park system is made up of several different types and classifications of parks. The classification system used in this document is as follows:

**Natural Open Space:** Natural open space is defined as undeveloped land primarily left in its natural state with recreation use as a secondary objective. It is usually owned or managed by a government agency and may or may not have public access. This type of land may include steep hillsides, wetlands, or other similar spaces. In some cases, environmentally sensitive areas are considered open space and can include wildlife habitats, stream or creek corridors, or unique and/or endangered plant species (see Appendix 4).

**Community Parks:** A community park is planned primarily to provide opportunities for organized activities and sports, although individual and family activities are also encouraged. Community parks can also provide indoor facilities to meet a wider range of recreation interests. Community parks serve a larger area and offer more facilities. As a result, they require more support facilities such as parking, restrooms, and covered play areas. Community parks usually have sport fields or similar facilities as the central focus of the park. Their service area has roughly a 2-3 mile radius.

**Neighborhood Parks:** Neighborhood parks are designed primarily for non-supervised, non-organized recreation activities. They tend to serve people living within approximately one-half mile of the park. Since these parks are located within walking and bicycling distance of most users, the activities they offer serve the entire neighborhood, including children. Typical facilities found in a neighborhood park include: playgrounds, picnic areas, open grass area for passive use, trails, outdoor basketball courts, and multi-use open grass area for practice field sports.

**Mini-Parks:** The mini-park is used to address limited, isolated, or unique recreational needs of concentrated populations. These parks may be either active or passive.

**Special Use Areas:** Special use areas are known for a specialized purpose or activity. These areas can be historical museums, nature centers, or amphitheaters.

**Schools:** The City and the Pasadena Unified School District have combined resources to provide a more cost-effective approach to fulfilling the needs of shared facilities and land for recreation purposes.

## **PROJECT PRIORITY LEVEL DEFINITIONS**

For purposes of prioritization, three levels were created to span projects ranging from immediate needs to possible future enhancements/new facilities. The different levels are described in the following paragraphs.

**Level I** items are projects that are either necessary to keep an existing park or facility in safe operating condition or a project/program which has already commenced or for which the City is committed. This level includes non-routine, major maintenance projects, some of which have been previously deferred. In several cases, projects in this category are necessary if the park/facility is to continue to operate without incurring safety or increased liability issues.

**Level II** items are projects that would upgrade existing facilities but are not, at this time, necessary to ensure the continued viability of the facility. It should be noted, however, that many of these projects would become Level I if they are deferred indefinitely.

**Level III** are projects that either represent new facilities or major enhancements at existing facilities. Several of the projects in this category have costs that may well be beyond the scope of foreseeable funding sources and would likely require new or extraordinary funding sources.

## NATURAL OPEN SPACES

### BAILEY CANYON WILDERNESS PARK - 451 West Carter Avenue, at Grove Street

#### BACKGROUND



The history of Bailey Canyon can be traced to the Native Americans who from time to time used the oak woodland as a temporary campsite. Around 1769, the King of Spain acquired the area by the right of occupation. Ownership of the land passed from Spain to Mexico, to the Republic of California, to the United States. In 1875, Mr. R.J. Bailey received a homestead from the U.S. Government for a portion of the canyon area and it became known as Bailey's Canyon. Palmer T. Reed purchased the Bailey Ranch and the mountain land behind it, including the

canyon in 1881. In 1883, Reed sold the eastern part of the canyon to N.C. Carter, and in 1884, the Sierra Madre Mutual Water Company purchased the remainder of the canyon in order to develop water tunnels for domestic water supply. This portion was sold to the City of Sierra Madre in 1907. The eastern portion was purchased by the City from the Carters in 1963. In 1965, a part of the original Carter property, purchased from the Southern Pacific Railroad, was given by the Carter family to the City of Sierra Madre to be included in the proposed wilderness park. In the early 1930s Bailey Canyon was heavily used as a picnic and recreation area and the Works Progress Administration built an amphitheater and picnic area. In the 1940s Bailey Canyon was used as a firing range by the army. The severe floods of 1938 did considerable damage to the park and the flood of 1969 further damaged the amphitheater and widened the stream bed. Subsequent fires and floods have continued to wear away the land. Parts of the amphitheater can be seen from the Canyon View Self-Guided Nature Trail.

The Bailey Canyon nature trails were developed by youth volunteer groups. Today, conservation and trail work continues to be done by community organizations. The area was dedicated as a Wilderness Park on June 11, 1967.

#### FACILITIES AND AMENITIES (SEE APPENDIX 3)

There are three self-guided hiking trails, a fire ring, an interpretive display, a parking area, picnic areas, restrooms, a native botanical area, barbeques, and a drinking fountain. Hikers should be aware that this is a wilderness area and, as such, contains wildlife (rattlesnakes, bears, mountain lions) and vegetation (poison oak), which can be problematic.

## **TRAILS**

### **Live Oak Self-Guided Nature Trail**

The trail begins at the entrance to Bailey Canyon above the debris basin. Cross the bridge to the oak woodland area and look for the plant markers near a maintained trail. The trail is approximately an eighth of a mile.

Fire, flood, and man's intrusion have caused radical changes in Bailey Canyon Wilderness Park over the years. Nevertheless, the park remains an excellent and unique 'nature study park.' It has also been registered as a bird sanctuary.

Although small in size, Bailey Canyon Wilderness Park contains several distinct plant associations which invite comparisons. A stop on the bridge affords a view of these different groups. On the steep, dry slopes, two different drought resistant plant associations live. Because of the elevation here (slightly over 1,000 feet) these two communities overlap and intermingle. The larger shrubs belong to the Chaparral Association, the smaller, less woody species to the Coastal Sage Scrub. Sierra Madre is at the lower limits of the warm Chaparral Association. The Southern Oak Woodland Plant Community beyond the bridge is a distinctly different community. Although the Riparian Stream-side Plant Community is now a remnant of the plant zone, it continues to exist due to sufficient root structure that can reach the necessary ground water when surface water is gone during the hot, dry summer months. Approximately 2% of the Earth's surface has a Mediterranean type climate, and Southern California with its hot, dry summers and mild, rainy winters, is included in this two percent. These areas all have similar vegetative adaptations.

### **Canyon View Self-Guided Nature Trail**

The trail begins a short distance beyond the footbridge in Bailey Canyon. Approximately one-half mile along the trail is a small but beautiful waterfall. The trail turns into a streambed which during winter weather can become slippery with unsure footing.

Looking down into the stream channel is what was once a healthy streamside environment but which is now a remnant Riparian Plant Community. The foothill fire of 1977 destroyed much of the surface vegetation on the chaparral slopes. A record-breaking (100 year) storm the following spring caused so much heavy run-off that there was extensive cutting into both banks, widening and deepening the streambed by many feet. Loss of soil caused the trees to topple. Subsequent rains and the flash flood of 1994 have continued the shaping of this area. Left alone, nature will heal in its own way, waiting new cycles of destruction and repair. Air, soil, water, and sun are the four requirements of most plant life. The trees here still receive these four needs, as they have sufficient root structure remaining in the soil to bring



them nourishment, and their “feet” still reach the necessary ground water. New vertical spouting from the trunks gives evidence of their tenacious hold on life.

In an undisturbed Riparian Plant Community, the stream channel should be moist and shady during most of the year. The plants are different from those on the steep, dry slopes because of the moisture. The large-leafed water pumping phreatophytes (plants whose roots must be touching ground water) try to find here the large quantities of water that they require as a cooling system during the hot summer months.

### **Trail to Jones Peak and Orchard Camp**

Upon the suggestion of the Sierra Madre Historical Preservation Society, the Sierra Madre Mountaineers and Sierra Madre Rangers, two youth organizations dedicated to the development of mountaineering and outdoor skills, volunteered in 1968 to build a trail from Bailey Canyon through the Angeles National Forest to Jones Peak, an altitude of 3375 feet and into the Sierra Madre Historical Wilderness Area. Under the supervision and advice of the United States Forest Service, the trail was begun in January 1969. It is undocumented exactly when the trail was completed to the Mt. Wilson Trail and Orchard Camp, however as of 2001, it was reported that the trail was complete.

The trail is reached by following the Canyon View Self-Guided Nature Trail then branching off to the right at the point where a marker points to the waterfall trail.

Approximately two and a half miles from the start of the trail to Jones Peak, in the Angeles National Forest, the ruins of two small cabins may be found. Situated on a small promontory along upper Bailey Canyon, the lower cabin foundation commands a long, narrow view down the canyon to the valley below. Built in 1910 by three young men attending Throop Polytechnic Institute (now Cal Tech) the cabins were used by their families, friends, and themselves until 1942 during World War II, when the area was closed to further private use. Standing in good condition for a number of years, the cabins were eventually vandalized and almost totally destroyed.

The trail continues on past the cabin ruins and connects to the Mt. Wilson Trail shortly north of Orchard Camp.

### **PARK ACTIVITIES**

Conducive to youth, senior, and adult activities, there are no formal City recreational programs planned at this time. However, Bailey Canyon Park is frequently used by groups and individuals for campfire programs, outdoor group meetings, hiking, group outings, guided nature hikes, picnics, and a memorial sitting area (planned).

Bailey Canyon Park has no mowed turf and the debris basis is monitored by the Los Angeles County Flood Control District. The Sierra Madre Environmental Action Council (SMEAC) is a

volunteer organization that maintains the park, having work programs twice a year. Other groups volunteer as well.

### **CURRENT CONDITIONS/NEEDS**

Overgrown brush next to trail, including patches of poison oak.

There are no trail maps or other trail guides on-site and they are difficult to locate online.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

### **GOALS AND PRIORITIES**

The Committee's goal for this park is to maintain the area as a wilderness park with minimal improvements.

#### **Level I Priorities**

Develop signage for hikers to be aware of possible poison oak on trail.

#### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Provide permanent containers for dog dropping plastic bags.

Future donations and funding should go toward the replacement and/or repair of picnic tables, barbeques, and general maintenance.

Encourage continuation of current programming such as guided tours, nature classes, and school programs. Consider expanding recreational programs to Bailey Canyon Park for spring and summer use.

Encourage local service clubs, youth groups, and community volunteers to assist in the maintenance of both the wilderness area and the picnic areas.

Recognize volunteer efforts of volunteer groups such as SMEAC.

Continue preservation of open space.

#### **Level III Priorities**

Obtain funding and build small amphitheater around the fire ring.

## **MOUNT WILSON TRAIL (also known as the Old Mount Wilson Trail) - Corner of Mount Wilson and East Mira Monte Avenue**

### **BACKGROUND<sup>2</sup>**

In 1967 Sierra Madre became the first city in Southern California to own a wilderness preserve, located at the corner of Mount Wilson and East Mira Monte Avenue. This gave the City of Sierra Madre its 1,000 acre Sierra Madre Historical Wilderness Area, a park that is to be kept, for all time, in its natural state free of development. This move coincided with Forestry Service preservation aims. The area follows the Little Santa Anita Canyon north to within a mile of Mount Wilson Observatory and includes the historic Mount Wilson Trail, the oldest settlers' trail in the San Gabriel Mountains.



Mount Wilson Trail, sometimes referred to as Old Mount Wilson Trail, leads to the top of Mount Wilson where the Mount Wilson Interpretive Observatory is located. The Trail was originally an Indian Preservation and in 1864 by Benjamin D. Wilson (aka Don Benito Wilson) to obtain timber from the stands of sugar, pine, and incense cedar on the mountainside. It followed, in a rough way, the Little Santa Anita Canyon and is approximately seven and a half miles long to the summit.

In 1889, when Harvard College established the first observatory on Mount Wilson, the 3,700 pound, thirteen foot telescope was broken down into parts small enough to load on pack animals and be carried up the trail. Although the burros of the pack train, the stables, the corral, and the barn no longer exist, Mount Wilson Trail continues to be the site of the second oldest trail race in California, traditionally held yearly in late May. Intermediate destinations on the Trail are First Water and Orchard Camp.

The Mount Wilson Trail Race is the second oldest trail race in California; first held in 1908 when runners raced to the top of Mount Wilson, rested 1/2 hour, then raced back down. Only a handful of intrepid runners dared to attempt such a grueling test. The race was held sporadically from the first year until the late 1940s and early 1950s, when it was abandoned completely. In autumn of 1965 it was revived and has grown over the years to its present format. Organized by a volunteer committee and sponsored by the City of Sierra Madre, the current race is 8.6 miles in length. The exact course has changed by erosion, fires and earthquakes. For this reason no official record is recognized. Since the revival in the 1960s, today's course is considered the most difficult.

### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

There are several undeveloped rest stops along the Trail, most notably at First Water and Orchard Camp, 1.3 and 3.5 miles respectively from the Trail head in Sierra Madre. There are no provisions for water along the Trail, so hikers must be sure to bring their own. Hikers should be aware that this is a wilderness area and, as such, contains wildlife (rattlesnakes, bears, mountain lions) and vegetation (poison oak), which can be problematic.

### **PARK ACTIVITIES**

The Mount Wilson Trail is open to hikers. An unofficial estimate is that over 50,000 hikers use the Trail annually. Although the Trail is under the City's jurisdiction, due to limited resources the City does not maintain it. However, regular weekly maintenance is performed by a team of volunteers. Maintenance expenditures are funded through the Fletcher Fund (funded by private contributions), which is designated specifically for Mt. Wilson Trail maintenance and held by the Sierra Madre Community Foundation. The Trail is closed during periods designated as red flag conditions (mud & rock slides due to heavy rains; extreme fire danger due to drought & wind). These conditions are called by the City and Los Angeles County and are monitored and enforced by in the past by volunteers from the Sierra Madre Fire Safe Council members helping with flag alerts. The Trail is briefly closed during the morning of the Mt. Wilson Trail Race.

### **CURRENT CONDITIONS/NEEDS**

Neighbors have complained about noise and trash.

There is no water along the trail for hikers or their pets.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

### **GOALS AND PRIORITIES**

The Committee's goal for the Trail is to encourage respectful and safe use of the City's most popular natural resource area, wilderness preserve, and trail.

#### **Level I Priorities**

Provide trail etiquette signage suggesting to hikers to respect the residents who live at the foot of the Trail.

#### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Add a recycling bin at the foot of the Trail.

Add signage to remind users to pick up any trash, and for pet owners to clean up after their pet.

Replace worn destination markers along the Trail.

Encourage local civic clubs to maintain the Trail in such a manner as to ensure safe continuous usage by hikers.

**Level III Priorities**

Provide a drinking fountain for hikers and their pets at the trail head.

## **COMMUNITY PARKS**

### **MEMORIAL PARK - 222 West Sierra Madre Boulevard**

#### **BACKGROUND AND ACTIVITIES**

Located at 222 W. Sierra Madre Blvd., corner of Sierra Madre Blvd. and Hermosa, and west of Baldwin, Memorial Park is in the center of the business district and home to numerous community events. The open green space offers a children's playground, covered picnic tables, a Memorial Wall, a band shell, the Hart Park House Senior Center, a community garden, and tennis courts, and is home to a variety of community activities throughout the year including the annual Wistaria Festival, the Sierra Madre Volunteer Firefighters Association's Annual Easter Egg Hunt, Friends of the Library Art Fair, Fourth of July activities, Summer Concerts in the Park, and Summer Fun in the Park. There are many species of mature trees which offer several shaded picnic areas.

#### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

##### **Band Shell**

The Band Shell, is the focal point for numerous events and activities in Sierra Madre. One celebrated activity is the Concerts in the Park series where concerts are presented on Sundays in the summer, each sponsored by a local community group and presented at no cost. Seating is on the lawn in front of the Memorial Park Band Shell.



##### **Community Garden**

The community garden offers full garden plots and half plots for rent by the community. Plots are maintained by the renters, who grow anything from vegetables to flowers. There has been a waiting list for new renters since the inception of the gardens.

##### **Playground**

In June 2011 Sierra Madre celebrated the ribbon cutting of the new playground equipment at Memorial Park. The equipment, which the City has designated for children aged 2 to 5, was paid for with \$75,000 in appropriations from the Community Redevelopment Agency.



##### **Tennis Courts**

Two lighted tennis courts are available for public use. Tennis classes are also offered to the community through the Community Services Department.

##### **Memorial Wall, Weeping Wall, and Memorial Dedicated to the Unknown Boy Scout**



The park is home to three memorials: the Memorial Wall, which honors local veterans of foreign wars; the Weeping Wall Memorial, which was designed by local artist Lew Watanabe and dedicated in April 1999; and

the Memorial Dedicated to the Unknown Boy Scout, In Honor of All Boy Scouts in Sierra Madre Past and Present Who Served in World War II.

### **Hart Park House Senior Center**

The Senior Center, Hart Park House, was most recently renovated in 2011 and is the home for numerous senior activities. The renovation was paid for by Senior Commission funds, Community Redevelopment funds, and General Funds. The Center offers senior lunch at a reduced price, recreational activities, health screenings, and computer education. In addition, the facility is available for rent for meetings and activities.



### **Picnic Pavilion**

This main picnic area is covered and provides shade for guests with a total of twelve picnic tables. The area is available for rent through the City for events.

## **CURRENT CONDITIONS/NEEDS**

Drainage of the lawn in front of the Band Shell and east of the Hart Park House needs to be improved.

Picnic tables are old and falling apart.

Tennis courts need resurfacing. Fence around courts needs stabilizing.

There is no lighting from the Senior Center to Mariposa Street on the south side of the Park.

There is no safety lighting in the playground area.

Woodchips in the playground area need replenishing.

Public restrooms are often disreputable.

Residents sometimes complain about the amplified sound from the Band Shell.

There is a lack of bench and table seating in the park.

Some residents in their survey responses (see Appendices 1 and 2), have requested there be an adult activity area somewhere in the City parks, possibly here.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

## **GOALS AND PRIORITIES**

As the community park that is home to numerous activities and events as well as the center of the business district, this park needs to be a showpiece for the City. The Committee's goals for this park are to maintain a thriving community park that serves the needs of multi-generations, and to maintain the park facilities and grounds to encourage use and increase enjoyment of this downtown park.

### **Level I Priorities**

Stabilize the fencing poles for the tennis courts. An estimate of \$7,845 to repair the fencing has been obtained by staff. An estimate of \$2,186 has been obtained by staff to fix the wind screen wall (see Appendix 8).

Remove concrete underneath and in front of the band shell (originally from a pond). Replace with dirt and reseed grass to fill in area. Possibly need another drain to help with water runoff.

Woodchips under the playground equipment need regular replenishing.

### **Level II Priorities**

Install a two foot brick retaining wall at the bottom of the sloping shaded dirt area that goes from the staircase on the east side of the Hart Park Senior Center, along the north side of the sidewalk toward Hermosa, and all the way to the point where the sidewalk turns north by the Memorial Wall.

Add drainage to the area in front of the Band Shell and along the sloping shaded dirt area to Hermosa.

Replant the area in front of the Band Shell and in the sloping shaded dirt area in order to prevent further erosion, enhance moisture retention, and provide additional usable space that has aesthetic appeal.

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net (see Appendix 8).

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts (see Appendix 8).

Provide safety lighting on the path from Hart Park House down to Mariposa.

Provide safety lights for playground area.

Review amplified sound policy at the band shell.

Replace or remove the display box on the Pavilion.

Remove existing outdated signage on the Pavilion.

### **Level III Priorities**

Replace wooden picnic tables under the Pavilion and elsewhere in the Park.

Add additional benches throughout the Park.

## **SIERRA VISTA PARK - 611 East Sierra Madre Boulevard**

### **BACKGROUND**

Sierra Vista Park is the largest and most heavily used park in Sierra Madre. The five acre park can be broken down into three segments: the Community Recreation Center, the Aquatic Center, and the Recreation areas. Sierra Vista Park is bounded on the east by the Sierra Madre Community Nursery School which borders the City of Arcadia, to the south by Sierra Madre Boulevard, to the west by the Pioneer Cemetery, and to the north by the City Yards and settling ponds. These barriers constrain future growth of the park.

### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

#### **Community Recreation Center**

Located at 611 East Sierra Madre Boulevard, the Community Recreation Center hosts the headquarters of the Community Services Department, which oversees the operations of all the City's parks and facilities. Also at this location is the Youth Activity Center (YAC), and the newly remodeled (2011) Fireside Lounge where the Pasadena YMCA offers an on-site after-school program. During the weekdays, a Teen Leadership Club is offered at the YAC. Rooms available for rent are the Sierra Madre Room (includes a nice patio area) and the YAC.



#### **Sierra Madre Aquatic Center**

The Sierra Madre Aquatic Center consists of two pools: a large swimming pool, and a smaller wading pool. There is a reception area, and a dressing room for each gender, containing showers, toilets, and lockers. Pool equipment is housed in an area to the north of the large pool.

Prior to June 9, 2012, the City offered a full-service summer program as well as a limited off-season program at the Aquatic Center. The off-season lap swim program was condensed and varied by season. Water aerobics have also been offered in the fall and spring. Summer aquatic programs included: swim



lessons, public swim, water aerobics, lap swimming and a swim team. Swim lessons start with children as young as six-months old. The swim lesson program was always in high demand and classes often filled early. The Sierra Madre Dolphins were a youth swim team, competing in the spring, summer, and fall seasons. The team program helped youth build swim endurance and learn new strokes while competing against other Teams.

The City announced a new partnership with Waterworks Aquatics operating the Sierra Madre Aquatic Center beginning June 9, 2012. Waterworks Aquatics has a comprehensive, year-round aquatic program that greatly expands services for the community. Aquatic programming includes private, semi-private and group swim lessons, recreation swim, lap swim, water aerobics, water therapy, swim camps, swim team, and rental opportunities.

### **Recreation Areas and Playgrounds**



The Park has two open grassy areas located on the east and west sides of the Park. The open grassy area to the east is often used for events, such as carnivals, large group picnics, and other functions. In this area is a covered pavilion that can be reserved for parties and picnics, with picnic tables and a concrete slab. There is a barbeque grill (which is locked) and used by the youth sports organizations near Heasley Field. There is a sandbox and play area located on the east side of the park, with a play structure that is appropriate for children ages 2-12. To the west side

of the park, in addition to shady, open space, are two tennis courts, a half basketball court, and a beach volleyball court.

### **Hal Dapper, Heasley, and T-Ball Fields**



Sierra Vista Park has two baseball fields, Hal Dapper and Heasley Fields. In addition, there is one T-Ball field located behind Heasley Field. Hal Dapper Field is the larger of the two Sierra Madre baseball fields and hosts Sierra Madre Pony Baseball (SMPB). SMPB serves over 200 youth aged 13-14 and is sanctioned by Pony Baseball. There are no residency requirements for SMPB. SMPB acts to fill the gap where Little League ends at age 12, and where high school begins at age 14-15. The field is located in the northwest corner of the park, and is hidden from view

from any thoroughfare. Dapper Field has a diner that is open when the games are played. In 2009-2010 new bleachers were installed and a general renovation were conducted in

partnership between the City and SMPB. The field is utilized in the spring for regular season baseball, and the fall for Fall Ball when they have a smaller number of participants.

Heasley Field is the home field for the Sierra Madre Girls Softball Association (SMGSA) and Sierra Madre Little League (SMLL). Both organizations work in partnership with the City to maintain and improve the fields. There is a diner, batting cages, and bullpens that are owned by the City and shared operations by both organizations. The SMGSA has over 300 girls from 5 to 16 years old participating in the program. The SMGSA is a member of the Amateur Softball Association (ASA) and competes with other ASA sanctioned leagues throughout the area. The SMGSA does not have residency requirements and has girls from Alhambra, Altadena, Arcadia, Bradbury, Duarte, Monrovia, Pasadena, San Gabriel, San Marino, and South Pasadena. There is both a spring and fall season, with fall having a much smaller level of participation. The SMGSA has been very successful, and it's All Star teams regularly compete on a National level.

SMLL is the only youth sports organization made up strictly of Sierra Madre residents. There are between 200-300 children between the ages of 4 and 12 that participate in SMLL, which is sanctioned by Little League International. The SMLL runs both a spring and fall season, with fall having a much smaller level of participation.

On January 1, 2011, the City re-negotiated a memorandum of understanding with SMPB, SMGSA, SMLL, and the American Youth Soccer Organization (AYSO). This Field Use Agreement sets forth the conditions and schedules for the use and access of all public fields in Sierra Madre. This includes the fields in Sierra Vista Park, as well as fields that are owned by the Pasadena Unified School District. The Field Use Agreement is currently in effective for a period of five years until December 31, 2016.

During the summer, Heasley Field is used by the City for an adult softball league. The adult softball league is very popular, and has games on Sundays and Wednesday evenings. The season lasts approximately two months and runs both a competitive and a recreational league so people of all skill levels can participate.

### **Sierra Madre Rose Float Association**



The Sierra Madre Rose Float Association (SMRFA) designs, builds, and funds an annual float to participate in the Rose Parade. The SMRFA does not receive any funding from the City, and raises money through donations and fundraisers. Sierra Vista Park hosts the SMRFA's Barn that is used to build and house the float. The Barn is owned by the City; however it is leased for \$1.00 a year to the SMRFA for the use of the land due to the services and civic pride created by the float.

## **Dog Parks**

Sierra Vista Park is the home of the only dog parks in Sierra Madre. There are two fenced off areas, with one specifically for small or special needs dogs, and the other for larger dogs. Originally a user's fee was charged in cooperation with Friends of the Dog Park with the understanding that the group would regularly maintain the parks. Today, there is no longer a user's fee, and the dog parks are maintained through the City's contract for landscape maintenance.

## **City Maintenance Yard/Spreading Basin Areas**

The City Maintenance Yard and Spreading Basin Areas are located near Sierra Vista Park. The annual weekend long Huck Finn Fishing Derby and Campout is held at the Sierra Madre Settling Ponds next to Dapper Field and behind the Public Works Yard. The event is sponsored by the City of Sierra Madre Community Services Department, Sierra Madre Civic Club and the Sierra Madre Kiwanis Club.



Community pressure to expand available recreational space is often seen in requests to re-allocate Maintenance Facility or Spreading Basin areas to recreational use or to allow public access to the Spreading Basins under multiple use (water-recreation) arrangements. The aforementioned permanent reallocation of City facilities to recreational use or multiple use proposals are limited by a number of factors:

- a. Use of areas on the peripheries of the spreading basin area for recreational purposes may result in significant impacts on adjoining residential properties and reduce the ability of the Public Works Department to keep the park and maintenance facility from flooding in the event of over-spreading.
- b. Use of portions of the spreading basin area for multipurpose sports fields or recreational purposes would reduce the City's ability to spread water to recharge the East Raymond Groundwater Basin (as stated by the GEO-Science report dated October 11, 2000) and ultimately reduce the City's ability to provide water to its customers. Reduction of the City's ability to spread water by eliminating spreading basin area is not acceptable. The Committee supports the recommendations of the GEO-science report and the policy statement on reduction of spreading area by the Raymond Basin Management Board. Multiple use of spreading basins as ball fields would require significant re-grading, and would likely result in inferior playing surface due to periodic inundation and regular re-grading for basin maintenance. The City's water operations, including spreading, are monitored closely by Public Health and Water Agencies. Any proposal for joint use of the facilities is automatically reviewed by those Agencies. Proposals involving daily human and animal contact with the spreading basins are not generally acceptable to those agencies.
- c. Use of portions of the maintenance facilities for recreational purposes may entail costly relocation of structural facilities, such as buildings, wells, or the fueling station. Reallocation of

Maintenance Yard facilities for recreational use is not feasible due to the potential cost of relocation of existing facilities.

d. Use of portions of the maintenance facilities for recreational purposes would reduce an already crowded work area, resulting in a decrease in work area safety and efficiency. Public access to the spreading basins would create a conflict between Public Works operations in the area and the general public. Basin maintenance, refuse hauling, and capital project staging operations would all be significantly impacted by allowing public access to the area. Reallocation of Maintenance Yard facilities is not feasible due to the resulting negative impact on maintenance operations that a reduction in space would have significant liability issues surround the public use of the spreading basin area, particularly at those times when there is water in the basins. The risk of personal injury in this unimproved area, around open bodies of water is considered too great to allow daily public access to the area.

e. Use of portions of the maintenance facilities for recreational purposes will reduce the amount of space available for Fire Department training activities which take place on a regular basis at the maintenance facility. Reallocation of Maintenance Yard facilities is not feasible due to the resulting negative impact on Fire Department training operations that a reduction in space would have.

### **CURRENT CONDITIONS/NEEDS**

The infrastructure of the pool pump facility housing is in disrepair.

The beach volleyball court is not well utilized and needs a new net.

There is no seating around the basketball/volleyball courts.

Tennis courts need resurfacing. Fence around courts needs stabilizing.

The picnic tables and structures are in need of painting.

The west side of the park is under-utilized.

Dog owners allow their dogs to run off-leash on Heasley and Dapper Fields, and fail to clean up after their dogs.

The restrooms in northwest corner of the park (near Rose Float Barn and Dapper Field) are in disrepair.

The air conditioning system in the Sierra Madre Room is exceptionally noisy and disruptive.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

## **GOALS AND PRIORITIES**

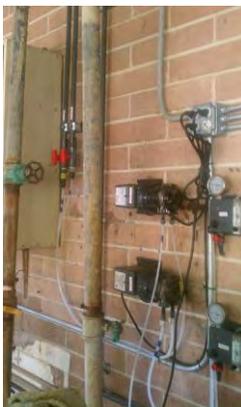
The Committee's goals for this park are to optimize safe and effective recreational activities, repair aging infrastructure, and increase utilization of low-use areas. Priorities will be discussed separately for each of the Park's areas.

### **Level I Priorities**

#### **Sierra Madre Aquatic Center:**

The pool equipment and facility housing the pool equipment is in need of repair and maintenance. The City of Sierra Madre submitted an RFP for the Municipal Pool Equipment Building Rehabilitation in May 2011 (see Appendix 13). The estimated cost was \$650,000. The proposal was to address all components necessary for the rehabilitation of the Pool House Building and complete circulation, filtration, heating, and sanitation systems for both the Main Pool and Wading Pool. The following were the primary maintenance problems with the facility that were included in that RFP: leaking seals on the main pool circulation pump wetting the building wall and causing water damage; leaves and debris blowing into the building and accumulating around and under equipment; external corrosion of piping and electrical conduit; frequent failure of main pool circulation pump; and Inadequate access space around equipment.

Since that time, Waterworks Aquatics has taken on the pool pump project with KSI Knorr Systems, Inc. to fix the filtration systems, filter controllers, auto fill system, heater parts, and chemical control system with a remote communication module to help with the chemical feeds. The computer sensors that have been implemented help with calculations of chlorine levels, which will be a huge help to no longer having issues with the chemistry makeup of the pool between the chlorine and acid distributions.



#### **Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Stabilize the fencing poles for the tennis courts.

Woodchips under the playground equipment need regular replenishing.

Consider utilizing a different type of support system that creates more distance between the support pole and the end of the basketball court. The support pole for the basketball rim should be padded.

**Hal Dapper, Heasley and T-Ball Fields:**

Partner with City Police Department to increase awareness and compliance with laws concerning off-leash dogs.

**Heasley Field (see Appendix 10):**

Field lights project – need an electronic on/off system to conserve energy and costs and/or to pass on some of the costs to the users.

**Dog Parks:**

Remove the ivy around the dog park fencing to improve visibility and safety. However, leave the ivy on the west side fence of the big dog park facing the tennis courts.

Eliminate the user fees for the dog parks.

Create an hourly facility rental fee for reservation of the dog parks that is part of the City's fee schedule.

**Community Center:**

Add "Do Not Enter" signs to parking lot to help with the correct flow of traffic in the one-way parking lot in front of the Community Center.

**Level II Priorities**

**Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net.

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts.

Update the rules signs for the tennis courts.

Replace wooden picnic tables under the pavilion and elsewhere in the Park.

Maintain picnic pavilion.

Add additional benches in the basketball court area. Consider donation benches (see Appendix 11).

**Dog Parks (see Appendix 6):**

Add additional seating for owners.

Add identifying signage (Title and Rules) so that the public is aware of their existence and purpose as well as the rules of use for each of the two parks.

**Community Center (see Appendix 9):**

Improve the acoustics in the Sierra Madre Room and reduce noise created by the air conditioner.

**Level III Priorities**

**Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Consider alternate use of beach volleyball area.

Add additional picnic tables, benches, and pavilion to under-utilized west side of Park.

**Hal Dapper Field**

Remodel the restrooms located in the northwest area of the Park (near Rose Float Barn and Dapper Field).

**Dog Parks (see Appendix 6):**

Provide some decomposed granite pathways.

## **NEIGHBORHOOD PARKS**

### **MOUNT WILSON TRAIL PARK - 189 East Mira Monte Avenue**

#### **BACKGROUND**

The Mount Wilson Trail Park, locally known as Turtle Park, is in an area that originally was home to a burro corral, stables, and a barn. In 1908, N.C. Carter, the City's founder, sold this property to two gentlemen, Messer's Rich and Beard, who erected the stables that stood where the park is now. In the early years, the burros packed supplies to Mount Wilson Observatory, Mount Wilson Hotel, and Strain's Camp. These activities were, however, discontinued when the City of Sierra Madre passed an ordinance forbidding burros and corrals in the city limits. In 1961 the land and the little canyon were condemned by the City to extend the Mira Monte reservoir site. Around 1971 additional land (the southwest portion of the property) was acquired by the City of Sierra Madre through the aid and award of an acquisition grant by the State of California Department of Parks and Recreation. At that time, the site was designated to be known as Mount Wilson Trail Park.



Within Mount Wilson Trail Park are a small playground/grass area, and two properties that are designated as museums, owned by the City of Sierra Madre and leased to the Sierra Madre Historical Preservation Society (SMHPS). These two museums are Lizzie's Trail Inn and the Richardson House. The Mount Wilson Trail also originates in this park.

#### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

The open land portion of the Mount Wilson Trail Park contains playground equipment, picnic tables, open grass areas, and the City's beloved turtle monument. As a point of historical reference, the turtle is located where the stables originally stood, and the reservoir is on the site of the original corral, with a barn to the south of the corral. These structures were torn down in 1961.



#### **PARK ACTIVITIES**

The open areas of the park are used for recreational activities such as picnicking. Occasionally, organizations will utilize this area for picnics or outside meetings/gatherings. The playground equipment is in constant use by children and their parents. There is lighting in the open space of the park during the evening. The open area of the park is maintained by the City. Adjacent

to the open space are two City museums, Richardson House and Lizzie's Trail Inn, which are maintained and operated by the Sierra Madre Historical Preservation Society under a joint agreement with the City (see Special Use Areas page 34).

### **CURRENT CONDITIONS/NEEDS**

Although there are three poles for lighting the park, only two of the poles have lights.

There is no easily found information about the history of the turtle.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

Interest has been expressed to the City to paint a silhouette of a Pack Train on the reservoir tank, to reflect the history of the area.

### **GOALS AND PRIORITIES**

The Committee's goal for the playground area of this park is to maintain the open space as a recreational facility for citizens, their families, and guests.

#### **Level I Priorities**

Woodchips under the playground equipment need regular replenishing.

Ascertain whether there is termite or other damage to the existing monument sign.

#### **Level II Priorities**

Maintain the park and playground equipment on a regular basis.

Research, write up, and make available the history of the turtle.

Preserve the turtle for posterity.

Add the third light to the existing pole.

#### **Level III Priorities**

Revisit the issue of painting a silhouette of a Pack Train on the reservoir tank in 2015, to reflect the history of the area.

## **MINI-PARKS**

### **KERSTING COURT – the corner of Baldwin Avenue and Sierra Madre Boulevard**

#### **BACKGROUND**

Shaded by a couple of well-established California pepper trees, Kersting Court, one of the City's two mini-parks, is tucked into the generally commercial area at the corner of Baldwin Avenue and Sierra Madre Boulevard. The largest of the pepper trees located on the NE corner of the park and estimated to be over 100 years old was destroyed by termites and a windstorm in December 2011.

The centerpiece of Kersting Court is the bell tower, dedicated on October 27, 1974. The bell tower houses the school bell from the 1885 schoolhouse that once sat on the site.



#### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

In addition to being a bustling commercial area, Kersting Court is the venue for numerous community, family, and youth events, as well as seasonal displays. Facilities include several park benches; two picnic tables; a community information kiosk; a Chamber of Commerce flowerbed; a brick patio; open lawn space; bike racks; two drinking fountains (one for dogs and one for their owners); and a community flag pole. Also in close proximity, informational banners span Baldwin Avenue, advertising upcoming community events; and handicapped and other parking is available. The banners and the information kiosk on Kersting Court are popular ways for residents and visitors to receive information regarding City programs and events.

#### **PARK ACTIVITIES**

**Winter Events:** In November, Kersting Court is the site of the yearly Chamber of Commerce Sierra Madre Dickens Village event. In the past, this event has included horse and buggy rides, sledding, caroling, tree lighting, a visit from Santa Claus, and, of course, lots of good shopping, and food. In celebration of the winter holiday season, the Chamber of Commerce, community churches, and the City provide a variety of activities in Kersting Court. A holiday display, consisting of a nativity scene, snowman, menorah, lighted tree, and other seasonal items, is showcased in Kersting Court. The festivities usually begin in early December with a visit from Santa Claus. Santa has also been known to visit Kersting Court on Christmas Eve, distributing stockings to all the children (an event sponsored by the Sierra Madre Fire Department). The weekend before Christmas, Kersting Court is also the site of a candlelight walk with caroling.

**Spring Events:** During the spring, the Wistaria Festival Committee, in cooperation with the Chamber of Commerce, the City, and other volunteers, hosts a celebration in honor of the Wistaria Vine. In 1994, the celebration marked the Centennial birthday of the “Lavender Lady.” Sierra Madre’s Wistaria Vine is listed in the Guinness Book of World Records as the largest blooming plant. Around Kersting Court (and in Memorial Park) the Wistaria Festival typically features such events as an Art & Garden Fair, a student art sale at the nearby Creative Arts Group, and live music. On Friday evenings, beginning usually in May, family movies, displayed on a large, outdoor screen, are shown in Kersting Court. Families are encouraged to bring chairs and blankets. Food is available from local restaurants and merchants.

**Summer Events:** First held in 1908, the Mount Wilson Trail Race is the second oldest trail race in the country. At that time, runners raced to Mount Wilson, rested 1/2 hour, then raced back down. The race was held sporadically from that first year until the late 1940s and early 1950s, when it was abandoned completely. In autumn of 1965 it was revived and has grown over the years to its present format. Sierra Madre sponsors the May event, offset through revenue collected for race registration. Organized by the volunteer Trail Race Committee, the current race is 8.6 miles in length and open to all participants in all age categories. On the day of the yearly race, Kersting Court is the site of various booths and activities. Past activities have included the Kids’ Art show, beer garden; live video feed, food truck(s), and the Kidz’ Fun Run. On the evening prior to the race, Kersting Court is the site of the Pre-race Pasta Load dinner.

The 4th of July Firecracker Fun Run, which begins in Kersting Court, was held for the first time in 2011. The 5K event is open to runners of all ages and runs a loop along the Fourth of July Parade route.

**Fall Events:** In fall, Kersting Court plays host to the annual Wine Jazz Walk, benefiting the City of Hope. The event includes a VIP Wine Garden, world-class jazz bands, silent auction, antique cars, and a stroll through historic downtown Sierra Madre, sampling fine wines and local cuisine. During the Halloween season, community fun kicks off with the Downtown Window Painting contest, typically held the weekend before Halloween. Youths compete in teams of up to four contestants, decorating the windows of downtown Sierra Madre businesses with their most creative Halloween designs. Painting takes place over Friday and Saturday with awards presented in Kersting Court on Saturday afternoon. On Halloween, youth enjoy trick-or-treating in downtown Sierra Madre as business owners open their doors. Kersting Court marks the start of the Halloween parade along Sierra Madre Boulevard. The parade is led by the Sierra Madre Fire Department to the Memorial Park Band Shell, where a costume contest is held, with prizes awarded to the top three costumes in each of the age categories.

### **CURRENT CONDITIONS/NEEDS**

One of the pepper trees had to be removed because of termite damage. A non-damaged portion of the tree trunk was placed in the same location as a memorial to the original tree.

There is termite and/or other wood damage to the kiosk, the bell tower, and possibly the remaining pepper trees.

Information in the information kiosk is often outdated.  
The information board in the kiosk is falling apart.

Residents are unaware of the purpose or history of the bell tower.

Bricks are settling near the bell tower.

There is no obvious provision for recycling.

There are not enough bike racks.

More picnic tables or bench seating would encourage increased usage.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

### **GOALS AND PRIORITIES**

As the "gateway" to Sierra Madre and the center of the business district, this mini-park welcomes guests to the City, generates a gathering place in the downtown shopping district, and contains items of historical significance. The goals of the Committee are to highlight the City's small-town character, increase utilization, and provide timely and relevant information to visitors and guests (see Appendix 6).

#### **Level I Priorities**

Termites have been a major problem in Kersting Court and in 2012 one of the pepper trees had to be removed because of damage. It appears that the bell tower and the kiosk may also have some damage from termites or wood rot or both. A termite and/or engineering or other safety inspection should be conducted on both the kiosk and the bell tower in order to be certain that they are both structurally sound.

Replace damaged wood at bell tower and kiosk.

Fix the settling bricks next to the bell tower (consider replacing bricks with pavers like those used at the library).

Keep the information in the kiosk current and attractively presented. Determine the responsible parties for maintaining the information.

#### **Level II Priorities**

Place a monument sign (i.e., Welcome to Sierra Madre), similar to the one on Sierra Madre

Boulevard at Michillinda, or the one at Bailey Canyon, on the southeast corner of Kersting Court. The City could sponsor a competition for the sign, or solicit donations from businesses and/or community organizations and could include “sponsors” on the sign (see Appendix 5).

After the stump is removed (see Level I above), grade the area where the pepper tree stump currently sits. Add new landscaping, and picnic tables and/or benches, with some shade trees or other covering in that area (see Appendix 6).

Replace the kiosk with a more durable material such as stone. Keep the stained glass inlays as part of the kiosk.

Replace the information board in the kiosk as the current one is falling apart. A digital display, containing a downtown business directory and other points of interest is desired.

Add more bike racks.

### **Level III Priorities**

Create signage detailing the history of the bell tower. The City could obtain funding for this from private sources, such as a fund-raising activity by children.

Install a second flag pole in Kersting Court specifically for the City’s flag.

## **MILTON AND HARRIET GOLDBERG RECREATION AREA - 171 South Sunnyside Avenue**

### **BACKGROUND**

In December 2006, the Sierra Madre City Council approved the purchase of an undeveloped vacant lot at 171 South Sunnyside for a community passive park. The property is approximately 9,479 square feet. It is bordered by a home on Ramona to the west, Ramona Avenue to the north, Sunnyside to the east and another vacant parcel to the south. The lot had long been identified as a potential passive public park as far back as the 1973 General Plan. For many years, in fact decades, the property owners, Milton and Harriet Goldberg (Mr. Goldberg was a former Parks and Recreation Commissioner and youth advocate), allowed neighborhood children to play in the lot. The City agreed as terms of the sale to name the park after the owners.



On March 26, 2008, the City dedicated the Milton and Harriet Goldberg Recreation Area (Goldberg Park), the City's first new park in over thirty years. At .2167 acres, Goldberg Park is one of the City's two mini-parks.

The Goldberg Park facilities, featuring native California plants, also prominently feature a very unique stone chair, and a stone "settee" inscribed on the back with the words "Children need space, time and love. Milton Goldberg." Numerous wood stumps around the site provide additional seating. There also is a sand play area, a dry stream bed, a desert willow hut structure, and several walking paths. Ample parking is available on the streets surrounding the mini-park. Available on the City's website is a twenty-one page Plant Guide to the physical features of Goldberg Park, including pictures and descriptions of the numerous native plant species found there.<sup>3</sup> The Plant Guide greatly enhances the Goldberg Park user's exploration and appreciation of the site.

### **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

#### **Living Tree Shelter**

The north side of Goldberg Park is a sunny area with soft textured grasses and plants that move in the wind. Desert willows are grown in a circle and trained to form a living replica of a Gabrielino/Tongva Indian hut. Recycled wood stump seating serves as the hut's "furniture," with wood stump and shredded bark paving.

#### **Oak Woodland**

The south side of Goldberg Park is shaded by native oaks with a leathery leaf understory of native plants to create oak woodland. There are areas of sand, stone paving, stone seating, and stone basins to catch rain water for attracting wildlife. California oak woodland is a type of plant community found throughout the California chaparral and woodland ecological regions of California and northwestern Baja California. California Oak trees pull water from deeper soils and share it with the companion plants growing under the oak tree canopy.

#### **Sensory Trails**

Three paths connect the Oak Woodland to the Living Tree Shelter. One is planted with fragrant native plants, one with a variety of year-long flowering plants, and the last with wildflowers. The colorful and fragrant plants attract and provide food for birds and butterflies, and many were used for a variety of medicinal and other purposes by the indigenous people of the region. A list of other uses for the various plants is provided in the guide referenced in the bibliography.

### **CURRENT CONDITIONS/NEEDS**

This park is seriously underutilized. Indeed, many residents are unaware of its existence.

There is no on-site information regarding the natural features of the park. Information is difficult to locate online and would enhance the enjoyment of the park.

The only seating consists of hard stone benches or small stumps.

There is no shady seating area.

There is no drinking fountain for people or pets.

The sand pit area is often used by cats or other animals.

The flagstone walkway is uneven and edge stones are coming loose.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

### **GOALS AND PRIORITIES**

As one of the City's two mini-parks, Goldberg Park is seriously underutilized. According to the survey conducted by the Committee, there were many who were unaware of its existence, and those who were aware of Goldberg Park were not aware that it featured native California plants and other items of historical significance to the region (such as the Gabrieleno hut) (see Appendix 2).

The Committee's goals for Goldberg Park are to increase utilization and enjoyment. The Committee believes that these goals could be realized by building on the underlying native plant theme, providing visitors with more information about the area, and by increasing interactivity for both children and adults (see Appendices 6 & 7).

#### **Level I Priorities**

Ensure flagstone walkway is stable as the border stones appear to be uneven and/or loose.

Trim back overgrown areas on a regular basis.

#### **Level II Priorities**

Make sure that the plant guide for Goldberg Park is easily accessible on the City's website.

Maintain the donors sign.

#### **Level III Priorities**

Add tables, benches, play equipment for children, and shade in the sand pit area and/or in the areas to the southwest of the sand pit.

Add adult exercise stations (see Appendix 7). This will help fulfill the request of many residents

for adult areas in one or more of the City's parks.

Add drinking fountain for pets and their owners (see Appendix 6).

Signage for the native plants, trails, and hut should be developed to increase user appreciation of Goldberg Park, similar to that for Bailey Canyon.

## SPECIAL USE AREAS

### MUSEUMS: RICHARDSON HOUSE AND LIZZIE'S TRAIL INN - 167 East Mira Monte Avenue

#### BACKGROUND

John Richardson came to this area in the early 1860s and obtained a patent to 150 acres of federal land. He developed a ranch circa 1864, and built two small dwellings, one of which has been preserved. The Richardson House, located at 167 East Mira Monte Avenue, and adjacent land was eventually acquired by N.C. Carter, was subsequently purchased by the Caley family, and is currently owned by the City of Sierra Madre. The house has since been restored and maintained by Sierra Madre Historical Preservation Society (SMHPS) volunteers. It is furnished with vintage furniture and accessories. This small structure provides an intimate setting for the display of historical documents, paintings, photographs, and artifacts from Sierra Madre's early days.



Beginning about 1890, a lunch stand stood at the foot of the Mount Wilson Trail serving hikers and packers on the way up or down the popular trail. In 1913 the ever-evolving structure was moved to, or rebuilt on the east side of the trail where it continued under the management of various early day entrepreneurs. Operated by Lizzie McElwain from 1925 to 1935, "Lizzie's Trail Inn" became famous throughout the region for its unchanging menu of fried chicken and ravioli (and "distilled spirits" during prohibition). The Lizzie's tradition was continued by Thelma and Robert Orme until the business closed in 1948. The aging structure was restored by SMHPS volunteers as a bicentennial project in 1976. Twenty years and four earthquakes later, Lizzie's Trail Inn was near collapse. SMHPS volunteers continue to restore this venerable structure to insure its preservation and use as a museum for public enjoyment.

Both Lizzie's Trail Inn and the Richardson House are open on Saturdays from 10:00 a.m. to Noon for tours.

## **FACILITIES AND AMENITIES (SEE APPENDIX 3)**

There are two Sierra Madre historical museums.

### **PARK ACTIVITIES**

Richardson House and Lizzie's Trail Inn are maintained and operated by the SMHPS under a property lease agreement with the City. These museums are open to the general public free of charge on a limited basis each week and are manned by volunteers from the SMHPS. Civic groups occasionally schedule special tours of these buildings while regular yearly tours are conducted for school groups as part of their local history curriculum. Additionally, these facilities are available for small special functions (such as birthday parties) upon approval of such usage by the SMHPS Board of Directors. The SMHPS pays to have a gardener maintain the grounds surrounding the Museums.

### **CURRENT CONDITIONS/NEEDS**

The buildings are in need of repair and or restoration.

Residents are unaware of the existence and/or history of these museums.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

### **GOALS AND PRIORITIES**

The Committee's goals for the historical museums that are part of this park are to preserve and highlight them as historical treasures of Sierra Madre, and utilize them for the benefit of educating citizens, their families, and guests.

#### **Level I Priorities**

Repair or restore portions of the building that are in severe disrepair

Coordinate with SMHPS to maintain the buildings.

#### **Level II Priorities**

Encourage more specialized usage of the museums for functions; perhaps creating revenue-generating functions.

Create self-sustainability through utilization fees.

#### **Level III Priorities**

Repair or restore the buildings completely.

## SCHOOLS

### PASADENA UNIFIED SCHOOL DISTRICT (PUSD)

PUSD has one school with two campuses located in Sierra Madre: Sierra Madre Elementary School's Upper and Lower campuses. California Education Code Section 10900 allows the use of school fields for recreation purposes. This has led to an agreement between the City and PUSD that allows the City to have access to the fields at the Sierra Madre Upper and Lower campuses. These fields are maintained by the PUSD. However, the youth sports user groups all agreed to maintain and improve the fields in cooperation with PUSD and the City.

#### Sierra Madre School Lower Campus

The Sierra Madre Elementary Lower Campus at 141 West Highland Avenue has a baseball/softball diamond and a large open grassy area. This field is primarily utilized by SMGSA and SMLL, as well as AYSO to a lesser extent. The schedule and rules dictating the use of this field are covered by the City's Field Use Agreement.



#### Sierra Madre School Upper Campus

The Sierra Madre Elementary Upper Campus at 160 North Canon Avenue, has two baseball/softball diamonds and a large open grassy area. This field is primarily utilized by SMGSA and to a lesser extent SMLL. The schedule and rules dictating the use of this field are covered by the City's Field Use Agreement.

### PRIVATE SCHOOLS

Besides the fields at Sierra Madre Elementary Lower and Upper Campuses, there are also several private schools in the City with fields. The City does not have a use agreement with these schools; however, several of the schools have reached a separate use agreement with the youth sports organizations. Thus, the baseball diamond at St. Rita's school is utilized by SMLL, while the softball diamond at Alverno School is used by SMGSA.

The following is a list of the private schools in Sierra Madre:

Alverno High School  
200 North Michillinda Avenue

St. Rita's Catholic School  
322 North Baldwin Avenue

Gooden School  
192 North Baldwin Avenue

Bethany Christian School  
93 North Baldwin Ave, # B

## **CURRENT CONDITIONS/NEEDS**

There is no available restroom at the Lower Campus field area.

As with all the City's parks and facilities, on-site monument signage, and in-town directional signage are lacking or in disrepair.

## **GOALS AND PRIORITIES**

The Committee's goals for these special use areas are to continue to use school facilities to supplement the parks, maintain a strong relationship with the schools, and continue to mediate between the user groups and the schools to facilitate optimal usage.

### **Level I Priorities**

Ensure that the facilities are safe for the desired activities.

### **Level II Priorities**

None at this time.

### **Level III Priorities**

In partnership with PUSD, user groups, and Community Foundation, install a restroom at Sierra Madre School's Lower Campus field.

## **COMMUNITY ORGANIZATIONS**

Without the help of many individual volunteers, event committees and non-profit groups, the City would not be able to provide the many park improvements and recreation programs that are listed in this master plan update. The list below includes some, but not all, of the organizations that are involved annually in the activities:

Sierra Madre Civic Club, Community Foundation, Sierra Madre Environmental Action Council, 4<sup>th</sup> of July Committee, Friends of the Arts, Garden Club, Historical Preservation Society, Kiwanis Club, Mountain Conservancy, Mount Wilson Trail Race Committee, Pasadena YMCA, Rotary Club, Rose Float Association, Volunteer Firefighters Association, Women's Club, Youth Sports Organizations: Sierra Madre Girls Softball, Little League, and Pony Baseball.

## **FUTURE FINANCIAL PLANNING AND PRIORITIES**

The Committee has determined that there are a number of Level I priority issues that should be addressed first. These include: replacing the fencing for the tennis courts at both Memorial Park and Sierra Vista Park and renovating the kiosk and bell tower in Kersting Court.

The Committee has also determined that of the other priorities discussed herein, the top priorities for the Community Services Department and the City should be to increase the utilization and enjoyment of (1) Kersting Court; (2) Goldberg Park; and (3) the Dog Parks. The various projects or actions that the Committee has identified as contributing to meeting those goals are discussed within the description for each individual park. For ease of reference, the complete list of Level I, II, and III priorities for each park is included in Appendix 14.

Finally, the Committee generally recommends the following for all parks:

(1) Each park currently has an eclectic combination of such items as picnic tables, park benches, garbage can containers and cans. When purchasing new or replacement items, all picnic tables and benches should be of the brown metal type with drainage holes; all garbage can containers should be of the green metal slat type; and the garbage cans should be green 32 gallon plastic cans.

(2) Many of the informational signs at all of the parks are outdated, illegible, incomplete, unauthorized "homemade," have spelling or grammatical errors, cite to outdated code sections, and/or are missing. They should be updated and replaced.

(3) A standardized type of monument sign should be developed and used throughout the City to help distinguish the locations of the parks and facilities. The Committee recommends monument signs patterned after either the Bailey Canyon monument sign or the Sierra Madre welcome sign located on Sierra Madre Boulevard at Michillinda (see Appendix 5).

(4) For parks not on Sierra Madre Boulevard itself, directional signs should be strategically placed throughout the City to guide residents and visitors to each park, perhaps on Sierra Madre Boulevard at the intersection of the street leading to each park (i.e., at Baldwin pointing north for Bailey Canyon, Mount Wilson Trail Park, and the historical museums; and at Sunnyside for Goldberg Park). Additional strategically placed directional signage should guide residents and visitors entering the City to the Aquatic Center, Community Recreation Center, Dapper and Heasley Fields, Rose Float Association Barn, and Dog Parks; the Hart Park Senior Center and Bandshell; and Kersting Court.

(5) Consider alternate sources of funding for the projects discussed herein as appropriate (see Appendix 11).

(6) Recommendation to include an allocation of at least \$5,000 in the Public Works Department budget for maintenance items (such as wood chip replacement that can cost \$2,000 and replacement of playground equipment).

(7) Through the City's Capital Improvement Program (CIP) process, implement the improvements to the parks and recreation facilities as identified in this document. Funding sources for these improvements are typically a part of the CIP and are reviewed and adopted annually by City Council.

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## **REFERENCES**

<sup>1</sup> Statistics are taken from the Demographic Profile available at the Sierra Madre Public Library and prepared for the California State Library by Stanford Center on Longevity, 9/12/2011.

<sup>2</sup> Information on the history of Mount Wilson Trail and Orchard Camp was obtained from ***Sierra Madre Vistas, A Pictorial History of Sierra Madre***, compiled & edited by Elizabeth P. Keith, Sierra Madre Historical Society, 1976, and ***Sierra Madre's Old Mount Wilson Trail***, by John W. Robinson, Big Santa Anita Historical Society, 2001.

<sup>3</sup> The Goldberg Park Plant Guide is available at <http://cityofsierramadre.com/online-services/documents/document-archive/item/goldberg-park-plant-guide-2>.



11. Do you think a senior center (the Hart Park House) is a good use of the City's General Fund dollars?

- Yes                       No

12. If you do not think a senior center (the Hart Park House) is a good use of the City's General Fund dollars, please explain.

13. What type of programs should the City offer at the Hart Park House Senior Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.

14. Please comment on the aspects you like and/or on what improvements you would like to see at the Hart Park House Senior Center.

15. Are you aware that the City is renovating the inside of the Hart Park House Senior Center which is slated for completion at the end of 2011?

- Yes                       No

16. The last Parks Master Plan recommended that the Rose Garden in Memorial Park (northeast corner of the park) be moved to receive more sun. Do you think it should be:

- Moved to another site in Memorial Park                       Located in another area outside of Memorial Park  
 Removed altogether

17. If you think the Rose Garden in Memorial Park should be located in another area outside of Memorial Park, where should it be located?

18. The area in front of the Memorial Park Bandshell often becomes swampy after heavy rains. Has this affected your playtime / programs / enjoyment of the park?

- Yes                       No

19. The City's current policy is to only allow City or City-sponsored amplified concerts in the Memorial Park Bandshell in order to limit potential disturbances on the neighbors of the park. Do you think the City should review this policy?

- Yes                       No

20. Please comment on the aspects you like and/or on what improvements you would like to see at Memorial Park.

21. How often do you visit the Milton & Harriet Goldberg Recreation Area (commonly known as Goldberg Park - 171 S. Sunnyside Ave.)?

- At least once a week                       At least once a month                       At least once a quarter  
 At least once a year                       I rarely, if ever, visit the Milton & Harriet Goldberg Recreation Area

22. What features do you utilize in the Milton & Harriet Goldberg Recreation Area? Check all that apply.

- Stone Benches                       Sand Play Area                       Desert Willow Hut Structure

23. Please comment on the aspects you like and/or on what improvements you would like to see at Milton & Harriet Goldberg Recreation Area.

24. How often do you visit Mount Wilson Trail Park, 189 E. Mira Monte Ave (fondly known as Turtle Park)?  
 At least once a week                       At least once a month                       At least once a quarter  
 At least once a year                       I rarely, if ever, visit Mount Wilson Trail Park

25. What features do you utilize at Mount Wilson Trail Park? Check all that apply.  
 Playground Equipment    Picnic Tables    Open Grass Area  
 Lizzie's Trail Inn    Richardson House    Mount Wilson Trail (hiking trail)    Restrooms

26. How often do you hike the Mount Wilson Trail?  
 At least once a week                       At least once a month  
 At least once a quarter                       At least once a year                       I rarely, if ever, hike the Mount Wilson Trail

27. Please comment on the aspects you like and/or on what improvements you would like to see on the Mount Wilson Trail and/or Mount Wilson Trail Park.

28. How often do you visit Sierra Vista Park, 611 E. Sierra Madre Blvd (the park with the pool and baseball diamonds)?  
 At least once a week                       At least once a month  
 At least once a quarter                       At least once a year                       I rarely, if ever, visit Sierra Vista Park

29. What features do you utilize at Sierra Vista Park? Check all that apply.

<input type="checkbox"/> Community Recreation Center	<input type="checkbox"/> Youth Activity Center (YAC)
<input type="checkbox"/> YMCA After School Program	<input type="checkbox"/> Aquatic Center
<input type="checkbox"/> Covered Pavilion	<input type="checkbox"/> Picnic Areas
<input type="checkbox"/> Tennis Courts	<input type="checkbox"/> Volleyball Court
<input type="checkbox"/> Basketball Court	<input type="checkbox"/> Heasley Field
<input type="checkbox"/> Dapper Field	<input type="checkbox"/> Sierra Madre Rose Float Building
<input type="checkbox"/> Dog Park	<input type="checkbox"/> Community Events
<input type="checkbox"/> Recreation Classes	<input type="checkbox"/> Restrooms in the Community Recreation Center
<input type="checkbox"/> Restrooms near Playground & Heasley Field	<input type="checkbox"/> Restrooms near Rose Float Barn & Dapper Field

30. Are you aware that the Sierra Madre Room in the Community Recreation Center has been recently renovated and is available to rent?  
 Yes                       No

31. Do you think a teen center (the YAC) is a good use of the City's General Fund dollars?  
 Yes                       No

32. If you do not think a teen center (the YAC) is a good use of the City's General Fund dollars, please explain.

33. What type of programs should the City offer at the Youth Activity Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.

34. Does anyone in your household utilize the skate ramps behind the Youth Activity Center?

- Yes                       No

35. Should the Recreation Center Patio be utilized as a skateboard park?

- Yes                       No

36. Should the City invest General Fund dollars into adding additional skate ramps to the back patio of the Recreation Center?

- Yes                       No

37. Please comment on the aspects you like and/or on what improvements you would like to see at the Youth Activity Center?

38. Do you use the Aquatics Center for any of the following programs? (Assume all programs are during the summer unless otherwise indicated.) Check all that apply.

- |   |  |
|---|--|
| <input type="radio"/> Morning Swimming Lessons                    | <input type="radio"/> Evening Swimming Lessons                     |
| <input type="radio"/> Public Swim (Open Swim)                     | <input type="radio"/> Early Morning Lap Swim                       |
| <input type="radio"/> Afternoon Lap Swim                          | <input type="radio"/> Evening Lap Swim                             |
| <input type="radio"/> Weekend Lap Swim                            | <input type="radio"/> Swim Team                                    |
| <input type="radio"/> Spring Swim Team                            | <input type="radio"/> Family Swim                                  |
| <input type="radio"/> Splashin' Movies at the Pool                | <input type="radio"/> Spring/Fall Lap Swim (by season pass only)   |
| <input type="radio"/> La Salle High School Swim Team (off-season) | <input type="radio"/> La Salle High School Water Polo (off-season) |
| <input type="radio"/> Pool Rentals                                |  |

39. Are there additional programs you think the City should consider offering at the Aquatics Center?

40. Please comment on the aspects you like and/or on what improvements you would like to see at the Aquatics Center?

41. Where do you generally take your dog to run off-leash?

- |  |   |
|--|---|
| <input type="radio"/> Big Dog Park at Sierra Vista Park  | <input type="radio"/> Small Dog Park at Sierra Vista Park                 |
| <input type="radio"/> Grass Lawn at Sierra Vista Park    | <input type="radio"/> Dapper Field  |
| <input type="radio"/> Heasley Field                      | <input type="radio"/> Sierra Madre School                                 |
| <input type="radio"/> A dog park outside of Sierra Madre | <input type="radio"/> I do not have a dog / I do not run my dog off-leash |

42. If you do not use either the big or small dog park at Sierra Vista Park, please explain why.

43. Are you aware that it is a violation of the City's municipal code to run a dog off leash in any public area other than the dog parks (namely the baseball and school fields as well as other City parks)?

- Yes                       No

44. Sierra Madre's dog parks were created on the condition that they would be maintained entirely by volunteers. The City's annual \$25 dog park fee is earmarked to provide the volunteer group with maintenance materials and tools. The volunteer group no longer exists and the dog parks are no longer maintained. Should the City:

- Eliminate the dog parks, thereby reducing the need for maintenance, and eliminating the \$25 fee?

- Keep the dog parks and increase the user fee to fully cover the cost of the maintenance by the City?
- Keep the dog parks in place and partially subsidize the cost to maintain the dog parks with the \$25 fee?
- Keep the dog parks in place and fully subsidize the cost to maintain the dog parks, eliminating the \$25 fee?

45. Do you think there is a better location in Sierra Madre for the dog parks? If so, where?

46. Please comment on the aspects you like and/or on what improvements you would like to see at the dog parks.

47. Please comment on the aspects you like and/or on what improvements you would like to see at Sierra Vista Park.

48. Do you think the City should invest in the placement and maintenance of BBQ grills in any of the following parks?  
Check all that apply.

- Bailey Canyon Wilderness Park
- Kersting Court
- Memorial Park
- Milton & Harriet Goldberg Recreation Area
- Mt. Wilson Trail Park
- Sierra Vista Park

49. Would you like to see an adult area in one of the parks? e.g. horseshoes, shuffle board

- Yes
- No
- Do not have an opinion

50. If yes, which park do you think should have the "grown up" area?

- Bailey Canyon Wilderness Park
- Kersting Court
- Memorial Park
- Milton & Harriet Goldberg Recreation Area
- Mount Wilson Trail Park
- Sierra Vista Park

51. If there was an adult area in a park, what would you like it to include?

52. Are you aware that the City offers recreational classes?

- Yes
- No

53. Please check the locations that you think the City should be offering recreational classes.

- Sierra Madre Room
- Youth Activity Center
- Hart Park House Senior Center
- Parks
- Other (explain)

54. Please list any types of recreational classes you would like to see the City offer.

55. How well you think the City maintains its parks?

- Extremely Well
- Pretty Good
- Neutral
- Not great
- Horribly

56. Please provide an explanation for your rating on the City's park maintenance.

57. How well do you think the City maintains its recreational facilities?

- Extremely well       Pretty Good       Neutral       Not Great       Horribly

58. Please provide an explanation for your rating on the City's recreational facility maintenance.

59. How important are the City's parks and recreational facilities to you?

- Very Important    Important       Somewhat Important       Not Important

60. Please provide an explanation for your rating on the importance of the City's parks & recreational facilities.

61. How important is it for the City to fund park and recreational facility maintenance?

- Very Important       Important       Somewhat Important       Not Important

62. Please provide an explanation for your rating on the importance of funding the City's recreational facility maintenance.

63. Do you have any thoughts or ideas on locations for additional recreational park or facility sites in Sierra Madre?

64. How do you receive information regarding City programs and events? Check out all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Wistaria Vine Community Newsletter & Brochure | <input type="checkbox"/> Insert in the Water Bill                  |
| <input type="checkbox"/> SMTV3 (Government Access Channel)             | <input type="checkbox"/> Flyers distributed at school              |
| <input type="checkbox"/> Flyers distributed in town                    | <input type="checkbox"/> Banner over Baldwin at Sierra Madre Blvd. |
| <input type="checkbox"/> City website                                  | <input type="checkbox"/> City Facebook Page                        |
| <input type="checkbox"/> Newspaper                                     | <input type="checkbox"/> Weekly eBlast                             |
| <input type="checkbox"/> City Twitter Alerts                           | <input type="checkbox"/> Word of Mouth                             |
| <input type="checkbox"/> Direct Mailing to Home                        |  |
| <input type="checkbox"/> Other (Explain)                               |  |

65. Are you a: Check all that apply.

- Resident       Business Owner       Frequent Visitor       Parent

66. If you are a parent, how old are your children?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Under 2 years old | <input type="checkbox"/> 2 - 4 years old   | <input type="checkbox"/> 5 - 10 years old      |
| <input type="checkbox"/> 11 - 13 years old | <input type="checkbox"/> 14 - 17 years old | <input type="checkbox"/> 18 years old or older |

67. What is your age group?

- 17 or under       18-24       25-34       35-54       55-64       65 or older

68. Household Annual Income

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Under \$30,000      | <input type="checkbox"/> \$30,000 - \$59,999   | <input type="checkbox"/> \$60,000 - \$79,999 |
| <input type="checkbox"/> \$80,000 - \$99,999 | <input type="checkbox"/> \$100,000 - \$149,999 | <input type="checkbox"/> Over \$200,000      |
| <input type="checkbox"/> Decline to State    |  |  |

Customer Service Week Video Contest [Vote for your favorite video or submit your own to win an iPad 2!](#)Customer Service Week is October 3-7. [Learn the four forces that shape a great customer service experience at our webinar.](#)

## Survey Results

### Parks & Facilities Master Plan

#### Questions

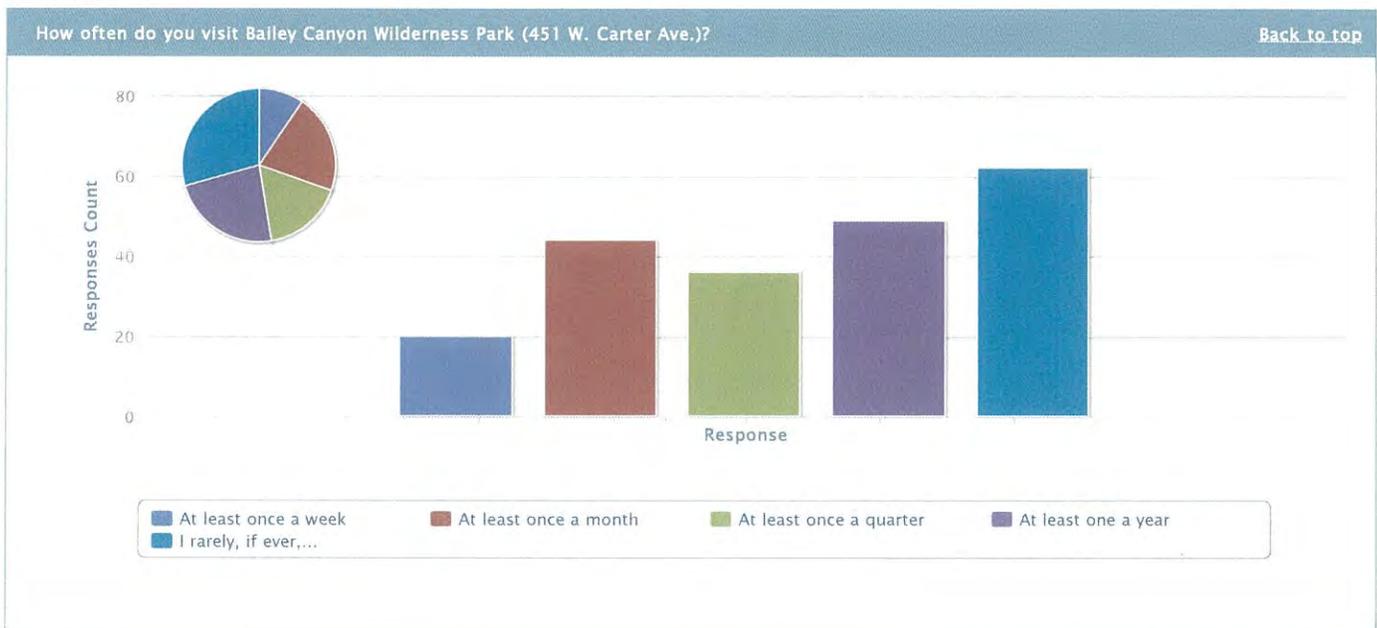
1. [How often do you visit Bailey Canyon Wilderness Park \(451 W. Carter Ave.\)?](#)
2. [What features do you use at Bailey Canyon Wilderness Park?](#)
3. [How often do you hike up Bailey Canyon?](#)
4. [Please comment on the aspects you like and/or on what improvements you would like to see at Bailey Canyon Wilderness Park.](#)
5. [How often do you visit Kersting Court \(corner of Baldwin and Sierra Madre Blvd\)?](#)
6. [What features do you utilize in Kersting Court?](#)
7. [Should the City consider renting the open lawn space in Kersting Court to local non-profits to place banners similar to those banners hanging over Baldwin?](#)
8. [Please comment on the aspects you like and/or on what improvements you would like to see in Kersting Court.](#)
9. [How often do you visit Memorial Park, 222 W. Sierra Madre Blvd. \(the park next to City Hall\)?](#)
10. [Which of the features do you utilize at Memorial Park?](#)
11. [Do you think a senior center \(the Hart Park House\) is a good use of the City's General Fund dollars?](#)
12. [If you do not think a senior center \(the Hart Park House\) is a good use of the City's General Fund dollars, please explain.](#)
13. [What type of programs should the City offer at the Hart Park House Senior Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.](#)
14. [Please comment on the aspects you like and/or on what improvements you would like to see at the Hart Park House Senior Center.](#)
15. [Are you aware that the City is renovating the inside of the Hart Park House Senior Center which is slated for completion at the end of 2011?](#)
16. [The last Parks Master Plan recommended that the Rose Garden in Memorial Park \(northeast corner of the park\) be moved to receive more sun. Do you think it should be:](#)
17. [If you think the Rose Garden in Memorial Park should be located in another area outside of Memorial Park, where should it be located?](#)
18. [The area in front of the Memorial Park Bandshell often becomes swampy after heavy rains. Has this affected your playtime / programs / enjoyment of the park?](#)
19. [The City's current policy is to only allow City or City-sponsored amplified concerts in the Memorial Park Bandshell in order to limit potential disturbances on the neighbors of the park. Do you think the City should review this policy?](#)
20. [Please comment on the aspects you like and/or on what improvements you would like to see at Memorial Park.](#)
21. [How often do you visit the Milton & Harriet Goldberg Recreation Area \(commonly known as Goldberg Park - 171 S. Sunnyside Ave.\)?](#)
22. [What features do you utilize in the Milton & Harriet Goldberg Recreation Area?](#)
23. [Please comment on the aspects you like and/or on what improvements you would like to see at Milton & Harriet Goldberg Recreation Area.](#)
24. [How often do you visit Mount Wilson Trail Park, 189 E. Mira Monte Ave. \(fondly known as Turtle Park\)?](#)
25. [What features do you utilize at Mount Wilson Trail Park?](#)
26. [How often do you hike the Mount Wilson Trail?](#)
27. [Please comment on the aspects you like and/or on what improvements you would like to see on the Mount Wilson Trail and/or Mount Wilson Trail Park.](#)
28. [How often do you visit Sierra Vista Park, 611 E. Sierra Madre Blvd. \(the park with the pool and baseball diamonds\)?](#)
29. [What features do you utilize at Sierra Vista Park?](#)
30. [Are you aware that the Sierra Madre Room in the Community Recreation Center has been recently renovated and is available to rent?](#)
31. [Do you think a teen center \(the YAC\) is a good use of the City's General Fund dollars?](#)
32. [If you do not think a teen center \(the YAC\) is a good use of the City's General Fund dollars, please explain.](#)
33. [What type of programs should the City offer at the Youth Activity Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.](#)
34. [Does anyone in your household utilize the skate ramps behind the Youth Activity Center?](#)
35. [Should the Recreation Center Patio be utilized as a skateboard park?](#)

#### Number of Responses

212

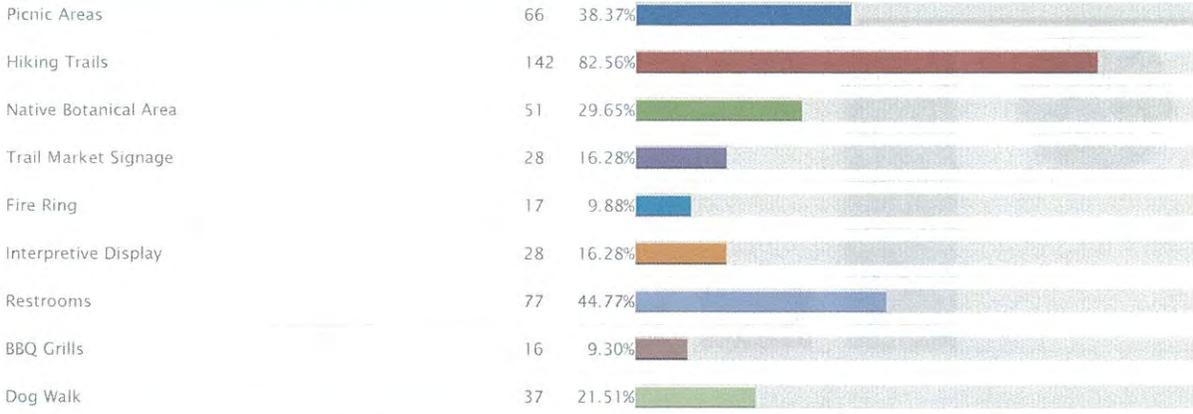
36. Should the City invest General Fund dollars into adding additional skate ramps to the back patio of the Recreation Center?
37. Please comment on the aspects you like and/or on what improvements you would like to see at the Youth Activity Center?
38. Do you use the Aquatics Center for any of the following programs? (assume all programs are during the summer unless otherwise indicated)
39. Are there additional programs you think the City should consider offering at the Aquatics Center?
40. Please comment on the aspects you like and/or on what improvements you would like to see at the Aquatics Center?
41. Where do you generally take your dog to run off-leash?
42. If you do not use either the big or small dog park at Sierra Vista Park, please explain why.
43. Are you aware that it is a violation of the City's municipal code to run a dog off leash in any public area other than the dog parks (namely the baseball and school fields as well as other City parks)?
44. Sierra Madre's dog parks were created on the condition that they would be maintained entirely by volunteers. The City's annual \$25 dog park fee is earmarked to provide the volunteer group with maintenance materials and tools. The volunteer group no longer exists and the dog parks are no longer maintained. Should the City:
45. Do you think there is a better location in Sierra Madre for the dog parks? If so, where?
46. Please comment on the aspects you like and/or on what improvements you would like to see at the dog parks.
47. Please comment on the aspects you like and/or on what improvements you would like to see at Sierra Vista Park.
48. Do you think the City should invest in the placement and maintenance of BBQ grills in any of the following parks?
49. Would you like to see an adult area in one of the parks? e.g. horseshoes, shuffle board
50. If yes, which park do you think should have the "grown up" area?
51. If there was an adult area in a park, what would you like it to include?
52. Are you aware that the City offers recreational classes?
53. Please check the locations that you think the City should be offering recreational classes.
54. Please list any types of recreational classes you would like to see the City offer.
55. How well you think the City maintains its parks?
56. Please provide an explanation for your rating on the City's park maintenance.
57. How well do you think the City maintains its recreational facilities?
58. Please provide an explanation for your rating on the City's recreational facility maintenance.
59. How important are the City's parks and recreational facilities to you?
60. Please provide an explanation for your rating on the importance of the City's parks & recreational facilities.
61. How important is it for the City to fund park and recreational facility maintenance?
62. Please provide an explanation for your rating on the importance of funding the City's recreational facility maintenance.
63. Do you have any thoughts or ideas on locations for additional recreational park or facility sites in Sierra Madre?
64. How do you receive information regarding City programs and events?
65. Please list other ways you receive information about the City's programs and events.
66. Are you a:
67. If you are a parent, how old are your children?
68. What is your age group?
69. Household Annual Income

## Responses



What features do you use at Bailey Canyon Wilderness Park?

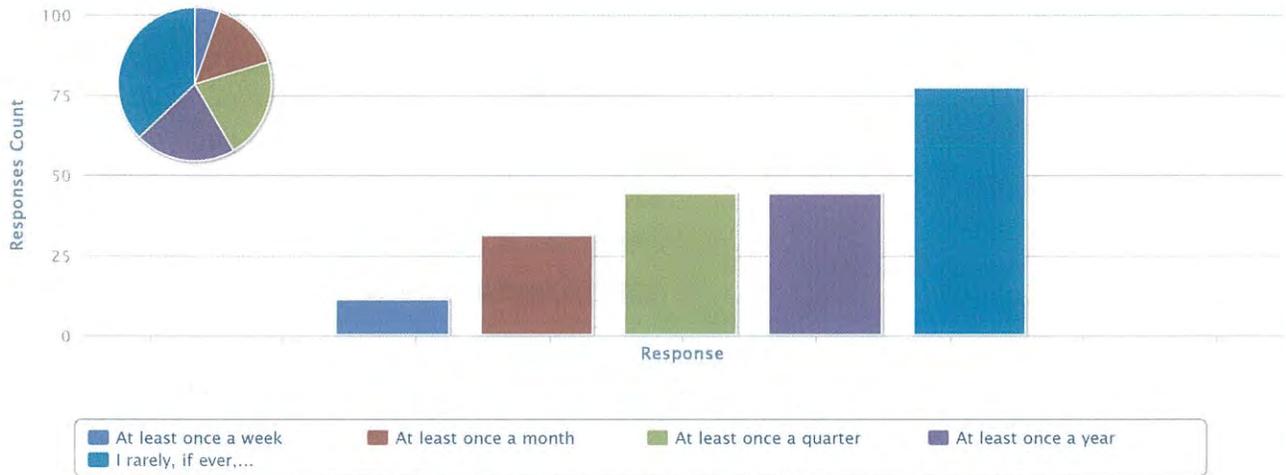
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# of people who answered question 172

How often do you hike up Bailey Canyon?

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Please comment on the aspects you like and/or on what improvements you would like to see at Bailey Canyon Wilderness Park.

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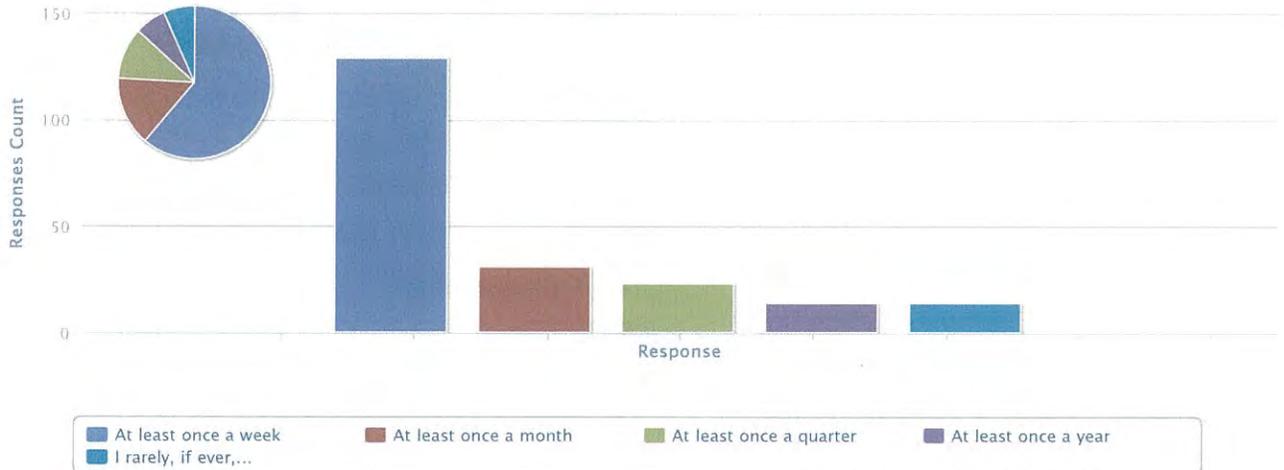


How often do you visit Kersting Court (corner of Baldwin and Sierra Madre Blvd)?

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How often do you visit Kersting Court (corner of Baldwin and Sierra Madre Blvd)?

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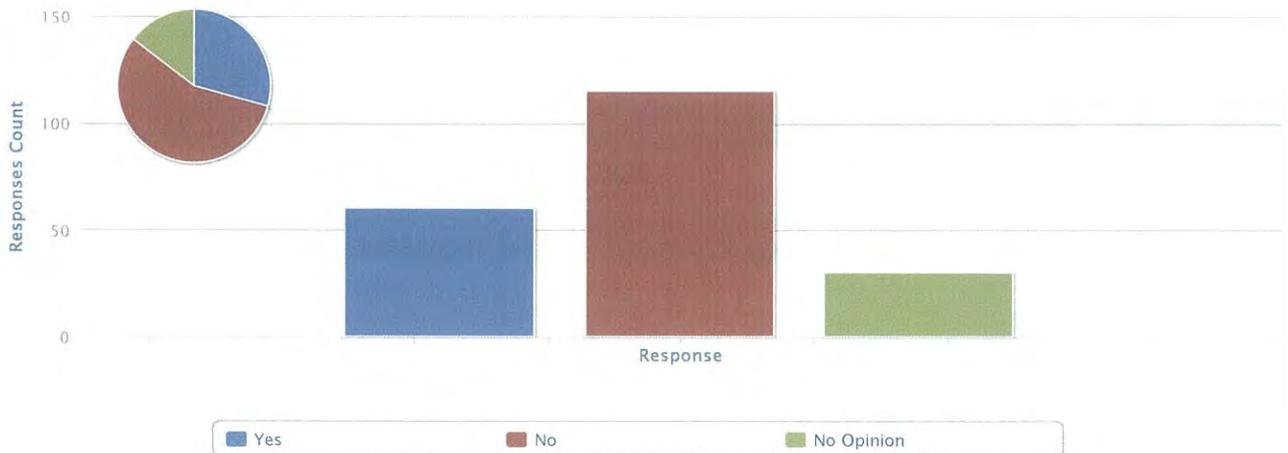
What features do you utilize in Kersting Court?

[Back to top](#)

Informational Kiosk	43	23.63%
Park Benches	149	81.87%
Bike Racks	20	10.99%
Brick Patio	87	47.80%
Open Lawn Space	98	53.85%
# of people who answered question	182	

Should the City consider renting the open lawn space in Kersting Court to local non-profits to place banners similar to those banners hanging over Baldwin?

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Please comment on the aspects you like and/or on what improvements you would like to see in Kersting Court.

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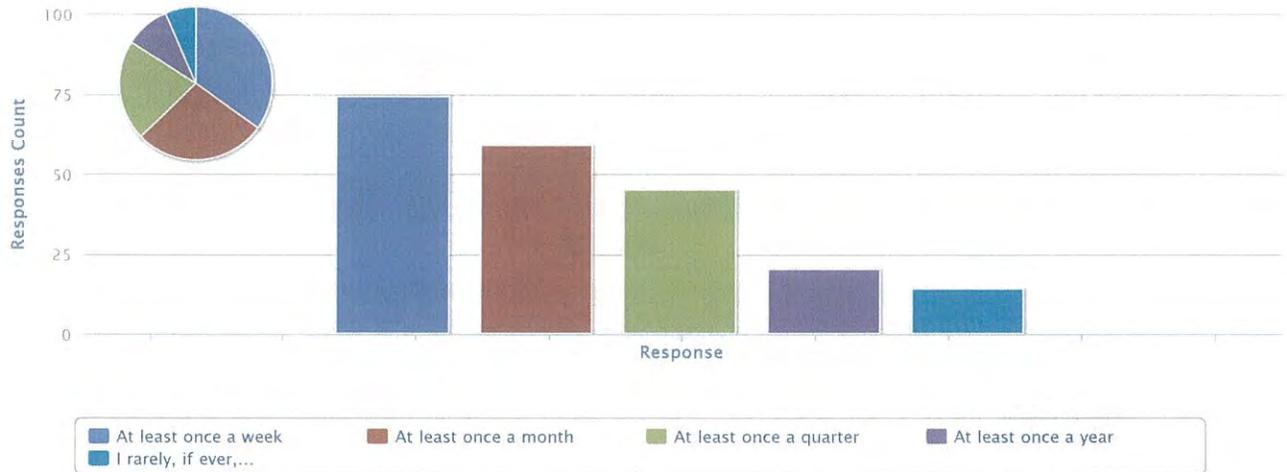
Individual Responses	44	20.75%
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How often do you visit Memorial Park, 222 W. Sierra Madre Blvd. (the park next to City Hall)?

[Back to top](#)

How often do you visit Memorial Park, 222 W. Sierra Madre Blvd. (the park next to City Hall)?

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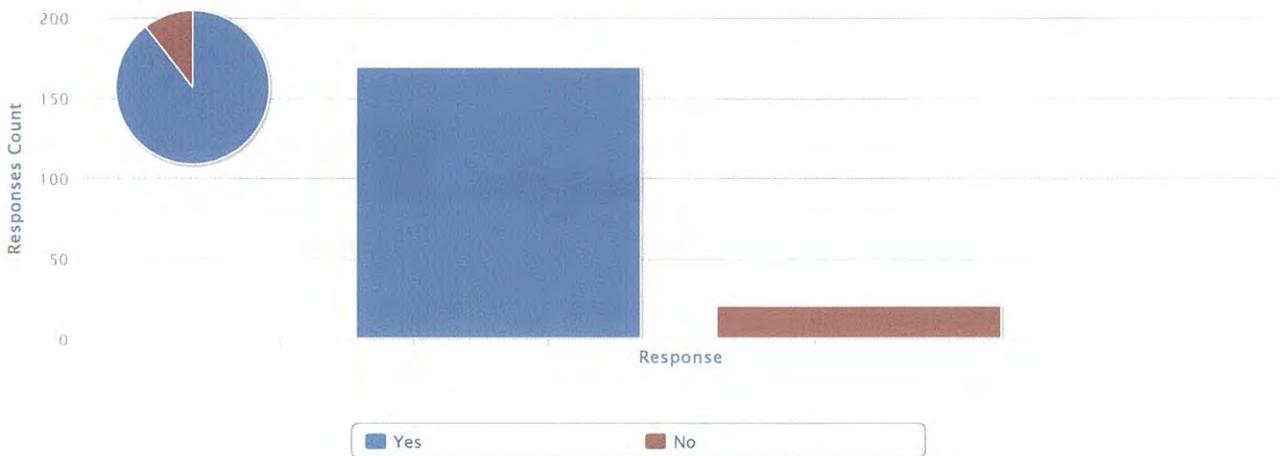
Which of the features do you utilize at Memorial Park?

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Do you think a senior center (the Hart Park House) is a good use of the City's General Fund dollars?

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If you do not think a senior center (the Hart Park House) is a good use of the City's General Fund dollars, please explain.

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Individual Responses

19

8.96%



What type of programs should the City offer at the Hart Park House Senior Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.

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Individual Responses

41

19.34%



Please comment on the aspects you like and/or on what improvements you would like to see at the Hart Park House Senior Center.

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Individual Responses

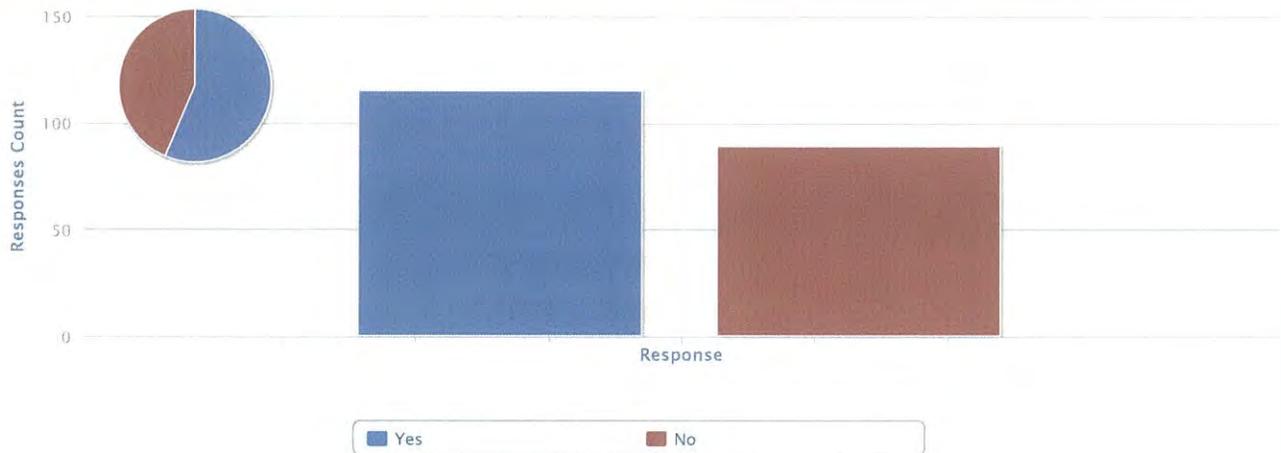
35

16.51%



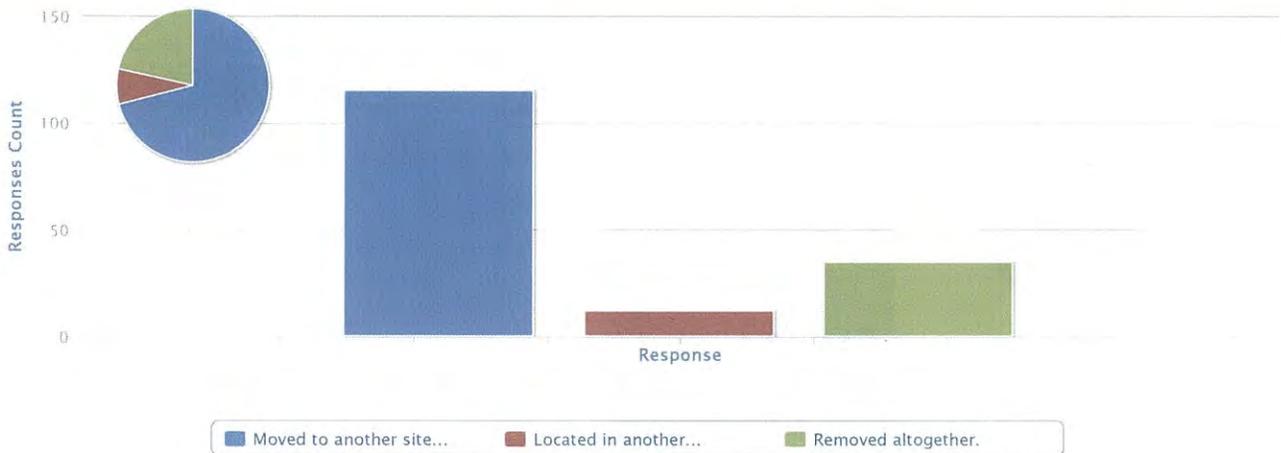
Are you aware that the City is renovating the inside of the Hart Park House Senior Center which is slated for completion at the end of 2011?

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The last Parks Master Plan recommended that the Rose Garden in Memorial Park (northeast corner of the park) be moved to receive more sun. Do you think it should be:

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If you think the Rose Garden in Memorial Park should be located in another area outside of Memorial Park, where should it be located?

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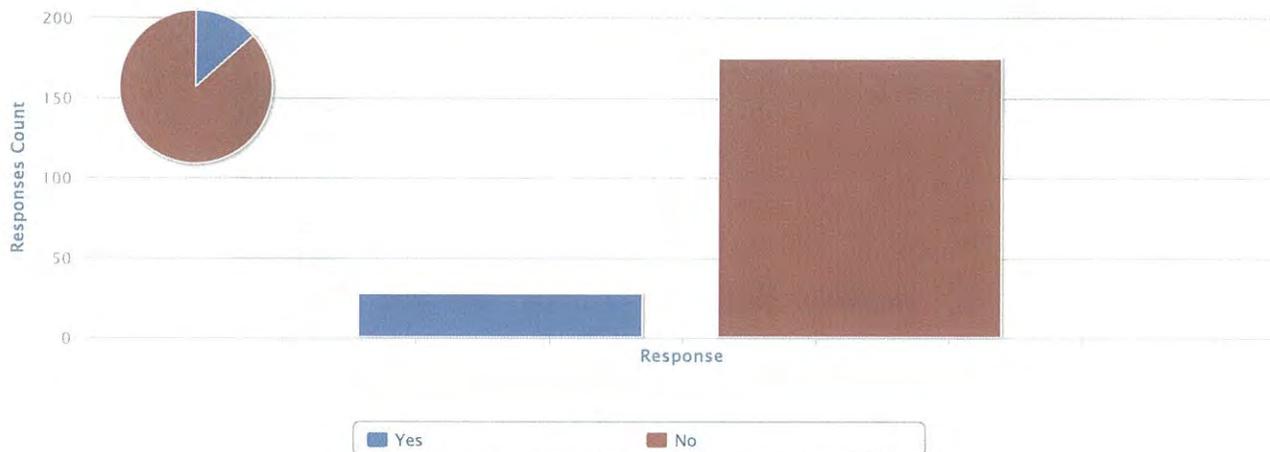
Individual Responses

37

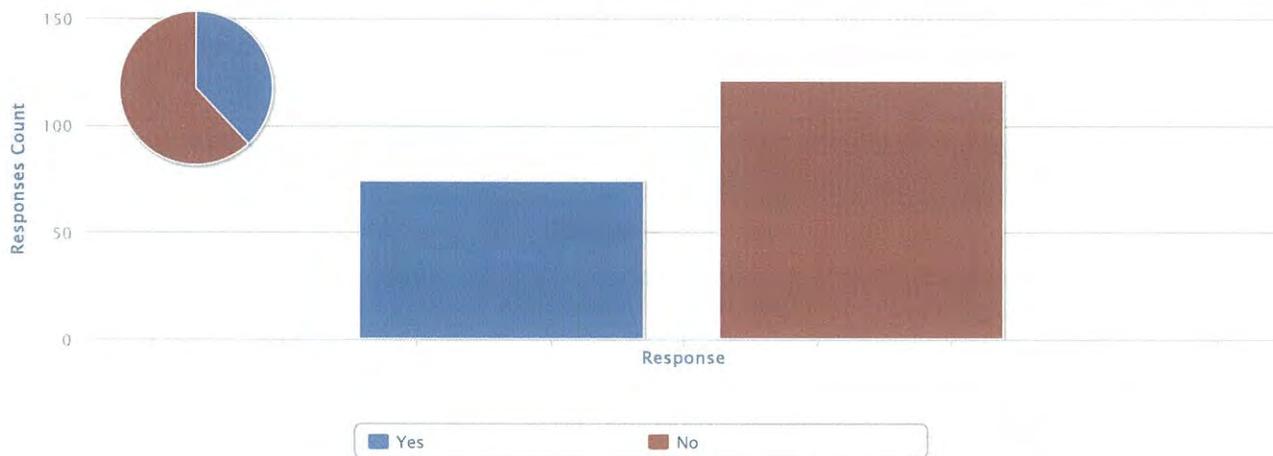
17.45%



The area in front of the Memorial Park Bandshell often becomes swampy after heavy rains. Has this affected your playtime / programs / enjoyment of the park? [Back to top](#)



The City's current policy is to only allow City or City-sponsored amplified concerts in the Memorial Park Bandshell in order to limit potential disturbances on the neighbors of the park. Do you think the City should review this policy? [Back to top](#)

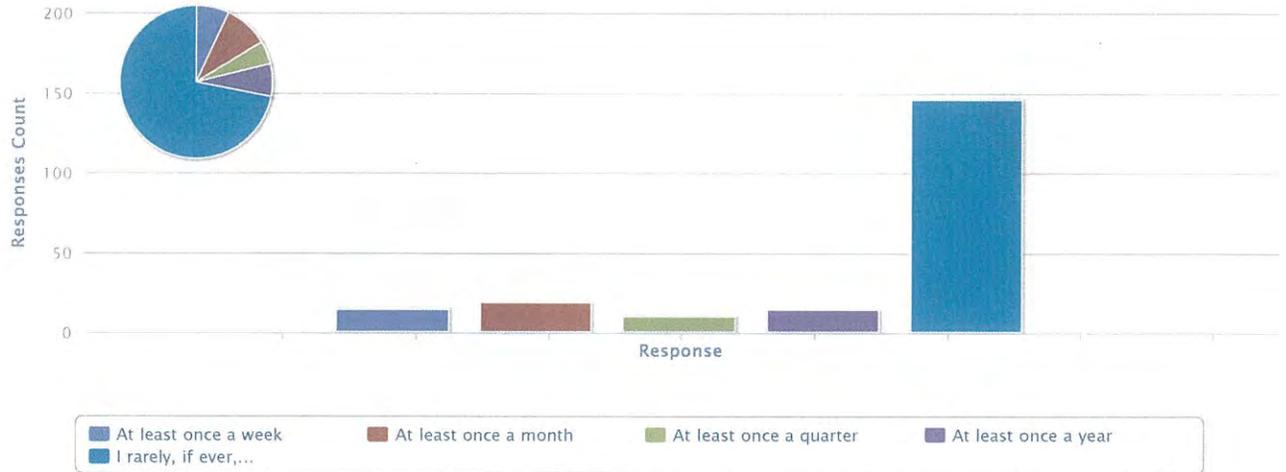


Please comment on the aspects you like and/or on what improvements you would like to see at Memorial Park. [Back to top](#)

Individual Responses 53 25.00%

How often do you visit the Milton & Harriet Goldberg Recreation Area (commonly known as Goldberg Park - 171 S. Sunnyside Ave.)? [Back to top](#)

How often do you visit the Milton & Harriet Goldberg Recreation Area (commonly known as Goldberg Park - 171 S. Sunnyside Ave.)? [Back to top](#)



What features do you utilize in the Milton & Harriet Goldberg Recreation Area? [Back to top](#)

Stone Benches	48	94.12%
Sand Play Area	17	33.33%
Desert Willow Hut Structure	10	19.61%
# of people who answered question	51	

Please comment on the aspects you like and/or on what improvements you would like to see at Milton & Harriet Goldberg Recreation Area. [Back to top](#)

Individual Responses	40	18.87%
----------------------	----	--------

How often do you visit Mount Wilson Trail Park, 189 E. Mira Monte Ave. (fondly known as Turtle Park)? [Back to top](#)



What features do you utilize at Mount Wilson Trail Park? [Back to top](#)

Playground Equipment	52	35.86%
Picnic Tables	62	42.76%

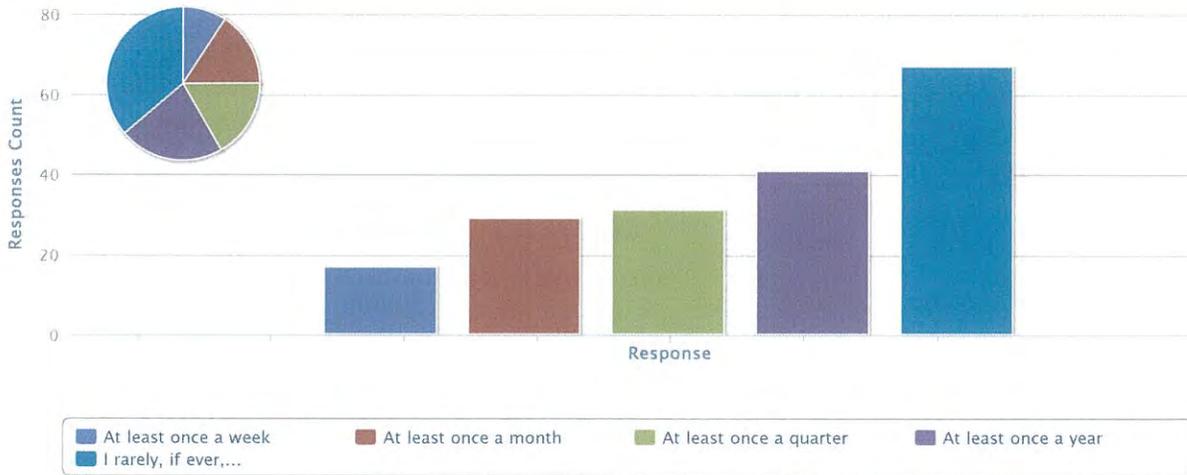
What features do you utilize at Mount Wilson Trail Park?

[Back to top](#)

Open Grass Area	78	53.79%	
Lizzie's Trail Inn	39	26.90%	
Richardson House	18	12.41%	
Mount Wilson Trail (hiking trail)	92	63.45%	
Restrooms	72	49.66%	
# of people who answered question	145		

How often do you hike the Mount Wilson Trail?

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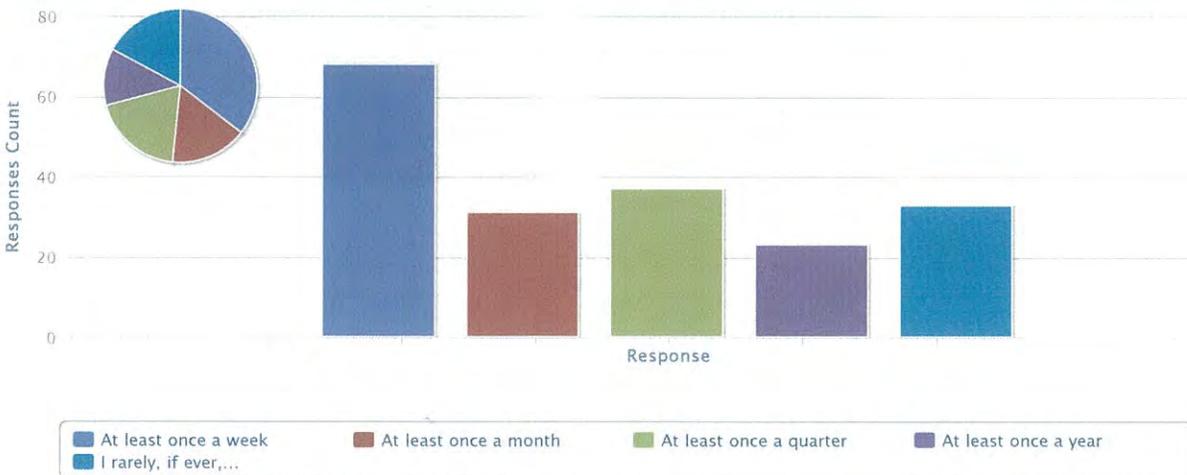
Please comment on the aspects you like and/or on what Improvements you would like to see on the Mount Wilson Trail and/or Mount Wilson Trail Park.

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Individual Responses	41	19.34%	
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How often do you visit Sierra Vista Park, 611 E. Sierra Madre Blvd. (the park with the pool and baseball diamonds)?

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What features do you utilize at Sierra Vista Park?

[Back to top](#)

What features do you utilize at Sierra Vista Park?

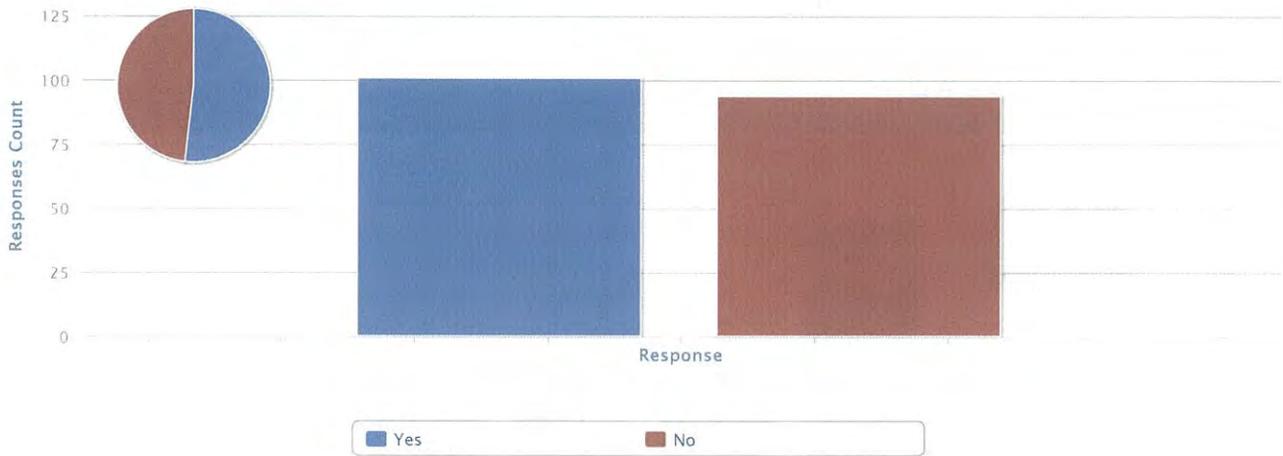
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Community Recreation Center	63	37.50%	
Youth Activity Center (YAC)	20	11.90%	
YMCA After School Program	5	2.98%	
Aquatic Center	65	38.69%	
Covered Pavilion	40	23.81%	
Picnic Areas	78	46.43%	
Tennis Courts	39	23.21%	
Volleyball Court	8	4.76%	
Basketball Court	17	10.12%	
Heasley Field	49	29.17%	
Dapper Field	24	14.29%	
Sierra Madre Rose Float Building	58	34.52%	
Dog Park	44	26.19%	
Community Events	86	51.19%	
Recreation Classes	26	15.48%	
Restrooms in the Community Recreation Center	45	26.79%	
Restrooms near Playground & Heasley Field	63	37.50%	
Restrooms near Rose Float Barn & Dapper Field	39	23.21%	

# of people who answered question 168

Are you aware that the Sierra Madre Room in the Community Recreation Center has been recently renovated and is available to rent?

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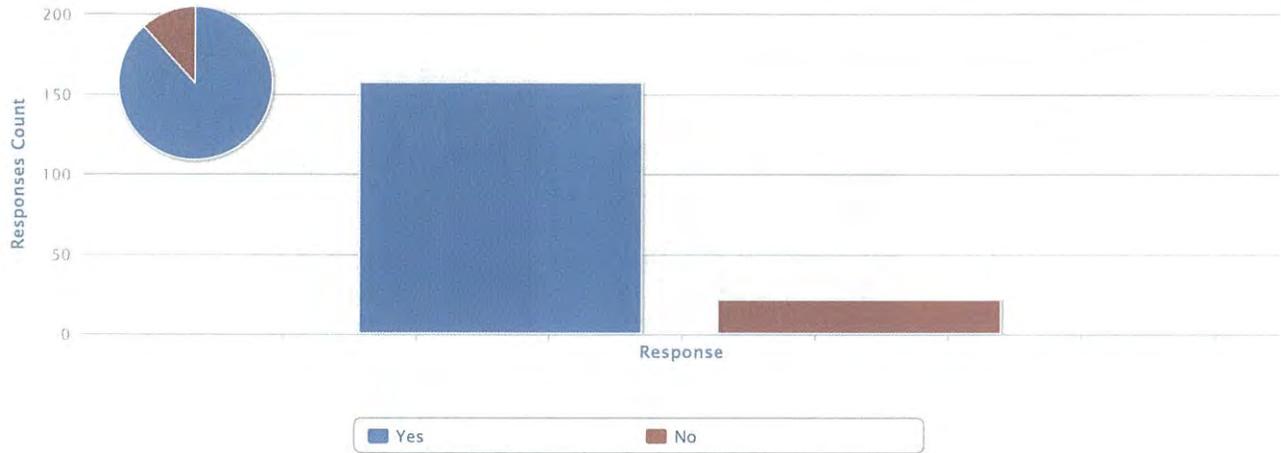


Do you think a teen center (the YAC) is a good use of the City's General Fund dollars?

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Do you think a teen center (the YAC) is a good use of the City's General Fund dollars?

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If you do not think a teen center (the YAC) is a good use of the City's General Fund dollars, please explain.

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Individual Responses 25 11.79%

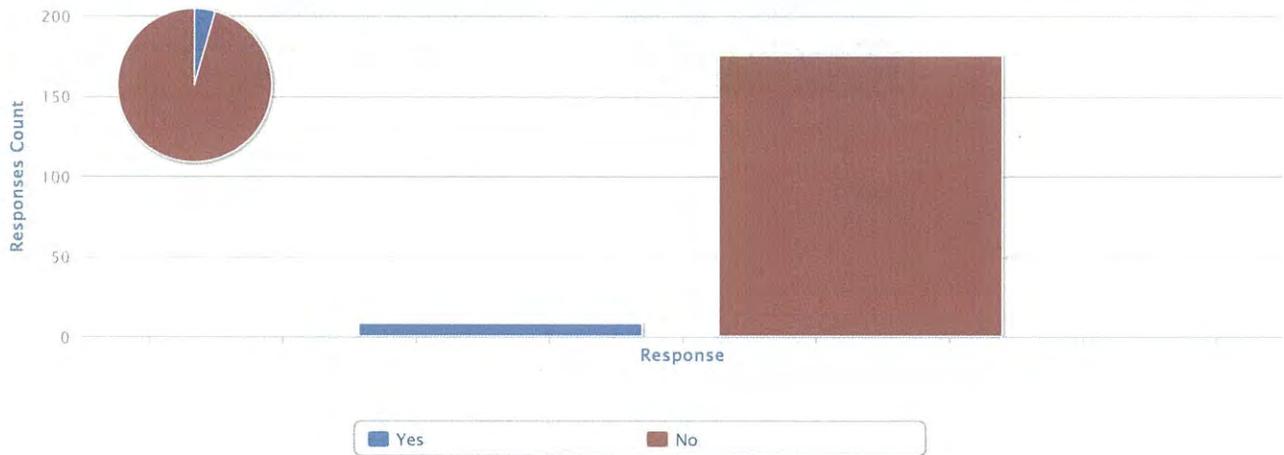
What type of programs should the City offer at the Youth Activity Center? Please note whether or not the programs should be wholly or partially subsidized by the City's General Fund.

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Individual Responses 41 19.34%

Does anyone in your household utilize the skate ramps behind the Youth Activity Center?

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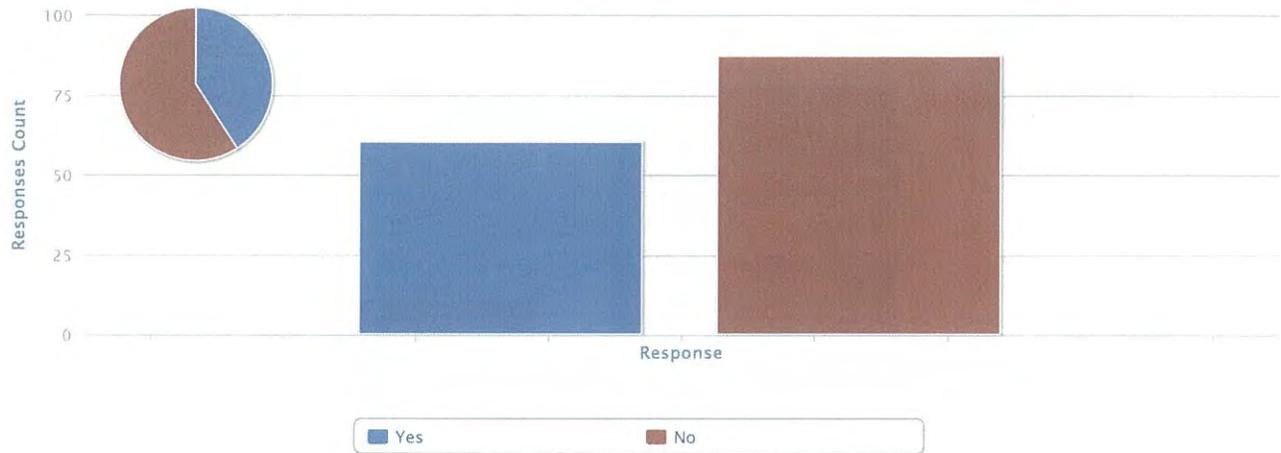


Should the Recreation Center Patio be utilized as a skateboard park?

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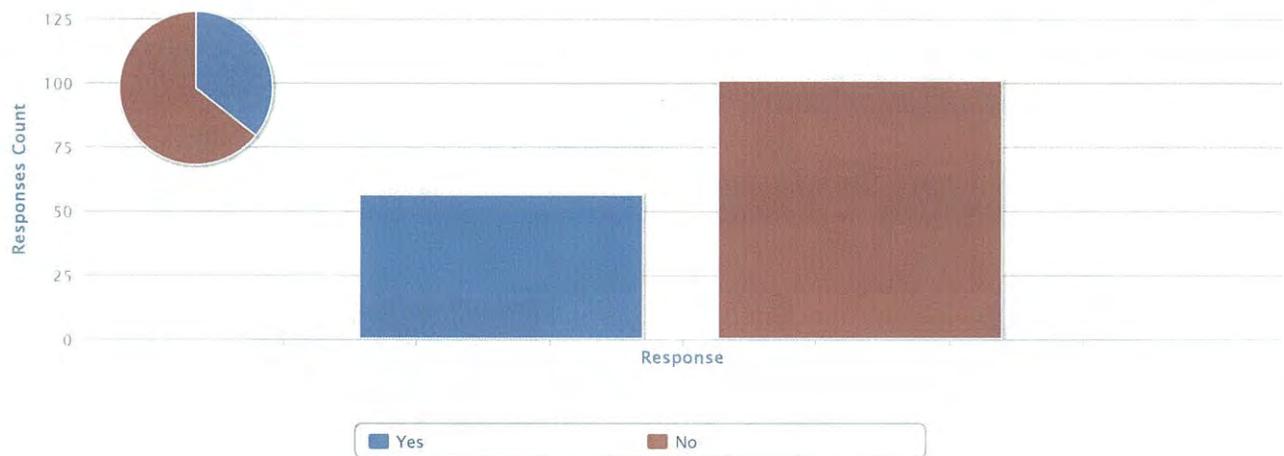
Should the Recreation Center Patio be utilized as a skateboard park?

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Should the City Invest General Fund dollars into adding additional skate ramps to the back patio of the Recreation Center?

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Please comment on the aspects you like and/or on what improvements you would like to see at the Youth Activity Center?

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Individual Responses 38 17.92%

Do you use the Aquatics Center for any of the following programs? (assume all programs are during the summer unless otherwise indicated)

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Program	Count	Percentage
Morning Swimming Lessons	11	17.74%
Evening Swimming Lessons	20	32.26%
Public Swim (Open Swim)	44	70.97%
Early Morning Lap Swim	8	12.90%
Afternoon Lap Swim	14	22.58%
Evening Lap Swim	14	22.58%
Weekend Lap Swim	12	19.35%

Do you use the Aquatics Center for any of the following programs? (assume all programs are during the summer unless otherwise indicated)

[Back to top](#)

Swim Team	13	20.97%	
Spring Swim Team	10	16.13%	
Family Swim	27	43.55%	
Splashin' Movies at the Pool	16	25.81%	
Spring/Fall Lap Swim (by season pass only)	7	11.29%	
La Salle High School Swim Team (off-season)	2	3.23%	
La Salle High School Water Polo (off-season)	1	1.61%	
Pool Rentals	10	16.13%	
# of people who answered question	62		

Are there additional programs you think the City should consider offering at the Aquatics Center?

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Individual Responses	33	15.57%	
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Please comment on the aspects you like and/or on what improvements you would like to see at the Aquatics Center?

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Individual Responses	22	10.38%	
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Where do you generally take your dog to run off-leash?

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Big Dog Park at Sierra Vista Park	22	14.67%	
Small Dog Park at Sierra Vista Park	14	9.33%	
Grass Lawn at Sierra Vista Park	4	2.67%	
Dapper Field	4	2.67%	
Heasley Field	2	1.33%	
Sierra Madre School	3	2.00%	
A dog park outside of Sierra Madre	27	18.00%	
I do not have a dog / I do not run my dog off-leash	110	73.33%	
# of people who answered question	150		

If you do not use either the big or small dog park at Sierra Vista Park, please explain why.

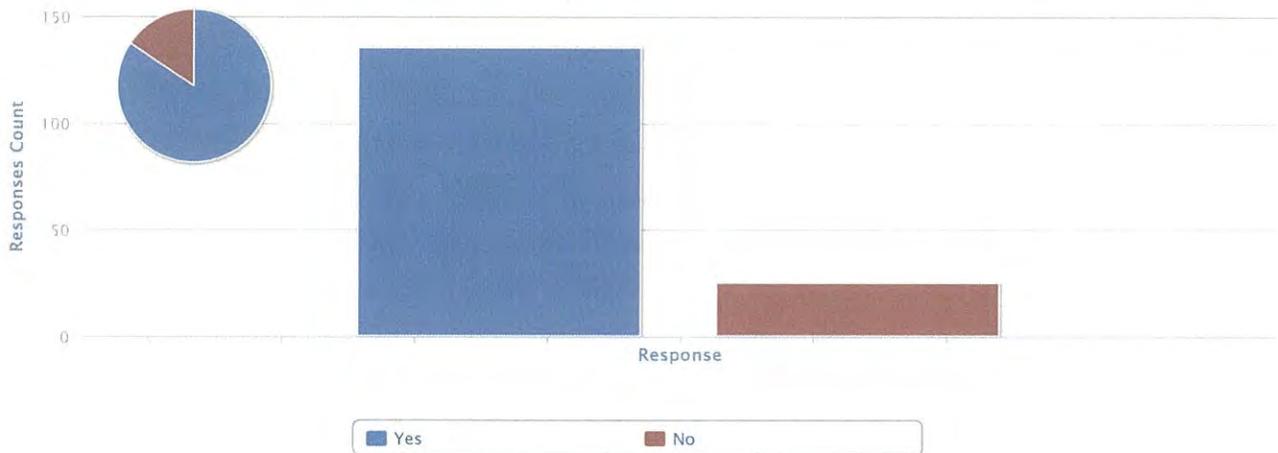
[Back to top](#)

Individual Responses	39	18.40%	
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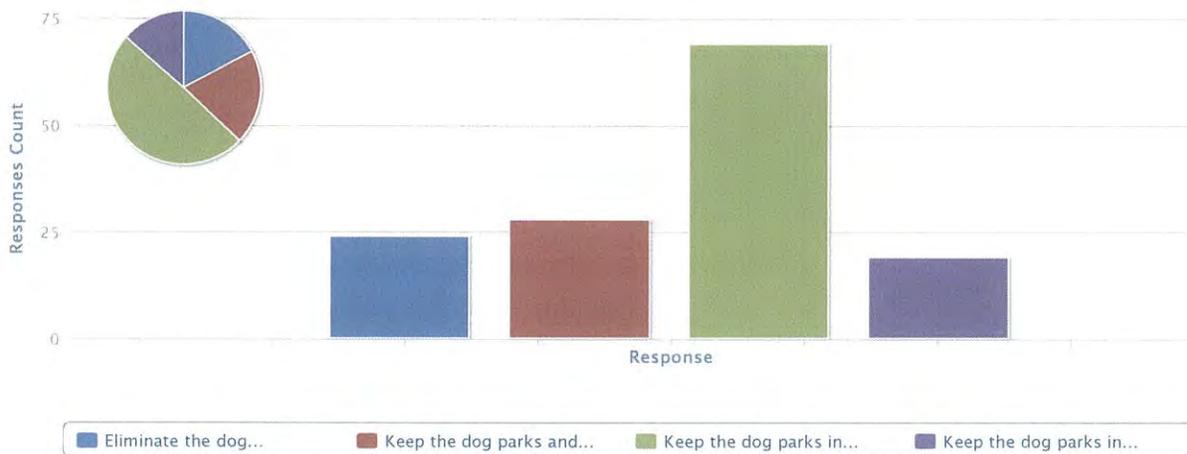
Are you aware that it is a violation of the City's municipal code to run a dog off leash in any public area other than the dog parks (namely the baseball and school fields as well as other City parks)?

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Are you aware that it is a violation of the City's municipal code to run a dog off leash in any public area other than the dog parks (namely the baseball and school fields as well as other City parks)? [Back to top](#)



Sierra Madre's dog parks were created on the condition that they would be maintained entirely by volunteers. The City's annual \$25 dog park fee is earmarked to provide the volunteer group with maintenance materials and tools. The volunteer group no longer exists and the dog parks are no longer maintained. Should the City: [Back to top](#)



Do you think there is a better location in Sierra Madre for the dog parks? If so, where? [Back to top](#)

Individual Responses	28	13.21%	<div style="width: 13.21%;"></div>
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Please comment on the aspects you like and/or on what improvements you would like to see at the dog parks. [Back to top](#)

Individual Responses	29	13.68%	<div style="width: 13.68%;"></div>
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Please comment on the aspects you like and/or on what improvements you would like to see at Sierra Vista Park. [Back to top](#)

Individual Responses	28	13.21%	<div style="width: 13.21%;"></div>
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Do you think the City should invest in the placement and maintenance of BBQ grills in any of the following parks? [Back to top](#)

Bailey Canyon Wilderness Park	39	39.80%	<div style="width: 39.80%;"></div>
Kersting Court	8	8.16%	<div style="width: 8.16%;"></div>

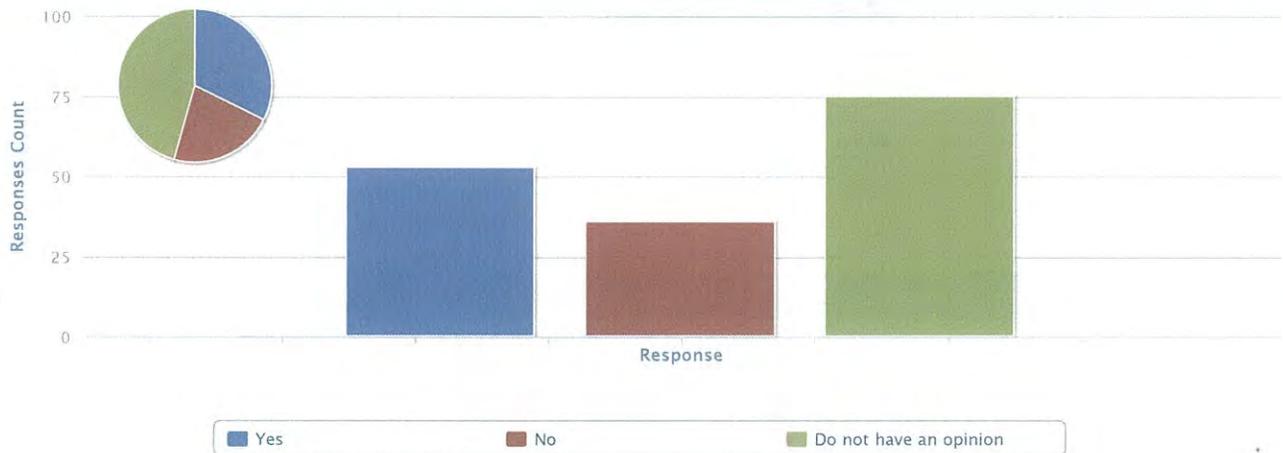
Do you think the City should invest in the placement and maintenance of BBQ grills in any of the following parks?

[Back to top](#)

Memorial Park	75	76.53%	
Milton & Harriet Goldberg Recreation Area	10	10.20%	
Mount Wilson Trail Park	30	30.61%	
Sierra Vista Park	66	67.35%	
# of people who answered question	98		

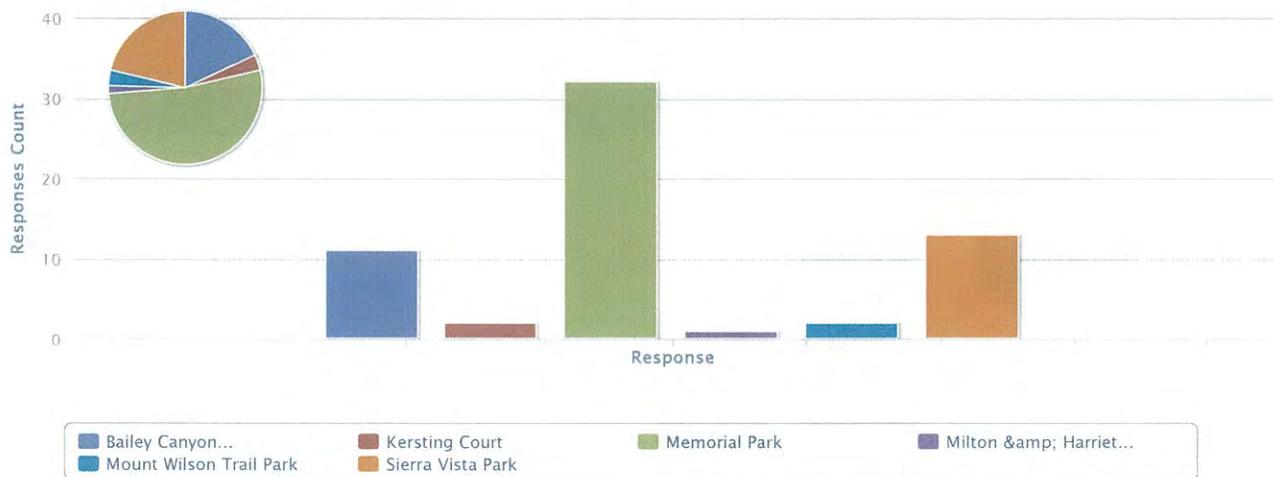
Would you like to see an adult area in one of the parks? e.g. horseshoes, shuffle board

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If yes, which park do you think should have the "grown up" area?

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If there was an adult area in a park, what would you like it to include?

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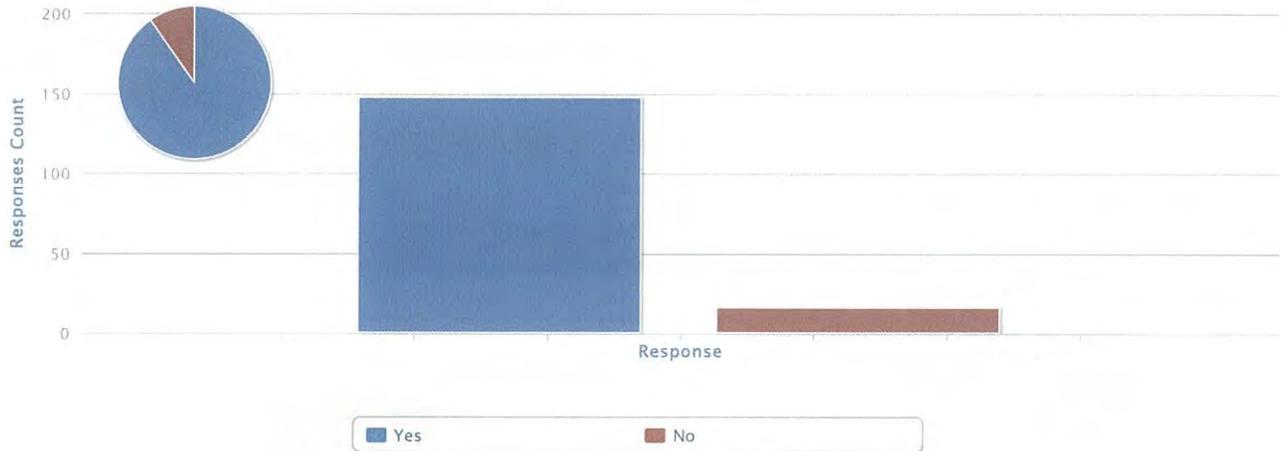
Individual Responses	42	19.81%	
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Are you aware that the City offers recreational classes?

[Back to top](#)

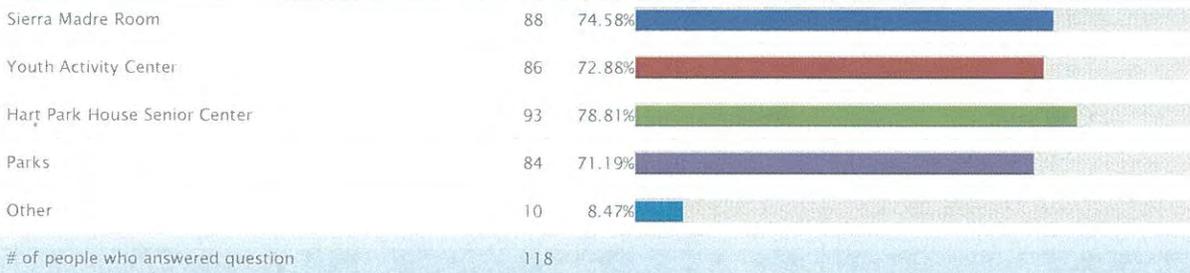
Are you aware that the City offers recreational classes?

[Back to top](#)



Please check the locations that you think the City should be offering recreational classes.

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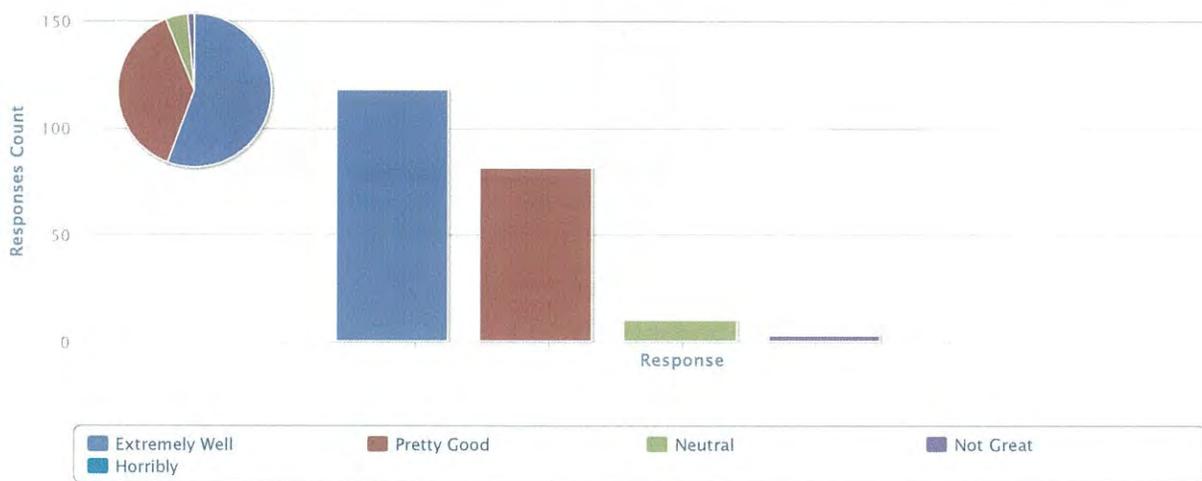
Please list any types of recreational classes you would like to see the City offer.

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How well you think the City maintains its parks?

[Back to top](#)



Please provide an explanation for your rating on the City's park maintenance.

[Back to top](#)

Please provide an explanation for your rating on the City's park maintenance.

[Back to top](#)

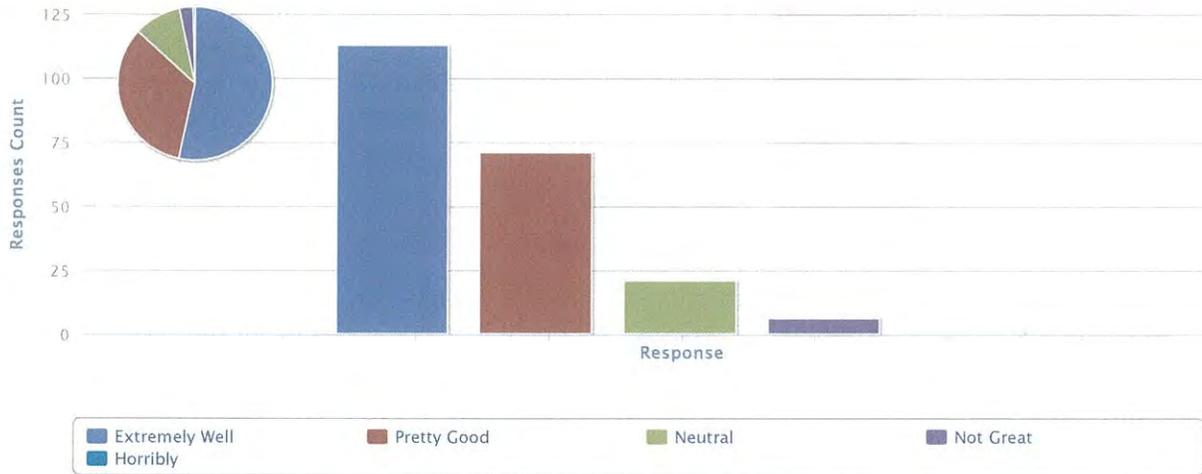
Individual Responses

59 27.83%



How well do you think the City maintains its recreational facilities?

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Please provide an explanation for your rating on the City's recreational facility maintenance.

[Back to top](#)

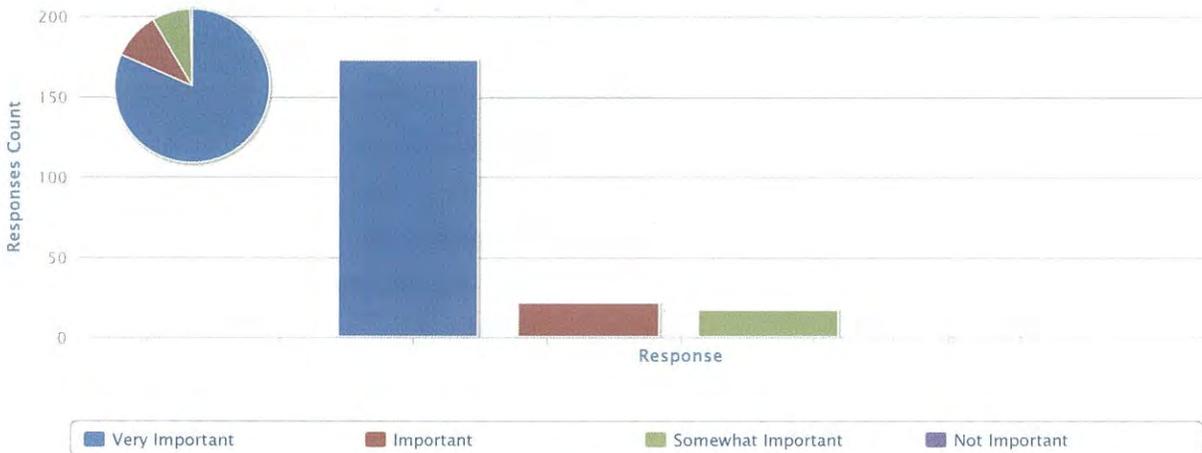
Individual Responses

38 17.92%



How important are the City's parks and recreational facilities to you?

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Please provide an explanation for your rating on the importance of the City's parks & recreational facilities.

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Individual Responses

58 27.36%

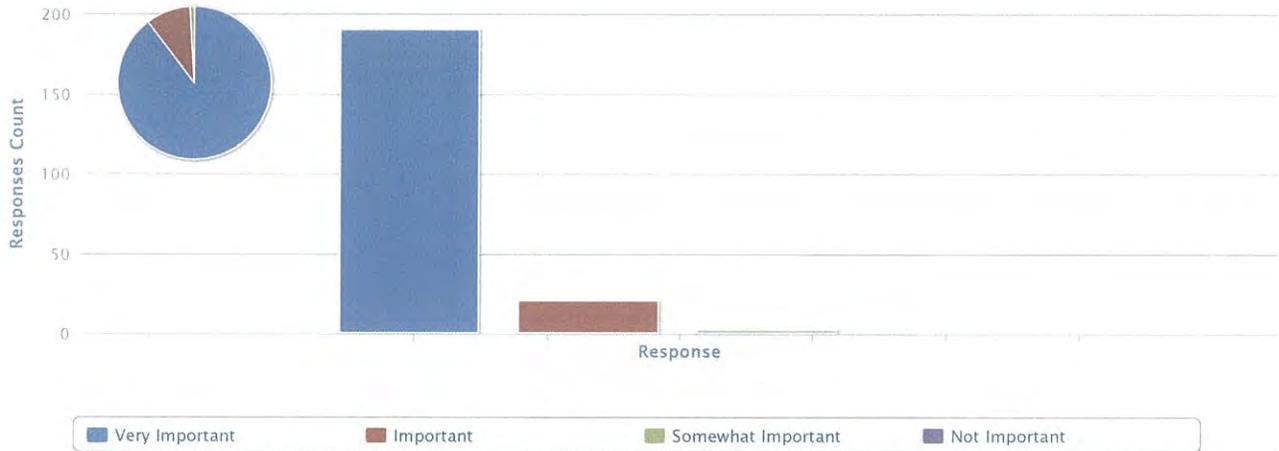


How important is it for the City to fund park and recreational facility maintenance?

[Back to top](#)

How important is it for the City to fund park and recreational facility maintenance?

[Back to top](#)



Please provide an explanation for your rating on the importance of funding the City's recreational facility maintenance.

[Back to top](#)

Individual Responses	49	23.11%	<div style="width: 23.11%;"></div>
----------------------	----	--------	------------------------------------

Do you have any thoughts or ideas on locations for additional recreational park or facility sites in Sierra Madre?

[Back to top](#)

Individual Responses	29	13.68%	<div style="width: 13.68%;"></div>
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How do you receive information regarding City programs and events?

[Back to top](#)

Wistaria Vine Community Newsletter & Brochure	133	85.81%	<div style="width: 85.81%;"></div>
SMTV3 (Government Access Channel)	34	21.94%	<div style="width: 21.94%;"></div>
Insert in the Water Bill	46	29.68%	<div style="width: 29.68%;"></div>
Flyers distributed in town	51	32.90%	<div style="width: 32.90%;"></div>
Flyers distributed at school	16	10.32%	<div style="width: 10.32%;"></div>
City website	80	51.61%	<div style="width: 51.61%;"></div>
Banner over Baldwin at Sierra Madre Blvd.	104	67.10%	<div style="width: 67.10%;"></div>
Newspaper	78	50.32%	<div style="width: 50.32%;"></div>
City Facebook Page	16	10.32%	<div style="width: 10.32%;"></div>
City Twitter Alerts	5	3.23%	<div style="width: 3.23%;"></div>
Weekly eBlast	74	47.74%	<div style="width: 47.74%;"></div>
Direct Mailing to Home	37	23.87%	<div style="width: 23.87%;"></div>
Word of Mouth	71	45.81%	<div style="width: 45.81%;"></div>
Other	8	5.16%	<div style="width: 5.16%;"></div>
# of people who answered question	155		

Please list other ways you receive information about the City's programs and events.

[Back to top](#)

Individual Responses	36	16.98%	<div style="width: 16.98%;"></div>
----------------------	----	--------	------------------------------------

Are you a:

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Are you a:

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Resident	137	88.39%	
Business Owner	11	7.10%	
Frequent Visitor	20	12.90%	
Parent	57	36.77%	
# of people who answered question	155		

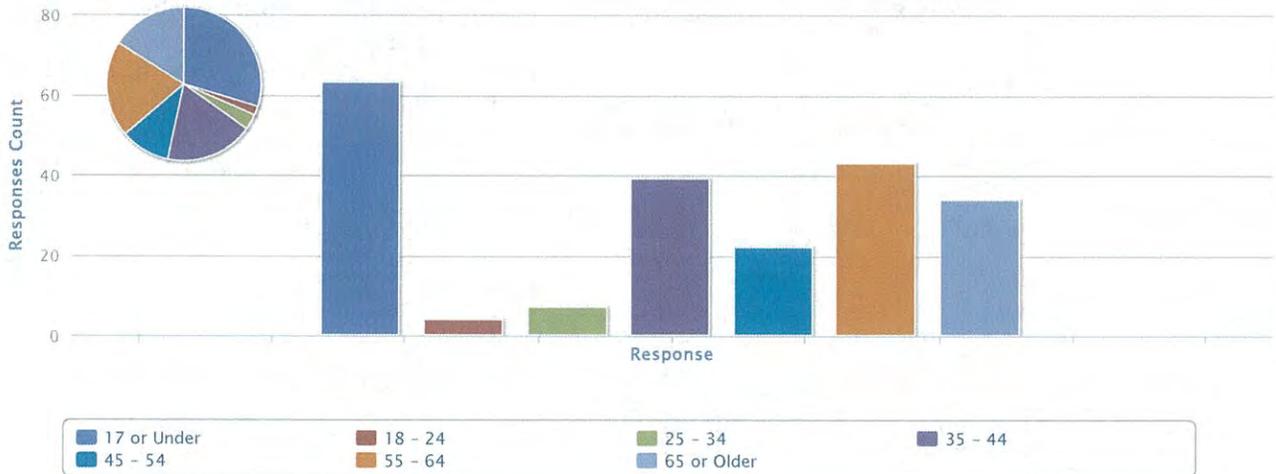
If you are a parent, how old are your children?

[Back to top](#)

Under 2 years old	7	7.95%	
2 - 4 years old	13	14.77%	
5 - 10 years old	24	27.27%	
11 - 13 years old	19	21.59%	
14 - 17 years old	6	6.82%	
18 years old or older	46	52.27%	
# of people who answered question	88		

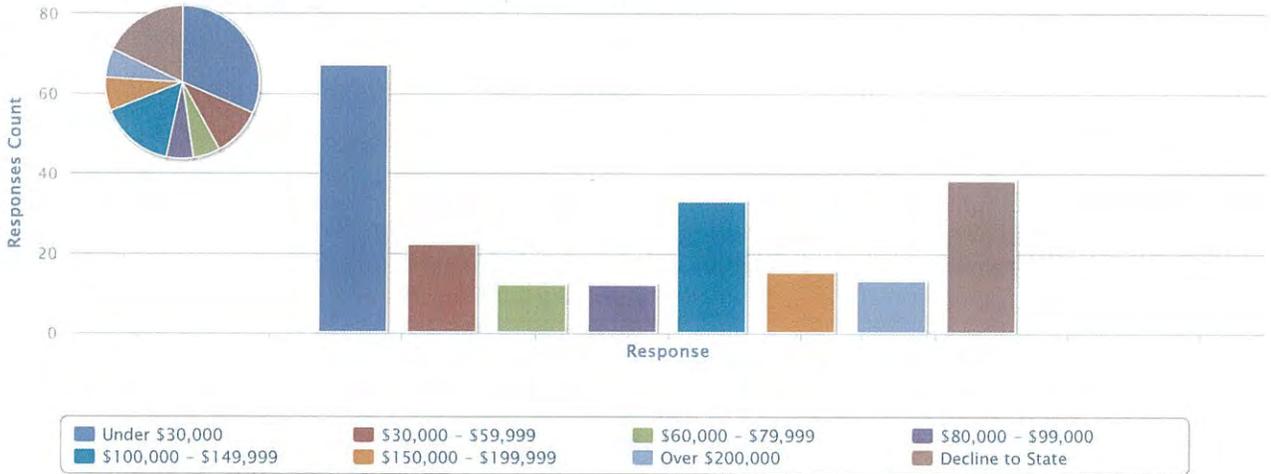
What is your age group?

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Household Annual Income

[Back to top](#)



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- Email Marketing Guide
- Best Practices
- Webinars
- Videos and Tutorials

**Connect**

- The Official Email Blog
- Email Marketing Monthly Newsletter
- Developer Resources
- Follow Us On:   

**Discover**

- 09.22.11 New Features
- iContact Social Tools
- Create Beautiful Messages
- iContact Corporate Responsibility

**Policies**

- Anti-Spam Policy
- Prohibited Content
- EUSA
- Privacy Policy

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### City of Sierra Madre Parks Inventory

Park Sites		Acreage	Aquatic Center	Bandshell	Barbecues	Basketball Courts	Benches	Bike Rack	Community Gardens	Community Recreation Center	Covered Pavilion	Dog Parks	Drinking Fountain	Fire Ring	Handicap Parking	Hart Park House Senior Center	Hiking Trails	Interpretive Display	Open Grass Area	Outdoor Restrooms	Native Botanical Area	Picnic Areas/Benches	Playground	Reservations	Softball Fields	Tennis Courts	Trails	Walking Paths	Weeping Wall	Volleyball Courts	Veteran's Memorial Wall	Youth Activity Center
<b>Mini-Parks</b>	Kersting Court	0.0	-	-	-	-	2	1	-	-	-	1	-	Y	-	-	-	-	-	-	-	2	-	Y	-	-	-	-	-	-	-	-
	Milton & Harriet Goldberg Recreation Area	0.21760	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	Y	-	-	N	-	-	-	Y	-	-	-	-
	<b>Subtotal</b>	<b>0.21760</b>																														
<b>Neighborhood Park</b>	Mt. Wilson Trail Park	0.34435	-	-	1	-	1	-	-	-	-	-	-	-	-	-	-	-	Y	Y	-	6	Y	Y	-	-	-	-	-	-	-	-
	<b>Subtotal</b>	<b>0.34435</b>																														
<b>Community Parks</b>	Memorial Park	3.5	-	Y	2	-	11	1	Y	-	Y	-	2	-	Y	Y	-	-	Y	Y	-	8	Y	Y	-	2	-	-	Y	-	Y	-
	Sierra Vista Park	5.0	Y	-	1	1	6	1	-	Y	Y	2	2	-	Y	-	-	-	Y	Y	-	16	Y	Y	3	2	-	-	-	1	-	Y
	<b>Subtotal</b>	<b>8.5</b>																														
<b>Natural Resource Areas</b>	Bailey Canyon Wilderness Park	15.0	-	-	4	-	1	1	-	-	-	-	1	1	Y	-	Y	Y	-	Y	-	8	-	Y	-	-	Y	Y	-	-	-	-
	Mount Wilson Trail	0.0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Y	-	-	-	-	-	-	N	-	-	Y	Y	-	-	-	-
	<b>Subtotal</b>	<b>15.0</b>																														
<b>Total Park Acreage</b>																																

Source: City of Sierra Madre Community & Personnel Services Department  
 Reservations: Y = Yes & N = No



**B AND H SIGN  
COMPANY, INC.**

926 S. PRIMROSE AVE.  
MONROVIA, CA 91016

# Estimate

Estimate No.
2943

City of Sierra Madre  
232 Sierra Madre Blvd.  
Sierra Madre, CA 91024

P.O. No.	Due Date	Terms
	04/17/12	Net 30

Date	Project	REP	Ordered By
04/16/12		SLR	

Item	Description	Quantity	Cost	Total
Exterior Signs	Park Entrance Sign Redwood Arbor Structure and Sandblasted Redwood Sign Face Single Sided Graphics Solid Body Stain & Painted Graphics	1	2,995.00	2,995.00T
Labor Only	Installation	1	395.00 8.75%	395.00 262.06
<b>Total</b>				<b>\$3,652.06</b>



**B AND H SIGN**  
COMPANY, INC.

926 S. PRIMROSE AVE.  
MONROVIA, CA 91016

# Estimate

Estimate No.
2944

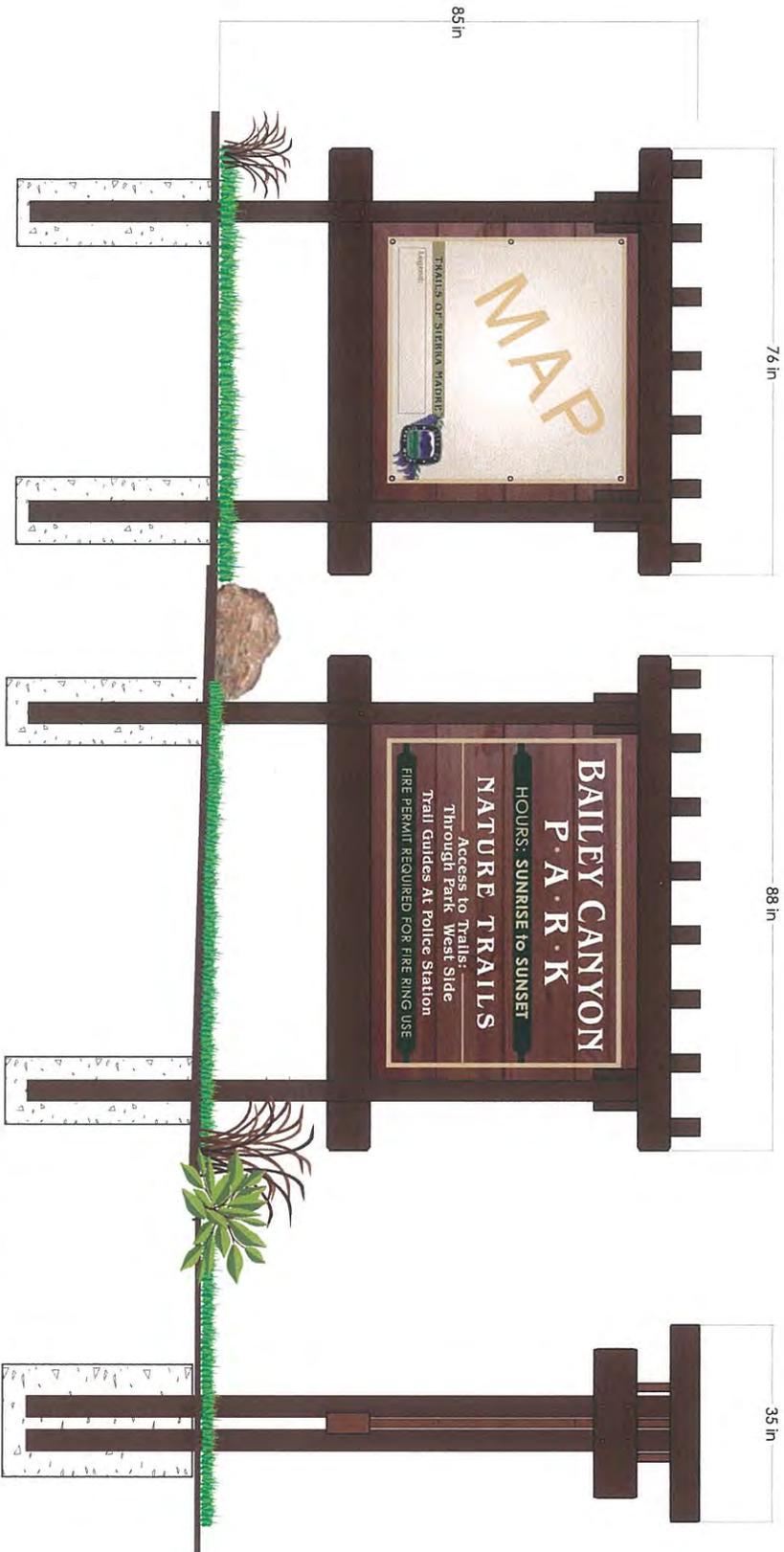
City of Sierra Madre  
232 Sierra Madre Blvd.  
Sierra Madre, CA 91024

P.O. No.	Due Date	Terms
	04/17/12	Net 30

Date	Project	REP	Ordered By
04/16/12		SLR	

Item	Description	Quantity	Cost	Total
Exterior Signs	****PRICE FOR QTY OF 7**** (a \$4690 savings) Park Entrance Signs Redwood Arbor Structure and Sandblasted Redwood Sign Face Solid Body Stain & Painted Graphics	7	2,350.00	16,450.00T
Labor Only	Installation at Each Location	7	395.00 8.75%	2,765.00 1,439.38
<b>Total</b>				<b>\$20,654.38</b>

# SIGN SPECIFICATIONS & ELEVATION



- MATERIAL:**  
 Redwood Plank & Beam  
 Map Face:  
 .080 Aluminum
- GRAPHICS:**  
 Digital Print (Map)  
 Sandblasted (Park)
- FINISH:**  
 Solid Body Stain  
 Painted Lettering

The above artwork/layout is the exclusive property of B&H Sign Company, Inc. and may not be used in whole or in part by the client to obtain bids, products or services from other businesses without the expressed written consent of B&H Sign Company, Inc. If the above artwork is used without the consent of B&H Sign Company, Inc., the "Client" is responsible or the artwork labor compensation at a rate of \$75 per hour (minimum charge \$225). Thank you for protecting our investment of time and expertise in this process.

*I have verified the accuracy of all graphics shown with respect to size and content. The specifications are correct and represent our order requirements exactly. I authorize release to production according to this approved submittal.*

APPROVED BY: 

DATE: \_\_\_\_\_

Submittals Drawn By:  
 Shanna Rockenbach



B&H Sign Company, Inc.  
 918 South Myrtle Avenue  
 Monterey, California, 91016  
 tel. 626.359.6643  
 fax. 626.359.0027  
 email: bhsign@verizon.net

Sheet Date: 7/28/09



## MEMORANDUM

July 31, 2012

To: Kristi McClure, Deputy Director  
Community & Personnel Services  
City of Sierra Madre

From: Dick Fisher, LA  
Consulting Landscape Architect

**Subject: Cost Projections for Parks & Facilities Master Plan**

As a follow-up to our discussions and meeting with your Parks & Facilities Master Plan Committee on June 13, 2012, I have assembled some Cost Projections in response to those discussions. The three sites of highest priority to the City are Sierra Vista Park, Kersting Court, and Goldberg Recreation Area.

These cost projections are with the assumptions that all improvement work will be competitively bid through the normal Public Works process. Work efforts and materials which can be obtained through donations and volunteers will obviously be accomplished for less cost.

### **Sierra Vista Park**

Upgrades to the Dog Park areas are limited to a new stabilized DG walk within the larger dog run, to accommodate all weather surfacing for dog owners.

Of much greater significance are cost projections for resurfacing the full basketball court, new poles for backboards which remove the old poles from within the court play area, and players' benches adjacent to the court. Also included is the addition of a new half-court with backboard poles, where currently a sand volleyball court exists. Finally, are costs for (2) additional picnic tables on slabs, (10) new park benches, trash receptacles, a drinking fountain and new park sign

As a stand-alone cost projection, we have included the addition of a handball court, which could be constructed adjacent to the half court basketball surfacing.

### **Kersting Court**

Improvements to this city-center gathering area and mini-park are such cost projections as the expansion of the brick paving area for community participants to gather for events, the expansion of the brick seat wall, a foundation for a new display of the 100 year plus Pepper Tree stump, and a new kiosk for better posting of community events and space for a historical summary of the significance of this spot in the City's downtown district.

### **Goldberg Recreation Area**

To increase community uses at this mini-park, the cost projections include the most significant change being additional flagstone paving under a new 28' shade shelter with 3 new picnic tables. Other new amenities include (3) park benches, numerous seating boulders, a drinking fountain, trash receptacles, and a dry stream bed feature. Additional park signage, to include a historical summary of this site are also included.

## RICHARD FISHER ASSOCIATES

**SIERRA VISTA PARK**  
**CITY OF SIERRA MADRE**  
**OPINION OF PROBABLE CONSTRUCTION COSTS**

7/30/2012

By: Stephen Schwartz

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ITEM COST</u>
<b>LANDSCAPE CONSTRUCTION</b>				
<b>•MOBILIZATION</b>				
Temporary Fencing	800	L.F.	\$2.00	\$1,600
Toilet	1	L.S.	\$500.00	\$500
Electrical	1	L.S.	\$500.00	\$500
Construction Project Manager	1	L.S.	\$8,000.00	\$8,000
			<b>Section Subtotal</b>	<b>\$10,600</b>
<b>•DEMOLITION</b>				
Saw Cut Concrete	50	L.F.	\$1.00	\$50
Concrete Removal	150	S.F.	\$2.50	\$375
Concrete Curb Removal	270	S.F.	\$8.00	\$2,160
Vegetation Removal	5500	S.F.	\$0.50	\$2,750
			<b>Section Subtotal</b>	<b>\$5,335</b>
<b>•EARTHWORK/GRADING</b>				
Cut & Fill (Export)	50	C.Y.	\$20.00	\$1,000
Soil Prep / Fine Grading	2400	S.F.	\$0.45	\$1,080
Fine Grading Only	2400	S.F.	\$0.25	\$600
Weed Kill / Abatement Only	2400	S.F.	\$0.05	\$120
			<b>Section Subtotal</b>	<b>\$2,800</b>
<b>•CONCRETE AND PAVING</b>				
Concrete Paving - med. broom (1/2 Court)	3300	S.F.	\$8.50	\$28,050
Concrete Paving - med. broom (Repair Full Court)	100	S.F.	\$6.50	\$650
Concrete Paving - med. broom (Bench Pads)	360	S.F.	\$6.50	\$2,340
Concrete Paving - med. broom (Picnic Table Pads)	360	S.F.	\$6.50	\$2,340
Basketball Court Surfacing	1.5	LS	\$1,000.00	\$1,500
Basketball Court Striping	1.5	LS	\$600.00	\$900
			<b>Section Subtotal</b>	<b>\$35,780</b>
<b>•SITE AMENITIES</b>				
Players Benches	2	EA.	\$565.00	\$1,130
Park Benches	10	EA.	\$800.00	\$8,000
Picnic Tables	2	EA.	\$850.00	\$1,700
Basketball Poles, Nets & Backboards	3	EA.	\$2,000.00	\$6,000
Drinking Fountain	3	EA.	\$2,400.00	\$7,200
Trash Receptacles	6	EA.	\$1,000.00	\$6,000
Park Sign	1	LS.	\$5,000.00	\$5,000
			<b>Section Subtotal</b>	<b>\$35,030</b>
<b>LANDSCAPE CONSTRUCTION SUBTOTAL</b>				<b>\$89,545</b>

2001 East First Street  
 Santa Ana, CA 92701

## RICHARD FISHER ASSOCIATES

### LANDSCAPE PLANTING

#### •GROUNDCOVER

Turf Sod	2400	S.F.	\$0.75	\$1,800
			<b>Section Subtotal</b>	<b>\$1,800</b>

#### •MISCELLANEOUS

Concrete Mowstrip	280	L.F.	\$10.50	\$2,940
Stabilized DG Walk - 3" Deep	5500	S.F.	\$5.50	\$30,250
			<b>Section Subtotal</b>	<b>\$33,190</b>

#### LANDSCAPE PLANTING SUBTOTAL

	<b>\$34,990</b>
--	-----------------

### LANDSCAPE IRRIGATION

Automatic Irrigation System - Common Areas	2400	S.F.	\$1.50	\$3,600
			<b>Section Subtotal</b>	<b>\$3,600</b>

#### LANDSCAPE IRRIGATION SUBTOTAL

	<b>\$3,600</b>
--	----------------

### LANDSCAPE MAINTENANCE

90 Day Maintenance Period	1400	S.F.	\$0.15	\$210
			<b>Section Subtotal</b>	<b>\$210</b>

#### LANDSCAPE MAINTENANCE SUBTOTAL

	<b>\$210</b>
--	--------------

TOTAL

\$128,345

25% CONTINGENCY

\$32,086

GRAND TOTAL

	<b>\$160,431</b>
--	------------------

# RICHARD FISHER ASSOCIATES

## \*ADD FOR HANDBALL COURT

20' Masonry Wall	164	L.F.	\$400.00	\$65,600
12' - 20' Masonry Wall	56	L.F.	\$320.00	\$17,920
Concrete Footing	220	L.F.	\$100.00	\$22,000

TOTAL				\$105,520
25% CONTINGENCY				\$26,380

ADDITIONAL COST				<b>\$131,900</b>
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<b>AMENDED GRAND TOTAL</b>				<b>\$292,331</b>
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# RICHARD FISHER ASSOCIATES

## KERSTING COURT

SIERRA MADRE

### OPINION OF PROBABLE CONSTRUCTION COSTS

Jun-12

By: Stephen Schwartz

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ITEM COST</u>
<b><u>LANDSCAPE CONSTRUCTION</u></b>				
<b>•MOBILIZATION</b>				
Temporary Fencing	1200	L.F.	\$2.00	\$2,400
Water Fees	1	L.S.	\$500.00	\$500
Toilet	1	L.S.	\$500.00	\$500
Electrical	1	L.S.	\$500.00	\$500
Construction Project Manager	1	L.S.	\$8,000.00	\$8,000
			<b>Section Subtotal</b>	<b>\$11,900</b>
<b>•DEMOLITION</b>				
Saw Cut Concrete	100	L.F.	\$1.00	\$100
Concrete Removal	400	S.F.	\$2.00	\$800
Vegetation Removal	1200	S.F.	\$0.50	\$600
			<b>Section Subtotal</b>	<b>\$1,500</b>
<b>•EARTHWORK/GRADING</b>				
Cut & Fill	50	C.Y.	\$20.00	\$1,000
Soil Prep / Fine Grading		S.F.	\$0.45	\$0
Fine Grading Only	800	S.F.	\$0.25	\$200
Weed Kill / Abatement Only	800	S.F.	\$0.05	\$40
			<b>Section Subtotal</b>	<b>\$1,240</b>
<b>•CONCRETE AND PAVING</b>				
Concrete Sub-base	600	S.F.	\$4.00	\$2,400
Concrete Paving - Med. Broom (Pepper Tree Exh)	700	S.F.	\$5.25	\$3,675
Concrete Paving - Med. Broom (Picnic Table)	500	S.F.	\$5.25	\$2,625
Concrete Paving - Med. Broom (Park Bench)	144	S.F.	\$5.25	\$756
			<b>Section Subtotal</b>	<b>\$9,456</b>
<b>•MASONRY</b>				
Brick Paving	600	S.F.	\$18.00	\$10,800
18" Brick Seat Wall	50	L.F.	\$80.00	\$4,000
Repoint Existing Brick Seat Wall Joints	1	L.S.	\$4,000.00	\$4,000
			<b>Section Subtotal</b>	<b>\$18,800</b>
<b>•SITE AMENITIES</b>				
Park Sign	1	L.S.	\$4,000.00	\$4,000
Pepper Tree Exhibit Mounting Assembly	1	L.S.	\$2,000.00	\$2,000
			<b>Section Subtotal</b>	<b>\$6,000</b>
<b>•BUILDINGS AND STRUCTURES</b>				
Steel Kiosk Structure	1	L.S.	\$12,000.00	\$12,000
Kiosk Installation	1	L.S.	\$5,000.00	\$5,000
			<b>Section Subtotal</b>	<b>\$17,000</b>
<b>LANDSCAPE CONSTRUCTION SUBTOTAL</b>				<b>\$65,896</b>

2001 East First Street  
Santa Ana, CA 92701

# RICHARD FISHER ASSOCIATES

## LANDSCAPE PLANTING

### •SHRUBS

1 Gallon	100	EA.	\$9.00	\$900
5 Gallon	20	EA.	\$21.00	\$420
15 Gallon	10	EA.	\$75.00	\$750
<b>Section Subtotal</b>				<b>\$2,070</b>

### •GROUNDCOVER

Turf Sod	800	S.F.	\$0.65	\$520
<b>Section Subtotal</b>				<b>\$520</b>

### •MISCELLANEOUS

3" Shredded Mulch	400	S.F.	\$1.00	\$400
<b>Section Subtotal</b>				<b>\$400</b>

### LANDSCAPE PLANTING SUBTOTAL

**\$2,990**

## LANDSCAPE IRRIGATION

Automatic Irrigation System - Common Areas	800	S.F.	\$1.50	\$1,200
<b>Section Subtotal</b>				<b>\$1,200</b>

### LANDSCAPE IRRIGATION SUBTOTAL

**\$1,200**

## LANDSCAPE MAINTENANCE

90 Day Maintenance Period	800	S.F.	\$0.15	\$120
<b>Section Subtotal</b>				<b>\$120</b>

### LANDSCAPE MAINTENANCE SUBTOTAL

**\$120**

TOTAL

\$70,206

25% CONTINGENCY

\$17,552

GRAND TOTAL

**\$87,758**

# RICHARD FISHER ASSOCIATES

## GOLDBERG RECREATION AREA SIERRA MADRE OPINION OF PROBABLE CONSTRUCTION COSTS

Jun-12

By: Stephen Schwartz

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ITEM COST</u>
<b><u>LANDSCAPE CONSTRUCTION</u></b>				
<b>•MOBILIZATION</b>				
Temporary Fencing	1200	L.F.	\$2.00	\$2,400
Toilet	1	L.S.	\$500.00	\$500
Electrical	1	L.S.	\$500.00	\$500
Construction Project Manager	1	L.S.	\$8,000.00	\$8,000
			<b>Section Subtotal</b>	<b>\$11,400</b>
<b>•DEMOLITION</b>				
Vegetation Removal	500	S.F.	\$0.50	\$250
			<b>Section Subtotal</b>	<b>\$250</b>
<b>•EARTHWORK/GRADING</b>				
Cut & Fill	50	C.Y.	\$20.00	\$1,000
Weed Kill / Abatement Only	500	S.F.	\$0.05	\$25
			<b>Section Subtotal</b>	<b>\$1,025</b>
<b>•CONCRETE AND PAVING</b>				
Concrete Sub-base	800	S.F.	\$4.00	\$3,200
Concrete Paving - med. broom (Bench Pads)	144	S.F.	\$5.25	\$756
			<b>Section Subtotal</b>	<b>\$3,956</b>
<b>*MASONRY</b>				
Flagstone Paving	800	S.F.	\$12.00	\$9,600
			<b>Section Subtotal</b>	<b>\$9,600</b>
<b>•SITE AMENITIES</b>				
8' Picnic Table	3	EA.	\$850.00	\$2,550
Park Benches	3	EA.	\$800.00	\$2,400
Picnic Table Attachment to Slab	3	EA.	\$60.00	\$180
Drinking Fountain	1	EA.	\$2,400.00	\$2,400
Trash Receptacles	4	EA.	\$1,000.00	\$4,000
Park Sign	1	LS.	\$4,000.00	\$4,000
Landscape Boulder - 12"	20	EA.	\$30.00	\$600
Landscape Boulder - 18"	10	EA.	\$40.00	\$400
Landscape Boulder - 24"	10	EA.	\$60.00	\$600
Landscape Boulder - 30"	10	EA.	\$80.00	\$800
Landscape Boulder - 36"	10	EA.	\$110.00	\$1,100
Stream Bed Gravel	12	CY	\$150.00	\$1,800
			<b>Section Subtotal</b>	<b>\$20,830</b>

2001 East First Street  
Santa Ana, CA 92701

# RICHARD FISHER ASSOCIATES

**•BUILDINGS AND STRUCTURES**

28' Octagon Shade Structure	1	EA.	\$48,000.00	\$48,000
Shade Structure Erection	1	LS.	\$24,000.00	\$24,000
			<b>Section Subtotal</b>	<b>\$72,000</b>

**•UTILITIES**

Domestic Water Meter	1	EA.	\$1,500.00	\$1,500
Water Service Line - Drinking Fountain	75	L.F.	\$4.50	\$338
			<b>Section Subtotal</b>	<b>\$1,838</b>

**LANDSCAPE CONSTRUCTION SUBTOTAL** **\$120,899**

**LANDSCAPE PLANTING**

**•TREES**

24" Box Tree	10	EA.	\$220.00	\$2,200
			<b>Section Subtotal</b>	<b>\$2,200</b>

**•SHRUBS**

5 Gallon	75	EA.	\$18.00	\$1,350
			<b>Section Subtotal</b>	<b>\$1,350</b>

**•GROUNDCOVER**

Groundcover at 16" o.c.	800	S.F.	\$0.25	\$200
			<b>Section Subtotal</b>	<b>\$200</b>

**•MISCELLANEOUS**

3" Shredded Mulch	2000	S.F.	\$0.30	\$600
			<b>Section Subtotal</b>	<b>\$600</b>

**LANDSCAPE PLANTING SUBTOTAL** **\$4,350**

**LANDSCAPE IRRIGATION**

Automatic Irrigation System - Common Areas	2000	S.F.	\$1.25	\$2,500
			<b>Section Subtotal</b>	<b>\$2,500</b>

**LANDSCAPE IRRIGATION SUBTOTAL** **\$2,500**

**LANDSCAPE MAINTENANCE**

90 Day Maintenance Period	2000	S.F.	\$0.15	\$300
			<b>Section Subtotal</b>	<b>\$300</b>

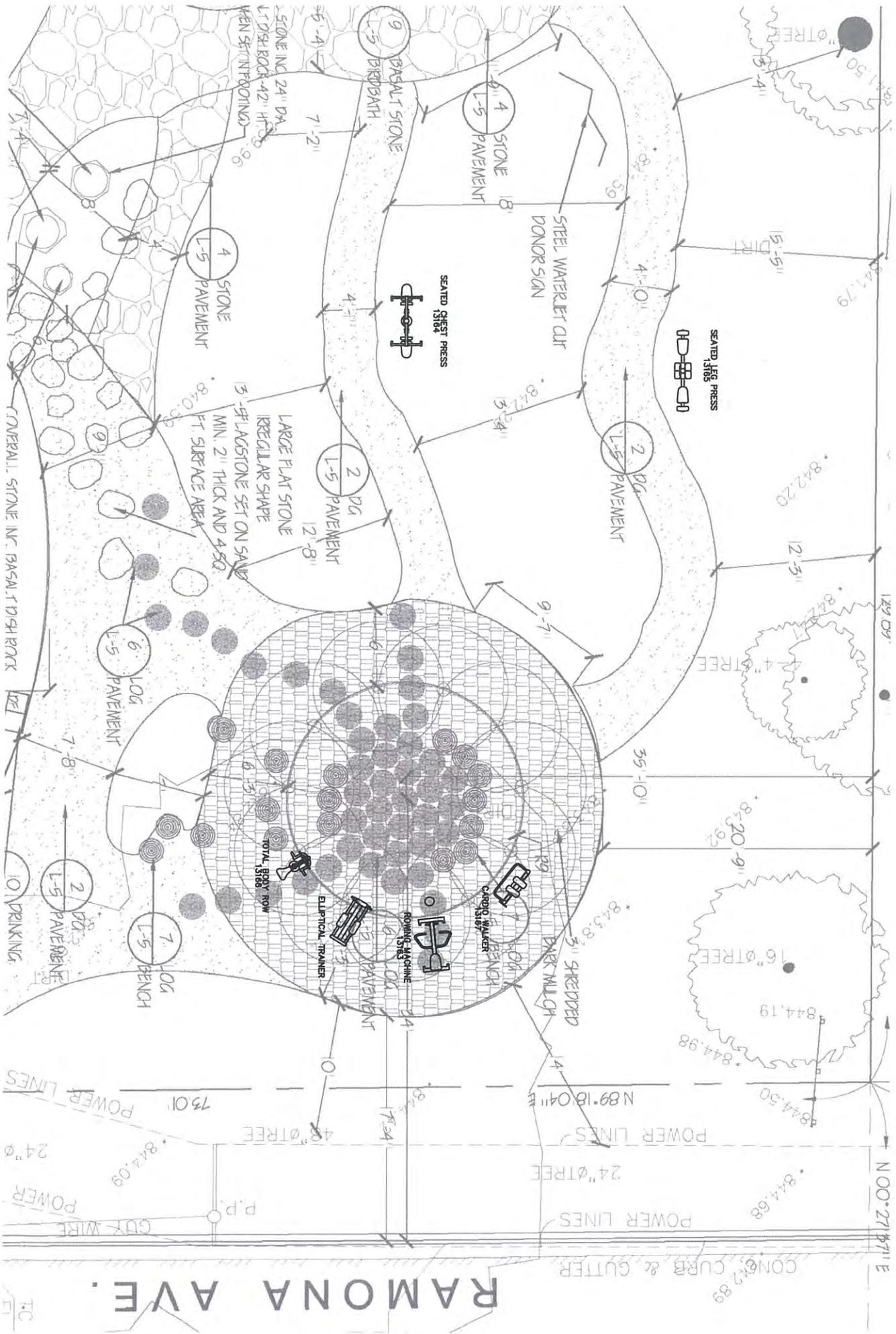
**LANDSCAPE MAINTENANCE SUBTOTAL** **\$300**

<b>TOTAL</b>	<b>\$128,049</b>
<b>25% CONTINGENCY</b>	<b>\$32,012</b>
<b>GRAND TOTAL</b>	<b>\$160,061</b>





# RAMONA AVE.





3. **GUARANTEE:** all work and/or materials performed by CONTRACTOR is guaranteed for a period of one (1) year from the time construction is completed. Guarantee does not apply to damages resulting from Acts of God. In the construction of concrete courts, shrinkage cracks and/or spalls may appear in the slab, but do not cause any structural damage or displacement. In order to minimize the possibility of shrinkage cracks and/or spalls, CONTRACTOR uses the least reactive aggregate available. However, neither CONTRACTOR or the concrete ready mix companies guarantee against shrinkage cracks and/or spalls that may occur in the concrete slab, and the terms of our guarantee do not extend to such shrinkage cracks and/or spalls.
4. **EXTRA WORK:** During progress of construction the OWNER may order extra work. The amount for such extra work shall be determined in advance if possible, or may be charged for at actual cost of labor and materials plus 20% for CONTRACTOR's overhead and fee. All sums for extras shall be due and payable upon completion of each extra. For purposes of this paragraph "cost" is defined as the cost of subcontracts, labor, materials, equipment and transportation, plus ten percent overhead plus ten percent profit to the CONTRACTOR.
5. **OWNER** shall grant free access to work areas for workmen and vehicles, and shall allow areas for storage of materials and rubbish. OWNER agrees to keep driveways clear and available for movement and parking of trucks during normal work hours. CONTRACTOR shall not be held responsible for damage to driveways, walks, lawns or shrubs by movement of trucks.
6. unless specifically indicated, agreed price does not include costs related to the following underground occurrences: loosely compacted dirt or excessive rock, rerouting or responsibility of damage to vents, pipes, ducts, water or sewage disposal systems or wiring conduits that may be discovered in performance of work.
7. In construction of concrete courts, the pumping of concrete will be an extra charge unless so specified.
8. No import or export of soil unless noted in contract.
9. In the resurfacing over previously coated courts, the CONTRACTOR shall not be responsible for delamination caused by previous coatings or delaminations or discolorations of the surfacing caused by the leaching of impurities from within the slab or subgrade.
10. Any changes, alterations, or extras from the drawings or specifications which may be required by any public body, utility or inspector shall constitute an extra and shall be paid for the same as any other extra.
11. **CONTRACTOR** agrees to diligently pursue work through to completion, but shall not be responsible for delays for any of the following reasons: acts of neglect or omissions of OWNER or OWNER's employee or OWNER's agents, stormy or inclement weather, strikes, lockouts, boycotts, or other labor union activities, extra work ordered by OWNER, inability to secure materials through regular recognized channels, failure of OWNER to make payments when due.
12. **CONTRACTOR** shall have the right to stop work and to keep the job idle if payments are not made to him when due. If the OWNER delays in making any progress payment, the CONTRACTOR may stop work until the OWNER delivers to the CONTRACTOR, at the OWNER's expense, a payment bond executed by a corporate surety covering the cost of the balance of the work to be performed under this contract.
13. **OWNER** agrees to pay CONTRACTOR invoices in accordance with the terms thereon. OWNER further agrees to pay late charges of 1 1/2% per month on any amounts not paid within 30 days from date of statement, and any collection expenses and attorney fees incurred in collection of this account on any amounts not paid within 60 days from date of statement.
14. **OWNER** shall indicate to the CONTRACTOR the boundaries of the property and shall assume all responsibility for accuracy of said description and boundaries.
15. Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by final and binding arbitration before a single arbitrator in Orange County, California, in accordance with the laws of the State of California. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment on the arbitration award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.
16. The parties agree that any and all disputes, claims or controversies arising out of or relating to this Agreement shall be submitted to JAMS for mediation, and if the matter is not resolved through mediation, then it shall be submitted to JAMS for final and binding arbitration pursuant to the arbitration clause set forth above. Either party may commence mediation by providing to JAMS and the other party a written request for mediation, setting forth the subject of the dispute and the relief requested. The parties will cooperate with JAMS and with one another in selecting a mediator from a JAMS panel of neutrals, and in scheduling the mediation proceedings. The parties covenant that they will participate in the mediation in good faith, and that they will share equally in its costs. Either party may initiate arbitration with respect to the matters submitted to mediation by filing a written demand for arbitration at any time following the initial mediation session or 45 days after the date of filing the written request for mediation, whichever occurs first. The provisions of this paragraph may be enforced by any Court of competent jurisdiction.

1250 N. La Loma Cir.  
Anaheim, CA 92806  
Tel: (714) 632-3883  
Fax: (714) 632-5112



Contractors License  
373423

**CONTRACT**  
NO SIERRAMADRE

TO City of Sierra Madre  Owner  Lessee DATE May 21, 2012

Business Address 232 W. Sierra Madre Blvd. 91024 Telephone (626) 355-5278 x 703

Residence Address Kristi McClure Telephone F (626) 836-6656

Job Address Memorial Park 567 A-2 Lot \_\_\_\_\_ Blk \_\_\_\_\_ Track \_\_\_\_\_

Owner(s) kmclure@cityofsierramadre.com

Applicable if this contract is with a lessee

Res. Add. \_\_\_\_\_ Bus. Add. \_\_\_\_\_

**CONTRACTOR AND OWNER AGREE AS FOLLOWS:**

- CONTRACTOR** shall furnish at following submitted specifications and costs, all material, labor, equipment, transportation and perform all work necessary for the complete installation of: RESURFACE 2 TENNIS COURTS/FENCE WORK
- CONTRACT PERIOD AND RIGHT TO WORK:** Prices quoted in this contract are valid for thirty (30) days from date of presentation. Contractor reserves right to commence work within thirty (30) days of contract acceptance.

**PREPARATION:** Pressure wash courts surface and rinse with clean water. Patch cracks and spalls. Prime any exposed areas of concrete. **Due to various contributing conditions, we cannot guarantee the elimination of cracks.**

**COLOR TEXTURE COATS:** Apply by squeegee, two coats of Plexipave Acrylic Texture System with 60 silica sand.

**COLOR COAT:** Apply one coat by squeegee of Plexipave Color System with no sand. This coat seals in the sand coats and improves the color of the court. Color of the court shall be determined.

**PLAY LINES:** The play lines shall be sharp and accurate according to the U.S.T.A. White textured line paint shall be applied between strips of masking tape. **When surfacing is complete, 2 days must pass before playing on court to ensure proper cure.**

**CAULKING:** Clean wood out of expansion joints between courts and under net lines, approx 240', and install a two part urethane caulk by Sika to seal the joints.

**FENCE REPAIR:** Remove existing chain link, posts and rails and stockpile. Sawcut, jackhammer and dig new holes through the slab. Haul away dirt, posts and concrete. Supply and install 11 new 3 1/2" SCH40 posts in concrete footing, 12' above court. 1 5/8" bottom rail. Reinstall existing framework and reinstall old chainlink on new posts.

**WINDSCREEN:** Fabricate and install 120' of 6' green vinyl across ends of two tennis courts mounted on existing wood frame at wall. Re-attach one section, approx 10', to wall before screen installation.

ALL OF THE ABOVE WORK TO BE COMPLETED IN A SUBSTANTIAL AND WORKMAN-LIKE MANNER FOR THE SUM OF: *See breakdown below;*

<i>Resurface two tennis courts .....</i>	<i>6,700.00</i>	<i>Caulk 240' joints .....</i>	<i>1,200.00</i>
<i>Fence repair .....</i>	<i>7,845.00</i>	<i>Screen on wall .....</i>	<i>2,186.00</i>

*Deposit and/or payment schedule to be set up upon acceptance of proposal. Any addition, alteration from the above specifications will become an extra charge over the sum mentioned in this contract and owner shall pay for same weekly as such additional work, alteration or deviation progresses.*

*\* Please sign and return one copy to process your order \*  
Visit us at [www.taylorstennis.com](http://www.taylorstennis.com)*

The provisions set forth upon the reverse hereof and any attached pages hereto are hereby incorporated in and made a part of this CONTRACT.

IN WITNESS WHEREOF, the parties hereto have executed this CONTRACT the day and year set forth below.

OWNER

Dated: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

CONTRACTOR

Dated: May 21, 2012

By: David Taylor

By: Taylor Tennis Courts Inc.

SEE REVERSE FOR GENERAL CONDITIONS

3. **GUARANTEE:** all work and/or materials performed by CONTRACTOR is guaranteed for a period of one (1) year from the time construction is completed. Guarantee does not apply to damages resulting from Acts of God.  
In the construction of concrete courts, shrinkage cracks and/or spalls may appear in the slab, but do not cause any structural damage or displacement. In order to minimize the possibility of shrinkage cracks and/or spalls, CONTRACTOR uses the least reactive aggregate available. However, neither CONTRACTOR or the concrete ready mix companies guarantee against shrinkage cracks and/or spalls that may occur in the concrete slab, and the terms of our guarantee do not extend to such shrinkage cracks and/or spalls.
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8. No import or export of soil unless noted in contract.
9. In the resurfacing over previously coated courts, the CONTRACTOR shall not be responsible for delamination caused by previous coatings or delaminations or discolorations of the surfacing caused by the leaching of impurities from within the slab or subgrade.
10. Any changes, alterations, or extras from the drawings or specifications which may be required by any public body, utility or inspector shall constitute an extra and shall be paid for the same as any other extra.
11. **CONTRACTOR** agrees to diligently pursue work through to completion, but shall not be responsible for delays for any of the following reasons: acts of neglect or omissions of OWNER or OWNER's employee or OWNER's agents, stormy or inclement weather, strikes, lockouts, boycotts, or other labor union activities, extra work ordered by OWNER, inability to secure materials through regular recognized channels, failure of OWNER to make payments when due.
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14. **OWNER** shall indicate to the CONTRACTOR the boundaries of the property and shall assume all responsibility for accuracy of said description and boundaries.
15. Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by final and binding arbitration before a single arbitrator in Orange County, California, in accordance with the laws of the State of California. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment on the arbitration award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.
16. The parties agree that any and all disputes, claims or controversies arising out of or relating to this Agreement shall be submitted to JAMS for mediation, and if the matter is not resolved through mediation, then it shall be submitted to JAMS for final and binding arbitration pursuant to the arbitration clause set forth above. Either party may commence mediation by providing to JAMS and the other party a written request for mediation, setting forth the subject of the dispute and the relief requested. The parties will cooperate with JAMS and with one another in selecting a mediator from a JAMS panel of neutrals, and in scheduling the mediation proceedings. The parties covenant that they will participate in the mediation in good faith, and that they will share equally in its costs. Either party may initiate arbitration with respect to the matters submitted to mediation by filing a written demand for arbitration at any time following the initial mediation session or 45 days after the date of filing the written request for mediation, whichever occurs first. The provisions of this paragraph may be enforced by any Court of competent jurisdiction.

# Quotation



Quote # 10127

**Customer:** City of Sierra Madre  
**Address:** 232 Weast Serria Madre Blvd.  
Sierra Madre, CA 91204  
**Phone:** (626) 355-5278  
**Fax:** (626) 836-6656  
**Attn:** Kristi McClure

**Quoted By:** P.Southern  
**Quote Date:** 6/20/2012  
**Expiration Date:** 9/30/2012  
**Shipping Method:**  
**Sales Rep:** Rae Peronneau  
**Specifier:** Onyx  
**Project:** Sierra Madre Room Opt 2

Quantity	Unit	Pattern No./Description	Unit Price	Extended
2200	SF	1.5" APS-150 Acoustical Panels produced from 6 to 7 lb. density fiberglass core with chemically hardened square or beveled edges wrapped with fabric selected from LBI/BOYD'S standard product lines. S/M Ceiling Panels	\$6.50	\$14,300.00
1	EA	Installation using adhesive and finish nails.	\$6,800.00	\$6,800.00

**Projected Compl. Date:**

**Required Date:**

**Notes:** Please allow 4 to 6 weeks for panel production and 1 week for installation. A 50% deposit will be required to start project with the balance to be net 30 OAC (on approved credit).

**Subtotal:** \$21,100.00  
**Tax:** \$0.00  
**Est. Shipping:** TBD  
**TOTAL:** \$21,100.00

Please note: Installation price, if included in quote, is bid as non-prevailing wage unless otherwise noted in quote. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and material which may be required should unforeseen problems arise after work has started. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

2275 Auto Centre Drive

Glendora, CA 91740

909-592-1100

# Quotation



Quote # 10126

**Customer:** City of Sierra Madre  
**Address:** 232 Weast Serria Madre Blvd.  
Sierra Madre, CA 91204  
**Phone:** (626) 355-5278  
**Fax:** (626) 836-6656  
**Attn:** Kristi McClure

**Quoted By:** P.Southern  
**Quote Date:** 6/20/2012  
**Expiration Date:** 9/30/2012  
**Shipping Method:** Delivery  
**Sales Rep:** Rae Peronneau  
**Specifier:** Onyx  
**Project:** Sierra Madre Room Opt 1

Quantity	Unit	Pattern No./Description	Unit Price	Extended
2200	SF	1.5" APS-150 Acoustical Panels produced from 6 to 7 lb. density fiberglass core with chemically hardened square or beveled edges wrapped with fabric selected from LBI/BOYD'S standard product lines. S/M Ceiling Panels	\$6.50	\$14,300.00
400	SF	1" APS-100 Acoustical Panels produced from 6 to 7 lb. density fiberglass core with chemically hardened square or beveled edges wrapped with fabric selected from LBI/BOYD'S standard product lines. S/M Walls  Note: Wall panels are recommended form Drywall substrate only. Not recommended for application on brick substrate.	\$5.50	\$2,200.00
1	EA	Installation using adhesive and finish nails.	\$11,050.00	\$11,050.00

**Projected Compl. Date:**

**Required Date:**

**Subtotal:** \$27,550.00

**Notes:** Please allow 4 to 6 weeks for panel production and 1 week for installation. A 50% deposit will be required to start project with the balance to be net 30 OAC (on approved credit).

**Tax:** \$1,422.22

**Est. Shipping:** TBD

**TOTAL:** \$28,972.22

Please note: Installation price, if included in quote, is bid as non-prevailing wage unless otherwise noted in quote. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and material which may be required should unforeseen problems arise after work has started. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

2275 Auto Centre Drive

Glendora, CA 91740

909-592-1100



100 1<sup>st</sup> Ave West • PO Box 808 • Oskaloosa, IA 52577  
Phone: (800) 825-6020 • Fax: (888) 397-8736

September 23, 2010

City of Sierra Madre  
Attn: Adam Matsumoto  
611 E Sierra Madre Blvd  
Sierra Madre, CA 91024

Re: Control-Link Cost Estimate – Sierra Madre Ball fields and T ball

Dear Adam Matsumoto,  
Here is the Control-Link Estimate that you requested for Sierra Madre Ball fields and T ball. This quote includes the following...

Equipment

- (1) Remote Equipment Controllers (REC's)
  - (4) Remote Off/On Auto Switches
  - (1) Remote Switch Box
- |                         |                         |
|-------------------------|-------------------------|
| Zone 1: Poles A1 and B1 | Zone 2: Poles A2 and B2 |
| Zone 3: T Ball          | Zone 4: Spare           |
| Zone 5: Spare           | Zone 6:                 |
| Zone 7:                 |                         |
- 10 year warranty on all equipment
  - All freight costs

Equipment Price \$7,000.00

Equipment Installation

- Turnkey installation of all components by Musco Technicians
- Activation and testing of systems to ensure all units are fully functional and operational

Installation Price \$1,500.00

10 Years Control Link Central Service (CLC)

- 24/7 toll free access to CLC customer scheduling operators
- Access to Musco Control Link Scheduling Website
- REC operations and Website Training for your scheduling staff

**Total Equipment & Installation with 10 years of Service: \$8,500.00\***

***Price assumes contactors exist. If contactors are required, they can be purchased at an additional cost to be installed by others.***

\*Please add applicable sales tax. Freight has been included.

Please feel free to call me to discuss any questions or concerns that you may have.

Sincerely,

Troy Shilling  
Lighting Services Sales Representative  
Musco Lighting

## EXAMPLE OF BENCH/PICNIC TABLE DONATION PROGRAM

### Bench/Picnic Table Donation Information

Thank you for showing interest in the City of Placentia's Bench/Picnic Table Donation Program. The purpose of this program is to give individuals the opportunity to pay tribute to loved ones. The program provides beautification to the City parks throughout the community by replacing depleted benches and picnic tables.

#### **Prices – Approximate**

\$730.00 - Bench (Price includes tax and shipping)

\$650.00 - Concrete Pad Installment & Plaque Installment

\$1,380.00 – Total Cost to Donor

#### **Deposit –**

- A deposit of \$730.00 must be paid to the City of Placentia at time of order.

#### **Remaining Balance –**

- The remaining balance of \$650.00 must be paid to the City of Placentia in 30 days after the completion/installation of your bench and plaque.

#### **Important Items To Note –**

- City staff will order the bench and arrange for the installation of the concrete pad. Delivery is 6 – 8 weeks for the bench.
- Plaque – The donor is required to order directly from a vendor, their own plaques based on the City of Placentia's specifications, the costs for plaques vary per vendor. Size will need to be no more than 3" - 4" in height and no more than 14" – 16" in width. Plaques will be mounted on the front of the bench in the top back support piece (see photo below). Once your plaque has been received, please bring it to the City of Placentia Community Services Department.
- City will make arrangements to have plaque installed once it is received.

#### **Plaque Vendor\***

\*This is a vendor we have worked with in the past; however donors are welcome to use any vendor for the plaque.

Oswald Memorials  
14728 Beach Blvd.  
Westminster, CA 92683  
(714) 898-0991



## Sierra Madre Aquatic Center Lease Agreement

This Lease Agreement (this "Agreement") is made effective as of May 1, 2012, by and between the LESSOR and LESSEE described and defined below:

### 1. BASIC PROVISIONS

- 1.1 LESSOR: City of Sierra Madre ("LESSOR" or "CITY")
- 1.2 LESSEE: Waterworks Aquatics Sierra Madre, ("LESSEE") a California Corporation
- 1.3 LEASE LOCATION: Sierra Madre Aquatics Center, 611 E. Sierra Madre Blvd. Sierra Madre, California.
- 1.4 LEASED PREMISES: The Parties agree that LESSEE shall have exclusive use of the Sierra Madre Aquatics Center which includes one 33 1/3 yard pool, one wading pool, the bathhouse/pool office, and the pool house as well as the Wistaria Room in the Community Recreation Center ("FACILITIES") for primary use by LESSEE in providing aquatics programming. LESSEE will be able to use the facilities 24 hours a day 7 days week.
- 1.5 TERM: Commencement Date: May 1, 2012  
Termination Date: September 30, 2014
- 1.6 LEASE PAYMENTS: Beginning July 1, 2012, LESSEE shall pay to LESSOR \$5,000 per month as rent. LESSEE shall be responsible for payment for all utilities related to the two swimming pools.
- 1.7 NOTICE: Notice for all communications pursuant to this agreement shall be given in writing to the respective Parties at the following addresses, e-mails or facsimile:
- LESSOR'S ADDRESS: 232 W. Sierra Madre Blvd.  
Sierra Madre, CA 91024  
Email: eaguilar@cityofsierramadre.com  
Facsimile: 626-836-6656
- LESSEE'S ADDRESS: 25 Waterworks Way  
Irvine, CA 92618  
Email: jon@waterworksswim.com  
Facsimile: 949-861-8770
- 1.8 SCOPE OF SERVICES: Services shall be provided as outlined in the Attached Exhibit A "Proposal to Lease and Operate Sierra Madre Aquatic Center" and Exhibit B "Additional Information for the Proposal to Lease and Operate Sierra Madre Aquatic Center"

### 2. LEASE DEFINITION

- 2.1 GRANT OF LEASE: LESSOR hereby grants to LESSEE, an exclusive Lease to utilize the Leased Premises for the purpose described above for the Term of this Agreement. The Lease Area shall be delivered and made available to LESSEE on the Commencement Date. The CITY shall continue to operate its maintenance and programming through June 8, 2012. Maintenance and programming will be turned over to the LESSEE on June 9, 2012. Further,

LESSEE reserves the right to sub-lease the pool out for any events it approves, subject to the terms of this Agreement; however, LESSEE assumes all responsibility for sub-lessee's use of the pool.

2.2 CITY UTILIZATION: The LESSEE agrees to grant up to four (4) 2-hour supervised pool parties to the CITY at no cost each year, on dates and at times determined by the CITY. CITY shall endeavor to provide at least 30 days prior written notice of LESSEE of the dates and time for CITY's use of the pool.

3. TERM

The Term of this Agreement is twenty eight months. The Agreement will commence on the Commencement Date and expire on the Termination Date, as set forth in paragraph 1.5.

4. EXTENSION OF AGREEMENT

This Agreement may be renewed or extended at CITY's sole discretion for an additional 5 year term pursuant to the following process:

3.1 LESSEE may seek an extension of this Agreement by submitting on or before March 1, 2014 of the year it is otherwise set for termination, a letter of intent requesting extension.

3.2 On or before May 1, 2014, the CITY shall respond in writing to LESSEE setting forth its decision.

5. OPERATING RESONSIBILITIES

5.1 COMPLIANCE WITH LAWS: During the Term, LESSEE shall comply, at its own cost and expense, with: all applicable laws, ordinances, codes, rules, regulations, orders, and other lawful requirements of the governmental bodies having jurisdiction, which are applicable to, or by reason of, LESSEE's particular use of the FACILITIES.

5.2 COMPLIANCE WITH RULES AND REGULATIONS: LESSEE shall conform to and abide by the Premises Usage Rules and all applicable rules and regulations of City.

5.3 SIGNS: LESSEE shall not post signs in the FACILITIES or improvements thereon, unless prior written approval therefore is obtained from City and only in compliance with all local regulations and the Premises Usage Rules.

5.4 SANITATION: LESSEE shall keep the FACILITIES free and clear of rubbish, litter and graffiti.

5.5 SAFETY: LESSEE shall immediately notify CITY of any unsafe condition of the FACILITY, as well as any unsafe practices occurring thereon, whether under LESSEE's or a sublessee's operation. LESSEE shall cooperate fully with CITY in the investigation of any crime, injury or death occurring on the FACILITIES, including a prompt report thereof to the City Manager or designee.

5.6 NUISANCES AND ANNOYANCES: LESSEE shall not use or permit the use of the FACILITY for any purpose which would constitute a nuisance or unreasonable annoyance to adjacent properties, including, without limitation, live, recorded or broadcast entertainment or the use of loudspeakers or sound or light

apparatus other than as may be required by law or necessary or advisable for safety purposes.

5.7 ADVERTISING AND PROMOTIONAL MATERIALS: LESSEE may distribute or cause to be distributed any advertising, or promotional materials regarding its use of or operation on the FACILITY; copies of all advertising or promotional materials must be provided to the CITY prior to distribution.

6. LEASE PAYMENTS, TAXES AND FEES

LESSEE agrees to pay to LESSOR, without demand, deduction or setoff, the rent as set forth in Paragraph 1.6, in advance, by the fifth calendar day of each month during the Term of this Agreement. LESSEE is also responsible for any taxes, fees, and assessments including permits, profits, sales or use taxes associated with LESSEE's use of the Lease Area

7. LESSEE RESPONSIBLE FOR UTILITIES

LESSEE shall contract for and pay utility bills for water, gas and electric service that are related operation of the pools.

8. LESSEE RESPONSIBLE FOR FACILITIES MAINTENANCE

Effective June 11, 2012, LESSEE shall pay for cleaning supplies, service, maintenance and repair of the Pool House equipment, including by not limited to the heater, valves, pumps, filters, pipes and similar pool related equipment, related to the FACILITIES, at LESSEE'S sole cost; however, CITY agrees to rebate up to 100% of the monthly rent received (up to \$5,000 per month) to LESSEE toward the LESSEE's actual documented (to City's satisfaction) costs of any capital improvements or repairs to the FACILITIES which have first been approved by CITY, except that LESSEE's construction and costs of a pool canopy described in its Scope of Work attached as Exhibit A, is not eligible for the rent rebate. LESSEE is responsible for contacting the CITY prior to improvements and repairs being made by LESSEE and requesting CITY approval and the rent rebate. Requests for rent rebate shall be accompanied by a written quote for the capital improvement or repair to be made by LESSEE. All capital improvements and/or repaired or replaced equipment are the property of the CITY and remain with the FACILITIES upon the termination of the Lease.

9. INSURANCE

During the term of this Agreement, LESSEE shall, at its sole cost and expense, maintain the following insurance through companies rated no less than A:IX under Best's most recent rating guide:

9.1 LIABILITY INSURANCE: Commercial General Liability Insurance covering LESSEE's operations, including the use of the FACILITIES by any sub-lessee, as set forth in this Agreement with a combined single limit of \$2,000,000 for bodily injury and property damage. CITY shall be named as an additional insured with a provision providing CITY with not less than ten (10) days prior written notice of policy cancellation. In addition, LESSEE shall provide CITY with an "Additional Insured Endorsement" signed by the company issuing the policy or an authorized representative who has the authority to bind the insurance company.

9.2 WORKER'S COMPENSATION: Worker's Compensation Insurance covering all employees of LESSEE.

Prior to the Commencement Date, LESSEE shall provide LESSOR with a valid enforceable certificate of insurance confirming the purchase of said insurance which insurance shall include an endorsement naming LESSOR and any other entity LESSOR may designate as an "additional insured".

10. INDEMNITY

LESSEE hereby agrees to defend, indemnify and hold harmless CITY, its City Council, officers, agents, volunteers and employees from any liability for property damage or for personal injury, including death, which may arise from LESSEE's use or any sublessee's use of FACILITIES. The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the CITY with the fullest protection possible under the law. The LESSEE acknowledges that CITY would not enter into this Agreement in the absence of LESSEE's commitment to indemnify and protect CITY as set forth herein. LESSEE fully assumes the risk of any and all loss, damage or theft of LESSEE's property located at the Project that arise out of its own neglect, or misconduct. This Section shall survive the termination of or withdrawal from this Agreement.

11. DEFAULT AND REMEDIES

11.1 **DEFAULT:** The occurrence of any one or more of the following shall be deemed a "Default" by LESSEE or LESSOR and a material breach of this Agreement:

- (a) **Nonpayment of Rent:** LESSEE's failure to pay when due any Rent or to timely make any other monetary payment (including, but not limited to utilities) imposed under the terms of this Agreement.
- (b) **Other Obligations:** Either Party's failure to perform any other obligation under this Agreement for 5 days after written notice from the non-defaulting party; however, if more than 5 days are reasonably required for cure, the defaulting Party shall not be in default hereunder if they shall promptly (and in any event within 5 days after receipt of notice except in case of emergency) commence the cure of the default and diligently prosecute the same to completion, so long as cure is substantially completed within 30 days after receipt of LESSOR notice.
- (c) **Equipment:** LESSEE's failure to notify LESSOR of any necessary repairs or improvements to be made to FACILITIES equipment and/or failure to rectify any major equipment problems within 5 business days after approval from LESSOR.

11.2 **REMEDIES:** In the event of a Default, LESSOR and LESSEE shall have the right to terminate this Agreement, and/or exercise any other remedies that LESSOR or LESSEE may have under this Agreement, or at law or in equity, by reason of the Default.

12. NOTICES

All notices, demands, request, payments or other communications made in connection with this Agreement (including any service of process) shall be in writing and delivered, via personal delivery, certified mail, postage prepaid, or nationally recognized overnight

courier such as Federal Express, or by e-mail and/or facsimile to the addresses and contact information set forth in Paragraph 1.7. A notice so delivered shall be deemed given on the first date indicated on the receipt of the carrier that delivery has been made or delivered (or was attempted to be made or delivered) to the address of the intended recipient. It is the LESSEE's responsibility to notify LESSOR of any address changes. The foregoing method of service shall be exclusive, and LESSEE waives, to the fullest extent permitted under law, the right to any other method of service required by any statute or law now or hereafter in force.

13. NO WARRANTY ON CONDITION OF FACILITIES

By signing this Agreement, LESSEE shall be deemed to have inspected the Lease Area and accepted the Lease Area "as is" with no representation or warranty by LESSOR as to the condition of the Lease Area or the suitability of the FACILITIES for LESSEE's proposal use. As of the date of signature on this Agreement LESSOR is not aware of nor been informed of any dangerous conditions, defects or attractive nuisances in the Lease Area.

14. WAIVER OF RESPONSIBILITY

LESSOR shall not be liable for, and LESSEE waives, all claims for loss or damage to LESSEE's business or damage or injury to person or property sustained by LESSEE or any person claiming by, through or under LESSEE, resulting from any accident or occurrence in, on or about the Lease Area or any other part of the Project except for those claims that arise out of LESSOR's sole negligence, gross negligence or willful misconduct. To the maximum extent permitted by law, LESSEE agrees to use the Lease Area and to use such other portions of the Project as LESSEE is herein given the right to use, at LESSEE's discretion. LESSEE fully assumes the risk of any and all loss, damage or theft of LESSEE's property located at the Project that arise out of its own neglect, or misconduct.

15. WAIVER OF SUBROGATION

All insurance policies carried by either party shall expressly waive any right on the part of the insurer against the other party for damage to or destruction of the Lease Area or any other property resulting from the acts, omissions or negligence of such other party.

16. CONFIDENTIALITY

To the extent permitted by law, including without limitation the California Public Records Act, LESSOR agrees to maintain the confidentiality of all Proprietary Materials identified by LESSEE. Except upon LESSEE's prior written consent, during the term of this Agreement and thereafter, LESSOR shall not release, disclose, disseminate, use, copy, exploit or take any such Proprietary Materials for LESSOR's own use or for the use of any other person or entity.

18. NONSOLICITATION

LESSOR agrees that from the termination of this lease and for a period of up to twenty four months following the termination of this lease that LESSOR shall not solicit any of LESSEE's employees, agents, customers, contractors, consultants, teachers, officers (which are valuable assets of LESSEE) for the purpose of engaging them to participate in any job, program, product, venture, partnership, consultancy, or business that in any way relates to LESSEE's business without LESSEE's express written consent.

17. CASUALTY OF COMDEMNATION

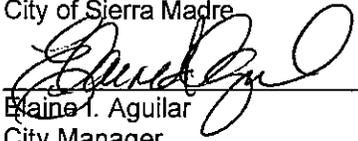
In the event any portion of the Project is damaged by fire or other casualty, or proceedings are initiated to take all or any portion of the Project by right of eminent domain, this Agreement shall terminate at the option of LESSOR or LESSEE. All condemnation awards and insurance proceeds shall be the exclusive property of LESSOR.

18. MISCELLANEOUS PROVISIONS

This Agreement may be modified only in writing by LESSOR and LESSEE. This Agreement is the only Agreement between the parties hereto. All prior negotiations, representations and agreements between the parties are merged herein. This Agreement shall be governed by the laws of the State of California. The substantially prevailing party in any action arising out of this agreement in any action, at law or in equity, to enforce the terms of this agreement shall be entitled to the reimbursement of its costs, litigation expenses and reasonable attorneys' fees from the losing party. If any provision in this Agreement is held by any court to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect. Waiver by LESSOR of any breach of any term, covenant or condition herein contained shall not be deemed a waiver of any subsequent breach of the same or any other term, covenant or condition herein contained. Time is of the essence with this Agreement and with every term, covenant and condition hereof. This Agreement may be executed in counterparts.

CITY:

City of Sierra Madre

  
\_\_\_\_\_  
Elaine I. Aguilar  
City Manager

Date: 5/3/12

LESSEE:

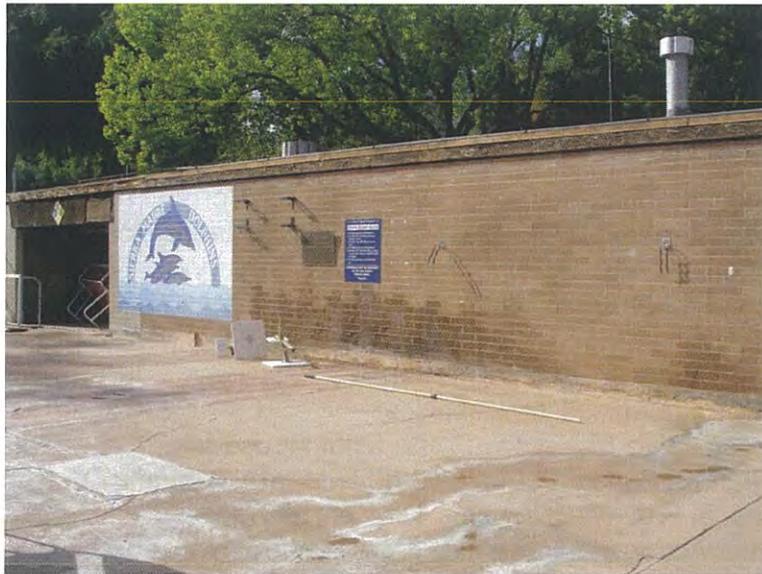
Waterworks Aquatics Sierra Madre

  
\_\_\_\_\_  
Jon Alpert  
Owner of Waterworks Aquatics, LLC

Date: 5/3/12

# Request for Proposals Municipal Pool Equipment Building Rehabilitation

May 2011



City of Sierra Madre  
232 West Sierra Madre Blvd.  
Sierra Madre, CA 91024

## I. GENERAL INFORMATION

The City of Sierra Madre (City) is requesting proposals from qualified firms to design and construct a complete replacement of the swimming pool equipment and rehabilitation of the existing equipment shelter for the Sierra Madre Municipal Aquatic Center located at 611 East Sierra Madre, California, 91024. The Project Scope includes 1) the preparation and full processing support of environmental/regulatory documents and permits (including Los Angeles County Department of Health Services/Environmental Health Division [DHS/EH]); the demolition and removal of the existing pool equipment and portions of the equipment shelter and 2) the design, procurement, and construction of the replacement pool mechanical system, including site improvements, foundation, slabs, piping, pumps, filtration, heating, sanitation, and all electrical and control facilities necessary for a completely operational system that will bring the facility into compliance with all pertinent state and industry codes and standards.

Proposals shall be submitted in accordance with the format and information provided herein. The proposals shall be labeled "City of Sierra Madre Pool House Rehabilitation" and must be submitted to City of Sierra Madre, 232 West Sierra Madre Boulevard, Sierra Madre, CA 91024 by 5:00 P.M., June 20, 2011. No late proposals will be accepted. The cost for preparing all proposals is at the expense of the bidder and will not be reimbursed by the City. Non-responsive proposals will not be considered. The City has the right to reject all proposals at the City's sole discretion. In an effort to familiarize the prospective bidders with the Pool House site, a mandatory pre-proposal meeting will be held on June 2, 2011 at 3:00 P.M. at the Municipal Pool located at 611 East Sierra Madre Boulevard in the City of Sierra Madre. Proposals will not be accepted from firms not represented at the pre-proposal meeting.

## II. BACKGROUND INFORMATION

### Facility description and history.

Sierra Madre's Municipal Pool was constructed in 1957. Renovations to the pool were made in 1997. Since the 1997 renovation, chlorine and acid tanks have been added to the equipment building, the heater for the main pool has been replaced, and the circulation pump has been replaced multiple times. In 2002 a solar heating system was installed to serve both pools. The solar mat for the Main Pool is located on the roof of the nearby Public Works garage. The solar mat for the wading pool is located on the roof of the Pool House.

The Main Pool is roughly 100 feet by 40 feet and at operating water level contains approximately 162,300 gallons. The Wading Pool is a 36 foot octagon holding 20,332 gallons.

The existing Pool House/Equipment Shelter houses separate circulation, heating, sanitation and filtration systems for the Swimming Pool and for the adjacent Wading Pool. It is the intent of the City to replace and upgrade both systems, along with

providing much-needed improvement to the original 1957 building that shelters the systems.

The Municipal Pool is utilized year-round. The wading pool is utilized four months of the year.

Summary of current issues/maintenance problems.

The following are the primary maintenance problems with the existing facility:

- Leaking seals on the main pool circulation pump wetting the building wall and causing water damage.
- Leaves and debris blowing into the building and accumulating around and under equipment.
- External corrosion of piping and electrical conduit.
- Frequent failure of main pool circulation pump.
- Inadequate access space around equipment.

**III. PURPOSE OF RFP**

The purpose of this RFP is for the City to receive proposals for furnishing the design and construction of a turnkey, DHS/EH permitted, pool equipment system based on the design capacities needed to serve the Municipal Pool and Wading Pool. Bidder shall submit a proposal that addresses all components necessary for the rehabilitation of the Pool House Building and complete circulation, filtration, heating, and sanitation systems for both the Main Pool and the Wading Pool.

The bidder is required to examine carefully the site of the work, the proposal, specifications and contract forms for the work contemplated, and it will be assumed that the bidder has investigated and is satisfied as to the conditions to be encountered as to the character, quality and quantities of work to be performed and materials to be furnished, and as to the requirements of the specifications, the provisions and the contract. The work site is located at the Sierra Madre Recreation Center, 611 East Sierra Madre Boulevard, Sierra Madre, California (Thomas Bros. Map Pg. 566-567). It is mutually agreed that submission of a proposal shall be considered prima facie evidence that the bidder has made such examination.

The bidder is required to demonstrate in the proposal the ability of the proposed design team to provide complete design, permitting, and construction services for building modifications and process equipment replacement. The proposal shall also demonstrate the ability of the selected equipment technologies to continuously and reliably meet all industry standards and all requirements of the DHS/EH. The proposal shall also clearly indicate the maintenance and operation costs of the proposed pool equipment facility.

It is the responsibility of the successful bidder to construct circulation, filtration, heating and sanitation systems that are in compliance with all federal, state and local regulations and requirements. Upon completion of the project, the successful bidder shall submit to the City a certification to that fact.

The City is not responsible for any costs (man-hours or materials) associated with the preparation of the proposal in response to this RFP. The bidder shall include a 10 percent bidder's bond to guarantee that the bidder will, if selected, fully execute an agreement with the City. Each bid shall be valid for at least 90 days after the bid opening. Bidder's bonds will be returned after the full execution of the treatment system contract, or up to a maximum of 90 days after bid opening.

#### **IV. PERFORMANCE CRITERIA**

The City has established the following basic performance criteria. These criteria shall be used by the bidder to prepare a bid and will be used by the City to evaluate the proposals and treatment system performance.

1. The facility will consistently and reliably meet all DHS/EH standards.
2. The minimum operating flow rate (design) for the Main Pool equipment system shall be 500 gpm, continuous operation.
3. The minimum operating flow rate (design) for the Wading Pool equipment will be 75 gpm, continuous operation.
4. The bidder shall have demonstrated expertise and experience in the design and construction of public/municipal swimming pools.

#### **V. SCOPE OF SERVICES**

The general scope of services is identified in Appendix A and in the following tasks:

##### **Task No. 1: Site Exploration**

The successful bidder shall be responsible for completing the following under Task No. 1:

- 1.) The successful bidder shall make copies of and review existing plans that are on file with the City.
- 2.) The successful bidder shall thoroughly inspect the existing Pool House and nearby Public Works garage and take measurements of the existing facilities adequate to accurately prepare plans for demolition, building improvements, and pool equipment replacement, including all plumbing, structural, mechanical and electrical plans.

##### **Task No. 2a: System Design**

The successful bidder shall design the pool equipment systems at the City of Sierra Madre Aquatic Center. From the date of the Notice to Proceed, the bidder shall specify the number of calendar days required to design, manufacture, delivery, and installation of all equipment to the jobsite. The successful bidder must provide the City, within 60

calendar days from the date of the Notice to Proceed, with an equipment design submittal (drawings, specifications, calculations, material of construction, etc.) for review and approval of the design prior to the start of manufacturing. In addition, as part of the design process, the successful bidder must provide all necessary design information, plans and specifications for the equipment design to DPH/EH, prior to the start of manufacturing.

All design work shall include a State of California Professional Engineer's stamp and signature.

The pool equipment system design submittal shall include recommended layouts of the equipment, a suggested control strategy, and process and instrumentation diagrams (P&IDs) for the equipment which shall clearly show all process piping and valves required for operation of each individual system. The design shall clearly address the need for pH control, chlorine residual, or other pertinent water quality issues. Corrosion protection shall be incorporated in equipment drawings as necessary.

The successful bidder shall include drawings with sufficient detail for construction and assembly of all supplied equipment. The system configuration shall be compatible with adjoining piping and equipment. The system must be designed to conform to the physical criteria listed above in the Background Information, including all connections to support systems and foundations. System design will include the construction of new equipment foundations, if necessary, as well as concrete secondary containment curbs around acid and chlorine tanks. The system design must also comply with all applicable codes and standards (e.g. piping and connections, materials, anchorage, electrical, UBC etc.)

The successful bidder shall provide a complete design of the pool equipment system which shall include but not be limited to new control equipment, new circulation pumps, new sanitation equipment, and associated piping, instrumentation, electrical wiring and appurtenances. The design shall be reviewed and approved by the City.

The successful bidder shall inspect all equipment upon delivery to the site and repair or replace damaged equipment. The successful bidder shall coordinate all necessary activities including delivery, scheduling, site safety, authorization of construction personnel, and site responsibilities.

### **Task No. 3a: Building Improvement Design**

The successful bidder shall be responsible for completing the following under Task No. 3a:

1. Design the building improvements, including but not limited to:
  - a. Complete replacement of existing Pool House roof structure.
  - b. Application of combination siding and brick veneer to exterior block wall surfaces of the Pool House to mimic the exterior treatment of the nearby Recreation Center and Youth Activity Center.

- c. Provide replacement for existing chain link enclosure to improve aesthetics and reduce intrusion of litter into the building while still allowing for security and adequate ventilation.
- d. Provide improved lighting for interior of Pool House, including skylights and LED lighting.
- e. Provide exterior LED security lighting on all sides of the Pool House building.
- f. Provide for replacement of existing pool light with LED unit.
- g. Provide for re-roofing existing Public Works garage.
- h. Patch holes and seal interior face of block walls prior to painting with a minimum of two coats of paint.
- i. Any additional building modifications to make a functional and completely operational pool equipment system.

All design work on the Pool House building shall include a State of California Professional Engineer's or Architect's stamp and signature.

### **Tasks 2b, 3b Design Plans and Specifications**

#### **1. Plans**

The successful bidder shall prepare detailed plans showing all components of the Pool equipment and Pool House improvements. Plan sheet size shall be 24" by 36". Plans shall be submitted to the City for review and approval per Task 4 prior to beginning construction.

#### **2. Specifications**

All work shall be done in accordance with the "Standard Specifications for Public Works Construction," latest edition, and all subsequent amendments, supplements, and additions. Said specifications are hereby referred to as "Standard Specifications." The work shall also comply with all applicable DHS/EH standards and applicable state and local building codes.

Where technical specifications for specific items within the scope of work are not addressed by the Standard Specifications, the bidder shall submit technical specifications to the City for review and approval.

### **Task No. 4: Permitting**

1. Design plans and specifications shall be submitted for review and approval to the City and to DPH/EH prior to beginning construction.
2. Within 60 calendar days from the date of the Notice to Proceed, provide the City with a sixty percent (60%) complete draft set of the design drawings (proper scale), and 3 sets of technical specifications, for review and comment.
3. Within 30 calendar days upon receipt of the City's comments on the 60% complete draft set, provide the City with a ninety percent (90%) complete draft

set of the design drawings (proper scale), and 3 sets of technical specifications, for review and comment.

4. Within 15 calendar days upon receipt of the City's comments on the 90% complete draft set, provide the City with a plan check or one hundred percent (100%) complete set of the final design drawings and technical specifications. The successful bidder shall conduct progress meetings with the City once a month during the design phase.
5. Within 15 calendar days upon receipt of the City's comments on the 90% complete draft set, provide DPH/EH with a plan check or one hundred percent (100%) complete set of the final design drawings and technical specifications.
6. The successful bidder shall be responsible for incorporating all DPH/EH plan review comments into the project plans and specifications at no additional cost to the City.
7. The City will waive all plan check and permitting fees for the project, and the City will pay plan check and permitting costs for DPH/EH.

#### **Task No. 5: Demolition**

The successful bidder shall be responsible for the removal and proper, lawful disposal of all equipment and demolition materials scheduled to be replaced under this Project Scope. It is the intent of the City that the building be stripped to the bare walls. All piping, electrical wiring, conduit, electrical panels, and equipment shall be removed from the interior of the Pool House prior to the re-installation of equipment.

The successful bidder shall be responsible for the safe removal and storage of chlorine tank and Main Pool heater for re-use.

All demolished materials shall be recycled to the maximum extent feasible.

#### **Task No. 6: Manufacture and Delivery of Equipment**

The successful bidder shall carefully consider the availability and procurement lead times of the equipment and construction materials specified herein and that equipment and materials which will be specified for the project when creating a project schedule for attachment to the proposal.

The City reserves the right to disallow extensions of time on the contract that are based on delayed materials or equipment delivery.

#### **Task No. 7: Construction and Construction Management**

The successful bidder shall provide complete construction and equipment installation services for the Pool House facility including but not limited to the Proposed Scope of Project outlined in Appendix A of this proposal.

The contractor(s) performing the construction and installation work must possess valid contractor license(s) certified for the types of work required. The successful bidder shall include in its proposal, five (5) recently completed and operationally similar projects by the selected contractor(s) that were permitted by DHS/EH including the name of the owner, a current contact person and telephone number.

The City shall provide construction inspection through its Building and Safety Department. The Inspector shall be responsible for inspection and logging of construction activities. The Inspector shall be contacted by the Contractor a minimum of 24 hours prior to requested inspections.

The successful bidder shall be responsible for doing the redline changes on the design plans, and shall provide the City with the final As-Built drawings, incorporating all changes, within 30 days after the completion of the project and prior to the release of retention.

The design group of the successful bidder's project team shall provide field consultation and/or supervision of construction and equipment installation to ensure that the intent of the plans and specifications is met and that budgetary limitations are not exceeded.

The successful bidder shall conduct progress meetings with the City once a week during the construction phase.

#### **Task No. 8: Startup, Testing, and Test Report**

Upon completion of plant start-up operations, the City and the successful bidder will perform a system performance test to show compliance with DHS/EH requirements. The system performance test will be conducted for up to 30 consecutive calendar days, as determined by the City. The successful bidder shall coordinate the testing to verify operations and create a log of operations and performance and demonstrate to the City and DHS/EH's satisfaction that the system will consistently and reliably meet DHS/EH criteria for obtaining a DHS/EH permit to operate the municipal pool for public use.

Within 14 days of completion of the system test, the successful bidder shall provide the City with a detailed report of the test. The report shall contain at least the following information:

1. Daily logs of operation including on and off times, use of consumables (i.e. chemicals), maintenance procedures, etc.
2. Chlorine residual, pH, and temperature in the raw and treated water. Samples shall be collected from the raw water (from pool) and treated water (from filtration and sanitation system discharge) at least daily or as specified by DHS/EH. Analysis of the

water samples shall be performed by an independent, DHS/EH-approved, laboratory also approved by the City. The successful bidder shall be responsible for all sampling and laboratory analysis costs.

3. Daily costs of operation including contractor labor and City labor costs separately itemized, power, consumables, equipment, spare parts, and supplies.

4. Comparison of actual costs of operation and maintenance with the cost ranges submitted in the proposal.

Demonstrated operations and maintenance costs at or below the range stipulated in the proposal.

The successful bidder will be responsible for all laboratory sampling costs through completion of the performance test and the DHS/EH testing requirements.

### **Task No. 9: Operator Training**

Upon City acceptance of the pool equipment system performance test, the successful bidder shall provide the City with 10 copies of the DHS/EH-approved Operations, Maintenance, and Monitoring Plan for the system. The successful bidder will recommend and provide City personnel with a training program (for a minimum of 24, nonconsecutive working hours) that will adequately certify operators to maintain compliance with the system warranty. The successful bidder shall clearly identify to the City the operator qualifications necessary to comply with equipment requirements, and provide a plan/schedule on how to obtain the licenses, if any. All training hours shall be formally scheduled and documented.

### **Task No. 10: Performance Warranty**

The bidder shall provide a 100% labor, materials, and equipment bond and a 100% performance bond for a period of one (1) year from the receipt of approved permits from the City of Sierra Madre Building and Safety Department and the DHS/EH.

Successful operational performance is defined as the system meeting all DHS/EH water quality requirements at an operational cost less than or equal to the estimated operational cost listed in the *successful bidder's* proposal.

After one (1) year from completion of successful performance testing, if the equipment has not performed as was guaranteed in *the successful bidder's* proposal, the *successful bidder* shall at his or her own expense immediately make such modifications to the system that are necessary to cause the system to perform as originally proposed. Such modifications shall be completed within six months of the close of the one year performance evaluation period.

## VI. PROPOSAL REQUIREMENTS

To allow for effective City review, the proposal should be limited to no more than twenty-five (25) pages excluding the cover letter, table of contents, general layout drawings (plan view and elevation view), overall process schematic, and a brief summary of the bidder's qualifications. The proposal shall contain the following information:

1. A detailed description of bidder's relevant experience and a description of at least five (5) recently completed similar projects of pool equipment facilities that have been permitted by the DHS/EH. Provide current client references and telephone numbers for the listed projects. Client references which cannot be reached by the City of Sierra Madre using the contact information included in the proposal will be considered as invalid references.
2. Provide a schedule (a Gantt chart is acceptable) showing the various permits the bidder will prepare and the major stages of equipment manufacturing, equipment delivery, site, building, and system design, site, building, and system construction, and complete treatment system testing, integration, and training. Identify key milestones, meetings and review periods. The contract with the successful bidder will include liquidated damages of \$500.00 per day for each and every calendar day of unauthorized delay for construction completion.
3. Provide plant design criteria and all assumptions. Bidder shall specify the design criteria used for the proposed pool equipment system in the proposal.
4. General layout drawings (plan view and elevation view) for the equipment must be provided. Sizing information, including elevations for all equipment should also be included. An overall process schematic identifying all pool equipment, including electrical and controls, all connection piping, valves, sample points, and all discharge piping and/or storage tanks. Bidder shall furnish all electrical and instrumentation required for a complete pool circulation, filtration, heating, and sanitation system.
5. Provide an estimate of the monthly cost to operate the system as the system would be designed by the bidder. Estimate shall include projected costs for equipment replacement or major repairs over a ten year period.
6. Provide a not-to-exceed fee for the work itemized into the attached bid schedule.
7. Provide evidence that previous design-build projects have been completed within or under the bid amount.

### APPENDIX MATERIAL

Resumes of key personnel shall be included in an appendix. The bidder's

designated representative shall be identified. The City must approve replacement of the designated representative. The appendix is not included in the 25-page proposal limitation.

## **VII. SELECTION PROCESS**

The evaluation of proposals and the selection of a bidder will be based upon the following criteria (not in order of priority):

1. Completeness of Proposal on all project tasks.
2. Capability of bidder to perform all tasks.
3. Documented experience on similar pool equipment replacement projects that have been approved by DHS/EH.
4. Results of reference check.
5. Bidder's not-to-exceed fee required to perform the work.
6. Bidder's schedule to complete the work.
7. Demonstrated record of performance by bidder's design and construction team on similar work previously performed on other projects within past five years.
8. Demonstrated record of actual versus estimated not-to-exceed costs for the proposed equipment replacement.
6. Demonstrated record of actual versus estimated operational costs for the system/equipment to be specified.

## **VIII. PAYMENT**

Payment for the equipment and services furnished by the successful bidder and the associated contractor(s) will be paid in accordance with a payment schedule agreed to by the successful bidder and the City. Following approval of the successful bidder's system design drawings, no more than 20% of the total contract amount shall be paid to the successful bidder prior to the delivery of the equipment to the site, and at least 10% of the total contract amount shall be retained until City certification of satisfactory, successful completion of the manufacturers standard material and equipment warranty for a period of one year of permitted operations. A proposed payment schedule shall be included in the proposal.

## **IX. QUESTIONS**

If you have questions regarding this RFP, please contact:

Mr. Adam Matsumoto, Recreation Supervisor  
City of Sierra Madre  
611 East Sierra Madre Boulevard  
Sierra Madre, CA 91024  
(626) 355-7135 x704

or

Mr. Bruce Inman, Director of Public Works  
City of Sierra Madre  
232 West Sierra Madre Boulevard  
Sierra Madre, CA 91024  
(626) 355-5839 - Direct  
(626) 355-2251 – Fax

Attachments: Appendix A Project Scope  
Appendix B Pool Statistics  
Appendix C Sample Agreement

## **Appendix A**

### **Proposed Scope of Project**

The purpose of the renovations listed below is to bring the facility in compliance with all pertinent state and industry codes.

1. Upgrade exterior equipment building (block pool-facing side and ends) façade with brick veneer and siding to match adjacent Youth Activity Center Building.
2. Improve rear equipment building enclosure.
3. Replace existing roof and roof framing, including priming, painting, of same. Delete solar heating for wading pool.
4. Replace solar heating pump and heating grid for Main Pool.
5. Re-roof Public Works garage prior to re-installation of solar heating grid.
6. Replace interior equipment building lighting. (LED-required)
7. Install exterior equipment building lighting. (LED-required)
8. Replace Pool light. (LED-required)
9. Replace Main Pool circulation pump. Replacement pump shall be equipped with mechanical seals.
10. Install variable frequency drive for Main Pool. (Pentair Accudrive XS VFD or approved equal)
11. Replace Main Pool Filters (Horizontal high rate sand filters required)
12. Relocate and replace Main Pool Acid tank
13. Construct secondary containment curbs around Chlorine and Acid tanks
14. Replace chemical feed pumps. (large diaphragm-type required, all chemical feed lines to be rigid conduit)
15. Replace Main Pool control. (Chemsol 2100 or approved equal, 2 year minimum probe warranty, with temperature/heater control)
16. Repair/Reconstruct Main Pool surge chamber as necessary. (including float valves)
17. Repair/Reconstruct backwash sump as required.
18. Replace Wading Pool circulation pump. (Replace 1 pump with 2 for reliability purposes)
19. Replace Wading Pool heater.
20. Replace Wading Pool Filter. (Cartridge type replacement for existing sand filter)
21. Replace Wading Pool Chemical Feed Pumps (Stenner 85H or approved equal, all chemical feed lines to be rigid conduit.)
22. Replace Wading Pool control.
23. Provide wading pool LED light.
24. Provide LED deck lighting.
25. Provide for de-chlorination of discharge to sewer connections.
26. Provide for electronic communication between pool controls and Recreation Department offices in adjacent Recreation Center.

#### **Additive alternate**

- A. Replace single Main Pool circulation pump with 2 pumps for reliability purposes, (mechanical seals and variable frequency drive included)

Project includes complete removal and replacement of all valves, pipe supports, conduit, and electrical work within the equipment building. The project scope includes replacement and/or installation of all equipment, piping, foundations, concrete flatwork, electrical work, conduit, and control work necessary for a complete turn-key system meeting all ADA, OSHA, and DHS/EH standards and requirements.

Re-installation of Main Pool heater will require use of CPVC on piping and replacement of exhaust stack with double-wall ducting.

With the exception of the solar heating system for the main pool the project scope does not include piping outside of equipment building. All new piping and electrical shall join existing at interior wall of equipment building. Existing Main Pool heater and chlorine tank is to be salvaged and re-used.

Replacement equipment shall be NSF-approved, where available.



## Appendix B

### Site Address

611 East Sierra Madre Blvd.  
Sierra Madre, CA 91024

### Main Pool Data

Originally Built	1957
Renovated	1995
Surface Area	4,038 sq. ft
Perimeter	287 ft
Dimensions	100' x 40'
Depth	3'- 0" to 9'- 0"
Total Volume	162,300 gallons
6 hour turnover	451 GPM

### Mechanical Equipment

Circulation Pump	Gould Vertical Deep Well Turbine Pump Model DWT
Filters	EPD 206C Automatic Filter w/ Press. Amp. System Series 104C-810C
Flowmeter	Signet
Heater	Raypak P1802B
Suction Lines	6" main drain
Return Lines	6" inlet and outlet

### Chemical Equipment

1	Chemtrol 2000 Controller
2	Stenner 85M5
2	Backpressure / Anti-siphon Valves
2	Pulsation Dampener CTP 1010-V
1	550 Gallon Double Wall Containment Chlorine Tank
1	220 Gallon Double Wall Containment Acid Tank
2	Chemical Pump Mounting Brackets
1	pH probe for chemical controller
1	ORP probe for chemical controller
Misc.	PVC pipe, fittings and valves

### Solar Heating System

2	Solar Heater Pumps – Pentair 2HP
1	Solar heating system controller – Compool LX220

### Wading Pool Data

Originally Built	1957
Surface Area	1,017 sq. ft
Dimensions	Octagon around a 36' Diameter
Depth	2' to 3'
Total Volume	20,332 gallons
6 hour turnover	56.5 GPM

### **Mechanical Equipment**

Filter	Pentair Triton II
Heater	Raypak RP2100

### **Chemical Equipment**

1	Chemtrol 2000 Controller
2	Stenner 85M5
1	pH probe for chemical controller
1	ORP probe for chemical controller

## **APPENDIX 13**

### **2012 MASTER PLAN UPDATE PRIORITIES BY PARK AND FACILITY**

The Committee has determined that there are a number of Level I priority issues that should be addressed because they are necessary if the park/facility is to continue to operate without incurring safety or increased liability issues. These include: stabilizing the fencing for the tennis courts at both Memorial Park and Sierra Vista Park; ensuring that the woodchips (or other material) under the play equipment at all parks with such equipment meets ADA requirements; and conducting a study to determine whether the kiosk, bell tower, and pepper trees in Kersting Court are termite infested or otherwise in need of repair.

The Committee has also determined that of the Level II and III priorities discussed herein, the top priorities for the Community Services Department and the City should be to increase the utilization and enjoyment of Goldberg Park, Kersting Court, and the Dog Parks. The various projects or actions that the Committee has identified as contributing to meeting those goals are discussed within the description for each individual park. For ease of reference, the complete list of Level I, II, and III priorities for each park is included in Appendix 13.

#### **ALL PARKS**

##### **Level II Priorities**

(1) Each park currently has an eclectic combination of such items as picnic tables, park benches, garbage can containers and cans. When purchasing new or replacement items, all picnic tables and benches should be of the brown metal type with drainage holes; all garbage can containers should be of the green metal slat type; and the garbage cans should be green 32 gallon plastic cans.

(2) Many of the informational signs at all of the parks are outdated, illegible, incomplete, unauthorized "homemade," have spelling or grammatical errors, cite to outdated code sections, and/or are missing. They should be updated and replaced.

(3) A standardized type of monument sign should be developed and used throughout the City to help distinguish the locations of the parks and facilities. The Committee recommends monument signs patterned after either the Bailey Canyon monument sign or the Sierra Madre welcome sign located on Sierra Madre Boulevard at Michillinda.

(4) For parks not on Sierra Madre Boulevard itself, directional signs should be strategically placed throughout the City to guide residents and visitors to each park, perhaps on Sierra Madre Boulevard at the intersection of the street leading to each park (i.e., at Baldwin pointing north for Bailey Canyon, Mount Wilson Trail Park, and the historical museums; and at Sunnyside for Goldberg Park). Additional strategically placed

directional signage should guide residents and visitors entering the City to the Aquatic Center, Community Recreation Center, Dapper and Heasley Fields, Rose Float Association Barn, and Dog Parks; the Hart Park Senior Center and Bandshell; and Kersting Court.

(5) Consider alternate sources of funding, such as donation benches, business donations in exchange for logo placement, etc. for the projects discussed herein as appropriate.

### **KERSTING COURT**

As the “gateway” to Sierra Madre and the center of the business district, this mini-park welcomes guests to the City, generates a gathering place in the downtown shopping district, and contains items of historical significance. The goals of the Committee are to highlight the City’s small-town character, increase utilization, and provide timely and relevant information to visitors and guests (See Appendix 5).

#### **Level I Priorities**

Termites have been a major problem in Kersting Court and in 2012 one of the pepper trees had to be removed because of damage. It appears that the bell tower and the kiosk may also have some damage from termites or wood rot or both. A termite and/or engineering or other safety inspection should be conducted on both the kiosk and the bell tower in order to be certain that they are both structurally sound.

Replace damaged wood at bell tower and kiosk.

Remove the pepper tree stumps.

Fix the settling bricks next to the bell tower (consider replacing bricks with pavers like those used at the library).

Keep the information in the kiosk current and attractively presented. Determine the responsible parties for maintaining the information.

#### **Level II Priorities**

After the stump is removed (see Level I above), grade the area where the pepper tree stump currently sits. Add new landscaping, and picnic tables and/or benches, with some shade trees or other covering in that area.

Replace the kiosk with a more durable material such as stone. Keep the stained glass inlays as part of the kiosk.

Replace the information board in the kiosk as the current one is falling apart. A digital display, containing a downtown business directory and other points of interest is desired.

Add more bike racks.

### **Level III Priorities**

Place a monument sign (i.e., Welcome to Sierra Madre), similar to the one on Sierra Madre Boulevard at Michillinda, or the one at Bailey Canyon, on the southeast corner of Kersting Court. The City could sponsor a competition for the sign or solicit business donations and could include “sponsors” on the sign.

Create signage detailing the history of the bell tower. The City could obtain funding for this from private sources, such as a fund-raising activity by children.

The designer of the Sierra Madre flag has indicated a desire to see the City’s flag flying on a separate pole in Kersting Court, perhaps at a 45 degree angle from the U.S. flag for better visibility.

Although the area already has limited parking, a study should be done to determine whether the parking next to Kersting Court should be designated as no parking or perhaps be turned into parallel parking spots.

### **MILTON & HARRIET GOLDBERG RECREATION AREA**

As one of the City’s two mini-parks, Goldberg Park is seriously underutilized. According to the survey conducted by the Committee, there were many who were unaware of its existence, and those who were aware of Goldberg Park were not aware that it featured native California plants and other items of historical significance to the region (such as the Gabrieleno hut).

The Committee’s goals for Goldberg Park are to increase utilization and enjoyment. The Committee believes that these goals could be realized by building on the underlying native plant theme, providing visitors with more information about the area, and by increasing interactivity for both children and adults (see Appendices 5 & 6).

### **Level I Priorities**

Remove poison oak.

Ensure flagstone walkway is stable as the border stones appear to be uneven and/or loose.

Trim back overgrown areas on a regular basis.

### **Level II Priorities**

Make sure that the plant guide for Goldberg Park is easily accessible on the City’s website.

Maintain the donors sign.

### **Level III Priorities**

Add tables, benches, play equipment for children, and shade in the sand pit area and/or in the areas to the southwest of the sand pit.

Add adult exercise stations (see Appendix 6). This will help fulfill the request of many residents for adult areas in one or more of the City's parks.

Add drinking fountain for pets and their owners (see Appendix 5).

Signage for the native plants, trails, and hut should be developed to increase user appreciation of Goldberg Park, similar to that for Bailey Canyon.

### **SIERRA VISTA PARK**

The Committee's goals for this park are to optimize safe and effective recreational activities, repair aging infrastructure, and increase utilization of low-use areas. Priorities will be discussed separately for each of the Park's areas.

### **Level I Priorities**

#### **Sierra Madre Aquatic Center:**

In cooperation with Waterworks Aquatics, the pool equipment and facility housing the pool equipment is in need of repair and maintenance. The City of Sierra Madre had submitted an RFP for the Municipal Pool Equipment Building Rehabilitation in May 2011 (Appendix 5). The estimated cost was \$650,000. The proposal was to address all components necessary for the rehabilitation of the Pool House Building and complete circulation, filtration, heating, and sanitation systems for both the Main Pool and Wading Pool. The following were the primary maintenance problems with the facility that were included in that RFP: leaking seals on the main pool circulation pump wetting the building wall and causing water damage; leaves and debris blowing into the building and accumulating around and under equipment; external corrosion of piping and electrical conduit; frequent failure of main pool circulation pump; and Inadequate access space around equipment.

Since that time, Waterworks Aquatics has taken on the pool pump project with KSI Knorr Systems, Inc. to fix the filtration systems, filter controllers, auto fill system, heater parts, and chemical control system with a remote communication module to help with the chemical feeds. The computer sensors that have been implemented help with calculations of chlorine levels, which will be a huge help to no longer having issues with the chemistry makeup of the pool between the chlorine and acid distributions.

#### **Open Space and Playgrounds (see Appendices 5 & 7):**

Tennis courts need resurfacing. Fence around courts needs stabilizing.

Woodchips under the playground equipment need regular replenishing.

Remove the basketball poles and baskets and replace them outside the play area to address safety concerns. Pad the basketball poles pending the move.

### **Hal Dapper and Heasley Fields:**

Partner with City Police Department to increase awareness and compliance with laws concerning off-leash dogs.

### **Dog Parks:**

Remove the ivy around the dog park fencing to improve visibility and safety.

The Committee recommends not charging a user's fee for use of the dog parks, unless charges are imposed on all users (example youth sports users for field space). However, suggests an hourly fee be developed and added to the City's fee schedule for rentals.

### **Community Center:**

Add "Do Not Enter" signs to parking lot to help with the correct flow of traffic in the one-way parking lot in front of the Community Center.

## **Level II Priorities**

### **Open Space and Playgrounds (see Appendices 5 & 7):**

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net.

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts.

Update the rules signs for the tennis courts.

Replace wooden picnic tables under the pavilion and elsewhere in the Park.

Maintain picnic pavilion.

Add additional benches in the basketball court area. Consider donation benches.

### **Dog Parks (see Appendix 5):**

Add additional seating for owners.

Add identifying signage (Title and Rules) so that the public is aware of their existence and purpose as well as the rules of use for each of the two parks.

**Community Center:**

Improve the acoustics in the Sierra Madre Room and reduce noise created by the air conditioner.

**Level III Priorities**

**Open Space and Playgrounds (see Appendices 5 & 7):**

Consider future of beach volleyball area.

Add additional picnic tables, benches, and pavilion to under-utilized west side of Park.

**Hal Dapper and Heasley Fields (see Appendix 9):**

Field lights project – need an electronic on/off system to conserve energy and costs and/or to pass on some of the costs to the users.

Remodel the restrooms located in the northwest area of the Park (near Rose Float Barn and Dapper Field).

**Dog Parks (see Appendix 5):**

Provide some decomposed granite pathways.

**MEMORIAL PARK**

As the community park that is home to numerous activities and events as well as the center of the business district, this park needs to be a showpiece for the City. The Committee's goals for this park are to maintain a thriving community park that serves the needs of multi-generations, and to maintain the park facilities and grounds to encourage use and increase enjoyment of this downtown park.

**Level I Priorities**

Stabilize the fencing poles for the tennis courts. An estimate of \$7,845 to repair the fencing has been obtained by staff. An estimate of \$2,186 has been obtained by staff to fix the wind screen wall (see Appendix 7).

Remove concrete underneath and in front of the band shell (originally from a pond). Replace with dirt and reseed grass to fill in area. Possibly need another drain to help

with water runoff.

Woodchips under the playground equipment need regular replenishing.

### **Level II Priorities**

Install a two foot brick retaining wall at the bottom of the sloping shaded dirt area that goes from the staircase on the east side of the Hart Park Senior Center, along the north side of the sidewalk toward Hermosa, and all the way to the point where the sidewalk turns north by the Memorial Wall.

Add drainage to the area in front of the Band Shell and along the sloping shaded dirt area to Hermosa.

Replant the area in front of the Band Shell and in the sloping shaded dirt area in order to prevent further erosion, enhance moisture retention, and provide additional usable space that has aesthetic appeal.

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net (see Appendix7).

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts (see Appendix 7).

Provide safety lighting on the path from Hart Park House down to Mariposa.

Provide safety lights for playground area.

Review amplified sound policy at the band shell.

Replace or remove the display box on the Pavilion.

Remove existing outdated signage on the Pavilion.

Remove Hart Park House banner (currently hanging on the east side of Hart Park House).

### **Level III Priorities**

Replace wooden picnic tables under the Pavilion and elsewhere in the Park.

Add additional benches throughout the Park.

## **MOUNT WILSON TRAIL PARK**

The Committee's goal for the playground area of this park is to maintain the open space as a recreational facility for citizens, their families, and guests.

### **Park Area**

The Committee's goal for the playground area of this park is to maintain the open space as a recreational facility for citizens, their families, and guests.

### **Level I Priorities**

Woodchips under the playground equipment need regular replenishing.

Ascertain whether there is termite or other damage to the existing monument sign.

### **Level II Priorities**

Maintain the park and playground equipment on a regular basis.

Research, write up, and make available the history of the turtle.

Preserve the turtle for posterity.

Add the third light to the existing pole.

### **Level III Priorities**

Revisit the issue of painting a silhouette of a Pack Train on the reservoir tank in 2015, to reflect the history of the area.

### **Trail Area**

The Committee's goal for the Trail is to encourage respectful and safe use of the City's most popular natural resource area, wilderness preserve, and trail.

### **Level I Priorities**

Provide additional handicapped parking at the foot of the Trail.

### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Add a recycling bin at the foot of the Trail.

Add signage suggesting to hikers to respect the residents who live at the foot of the Trail.

Add signage to remind users to pick up any trash, and for pet owners to clean up after their pet.

Replace worn destination markers along the Trail.

Encourage local Civic Clubs to maintain the Trail in such a manner as to ensure safe continuous usage by hikers.

Encourage contributions to the Fletcher Fund to cover basic Trail maintenance costs.

### **Level III Priorities**

Provide drinking fountains for hikers and their pets.

### **Museums**

The Committee's goals for the historical museums that are part of this park are to preserve and highlight them as historical treasures of Sierra Madre, and utilize them for the benefit of educating citizens, their families, and guests.

### **Level I Priorities**

Repair or restore portions of the building that are in severe disrepair

Coordinate with SMHPS to maintain the buildings.

### **Level II Priorities**

Encourage more specialized usage of the museums for functions; perhaps creating revenue- generating functions.

Create self-sustainability through utilization fees.

### **Level III Priorities**

Repair or restore the buildings completely.

## **BAILEY CANYON WILDERNESS PARK**

The Committee's goal for this park is to maintain the area as a wilderness park with minimal improvements.

### **Level I Priorities**

Remove poison oak next to trail.

Ensure accessibility of handicapped parking with signs to include Bailey Canyon Park (excludes Wilderness Area).

### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Provide permanent containers for dog dropping plastic bags.

Future donations and funding should go toward the repair of trails, replacement and/or repair of picnic tables, barbecues, and general maintenance.

Encourage continuation of current programming such as guided tours, nature classes, and school programs. Consider expanding recreational programs to Bailey Canyon Park for spring and summer use.

Encourage local service clubs, youth groups, and community volunteers to assist in the maintenance of both the wilderness area and the picnic areas.

Recognize volunteer efforts of volunteer groups such as SMEAC.

Continue preservation of open space.

### **Level III Priorities**

Obtain funding for a small amphitheater around the fire ring.

## **SCHOOLS**

The Committee's goals for these special use areas are to continue to use school facilities to supplement the parks, maintain a strong relationship with the schools, and continue to mediate between the user groups and the schools to facilitate optimal usage.

### **Level I Priorities**

Ensure that the facilities are safe for the desired activities.

### **Level II Priorities**

None at this time.

### **Level III Priorities**

In partnership with PUSD, user groups, and Community Foundation, install a restroom at Sierra Madre School's Lower Campus field.

## APPENDIX 14

### **2012 MASTER PLAN UPDATE PRIORITIES BY PARK AND FACILITY**

The Committee has determined that there are a number of Level I priority issues that should be addressed first because they are necessary if the park/facility is to continue to operate without incurring safety or increased liability issues. These include: stabilizing the fencing for the tennis courts at both Memorial Park and Sierra Vista Park; ensuring that the woodchips (or other material) under the play equipment at all parks with such equipment meets ADA requirements; and conducting a study to determine whether the kiosk, bell tower, and pepper trees in Kersting Court are termite infested or otherwise in need of repair.

The Committee has also determined that of the other priorities discussed herein, the top priorities for the Community Services Department and the City should be to increase the utilization and enjoyment of (1) Kersting Court; (2) Goldberg Park, and (3) the Dog Parks. The various projects or actions that the Committee has identified as contributing to meeting those goals are discussed within the description for each individual park.

#### **ALL PARKS**

(1) Each park currently has an eclectic combination of such items as picnic tables, park benches, garbage can containers and cans. When purchasing new or replacement items, all picnic tables and benches should be of the brown metal type with drainage holes; all garbage can containers should be of the green metal slat type; and the garbage cans should be green 32 gallon plastic cans.

(2) Many of the informational signs at all of the parks are outdated, illegible, incomplete, unauthorized "homemade," have spelling or grammatical errors, cite to outdated code sections, and/or are missing. They should be updated and replaced.

(3) A standardized type of monument sign should be developed and used throughout the City to help distinguish the locations of the parks and facilities. The Committee recommends monument signs patterned after either the Bailey Canyon monument sign or the Sierra Madre welcome sign located on Sierra Madre Boulevard at Michillinda (see Appendix 5).

(4) For parks not on Sierra Madre Boulevard itself, directional signs should be strategically placed throughout the City to guide residents and visitors to each park, perhaps on Sierra Madre Boulevard at the intersection of the street leading to each park (i.e., at Baldwin pointing north for Bailey Canyon, Mount Wilson Trail Park, and the historical museums; and at Sunnyside for Milton and Harriett Goldberg Recreation Area). Additional strategically placed directional signage should guide residents and visitors entering the City to the Aquatic Center, Community Recreation Center, Dapper Field, Heasley and T-Ball Fields, Rose Float Association Barn, and Dog Parks; the Hart

Park Senior Center and Bandshell; and Kersting Court.

(5) Consider alternate sources of funding, such as donation benches, business donations in exchange for logo placement, etc. for the projects discussed herein as appropriate (see Appendix 11).

### **KERSTING COURT**

As the “gateway” to Sierra Madre and the center of the business district, this mini-park welcomes guests to the City, generates a gathering place in the downtown shopping district, and contains items of historical significance. The goals of the Committee are to highlight the City’s small-town character, increase utilization, and provide timely and relevant information to visitors and guests (see Appendix 6).

#### **Level I Priorities**

Termites have been a major problem in Kersting Court and in 2012 one of the pepper trees had to be removed because of damage. It appears that the bell tower and the kiosk may also have some damage from termites or wood rot or both. A termite and/or engineering or other safety inspection should be conducted on both the kiosk and the bell tower in order to be certain that they are both structurally sound.

Replace damaged wood at bell tower and kiosk.

Remove the pepper tree stumps.

Fix the settling bricks next to the bell tower (consider replacing bricks with pavers like those used at the library).

Keep the information in the kiosk current and attractively presented. Determine the responsible parties for maintaining the information.

#### **Level II Priorities**

After the stump is removed (see Level I above), grade the area where the pepper tree stump currently sits. Add new landscaping, and picnic tables and/or benches, with some shade trees or other covering in that area.

Replace the kiosk with a more durable material such as stone. Keep the stained glass inlays as part of the kiosk.

Replace the information board in the kiosk as the current one is falling apart. A digital display, containing a downtown business directory and other points of interest is desired.

Add more bike racks.

### **Level III Priorities**

Place a monument sign (i.e., Welcome to Sierra Madre), similar to the one on Sierra Madre Boulevard at Michillinda, or the one at Bailey Canyon, on the southeast corner of Kersting Court. The City could sponsor a competition for the sign, or solicit donations from businesses and/or community organizations and could include “sponsors” on the sign (see Appendix 5).

Create signage detailing the history of the bell tower. The City could obtain funding for this from private sources, such as a fund-raising activity by children.

The designer of the Sierra Madre flag has indicated a desire to see the City’s flag flying on a separate pole in Kersting Court, perhaps at a 45 degree angle from the U.S. flag for better visibility.

### **MILTON & HARRIET GOLDBERG RECREATION AREA**

As one of the City’s two mini-parks, Goldberg Park is seriously underutilized. According to the survey conducted by the Committee, there were many who were unaware of its existence, and those who were aware of Goldberg Park were not aware that it featured native California plants and other items of historical significance to the region (such as the Gabrieleno hut).

The Committee’s goals for Goldberg Park are to increase utilization and enjoyment. The Committee believes that these goals could be realized by building on the underlying native plant theme, providing visitors with more information about the area, and by increasing interactivity for both children and adults (see Appendices 6 & 7).

### **Level I Priorities**

Ensure flagstone walkway is stable as the border stones appear to be uneven and/or loose.

Trim back overgrown areas on a regular basis.

### **Level II Priorities**

Make sure that the plant guide for Goldberg Park is easily accessible on the City’s website.

Maintain the donors sign.

### **Level III Priorities**

Add tables, benches, play equipment for children, and shade in the sand pit area and/or in the areas to the southwest of the sand pit.

Add adult exercise stations (see Appendix 7). This will help fulfill the request of many residents for adult areas in one or more of the City's parks.

Add drinking fountain for pets and their owners (see Appendix 6).

Signage for the native plants, trails, and hut should be developed to increase user appreciation of Goldberg Park, similar to that for Bailey Canyon.

## **SIERRA VISTA PARK**

The Committee's goals for this park are to optimize safe and effective recreational activities, repair aging infrastructure, and increase utilization of low-use areas. Priorities will be discussed separately for each of the Park's areas.

### **Level I Priorities**

#### **Sierra Madre Aquatic Center:**

In cooperation with Waterworks Aquatics, the pool equipment and facility housing the pool equipment is in need of repair and maintenance. The City of Sierra Madre had submitted an RFP for the Municipal Pool Equipment Building Rehabilitation in May 2011 (see Appendix 13). The estimated cost was \$650,000. The proposal was to address all components necessary for the rehabilitation of the Pool House Building and complete circulation, filtration, heating, and sanitation systems for both the Main Pool and Wading Pool. The following were the primary maintenance problems with the facility that were included in that RFP: leaking seals on the main pool circulation pump wetting the building wall and causing water damage; leaves and debris blowing into the building and accumulating around and under equipment; external corrosion of piping and electrical conduit; frequent failure of main pool circulation pump; and Inadequate access space around equipment.

Since that time, Waterworks Aquatics has taken on the pool pump project with KSI Knorr Systems, Inc. to fix the filtration systems, filter controllers, auto fill system, heater parts, and chemical control system with a remote communication module to help with the chemical feeds. The computer sensors that have been implemented help with calculations of chlorine levels, which will be a huge help to no longer having issues with the chemistry makeup of the pool between the chlorine and acid distributions.

#### **Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Stabilize the fencing poles for the tennis courts.

Woodchips under the playground equipment need regular replenishing.

Remove the basketball poles and baskets and replace them outside the play area to address safety concerns. Pad the basketball poles pending the move.

**Hal Dapper, Heasley, and T-Ball Fields:**

Partner with City Police Department to increase awareness and compliance with laws concerning off-leash dogs.

**Heasley Field (see Appendix 10):**

Field lights project – need an electronic on/off system to conserve energy and costs and/or to pass on some of the costs to the users.

**Dog Parks:**

Remove the ivy around the dog park fencing to improve visibility and safety. However, leave the ivy on the west side fence of the big dog park facing the tennis courts.

The Committee recommends not charging a user’s fee for use of the dog parks, unless charges are imposed on all users (for example, youth sports users for field space). However, the Committee suggests an hourly fee be developed and added to the City’s fee schedule for rentals of the dog parks.

**Community Center:**

Add “Do Not Enter” signs to parking lot to help with the correct flow of traffic in the one-way parking lot in front of the Community Center.

**Level II Priorities**

**Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net.

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts.

Update the rules signs for the tennis courts.

Replace wooden picnic tables under the pavilion and elsewhere in the Park.

Maintain picnic pavilion.

Add additional benches in the basketball court area. Consider donation benches (see Appendix 11).

**Dog Parks (see Appendix 6):**

Add additional seating for owners.

Add identifying signage (Title and Rules) so that the public is aware of their existence

and purpose as well as the rules of use for each of the two parks.

**Community Center (see Appendix 9):**

Improve the acoustics in the Sierra Madre Room and reduce noise created by the air conditioner.

**Level III Priorities**

**Recreation Areas and Playgrounds (see Appendices 6 & 8):**

Consider future of beach volleyball area.

Add additional picnic tables, benches, and pavilion to under-utilized west side of Park.

**Hal Dapper Field**

Remodel the restrooms located in the northwest area of the Park (near Rose Float Barn and Dapper Field).

**Dog Parks (see Appendix 6):**

Provide some decomposed granite pathways.

**MEMORIAL PARK**

As the community park that is home to numerous activities and events as well as the center of the business district, this park needs to be a showpiece for the City. The Committee's goals for this park are to maintain a thriving community park that serves the needs of multi-generations, and to maintain the park facilities and grounds to encourage use and increase enjoyment of this downtown park.

**Level I Priorities**

Stabilize the fencing poles for the tennis courts. An estimate of \$7,845 to repair the fencing has been obtained by staff. An estimate of \$2,186 has been obtained by staff to fix the wind screen wall (see Appendix 8).

Remove concrete underneath and in front of the band shell (originally from a pond). Replace with dirt and reseed grass to fill in area. Possibly need another drain to help with water runoff.

Woodchips under the playground equipment need regular replenishing.

**Level II Priorities**

Install a two foot brick retaining wall at the bottom of the sloping shaded dirt area that goes from the staircase on the east side of the Hart Park Senior Center, along the north

side of the sidewalk toward Hermosa, and all the way to the point where the sidewalk turns north by the Memorial Wall.

Add drainage to the area in front of the Band Shell and along the sloping shaded dirt area to Hermosa.

Replant the area in front of the Band Shell and in the sloping shaded dirt area in order to prevent further erosion, enhance moisture retention, and provide additional usable space that has aesthetic appeal.

Tennis court nets should be replaced. Staff has obtained an estimate of \$250 for each net (see Appendix 8).

Tennis courts need to be resurfaced. Staff has obtained an estimate of \$6,700 to resurface the courts (see Appendix 8).

Provide safety lighting on the path from Hart Park House down to Mariposa.

Provide safety lights for playground area.

Review amplified sound policy at the band shell.

Replace or remove the display box on the Pavilion.

Remove existing outdated signage on the Pavilion.

Remove Hart Park House banner (currently hanging on the east side of Hart Park House).

### **Level III Priorities**

Replace wooden picnic tables under the Pavilion and elsewhere in the Park.

Add additional benches throughout the Park.

## **MOUNT WILSON TRAIL**

The Committee's goal for the Trail is to encourage respectful and safe use of the City's most popular natural resource area, wilderness preserve, and trail.

### **Level I Priorities**

Provide trail etiquette signage suggesting to hikers to respect the residents who live at the foot of the Trail.

### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Add a recycling bin at the foot of the Trail.

Add signage to remind users to pick up any trash, and for pet owners to clean up after their pet.

Replace worn destination markers along the Trail.

Encourage local Civic Clubs to maintain the Trail in such a manner as to ensure safe continuous usage by hikers.

Encourage contributions to the Fletcher Fund to cover basic Trail maintenance costs.

### **Level III Priorities**

Provide a drinking fountain for hikers and their pets at the trail head.

## **MOUNT WILSON TRAIL PARK**

The Committee's goal for the playground area of this park is to maintain the open space as a recreational facility for citizens, their families, and guests.

### **Level I Priorities**

Woodchips under the playground equipment need regular replenishing.

Ascertain whether there is termite or other damage to the existing monument sign.

### **Level II Priorities**

Maintain the park and playground equipment on a regular basis.

Research, write up, and make available the history of the turtle.

Preserve the turtle for posterity.

Add the third light to the existing pole.

### **Level III Priorities**

Revisit the issue of painting a silhouette of a Pack Train on the reservoir tank in 2015, to reflect the history of the area.

## **MUSEUMS**

The Committee's goals for the historical museums that are part of this park are to preserve and highlight them as historical treasures of Sierra Madre, and utilize them for the benefit of educating citizens, their families, and guests.

### **Level I Priorities**

Repair or restore portions of the building that are in severe disrepair

Coordinate with SMHPS to maintain the buildings.

### **Level II Priorities**

Encourage more specialized usage of the museums for functions; perhaps creating revenue- generating functions.

Create self-sustainability through utilization fees.

### **Level III Priorities**

Repair or restore the buildings completely.

## **BAILEY CANYON WILDERNESS PARK**

The Committee's goal for this park is to maintain the area as a wilderness park with minimal improvements.

### **Level I Priorities**

Develop signage for hikers to be aware of possible poison oak on trail.

### **Level II Priorities**

Place trail maps online and publicize self-guided trail tour guides.

Provide permanent containers for dog dropping plastic bags.

Future donations and funding should go toward the repair of trails, replacement and/or repair of picnic tables, barbecues, and general maintenance.

Encourage continuation of current programming such as guided tours, nature classes, and school programs. Consider expanding recreational programs to Bailey Canyon Park for spring and summer use.

Encourage local service clubs, youth groups, and community volunteers to assist in the maintenance of both the wilderness area and the picnic areas.

Recognize volunteer efforts of volunteer groups such as SMEAC.

Continue preservation of open space.

### **Level III Priorities**

Obtain funding for a small amphitheater around the fire ring.

## **SCHOOLS**

The Committee's goals for these special use areas are to continue to use school facilities to supplement the parks, maintain a strong relationship with the schools, and continue to mediate between the user groups and the schools to facilitate optimal usage.

### **Level I Priorities**

Ensure that the facilities are safe for the desired activities.

### **Level II Priorities**

None at this time.

### **Level III Priorities**

In partnership with PUSD, user groups, and Community Foundation, install a restroom at Sierra Madre School's Lower Campus field.