

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, November 8, 2016 – 6:30 p.m.

City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

* At 6:30 p.m., City Clerk, Melinda Carrillo, read the roll, noting that all City Council members were present except for Council Member John Harabedian who was running a few minutes late due to traffic. Council Member Harabedian came in at 6:43 p.m.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Gene Goss, Mayor, Rachelle Arizmendi, Mayor Pro Tem, Council Members, Denise Delmar, John Capoccia and John Harabedian.

Absent: None

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Vincent Gonzalez, Director of Planning and Community Preservation
Larry Giannone, Safety Director and Police Chief
Marcie Medina, Finance Director
Steve Heydorff, Fire Chief
James Carlson, Management Analyst
Bruce Inman, Director of Public Works
Joe Ortiz, Captain, Sierra Madre Police Department
Mike Amerio, City Treasurer
Melinda Carrillo, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor Gene Goss, led the Pledge of Allegiance and composed a prayer over the weekend keeping in mind this week's Presidential Elections.

APPROVAL OF AGENDA WITH AMENDMENT TO MOVE ITEMS FOR DISCUSSION 3, 4 AND 5 WHICH ARE NOT TIME SENSITIVE TO THE NEXT CITY COUNCIL MEETING:

Moved: Mayor Pro Tem Rachelle Arizmendi

Seconded: Council Member John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia and Denise Delmar

Noes: None

Absent: Council Member John Harabedian

Abstain: None

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member Denisse Delmar had nothing to report.
- 2) Mayor Pro Tem Arizmendi reported that last week the Sierra Madre Post Office was dedicated to an immigrant and former resident of Sierra Madre, Sergeant Louis Van Iersel, a decorated Veteran who served during World War I and World War II.
- 3) Council Member John Capoccia had nothing to report.
- 4) Mayor Goss, reported he was a judge for the Halloween Costume Contest at Memorial Park on Halloween Day and felt the pressure, but it was an amazing event and photos of the winners are on the front page of the Mountain View News. The Mayor had the honor of addressing the Rotary Club at the Hart Park House honoring the Veterans here in town and our VFW post. Lastly, the Mayor has been diligently attending the Los Angeles County Sanitation Meetings and will give updates accordingly.

PRESENTATIONS:

- Presentation to retiring Public Safety Director and Chief of Police, Larry Giannone. Mayor Goss honored and presented Chief Giannone with a Certificate of Recognition and Sierra Madre Plaque.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Chris, commented on his view regarding Pro-Choice after the 6th month and wanted to bring awareness.

Mayor Goss closed public comment.

AGENDA ACTION ITEMS:

* Elaine Aguilar, City Manager, gave the following report under the Consent Calendar.

1. CONSENT CALENDAR

- a) ADOPTION OF RESOLUTION 16-67 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 16-67 for approval of payment of City Warrants in aggregate amount of \$529,443.92; Library warrants in the aggregate amount of \$4,521.49, and payroll transfer in the aggregate amount of \$307,315.81 for fiscal year ending June 2017.

- b) QUARTERLY FINANCIAL REPORT FIRST QUARTER OF FISCAL YEAR 2016-2017**

Recommendation that the City Council receive and file.

- c) TREASURER'S REPORT QUARTER ENDING SEPTEMBER 30, 2016**

Recommendation that the City Council receive and file.

- d) APPROVAL OF PURCHASES/SERVICES IN EXCESS OF \$25,000 FOR FISCAL YEAR 2016- 2017**

Recommendation that the City Council authorize the purchases, services, supplies, and contracts and authorize the encumbrance of funds based upon the estimated annual needs for each department.

- e) PROFESSIONAL SERVICES AGREEMENT – KNIGHT COMMUNICATIONS**

Recommendation that the City Council approve a Professional Services Agreement with Knight Communications and authorize the City Manager to execute the agreement.

- f) RECOMMENDATION TO DENY REQUEST FROM AMERICAN TOWER FOR THE PURCHASE OF A PERMANENT EASEMENT FOR AN EXISTING CELL TOWER AT THE SPREADING BASINS SITE**

Recommendation that the City Council deny a request from American Tower Corporation to purchase an easement covering its cell site at the spreading basins in lieu of providing monthly rental payments.

- g) ADDITIONAL FUNDING REQUEST FOR COMMUNITY FOREST MAINTENANCE AND APPROVAL OF THE ADOPT-A-TREE PROGRAM**

Recommendation that the City Council approve \$25,000 from General Fund Reserves for

community forest maintenance and approve the Adopt-A-Tree program.

h) SECOND READING OF ORDINANCE 1380 ADOPTING THE 216 CALIFORNIA BUILDING CODE

Recommendation that the City Council introduce and approve for second reading, by title only, waive further reading, and adopt Ordinance 1380, pursuant to the 2016 California Building Standards Code amendments, and direct the City Attorney to prepare a summary of Ordinance 1380 pursuant to Government Code Section 36933 (c)(1).

i) SECOND READING OF ORDINANCE 1381 ADOPTING THE 2015 INTERNATIONAL FIRE CODE AND 2016 CALIFORNIA FIRE CODE

Recommendation that the City Council introduce and approve for second reading, by title only, waive further reading, and adopt Ordinance 1381 amending Title 15.24 of the Sierra Madre Municipal Code relating to the adoption and amendments to the 2015 International Fire Code and the 2016 California Fire Code.

Mayor Goss opened for public comment but no input was given.

APPROVAL OF CONSENT CALENDAR AS PRESENTED:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

ITEMS FOR DISCUSSION

2. CONSIDERATION OF RESOLUTION 16-68 MODIFYING THE PART-TIME HOURLY WAGES IN THE SIERRA MADRE CLASSIFICATION PLAN AND MATRIX TO COMPLY WITH UPCOMING CALIFORNIA MINIMUM WAGE INCREASE

Recommendation that the City Council approve Resolution 16-68 modifying the part-time hourly wages in the Sierra Madre Classification Plan and Matrix, increasing part-time hourly wages for Library Page, Recreation Leader, Paramedic positions and authorize CalPERS eligibility for part-time Paramedics.

* Miguel Hernandez, Human Resources Analyst, presented.

Mayor Goss opened for public comment.

- Barbara Lee Cline, noted that EMTs are as qualified as Paramedics; and asked if the \$17.50 would exclude going into PERS?
- City Manager, Aguilar answered the above stating that the first trigger is 1000 hours per year for PERS and the \$17.50 is per hour worked.

Mayor Goss closed public comment.

MOVE TO APPROVE RESOLUTION 16-68 MODIFYING THE PART-TIME HOURLY WAGES IN THE SIERRA MADRE CLASSIFICATION PLAN AND MATRIX, INCREASING PART-TIME HOURLY WAGES FOR LIBRARY PAGE, RECREATION LEADER, PARAMEDIC POSITIONS AND AUTHORIZE CalPERS ELIGIBILITY FOR PART-TIME PARAMEDICS:

Moved: Council Member John Harabedian

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

** THE FOLLOWING ITEMS FOR DISCUSSION 3, 4 AND 5 WHICH ARE NOT TIME SENSITIVE WERE AMENDED AND MOVED TO THE NEXT CITY COUNCIL MEETING.*

3. RECOMMENDATION FOR THE APPROPRIATION OF WATER CONSERVATION GRANT FUNDS FROM SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

Recommendation that the City Council approve the appropriation of \$62,312.25 in water conservation funds from the San Gabriel Valley Municipal Water District to assist in the deployment of Advanced Metering Infrastructure.

4. RECOMMENDATION TO APPROVE A REQUEST FROM CROWN CASTLE FOR A LEASE EXTENSION FOR TWO EXISTING CELL TOWERS AT THE CITY MAINTENANCE YARD

Recommendation that the City Council approve extensions of two existing Crown Castle cellular communications site leases on City property and direct the City Manager to execute lease extension documents on behalf of the City.

5. CONSIDERATION OF EMPLOYMENT AGREEMENT AND A RESOLUTION FOR AN EXCEPTION TO THE 180-DAY WAIT PERIOD FOR POST-RETIREMENT EMPLOYMENT FOR THE POSITION OF INTERIM CITY MANAGER

Recommendation that the City Council approve Resolution 16-69 appointing CalPERS retired annuitant Elaine Aguilar to Interim City Manager and approving the employment agreement with PERS annuitant for Interim City Manager.

ITEMS PLACED FOR FUTURE AGENDA:

The above Items for Discussion 3, 4, and 5 were moved to the next City Council Meeting on November 22, 2016.

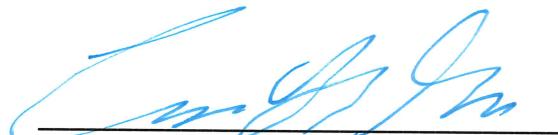
CITY COUNCIL MEETING ADJOURNED at 7:55 p.m.

Moved: Mayor Pro Tem Rachelle Arizmendi

Seconded: Council Member Denise Delmar

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None



Gene Goss, Mayor

November 8, 2016 Minutes taken and typed by:



Melinda Carrillo
City Clerk