

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, October 25, 2016 – 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024
and
Council Member Denise Delmar via
Teleconference from Good Nite Inn
485 Veterans Avenue, Redwood City, CA 94065

Mayor, Gene Goss, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 6:00 p.m. The Mayor asked for public comment and there was none, therefore the Mayor immediately recessed to closed session. The City Council returned from closed session at 6:30 p.m. City Clerk, Melinda Carrillo, read the roll, noting that all City Council members were present.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Gene Goss, Mayor, Rachele Arizmendi, Mayor Pro Tem, Council Members, Denise Delmar, John Capoccia and John Harabedian.

Absent: None

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Vincent Gonzalez, Director of Planning and Community Preservation
Larry Giannone, Safety Director and Police Chief
Marcie Medina, Finance Director
Steve Heydorff, Fire Chief
James Carlson, Management Analyst
Bruce Inman, Director of Public Works
Joe Ortiz, Captain, Sierra Madre Police Department
Mike Amerio, City Treasurer
Melinda Carrillo, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Council Member, John Harabedian, led the Pledge of Allegiance, and in honor of the Jewish Community, invited Rabbi Noah Rascher from The Pasadena Jewish Temple and Center (PJTC) to give the invocation this evening.

REPORT FROM CLOSED SESSION:

City Attorney Highsmith reported the Council met in closed session with its labor negotiator to discuss the status of negotiations with CEA and direction was provided to the City's labor negotiator.

APPROVAL OF AGENDA AS PRESENTED:

Moved: Council Member John Harabedian

Seconded: Mayor Pro Tem Rachele Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachele Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING ON OCTOBER 11, 2016:

Moved: Mayor Pro Tem Rachelle Arizmendi

Seconded: Council Member John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member John Harabedian reported he attended the Sierra Madre Honor Awards Dinner. The Mayor did a great job and congratulations to all who were honored. Thank you Dorothy and staff for planning it. It was a great event. Corfu was delicious as usual.
- 2) Council Member Denisse Delmar had nothing to report.
- 3) Mayor Pro Tem Arizmendi gave a special thanks to staff again for a great Awards Dinner. Congratulations to all the Honorees that evening.
- 4) Council Member John Capoccia noted he attended the COG (Council of Governments), who approved a letter regarding the community choice aggregation. Council Member Capoccia voted against it, and Sierra Madre always has the opportunity to opt in or not opt in.
- 5) Mayor Goss reported he attended the Awards Dinner and thought it was fantastic. He was thankful to Dorothy and staff for setting it up. The Mayor congratulated Rob Stockley for receiving the George Maurer Lifetime Achievement Award. The Mayor shared that he was a judge for the Halloween window painting and lots of kids were involved. Many thanks to the Civil Club and our community for a fun event.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Pat Ancona: Is concerned about cutting down trees due to sidewalk damage and removing bees from trees by killing the bees. She proposes a volunteer group under the Sierra Madre Community Foundation to raise the funds necessary to comply with ADA requirements while preserving our community trees. Moreover, she noted that bees are not wasps, and we must be cognizant of their survival not their extinction.
- Mr. Alcorn: Represented CERT this evening, Community Emergency Response Team, who educates the community in many aspects of an emergency and partners with the Sierra Madre Fire Department (SMFD) for seminars. CERT presented the SMFD with a Certificate of Appreciation for their continued support.
- Rich Proctor, Member of the Library Board of Trustees: Announced that the One Book-One City for February will be an adult and teen read, *Rise of the Rocket Girls* by Nathalia Holt. Mr. Proctor will be giving a talk on Abraham Lincoln on November 15th. Please go to the Library or the City's website for more information regarding Sierra Madre Library events.
- Faith Lee, Field Representative for Chris Holden, Assemblymember Forty-First District: Presented an update of the 2016 legislative session which has officially come to an end.
- Gabriel Rousset: Emailed the Council earlier in the week regarding the new water charges and fines. Mr. Rousset also stated that he is thankful to the different outstanding City departments he has had to work with and get permits from for his property renovation.
- Liz DeKam: Shared a photo of her newly adopted rescue dog, Sweet Pea DeKam.

Mayor Goss closed public comment.

PRESENTATIONS:

- Bruce Inman, Director of Public Works, presented an update regarding water conservation and the City's Water Quality Report.
- * The Council discussed ways to be proactive to conserve water since 33% of Sierra Madre residents are above the target usage and high fines are already in place. City Manager, Elaine Aguilar, suggested to wait a few billing cycles to allow residents to be aware of the high penalties for over water usage and come back for further Council discussion on a future agenda.

AGENDA ACTION ITEMS:

* Elaine Aguilar, City Manager, gave the following report under the Consent Calendar.

1. CONSENT CALENDAR

- a) ADOPTION OF RESOLUTION 16-63 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 16-63 for approval of payment of City Warrants in aggregate amount of \$205,682.79; Library warrants in the aggregate amount of \$9,588.90, and payroll transfer in the aggregate amount of \$292,650.91 for fiscal year ending June 2016 and June 2017.

- b) AWARD OF PROFESSIONAL SERVICES CONTRACT TO BUCKNAM INFRASTRUCTURE GROUP, INC., FOR THE UPDATE OF THE CITY'S STREET INVENTORY

Recommendation that the City Council award a contract to Bucknam Infrastructure Group, Inc., in an amount not to exceed \$14,772 for the 2016 update to the Pavement Management System.

- c) CONSIDERATION OF CANCELLATION OF DECEMBER 27, 2016 CITY COUNCIL MEETING

Recommendation that the City Council approve the cancellation of the regular City Council meeting of December 27, 2016 and direct staff to pay all necessary expenses during that time.

- d) REQUEST FOR AUTHORIZATION TO ISSUE ENGINEERING REQUEST FOR PROPOSALS FOR LIBRARY

Recommendation that the City Council authorize staff to issue a Request for Proposals for civil engineering services relative to the construction of Americans with Disabilities Act access improvements to the Sierra Madre Public Library site.

- e) EXPANSION OF INFORMATION TECHNOLOGY SERVICE HOURS AND COMPUTER SECURITY STUDY

Recommendation that the City Council approve the increase of I.T. service hours, which will include the completion of the I.T. Security Review, not to extend past June 30, 2017 and to appropriate the funds not to exceed \$50,000 from the Internal Services Reserves.

- f) CONSIDERATION OF AMENDMENT TO THE JOINT POWERS AGREEMENT DATED JUNE 12, 2000 TO FORM THE FOOTHILL POLICY BOARD WHICH WILL ADMINISTER THE NEW WORKFORCE INNOVATION AND OPPORTUNITY ACT WHICH REPLACED THE WORKFORCE INVESTMENT ACT OF 1998

Recommendation that the City Council approve the amendment to the Joint Powers Agreement between the cities of Arcadia, Duarte, Monrovia, Sierra Madre, South Pasadena, and Pasadena, and filed with the City of Pasadena as document #57378 entered into on June 12, 2000, for the purpose of forming a consortium to administer employment and training programs under the Workforce Investment Act of 1998, hereinafter referred to as WIA, P.L. 29 U.S.C. 2801 et seq., Public Law 105-220, 112 Stat. 936.

g) MS4 PERMIT COMPLIANCE UPDATE

Recommendation that the City Council receive and file the update and authorize submittal of the letter.

Mayor Goss opened for public comment but no input was given.

APPROVAL OF CONSENT CALENDAR AS PRESENTED:

Moved: Council Member John Harabedian

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

PUBLIC HEARING

2. 2016 FIRE CODE ADOPTION

Recommendation that the City Council hold a Public Hearing, introduce and read by title only and adopt Ordinance 1381 pursuant to the 2015 International Fire Code and the 2016 California Fire Code State requirements.

* Vincent Gonzalez, Director of Planning and Community Preservation, introduced Mr. Jim Gerra to present in more detail.

Mayor Goss opened for public comment but no input was given.

MOVE TO INTRODUCE AND READ BY TITLE ONLY AND ADOPT ORDINANCE 1381:

Moved: Council Member John Harabedian

Seconded: Council Members John Capoccia

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

3. 2016 BUILDING CODE ADOPTION

Recommendation that the City Council hold a Public Hearing, introduce and read by title only and adopt Ordinance 1380 pursuant to the 2016 California Building Standards Code amendments.

* Mr. Jim Gerra presented.

Mayor Goss opened for public comment but no input was given.

MOVE TO INTRODUCE AND READ BY TITLE ONLY AND ADOPT ORDINANCE 1380:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

ITEMS FOR DISCUSSION**4. DISCUSSION OF METHODOLOGY USED IN CONSTRUCTION OF A COMPUTER HYDRAULIC MODEL OF THE CITY'S WATER DISTRIBUTION SYSTEM**

Recommendation that the City Council receive and file.

* Bruce Inman, Director of Public Works, introduced Paul Hauffen, CEO of ID Modeling, who presented the Water Production/Distribution System Hydraulic Model and Water System Master Plan for the City of Sierra Madre.

Mayor Goss opened for public comment.

- Barbara Lee Cline, asked if this will help us identify the large water users? Will this deal with the main water line down the Boulevard shared with Pasadena?
- Gary Hood, asked if this includes the evaluation of the 8-foot pipeline going down Grandview?
- Director Inman answered the above that we have already identified the large water users and we do not share any waterlines with Pasadena. Moreover, the 8-foot foothill feeder is not included into this system.

Mayor Goss closed public comment.

* City Council received and filed.

5. CONSIDERATION OF APPOINTMENTS TO THE SENIOR COMMUNITY COMMISSION

Recommendation that the City Council provide direction regarding the appointment of Senior Community Commissioners for terms ending June 30, 2019

* City Manager, Elaine Aguilar, announced the nominees: Nina Bartoli, J.J. Eckman, and Sally Olsen. Mr. Eckman was present and introduced himself.

MOVE TO AGREE TO APPOINT NINA BARTOLI AND SALLY OLSEN TO THE SENIOR COMMUNITY COMMISSION:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

6. CONSIDERATION OF APPOINTMENTS TO THE COMMUNITY SERVICES COMMISSION

Recommendation that the City Council provide staff with direction regarding the appointment of Community Services Commissioners to fill the two vacant seats.

* City Manager, Elaine Aguilar, announced the nominees for a regular full appointment and an appointment for an unexpired term of a resigned Commissioner that will be eligible for two more full terms after finishing the unexpired term: Monica Moran, David J. Ouch, Art Sripipat, Nina Takenouchi, and Anita Thompson. Ms. Moran was present and introduced herself.

MOVE TO AGREE TO APPOINT MONICA MORAN TO THE COMMUNITY SERVICES COMMISSION FOR THE UNEXPIRED TERM VACANT SEAT OF A RESIGNED COMMISSIONER WHICH IS LATER ELIGIBLE FOR TWO MORE FULL TERMS; AND MOVE TO AGREE TO APPOINT DAVID OUCH TO THE COMMUNITY SERVICES COMMISSION FOR THE REGULAR FULL TERM VACANT SEAT:

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

7. ADOPTION OF RESOLUTION 16-65 SUPPORTING MEASURE M ON THE NOVEMBER 8, 2016 ELECTION BALLOT

Recommendation that the City Council adopt Resolution 16-65 supporting ballot Measure M on November 8, 2016 ballot.

* James Carlson, Management Analyst, presented.

Mayor Goss opened for public comment.

- Barbara Lee Cline, asked if we received Measure R funds to repave our streets?
- City Manager Aguilar answered the above that we have received Measure R funds.
- Metro Representative appeared and encouraged Council and the City of Sierra Madre to vote yes for Measure M.

Mayor Goss closed public comment.

MOVE TO ADOPT RESOLUTION 16-65 SUPPORTING MEASURE M ON NOV. 8, 2016 BALLOT:

Moved: Council Member John Capoccia

Seconded: Mayor Pro Tem Rachelle Arizmendi

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachelle Arizmendi, Council Members John Capoccia, and Denise Delmar

Noes: None

Absent: None

Abstain: Council Member John Harabedian (Spouse works for Metro)

8. REGULATION OF POWERED GARDENING EQUIPMENT

Recommendation that the City Council provide staff with direction.

* Vincent Gonzalez, Director of Planning and Community Preservation, presented.

Mayor Goss opened for public comment.

- Barbara Lee Cline, noted that battery only blowers would not be a good idea.
- Gary Hood, would like Council to consider vacuums instead of blowers.
- Fred Wesley, added that he has called the police on more than one occasion regarding leaf blowers being used after hours. Many cities in California have banned gas blowers, including Irvine, Laguna Beach, Santa Barbara and 25 plus other cities.
- De Alcorn, noted that street sweepers end up cleaning up the leaves blown to the streets.
- Alison Snow, commented that leaf blowers start as early as 7:30 in the morning near her house and continue throughout the day. She is an avid gardener and knows that leaf matter can provide nutrition to the soil and when left untouched can provide protection from erosion and from water evaporating.
- Glen Lambdin, added that we should simply leave the Ordinance as is and requested that Council receive and file.

Mayor Goss closed public comment.

* **Direction:** Council unanimously agreed to leave Ordinance as is and revisit it every two years. City needs to regularly enforce the time codes and send out reminders to the gardeners. Elaine Aguilar, City Manager, suggested that Staff can develop a program, and add to a future agenda, allowing gardeners a reduced business license when they show proof of ownership of electric leaf blowers and/or vacuums, in order to encourage less gas powered leaf blowers being used.

9. CONSIDERATION OF RESOLUTION 16-64 NOMINATING ROSEMEAD COUNCIL MEMBER MARGARET CLARK TO THE SAN GABRIEL VALLEY BASIN WATER QUALITY AUTHORITY REPRESENTING CITIES WITHOUT PUMPING RIGHTS

Recommendation that the City Council authorize Resolution 16-64 nominating Rosemead Council Member Margaret Clark to the San Gabriel Basin Water Quality Authority Board for cities without pumping rights.

* City Manager, Elaine Aguilar, presented along with Council Member, John Capoccia, who had asked for it to be put on the agenda.

Mayor Goss opened for public comment but no input was given.

MOVE TO NOMINATE MARGARET CLARK TO THE SAN GABRIEL VALLEY BASIN WATER QUALITY AUTHORITY BOARD REPRESENTING CITIES WITHOUT PUMPING RIGHTS:

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Gene Goss, Mayor Pro Tem Rachele Arizmendi, Council Members John Capoccia, John Harabedian and Denise Delmar

Noes: None

Absent: None

Abstain: None

NO ITEMS PLACED FOR FUTURE AGENDA

CITY COUNCIL MEETING RECESSED BACK TO SPECIAL MEETING CLOSED SESSION at 9:26 p.m.

REPORT FROM SPECIAL MEETING CLOSED SESSION:

City Attorney Highsmith reported the City Council met in closed session with the City Attorney to discuss process for recruitment and appointment of the City Manager position; direction was provided to the City Attorney.

CITY COUNCIL MEETING ADJOURNED AT 10:21 p.m.



Gene Goss, Mayor

Minutes taken and typed by:



Melinda Carrillo
City Clerk