

Agenda
Sierra Madre City Council
Community Redevelopment Successor Agency and Public Finance Authority
Tuesday, April 26, 2016
6:00 p.m. Closed Session; 6:30 p.m. Open Session
City Hall Council Chambers, 232 W. Sierra Madre Boulevard

Mayor, John Capoccia, opened the Sierra Madre City Council, Community Redevelopment Successor Agency and Public Finance Authority Meeting at 6:00 p.m. The Mayor asked for public comment and there was none so the Mayor immediately adjourned to a Closed Session. The City Council returned from Closed Session at 6:35 p.m. and the Mayor opened the Open Session at 6:38 p.m. City Clerk, Nancy Sue Shollenberger, read the Roll, noting that all City Council Members were present, except Council Member, Denise Delmar (Excused).

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL AND BOARD MEMBERS:

Present: John Capoccia, Mayor/Board Member; Gene Goss, Mayor Pro Tem/Board Member, Council Members/Board Members Rachele Arizmendi, and John Harabedian

Absent: Council Member/Board Member, Denise Delmar (Excused)

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Bruce Inman, Director of Public Works
Vincent Gonzalez, Director of Planning and Community Presentation
Elisa Cox, Assistant City Manager
James Carlson, Management Analyst
Steve Heydorff, Fire Chief
Larry Giannone, Safety Director and Police Chief
Joe Ortiz, Captain, Sierra Madre Police Department
Nancy Sue Shollenberger, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

In the absence of Council Member, Denise Delmar, Council Member, John Harabedian led the Pledge of Allegiance and followed with this prayer:

"Heavenly Father, we thank You for granting us this day to gather in the spirit of friendship and fellowship to commemorate the 101st Anniversary of the Armenian Genocide. As we remember the 1.5 million Armenians who perished at the hands of the Ottoman Turks, we remember also all past and present victims of bloodshed and violence, asking for Your comfort and healing for all who suffer in body, mind and spirit. May You grant them strength, protection, and hope for better days, bring justice to all peoples, and establish your love and peace in the hearts of all, for You are a gracious and compassionate Lord. May the souls of all victims of man's inhumanity to man rest in peace, and may You keep us all in peace under Your loving care and mercy. Amen"

REPORT OUT OF CLOSED SESSION:

Conference with Labor Negotiator
Pursuant to Calif. Government Code Section 54957.6
City Negotiators: City Manager Elaine Aguilar and Assistant City Manager, Elisa Cox.
Employee Organization: Police Association

City Attorney, Teresa Highsmith, announced that the City Council met in Closed Session this evening to meet with the Police Association. The City Attorney stated that direction was provided to Labor Negotiator, but no action was taken

A lady approached the podium and asked for a standing ovation for the City Council. Everyone gave them a standing ovation, and applauded the City Council.

APPROVAL OF AGENDA:

Council Member, John Harabedian moved and it was seconded by Council Member, Rachelle Arizmendi for approval of the Agenda as presented by staff. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF MARCH 22, 2016:

Council Member, Rachelle Arizmendi moved and it was seconded by Mayor Pro Tem, Gene Goss for approval of the Minutes of March 22, 2016 as presented. The motion passed by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS:

There was no report from any City Council Members.

PUBLIC COMMENT: None

PRESENTATION:

Council Member, John Harabedian, presented a Proclamation in Recognition of the Armenian Genocide to Vahe Majarian, Chair of ANCA Pasadena Chapter.

Vahe Majarian, Chair of ANCA Pasadena Chapter

Greetings Mayor Capoccia and Esteemed Members of the Sierra Madre City Council. My name is Vahe Majarian and I serve as the Chairman of the Pasadena Chapter of the Armenian National Committee of America and we appear before you today first and foremost to thank you for your continued service, dedication and careful stewardship of our fair city and to thank you for the long-standing and meaningful relationship that you have fostered with the Armenian-American community and the ANCA itself.

Though sadly, this horrible chapter in our culture's history is left unresolved and justice has yet been denied as the perpetrators of these heinous atrocities have yet to recognize their crimes, this Council has acted boldly and done its part to right this wrong. Through this and other Proclamations before it, you have spoken clearly, courageously and consistently and have exhibited unparalleled leadership by properly recognizing the Armenian Genocide, even when it's perpetrators have not.

Your passage of this Proclamation is deeply appreciated and profoundly meaningful to us all and will serve to insure that the pursuit of truth and justice marches on and that the Armenian Genocide is properly recognized and ultimately punished. Thank you for your time, support and leadership.

PRESENTATION:

Bruce Inman, Director of Public Works, will be giving his water conservation and the City's Water Quality Report at the next Regular City Council Meeting, May 10, 2016.

1). CONSENT CALENDAR:

Elaine Aguilar, City Manager, gave the staff report for the following items:

1a) WARRANTS

Staff recommends approval of Resolution No. 16-18 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS" and approval for payment of City Warrants in the aggregate amount of \$100,589.07; Sierra Madre Warrants in the aggregate amount of \$7,975.04 and Payroll Transfer in the aggregate amount of \$303,615.89 for the fiscal year ending June 30, 2016.

1b). WARRANTS

Staff recommends approval of Resolution No. 16-19 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS" and approval for payment of City Warrants in the aggregate amount of \$576,653.92; Sierra Madre Library Warrants in aggregate amount of \$3,745.85 and Payroll Transfer in the aggregate amount of \$288,280.37 for the fiscal year ending June 20, 2016.

1c). AUTHORIZATION OF PAYMENTS ON BEHALF OF PUBLIC FINANCING AUTHORITY AND SUCCESSOR AGENCY

The Authority Board will consider approving of the payments made on behalf of the Authority by the City for the City's Water Fund Revenue Bonds for 1998. In addition, the Authority Board and Successor Agency Board will consider ratifying the payments made on behalf of these Boards by the City for the Community Redevelopment Agency (CRA) Tax Increment 1998 Bonds.

Staff recommends that the City Council approve the payment of \$240,419.23 for the demands paid by the City on behalf of the Public Finance Authority and City Successor Agency.

1d). RESOLUTION NO. 16-20 – CANVASS OF ELECTION APRIL 12, 2016

City Clerk, Nancy Sue Shollenberger, is recommending approval of Resolution No. 16-20 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 12, 2016, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

1e). CONSIDERATION OF RESOLUTION NO. 16-21 APPOINTMENT OF BELINDA JACOBS TO PART-TIME TEMPORARY ADMINISTRATIVE CLERK

The Public Employees' Pension Reform Act (PEPRA) made changes regarding when an employer can hire a retired CalPERS annuitant. One such change is that the City Council must appoint any retired annuitant hired on an interim or temporary basis to provide extra help during an emergency to prevent stoppage of public business or to perform work of limited duration, special projects, and have specialized skills required to perform the needed work.

The part-time Administrative Clerk position with the Police Department has become vacant. In order to continue the day-to-day clerical and management support, a temporary Administrative Clerk is needed. Staff recommends hiring Belinda Jacobs, a CalPERS retired annuitant, on a temporary basis.

Ms. Jacobs has over 20 years of experience as an Executive Secretary with the City of Pasadena, her experience included support for the director of Water and Power, Rose Bowl Stadium Director, and Mayor and City Council. Ms. Jacobs also previously assisted the City of Sierra Madre as a temporary Administrative Assistant in the City Manager's Office as well as providing administrative support for the Chief of Police and Fire Chief. Ms. Jacobs' combined experience has been valuable for the city and she is willing to temporarily fill this role on a part-time temporary basis and has the necessary special qualifications to provide the day-to-day administrative support of the Police Department during the recruitment process, until the position is filled.

Staff is recommending the City Council adopt Resolution No. 16-21 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPOINTING BELINDA JACOBS TO PART-TIME TEMPORARY ADMINISTRATIVE CLERK"

1f). TREASURER'S REPORT – QUARTER ENDING DECEMBER 31, 2015

Attached to the Agenda was the 2nd quarter of the Treasurer's Report for the 2015-16 fiscal year.

Staff is recommending that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for quarter ending December 30, 2015.

1g). RECOMMENDATION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO WILLDAN FOR THE DESIGN OF FY 2015-16 STREET IMPROVEMENTS

The Public Works Department has received proposals for professional civil engineering services associated with the preparation of plans, specifications and estimates (PS&E) for the FY 2015-16 Street Resurfacing Project.

Staff recommends that the City Council award a contract to Willdan in an amount not to exceed \$48,758 for professional civil engineering services for the FY 2015-16 Street Resurfacing Project.

1h). NOTICES OF COMPLETION FOR PHASE 1a of 2015-16 WATER MAIN REPLACEMENT PROJECT;

Staff recommends that the City Council accept the water system improvements to Idle Hour Lane and Skyland Drive as complete and direct staff to issue Notices of Completion to the office of the Registrar-Recorder/County Clerk for both the Rain for Rent and the Julian DeSigio Construction, Inc. portions of the work.

The Phase 1a construction was awarded to Julian DeSigio Construction, Inc. in an amount not to exceed \$384,110. Installation of temporary water mains to serve water to the effected neighborhood was awarded to Rain for Rent in an amount not to exceed \$22,572.48. The as-awarded project total cost was \$406,683.

The final pavement patching work associated with the replacement of the water mains in Skyland and Idle Hour was completed on March 1, 2016. The temporary water mains were removed from those streets on February 22, 2016. All work was inspected by senior Public Works water staff and found to be acceptable.

Funding for this project was taken from the \$450,000 previously budgeted (FY 2015-16) for the City's second payment on the Santa Anita Diversion Project. The final invoice from Julian DeSigio Construction totaled \$317,735.17. The Rain for Rent final amount was \$21,716.26, bringing the project total to \$339,451.45. This shows a savings of about \$67,232 over the original project total as awarded and allows \$110,548 of the funds to be carried over and applied to the \$450,000 that will be due next year for the Diversion Project.

2). PRESENTATIONS:

Presentations in recognition of City Treasurer, Richard Mays.
Assemblyman Chris Holden's staff presented a Certificate of Recognition.
Elizabeth presented a Certificate of Recognition from Congressman Judy Chu.
California State Senate, Carol Liu, presented a Certificate of Recognition. They were not present so Mayor Capoccia read the Proclamation.
Mayor Capoccia also read a Certificate of Recognition from Michael Antonovich's Office.
Susan Henderson and Carol Canterbury, from the Sierra Madre Chamber of Commerce, read a Proclamation and thanked Mr. May for his service.
Lastly, and most impressive Certificate of Recognition from the City of Sierra Madre was read by Mayor Capoccia, and presented to Mr. Mays.

3). PRESENTATIONS:

Presentations in recognition of City Clerk, Nancy Sue Shollenberger
Assemblyman Chris Holden's staff presented a Certificate of Recognition.
Elizabeth presented a Certificate of Recognition from Congressman Judy Chu.
California State Senate, Carol Liu, presented a Certificate of Recognition. They were not present so Mayor Capoccia read the Proclamation.
Mayor Capoccia also read a Certificate of Recognition from Michael Antonovich's Office.
Susan Henderson and Carol Canterbury, from the Sierra Madre Chamber of Commerce, presented a very attractive "wood plaque" and thanked City Clerk Shollenberger for her service.
Lastly, and most impressive Certificate of Recognition from the City of Sierra Madre was read by Mayor Capoccia, along with being given the "City Tile"!

4). PRESENTATIONS:

Presentations in recognition of Mayor Pro Tempore, Gene Goss.
Mayor Pro Tem, Gene Goss, was presented with "a one-half gavel" plaque, by Mayor Capoccia for his service as Mayor Pro Tem this past year.

5). PRESENTATIONS:

Mayor Pro Tem, Gene Goss, presented "a gavel on a plaque" to Mayor Capoccia for his excellent leadership as Mayor of Sierra Madre in 2015-2016.

6). ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED OFFICIALS

Nancy Sue Shollenberger, City Clerk, welcomed everyone to the Reorganization of the City Council, and remarked how unusual this election was due to the fact that all four people elected did not have to run a campaign.

City Clerk Shollenberger, did remark that we had a write-in candidate, Barry Gold, who ran a very respectful campaign and should be commended.

For the old timers in Sierra Madre, in my 32 years as City Clerk I only had one other write-in candidate and that was Jack Grotewiel. He and his wife lived on Skyland Drive and he built the home they were living in. They are both gone now.

Let's get our new elected officials elected:

First, John Capoccia, had the most votes, 1,850, so we will install him first. I trust your wife is present and I would invite her to join you. She attended the City Council Meetings and supported John during his term. That is to be commended. The City Clerk followed with the Oath of Office and presented Council Member Capoccia with his Certificate of Election.

Next, we have John Harabedian who had 1,672 votes. Please have your wife and son, Mother and any other family members present to please come forward and share this happy time with you. Council Member Harabedian was holding his handsome son, John while he took the Oath of Office, given by City Clerk Shollenberger, and the City Clerk presented Council Member Harabedian with his Certificate of Election.

Our newly elected City Treasurer is next, Michael Amerio, please come forward with your wife, Cynthia, and any family members present. Mr. Amerio received 2,137 votes. We are looking forward to you getting us out of a deficit in the City. The City Clerk followed with the Oath of Office and presented City Treasurer Amerio with his Certificate of Election.

And now, a special time for me to present our new City Clerk, Melinda Carrillo. Please come forward and if your sons are here, please have them join you. Ms. Carrillo received 2,119 votes. I am so thankful that Melinda came forward because no-one was knocking down the door to be City Clerk. City Clerk Shollenberger followed with Oath of Office and presented the Certificate of Election to City Clerk Carrillo.

Well, everyone is in order, installed and ready to begin their work. Please join me in welcoming them to their elected positions. Thank you so much.

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COMMENTS FROM THE ELECTED OFFICIALS:

Mayor, Gene Goss, gave the following Mayoral message:

First I want to thank the Council for selecting me to be Mayor. And I wish to thank the citizens of Sierra Madre for supporting me two years ago in the Council election and for providing me support and encouragement for the last two years. I am, indeed, honored to be your Mayor.

I also want to thank my wife Lisa and my son for supporting me and encouraging me through this journey of public service. They have had to make sacrifices so that I can do this. You guys are absolutely the best!

I'd also like to thank my family for being here. My sister in law and her husband came all the way from Huntsville, Alabama! My Aunt and cousins came from Palmdale and Santa Clarita. My Mother-in-law Julia is here and my other sister-in-law and her husband and my nieces came here from Valencia and Los Angeles. Thanks guys! It means a lot.

I want to give my heart-felt thanks to my friends and supporters who are here tonight as well.

Finally, I'd like to give a shout to my students at Long Beach City College who are watching this streamed live over the internet.

The past year can be thought of as a perfect storm of challenges facing the city. This Council, under the fine leadership of outgoing Mayor Capoccia, rose up and met those challenges.

*An aside – Last year I remember people in Long Beach asking me how it was going on Sierra Madre City Council and I would respond only partially kidding: "Well, we're out of money and water, other than that we're fine."

Water – The Council decision to inject MWD water into our spreading basins and begin pumping from our wells again has seemingly helped us turn the corner on our water discoloration problem and our water main leakages are way down.

Finances - The last year our City budget had to dip into reserves to keep programs and services in place owing to declining revenue from the defeat of the UUT measure in 2014. With the passage of Measure UUT a couple of weeks ago our budget will be stabilized without having to borrow from reserves.

Public Safety - With the possible prospect of contracting out with Sheriff's Department, a number of our police officers left for other departments. With the passage of Measure UUT we will be able to rebuild our police department and maintain it in good standing, and we hope to discontinue the night time patrols by the Sheriff's Department as soon as possible.

In the coming year the Council will build on these successes.

First, I am committed to fiscal responsibility. I can speak for our entire Council by saying that we will spend the public's money prudently and efficiently. You can take that to the bank!

Of the many issues, we will tackle two inter-related issues stand out for me:

Infrastructure and Water Supply

Infrastructure – We can no longer kick the can down the road. We will be having discussions this year about the replacement of our water mains and the repair and resurfacing of our streets. We will need extensive public input and feedback, so keep an eye on Council agendas.

Water Supply – We will be discussing plans to secure a quality, independent supply of water for our city. There are many options to look at and, again, we will need extensive public input and feedback.

Obviously there is much work to do, but with the can-do spirit of our citizens and a substantial reservoir of goodwill in this town, I believe we will continue to work together and accomplish great things.

Folks, the glass is no longer half empty in Sierra Madre. It is half full, and my goal is to fill it to the brim.

Thank you.

The City Manager announced that, before adjourning, we want to take pictures, so please don't rush out.

ADJOURNMENT:

Mayor, Gene Goss, announced that all business has been completed and asked for a motion to adjourn to a City Hall Reception immediately following the City Council Meeting.

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Rachele Arizmendi, for adjournment at 7:42 p.m. The motion passed by unanimous voice vote.



Gene Goss, Mayor

Minutes taken and typed by:

Reviewed and approved by:

Nancy Sue Shollenberger
Retired City Clerk



Melinda Carrillo
City Clerk