

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL,  
SUCCESSOR AGENCY, AND  
PUBLIC FINANCE AUTHORITY**



*Gene Goss, Mayor  
Rachelle Arizmendi, Mayor Pro Tem  
John Capoccia, Council Member  
Denise Delmar, Council Member  
John Harabedian, Council Member*

**Tuesday, September 27, 2016  
Closed Session 5:30 pm  
Open Session 6:30 pm**

*Melinda Carrillo, City Clerk  
Michael Amerio, City Treasurer*

**City Hall Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**

**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Time shall be devoted to audience participation early on the agenda.

**CLOSED SESSION**

**CALL TO ORDER/ROLL CALL**

Mayor Goss, Mayor Pro Tem Arizmendi, Council Member Capoccia, Council Member Delmar, and Council Member Harabedian

**PUBLIC COMMENT**

Regarding Closed Session Items

**RECESS TO CLOSED SESSION REGARDING:**

**PERSONNEL**

Public Employee Appointment pursuant to Government Code Section 54957  
Title: City Manager

## OPEN SESSION

### CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Goss, Mayor Pro Tem Arizmendi,  
Council Members Capoccia, Delmar, and Harabedian

### PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Council Member John Capoccia

### REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

### APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

### APPROVAL OF MINUTES

Approval of [minutes from the July 26, 2016](#) City Council meeting.

### MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

### PUBLIC COMMENT

Regarding items not on the Agenda.

### PRESENTATION

Introduction of new City employees

### PRESENTATION

Update from Public Works Director Inman regarding water conservation and the City's Water Quality Report

## ACTION ITEMS

### 1. CONSENT

a) [ADOPTION OF RESOLUTION 16-59  
OF THE CITY COUNCIL OF THE  
CITY OF SIERRA MADRE  
APPROVING CERTAIN DEMANDS](#)

Recommendation that the City Council approve Resolution 16-59 for approval of payment of City Warrants in aggregate amount of \$190,244.54; Library warrants in the aggregate amount of \$4,701.68, and payroll transfer in the aggregate amount of \$276,742.36 for fiscal year ending June 2016 and June 2017.

b) [TREASURER'S REPORT  
QUARTER ENDING MARCH 31, 2016](#)

Recommendation that the City Council receive and file.

c) [FISCAL YEAR 2016-2017  
INVESTMENT POLICY](#)

Recommendation that the City Council approve Resolution 16-60, approving the Statement of Investment Policy for Fiscal Year 2016-2017.

d) [REVIEW OF THE SIERRA MADRE  
CONFLICT OF INTEREST AND  
DISCLOSURE MONITORING  
AGENCY CODE](#)

Recommendation that the City Council approve the City's biennial Conflict of Interest Code as required by the Political Reform Act.

e) [RECOMMENDATION TO APPROVE  
VEHICLE AND EQUIPMENT  
PURCHASES](#)

Recommendation that the City Council approve the expenditure of \$299,137 for the purchase of four vehicles to replace existing vehicles and one Caterpillar Backhoe/Loder to replace the existing.

f) **SIERRA MADRE POLICE  
DEPARTMENT RADIO CONSOLE  
REPLACEMENT**

Recommendation that the City Council authorize the reallocation of \$122,181.50 of the Fiscal Year 2015-2016 Capital Project Funds to be appropriated for the Radio Dispatch Console Project and authorize the Director of Public Safety to execute the agreement.

g) **RECOMMENDATION TO AWARD A  
PROFESSIONAL SERVICES  
CONTRACT TO RCI IMAGE  
SYSTEMS IN AN AMOUNT NOT TO  
EXCEED \$26,000 TO SCAN  
BUILDING PLANS, BUILDING  
PERMITS, AND PLANNING  
ENTITLEMENT DOCUMENTS**

Recommendation that the City Council award a Professional Services Contract to RCI Imaging Systems to conduct Phase 1 archival document scanning services.

h) **SECOND READING OF  
ORDINANCE 1379, MUNICIPAL  
CODE TEXT AMENDMENT 16-06  
AMENDING THE R-1 ZONE  
ORDINANCE AND THE  
DEFINITIONS ORDINANCE**

Recommendation that the City Council introduce and approve for second reading, by title only, and waive further reading, Ordinance 1379 pursuant to Municipal Code Text Amendment 16-03 amending Chapter 17.20 - R-1 Family Zone and Chapter 17.08 – Definitions, and direct the City Attorney to prepare a summary of Ordinance 1379 pursuant to Government Code Section 36933(c)(1).

i) **CONSIDERATION OF RESOLUTION  
16-57 AUTHORIZING  
DESTRUCTION OF OBSOLETE  
RECORDS**

Recommendation that the City Council adopt Resolution 16-57 authorizing the destruction of obsolete records.

j) **CONTRACT WITH PECKHAM &  
McKENNEY FOR CITY MANAGER  
RECRUITMENT**

Recommendation that the City Council authorize the firm of Peckham & McKenney to conduct the City Manager recruitment process at a cost of \$27,000.

**PUBLIC HEARING**

2. **CITIZENS OPTION FOR PUBLIC SAFETY  
(COPS) GRANT FUNDING FOR FISCAL  
YEAR 2016-2017**

Recommendation that the City Council hold a Public Hearing, accept the grant funds, and authorize the appropriation of those funds.

**ITEMS FOR DISCUSSION**

3. **CONSIDERATION OF APPOINTMENT TO  
THE SAN GABRIEL VALLEY MOSQUITO  
AND VECTOR CONTROL DISTRICT  
BOARD OF DIRECTORS**

Recommendation that the City Council provide staff with direction.

4. **CONSIDERATION OF ORDINANCE 1382,  
CITY MANAGER RESIDENCY**

Recommendation that the City Council introduce and approve Ordinance 1382, revising the residency requirement for the City Manager position, for first reading by title only, and waive further reading.

**ACTION ITEMS**

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

**PUBLIC HEARING**

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated.

**AVAILABILITY OF AGENDA MATERIALS**

Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

**LIVE BROADCASTS**

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

**MEETING ASSISTANCE**

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

**ADJOURNMENT**

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, October 11, 2016