

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**



*Gene Goss, Mayor
Rachelle Arizmendi, Mayor Pro Tem
John Capoccia, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

**Tuesday, September 13, 2016
Closed Session 5:30 pm
Open Session 6:30 pm**

*Melinda Carrillo, City Clerk
Michael Amerio, City Treasurer*

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

**and Council Member Denise Delmar
Via Teleconference from
Sofitel San Francisco Bay
Room 441
223 Twin Dolphin Drive
Redwood City, California 94065**

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Goss, Mayor Pro Tem Arizmendi, Council Member Capoccia, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Pursuant to Calif. Government Code Section 54956.9 (d)(1)
City of Gardena v RWQCB

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(d)(2)

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Number of Cases: 1

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: City Manager Elaine Aguilar, Finance Director Marcie Medina, and Human Resources Analyst Miguel Hernandez

Employee Organization: Classified Employee Association

PERSONNEL

Public Employee Appointment pursuant to Government Code Section 54957

Title: City Manager

OPEN SESSION

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor Goss, Mayor Pro Tem Arizmendi,
Council Members Capoccia, Delmar, and Harabedian

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Mayor Pro Tem Rachele Arizmendi

REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of minutes from the [June 14](#) and [June 28](#),
2016 City Council meetings.

MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Introduction of new President of Pasadena Humane
Society – Julie Banks

ACTION ITEMS

1. **CONSENT**

- a) **[ADOPTION OF RESOLUTION 16-53
OF THE CITY COUNCIL OF THE
CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS](#)**

Recommendation that the City Council approve Resolution 16-53 for approval of payment of City Warrants in aggregate amount of \$791,789.72 ; Library warrants in the aggregate amount of \$4,662.36 , and payroll transfer in the aggregate amount of \$277,013.03 for fiscal year ending June 2016 and June 2017.

- b) **ADOPTION OF RESOLUTION 16-54 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**
- Recommendation that the City Council approve Resolution 16-54 for approval of payment of City Warrants in aggregate amount of \$744,244.33 ; Library warrants in the aggregate amount of \$7,456.60 , and payroll transfer in the aggregate amount of \$306,162.48 for fiscal year ending June 2016 and June 2017.
- c) **ADOPTION OF RESOLUTION 16-55 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**
- Recommendation that the City Council approve Resolution 16-55 for approval of payment of City Warrants in aggregate amount of \$91,299.39 ; Library warrants in the aggregate amount of \$18,319.55 , and payroll transfer in the aggregate amount of \$573,293.60 for fiscal year ending June 2016 and June 2017.
- d) **CONSIDERATION OF PURCHASE OF PORTABLE RADIOS FOR SIERRA MADRE FIRE DEPARTMENT**
- Recommendation that the City Council approve the purchase of new radios for the Sierra Madre Fire Department in the amount of \$34,223.68.
- e) **RECOMMENDATION TO APPROVE PARCEL MAP No. 73420**
- Recommendation that the City Council approve Final Parcel Map No. 15-01 (PM 73420) for property located at 186 W. Highland Avenue.
- f) **RECOMMENDATION TO DIRECT STAFF TO ADVERTISE FOR BIDS ON SEWER SYSTEM REPAIR PROJECT FOR FY 2016-2017**
- Recommendation that the City Council direct staff to advertise for bids the FY 2016-2017 sewer main repair project.
- g) **RESOLUTION 16-52 GRANTING EASEMENTS ON CITY-OWNED LANDS TO SOUTHERN CALIFORNIA EDISON FOR THE INSTALLATION OF ELECTRICAL DISTRIBUTION SYSTEM APPURTENANCES**
- Recommendation that the City Council adopt Resolution 16-52 which grants the three easements to Southern California Edison and directs the Mayor to sign the necessary Easement Grant Deeds.
- h) **RECOMMENDATION TO ADOPT RESOLUTION 16-51 APPROVING AN ADDITIONAL EXPENDITURE OF \$49,000 FROM WATER FUND RESERVES AND AWARDING A CONTRACT TO ID MODELING IN AN AMOUNT NOT TO EXCEED \$124,100 FOR THE CREATION OF A WATER DISTRIBUTION SYSTEM COMPUTER MODEL AND PREPARATION OF A WATER SYSTEM CAPITAL IMPROVEMENT PLAN (MASTER PLAN)**
- Recommendation that the City Council adopt Resolution 16-51 approving the additional expenditure of \$49,100 from Water Fund reserves and awarding a contract to ID Modeling in an amount not to exceed \$124,100 for the creation of a water distribution system computer model and preparation of a Water System Capital Improvement Plan (Master Plan)

PUBLIC HEARING

2. **FIRST READING OF ORDINANCE 1379, MUNICIPAL CODE TEXT AMENDMENT 16-06 AMENDING THE R-1 FAMILY RESIDENTIAL ZONE ORDINANCE AND THE DEFINITIONS ORDINANCE**
- Recommendation that the City Council hold a Public Hearing, read Ordinance 1379 by title only, and approve Ordinance 1379 pursuant to Municipal Code Text Amendment 16-03, amending Chapters 17.20 R-1Zone and Chapter 17.08 – Definitions, pursuant to Planning Commission Resolution 16-06.

ITEMS FOR DISCUSSION

3. **INFORMATION TECHNOLOGY MASTER PLAN (attachment here)**
- Recommendation that the City Council receive and file the IT Master Plan and instruct staff to work on implementing the objectives in the Master Plan as the budget allows.
4. **DISCUSSION REGARDING NON-CONFORMING USES ORDINANCE**
- Recommendation that the City Council direct staff to work with the Planning Commission to amend Sierra Madre Municipal Code Chapter 17.56; Nonconforming Uses Ordinance.
5. **AUTHORIZATION TO BEGIN DEVELOPMENT OF A JOINT POWERS AUTHORITY FOR MANAGEMENT OF ENHANCED WATERSHED MANAGEMENT PROGRAM**
- Recommendation that the City Council authorize the City Manager to begin non-binding efforts, including sending a non-binding letter of commitment to create a Joint Powers Authority for the management of Enhanced Watershed Management Program (EWMP) responsibilities in the Rio Hondo/San Gabriel River Watershed Group.
6. **CONSIDERATION OF CITY MANAGER RECRUITMENT PROCESS**
- Recommendation that the City Council provide staff with direction.
7. **RESPONSE TO GRAND JURY APPOINTED COMMISSIONS REPORT**
- Recommendation that the City Council provide staff with direction.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, September 27, 2016