

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**



*Gene Goss, Mayor
Rachelle Arizmendi, Mayor Pro Tem
John Capoccia, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

Tuesday, May 24, 2016

**Closed Session 5:00 pm
Open Session 6:30 pm**

*Melinda Carrillo, City Clerk
Michael Amerio, City Treasurer*

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Goss, Mayor Pro Tem Arizmendi, Council Member Capoccia, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LEGAL COUNSEL

Pursuant to Calif. Government Code Section 54956.9(a)

The City Council/Agency finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Existing Litigation: Case No. GC046442

Case Name: City of Sierra Madre v. Jeffrey M. Hildreth and Taryn N. Hildreth d/b/a The Sterling Oak; Suntrust Mortgage, Inc. a Virginia Corporation; and does 1-50 inclusive

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: City Manager Elaine Aguilar and Assistant City Manager Elisa Cox
Employee Organization: Police Association

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Calif. Government Code Section 54957

OPEN SESSION

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor Goss, Mayor Pro Tem Arizmendi,
Council Members Capoccia, Delmar, and Harabedian

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Mayor Gene Goss

REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Recognition of 2016 Sierra Madre Older American
Ann Tyler

PRESENTATION

Proclamation declaring the month of May as
“Older American Month.”

PRESENTATION

Sierra Madre Civic Club Philanthropy Awards

PRESENTATION

Update from Public Works Director Inman regarding
water conservation and the City’s Water Quality
Report

ACTION ITEMS

1. **CONSENT**

a) **[ADOPTION OF RESOLUTION 16-32
OF THE CITY COUNCIL OF THE
CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS](#)**

Recommendation that the City Council approve
Resolution 16-32 for approval of payment of City
Warrants in aggregate amount of \$321,963.79; Library
warrants in the aggregate amount of \$7,822.74, and
payroll transfer in the aggregate amount of \$613,023.54
for fiscal year ending June 2016.

b) **[CITY COUNCIL CHAMBERS AUDIO
AND BROADCAST EQUIPMENT
REPLACEMENT](#)**

Recommendation that the City Council authorize the
purchase of broadcasting and sound equipment for City
Council Chambers in an amount not to exceed \$72,000.

c) [AWARD OF BID FOR A TELECOMMUNICATIONS SYSTEM AND CARRIER SERVICES PARTNER](#)

Recommendation that the City Council approve the RingCentral Office Plan Purchase Agreement for an initial equipment cost of \$22,724 (plus tax) and an ongoing monthly price of \$3,626.07 for 36 months; and approve the Professional Services Agreement with a not-to-exceed amount of \$20,000..

d) [CANCELLATION OF BOTH AUGUST 2016 CITY COUNCIL MEETINGS](#)

Recommendation that the City Council approve the cancellation of the August 9, 2016 and August 23, 2016 City Council meetings and direct staff to pay all necessary expenses during that time.

S e) [RECOMMENDATION TO APPROVE THE PURCHASE OF TWO PUBLIC WORKS FLEET UTILITY VEHICLES UTILIZING AB 2766 MOBILE SOURCE REDUCTION GRANT FUNDS](#)

Recommendation that the City Council provide an additional appropriation from available AB 2766 Fund balance in the amount of \$23,517, approve the expenditure of \$92,217 on the purchase of two CNG-fueled utility vehicles for the Public Works Department and declare units numbered 5111 and 5118 to be surplus equipment upon arrival of their replacement vehicles.

f) [CONSIDERATION OF RESOLUTION 16-33 REGARDING CITY CLERK COMPENSATION](#)

Recommendation that the City Council approve Resolution 16-33 regarding City Clerk compensation.

g) [RESOLUTION 16-34 AUTHORIZING SUBMITTAL OF APPLICATIONS FOR CALRECYCLE PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS](#)

Recommendation that the City Council approve Resolution 16-34 authorizing submittal of application for payment programs and related authorizations.

PUBLIC HEARINGS

2. [MUNICIPAL CODE TEXT AMENDMENT 16-01: AMENDMENTS TO THE INSTITUTIONAL ZONE ORDINANCE \(CHAPTER 17.38\) OF THE SIERRA MADRE MUNICIPAL CODE](#)

Recommendation that the City Council open a Public Hearing, introduce and approve for first reading, by title only, and waive further reading of Ordinance 1376; and direct the City Attorney to prepare a summary of Ordinance 1376 pursuant to Government Code Section 36933(c)(1).

3. [FISCAL YEAR 2016-2017 ASSESSMENT DISTRICTS: PUBLIC HEARING AND RESOLUTION OF CONFIRMATION 16-30 AND 16-31 SETTING ASSESSMENT RATES FOR AD VALOREM MAINTENANCE DISTRICTS 1, 3A, AND 3B](#)

Recommendation that the City Council open a Public Hearing and adopt Resolution 16-30 confirming the levy of assessments for Districts 3, 5, and Community Facilities District 1, E. Miramonte Sewer District, and E. Bonita Sewer District for Fiscal Year 2016-2017; and adopt Resolution 16-31 setting taxes for Ad Valorem Districts 1, 3A, and 3B.

ITEMS FOR DISCUSSION

4. **CONSIDERATION OF RESOLUTION 16-24:
A RESOLUTION COMBINING THE
LIBRARY SERVICES AND COMMUNITY
SERVICES DEPARTMENTS UNDER ONE
DIRECTOR AND AMENDING THE
CLASSIFICATION PLAN AND SALARY
MATRIX TO REFLECT POSITIONS IN THE
COMBINED DEPARTMENT**

Recommendation that the City Council approve Resolution 16-24 combining the Library and Community Services Departments under one Director and approving the Classification Plan and Salary Matrix to reflect positions in the combined department.

5. **WATER SYSTEM FINANCING OPTIONS
AND MONTHLY UTILITY BILLING**

Recommendation that the City Council obtain 20-year loan financing to refund the current outstanding bond debt, purchase an AMI system, and fund identified water infrastructure.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, June 14, 2016