

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**



*John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

**Tuesday, November 24, 2015
Closed Session: 6:00 pm
Open Session: 6:30 pm**

*Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer*

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Capoccia, Mayor Pro Tem Goss, Council Member Arizmendi, Council Member Delmar, and Council Member Harabedian

PUBLIC COMMENT

Regarding Closed Session Items

RECESS TO CLOSED SESSION REGARDING:

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Calif. Government Code Section 54957.6

City Negotiators: City Manager Elaine Aguilar and Human Resources Analyst Miguel Hernandez
Employee Organization: Police Association

OPEN SESSION

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor John Capoccia, Mayor Pro Tem Gene Goss,
Council Members Rachele Arizmendi, Denise Delmar,
and John Harabedian

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Mayor John Capoccia

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of [minutes from the Regular City Council meeting on November 10, 2015](#).

MAYOR AND CITY COUNCIL REPORTS

Reports of individual Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Proclamation in Recognition of Arbor Day

PRESENTATION

Update from Public Works Director Bruce Inman regarding water conservation and the City's Water Quality Report

ACTION ITEMS

1. CONSENT

- a) [ADOPTION OF RESOLUTION 15-70 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS](#)

Recommendation that the City Council approve Resolution 15-70 for approval of payment of City Warrants in aggregate amount of \$215,904.37; Library warrants in the aggregate amount of \$2,649.00, and payroll transfer in the aggregate amount of \$317,711.48 for fiscal year ending June 2016.

- b) [RESOLUTION 15-72, A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT PROPOSITION "A" FUNDING FOR FIFTH SUPERVISORIAL DISTRICT FOR THE ATHLETIC FIELDS AT SIERRA MADRE MIDDLE SCHOOL PROJECT](#)

Recommendation that the City Council approve Resolution 15-72 accepting the grant funds by application for the Sierra Madre Middle School Field Project.

- c) [RESOLUTION 15-74: APPROVAL OF THE UPDATED PUBLIC PARKS AND RECREATION CENTERS AND PROGRAM USE POLICIES](#)

Recommendation that the City Council approve Resolution 15-74 adopting the Sierra Madre Public Parks and Recreation Centers and Program Use Policies

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| <p>d) <u>CONSIDERATION OF RESOLUTION 15-76 BANKING RESOLUTION AND CERTIFICATE OF INCUMBENCY</u></p> | <p>Recommendation that the City Council approve Resolution 15-76 authorizing City Officers to act on behalf of the City to execute investment and bank account agreements, signature cards, and other related documentation and Certificate of Incumbency.</p> |
| <p>e) <u>PAYMENT FOR WATER CONSUMED IN CALENDAR YEAR 2014</u></p> | <p>Recommendation that the City Council approve the use of pre-purchased water held in the Main Basin cyclic storage to offset the total purchase cost of imported water used by the City in calendar year 2014 and approve the expenditure of \$190,639.80 in water funds to complete the purchase of water for that calendar year.</p> |
| <p>f) <u>MUNICIPAL CODE TEXT AMENDMENT 1503 – SECOND READING OF ORDINANCE 1368 AMENDING CHAPTER 17.22, SECOND UNITS</u></p> | <p>Recommendation that the City Council read by title only, pass second reading, and adopt Ordinance 1368 amending Municipal Code Chapter 17.22 Second Units.</p> |
| <p>g) <u>COMPLETION OF CITY ACTIONS REGARDING TRAFFIC AND PARKING ON WINDSOR LANE</u></p> | <p>Recommendation that the City Council receive and file.</p> |
| <p>h) <u>LIBRARY FACILITY CONDITION ASSESSMENT</u></p> | <p>Recommendation that the City Council receive and file.</p> |
| <p>i) <u>REQUEST FOR MODIFIED LOS ANGELES COUNTY SHERIFF’S PHASE II MUNICIPAL LAW ENFORCEMENT SERVICES PROPOSAL</u></p> | <p>Recommendation that the City Council adopt Resolution 15-73 requesting a modified Phase II Municipal Law Enforcement Services Proposal from the Los Angeles County Sheriff’s Department and authorize the Mayor to sign correspondence requesting the modified Phase II study.</p> |
| <p>j) <u>RESOLUTION 15-68 AMENDING THE CITY OF SIERRA MADRE CLASSIFICATION PLAN AND SALARY MATRIC TO ADD A POLICE RECRUIT TO THE NON-SWORN PUBLIC SAFETY CLASSIFICATION AND APPROVING THE EMPLOYMENT AGREEMENT FOR THE POLICE RECRUIT</u></p> | <p>Recommendation that the City Council approve Resolution 15-68 amending the City of Sierra Madre Classification Plan and Salary Matrix to add a Police Recruit to the Non-Sworn Public Safety Classification and approving the Employment Agreement for the Police Recruit.</p> |
| <p>k) <u>LETTER IN SUPPORT OF RENAMING SIERRA MADRE POST OFFICE AFTER WWI VETERAN LOUIS VAN IERSEL AND LETTER IN SUPPORT OF ESTABLISHING A VETERANS COMMUNITY BASED OUTPATIENT CLINIC AT PASADENA CITY COLLEGE</u></p> | <p>Recommendation that the City Council sign letters to Congresswoman Judy Chu in support of renaming the Sierra Madre Post Office WWI Veteran Louis Van Iersel and to The Honorable Robert A. McDonald of the U.S. Department of Veteran Affairs in support of establishing a Veterans Community Based Outpatient Clinic at Pasadena City College.</p> |

PUBLIC HEARINGS

2. **FIRST READING OF ORDINANCE 1372 AMENDING CHAPTER 15.30 BY ADDING A NEW SUBSECTION 15.30.040 REQUIRING THAT ALL MULTI-FAMILY DWELLINGS CONSTRUCTED AFTER JANUARY 1, 2016 BE PROVIDED WITH INDIVIDUAL METERED WATER SERVICES**

Recommendation that the City Council hold a Public Hearing, read Ordinance 1372 by title only, and approve Ordinance 1372.
3. **CONSIDERATION OF URGENCY ORDINANCE 1370U AMENDING CHAPTERS 13.04 AND 13.24 BY ADDING A NEW SUBSECTION 13.24.240 ALLOWING FOR AMENDMENT OF THIS CODE BY CITY COUNCIL RESOLUTION AMENDING SUBSECTION 13.04.100 PROVIDING FOR UNPAID ADMINISTRATIVE PENALTIES TO BE ADDED TO THE WATER BILLING, AND AMENDING SECTION 13.24.140 ADDING A SUBSECTION D ESTABLISHING THE PROCEDURE FOR ADDING UNPAID PENALTIES TO THE WATER BILL**

Recommendation that the City Council hold a Public Hearing, read Ordinance 1370U by title only and adopt Urgency Ordinance 1370U.
4. **CONTINUED PUBLIC HEARING – HISTORIC DESIGNATION OF THE WEBSTER HOUSE: AN APPLICATION TO CONSIDER THE NOMINATION AS A LOCAL HISTORIC CULTURAL LANDMARK FOR THE PROPERTY LOCATED AT 101 WEST BONITA AVENUE**

Recommendation that the City Council continue the Public Hearing to January 12, 2016.

ITEMS FOR DISCUSSION

5. **LIBRARY SERVICES PROPOSAL COMMITTEE REPORT**

Recommendation that the City Council provide staff with direction.
6. **CONSIDERATION OF FINAL CORROSION STUDY AND DIRECTION TO BEGIN SPREADING IMPORTED WATER**

Recommendation that the City Council receive and file the Final Corrosion Study, authorize the additional expenditure of \$7,040 in water funds for additional services rendered by Dr. Baribeau that were not included in the original proposal, approve a letter to the Raymond Basin Management Board Executive Officer, and direct staff to immediately begin changing over water production from taking imported water directly into the distribution system to spreading the imported water and re-activating the City's wells for full production.
7. **A BALANCED GENERAL FUND BUDGET BASED UPON REVENUES FROM A 6% UTILITY USERS TAX**

Recommendation that the City Council provide staff with direction.
8. **DISCUSSION REGARDING UUT BALLOT QUESTION, AND OTHER ELECTION RELATED DIRECTION**

Recommendation that the City Council provide staff with direction.

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ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting on Tuesday, December 8, 2015.